



Invitation For Bid

#0000110465

Mowing of Storm Water Basins

Chesterfield County, VA

Closing Date and Opening Time 8/13/09 @ 3:00 PM

Contract Officer
Kimberly Y. Dobra, VCO
Phone 804-524-6312, Fax 804-524-6223
Email: Kim.Dobra@VDOT.Virginia.gov
Richmond District
Procurement Section
2430 Pine Forest Drive
Colonial Heights, VA 23834

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

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**HAND DELIVER BIDS/OFFERS TO
(FEDX,UPS,etc):**

VDOT Richmond District Purchasing
2430 Pine Forest Drive
Colonial Heights, VA 23834

MAIL BIDS/OFFERS TO:

VDOT Richmond District Purchasing
2430 Pine Forest Drive
Colonial Heights, VA 23834

Date 07/29/2009
RFQ#/IFB# 0000110465
Opening Date 08/13/2009
Opening Time Eastern Time 03:00PM
Type IFB Sealed Contract
PreBid Conf

It is the Bidders/Offerors responsibility to ensure that bids/offers in response to this Invitation for Bids/RFQ/Request for Proposals are received at the above address (the address for "HAND DELIVER BIDS/OFFERS TO:") prior to the due date and hour shown. If the Bidder/Offeror elects to use a private express courier for the delivery of their response to this Invitation for Bids/Request for Proposals, it is the Bidders/Offerors responsibility to ensure their bids/offers in response are delivered to the "HAND DELIVER BIDS/OFFERS TO:" address. Bids/Offers must be sealed, with IFB/RFQ/RFP number and opening date shown on the face of the envelope, including any special delivery envelopes. Sealed Bids will be publicly opened and read at that time. Address all questions and inquiries to Kimberly Y. Dobra at 804/524-6312.

INSTRUCTIONS TO BIDDERS/OFFERORS

1. RESPONSE: A "NO BID" response IS required to maintain an active status on our vendors list.
2. FACSIMILE BID: SEALED BIDS will be accepted in a sealed envelope only. A sealed bid may be faxed to a local vendor's agent, placed in a sealed envelope and delivered to the hand delivery address prior to opening. FACSIMILE UNSEALED BIDS will be accepted; unsealed bids are not required to be in sealed envelopes.
3. PRICE CHANGES: Bids with price changes that have not been initialed will be rejected.
4. PRICING: In mathematical extension errors, unit price governs.
5. AWARD RESULTS: Award results will be posted for public inspection in a designated public area at the address listed above in HAND DELIVER BIDS/OFFERS TO and the eVA website. Award results will be mailed if SELF-ADDRESSED STAMPED ENVELOPE is supplied with bid. BUYING VOLUME PROHIBITS GIVING RESULTS BY PHONE.
6. CANCELLATION/WITHDRAWAL: VDOT may cancel or withdraw a solicitation in whole or in part and reject any and all bids or proposals at any time prior to an award (Section 2.2-4319, Code of Virginia).
7. BIDDER/OFFEROR REGISTRATION: In order to receive an award, you must be a registered Bidder/Offeror with VDOT and eVA.

If the above is an INVITATION FOR BID: In compliance with the above Invitation for Bid and subject to all terms and conditions, the undersigned offers and agrees to furnish the services/goods at the price set opposite each. If the above is a REQUEST FOR PROPOSAL: In compliance with this Request for Proposal and to all the conditions imposed herein, the undersigned offers and agrees to furnish the services/goods in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

I certify that I am authorized to sign this bid/offer for the Bidder/Offeror. SEE ATTACHED GENERAL TERMS & CONDITIONS.

Company Name & Address

VDOT Bidder/Offeror:

Telephone: _____ Extension: _____
FAX Number: _____ email address: _____

Date _____

By _____

SIGNATURE IN INK

Name _____

Title _____

FIN OR SS Number _____



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LINE	ITEM#	QTY	UOM	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		

UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WATKINS CENTER PKWY - 50 FT SOUTH OF US 60 ON LEFT - Lat/Long 37 30 40.289 -77 41 48.219

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

2	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WOOLRIDGE RD - 0.47 MI EAST OF RTE 288 ON THE RT. - Lat/Long 37 29' 29.432, -77 39' 58.630"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

3	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WOOLRIDGE RD - 0.31 MI EAST OF RTE 288 ON THE LT. - Lat/Long 37 29' 30.207", -77 40' 09.895"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

4	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WATKINS CENTER PKWY - 0.62 MI SOUTH OF US 60 ON LEFT (RTE 6675) - Lat/Long 37 30' 12.140", -77 41' 41.042"



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SEE COMMENTS

List your best Delivery _____ Days, if applicable

5	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WATKINS CENTER PKWY - 0.74 MI SOUTH OF US 60 ON LEFT (RTE 6675 NEAR N.S. R/R - Lat/Long 37 30' 08.038",
-77 41' 34.440"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

6	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 288 - WATKINS CENTER PKWY - 1.6 MI SOUTH OF US 60 ON LEFT (RTE 6675) - Lat/Long 37 29' 54.168", -77 41' 15.044"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

7	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 EB - 0.08 MI EAST FORDHAM RD RTE 763 ON RT. - Lat/Long 37 26' 53.243", -77 33' 57.221"



DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

8	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 EB AT LYNVIEW DR. ON LT.- Lat/Long 37 27' 06.216", -77 33' 33.517"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

9	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 EB - 0.52 MI EAST OF WAMSLEY BLVD ON RT. - Lat/Long 37 27' 50.549", -77 32' 20.835"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

10	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 WB - 0.14 MI WEST OF POCOSHOCK BLVD ON RT. Lat/Long 37 27' 55.649", -77 32' 16.025"



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DELIVER TO
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List your best Delivery _____ Days, if applicable

11	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 WB - 0.29 MI WEST OF HICKS RD ON RT. - Lat/Long 37 27' 26.130", -77 33' 04.896"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

12	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 WB - 0.37 MI WEST OF COMMONWEALTH CENTRE PKWY ON RT. - Lat/long 37 25' 00.209", -77 38' 30.464"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

13	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 COURTHOUSE RD - 0.3 MI SOUTH OF QUALLA RD RTE 653 ON RT. - Lat/Long 37 25' 14.920", -77 34' 39.601"



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SEE COMMENTS

List your best Delivery _____ Days, if applicable

14	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 COURTHOUSE RD - 0.3 MI NORTH OF RTE 288 ON LT. - Lat/Long 37 24' 47.748", -77 34' 04.330"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

15	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 GENITO RD - 0.36 MI WEST OF COURTHOUSE RD ON RT. Lat/Long 37 25' 54.123", -77 35' 22.024"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

16	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 GENITO RD - 0.67 MI WEST OF COURTHOUSE RD ON RT. LAT/IONG 37 26' 05.035", -77 35' 37.057"



DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

17	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 GENITO RD - 0.04 MI N RTE 3593 SHILOH CHURCH RD ON LT. - Lat/Long 37 26' 45.028", -77 37' 12.942"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

18	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 651 BELMONT RD - 0.05 MI EAST OF 604 COURTHOUSE RD ON LT. - Lat/Long 37 24' 42.950", -77 33' 57.463"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

19	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 GENITO RD - 0.1 MI NORTH OF QUALLA RD RTE 653 ON RT. - Lat/Long 37 25' 30.980", -77 34' 57.194"



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20	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 604 GENITO RD - 0.07 MI NORTH OF CLINTWOOD RD RTE 775 ON LT. - Lat/long 37 26' 26.841", -77 36' 29.212"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

21	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 637 HOPKINS RD - 0.18 MI NORTH OF KINGSLAND RD RTE. 611 ON RT. - Lat/Long 37 24' 25.009", -77 27' 37.975"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

22	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 637 HOPKINS - 0.05 MI NORTH OF INCA DR RTE 2440 ON RT. - Lat/Long 37 24' 36.031, -77 27' 52.443"



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List your best Delivery _____ Days, if applicable

23	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 637 HOPKINS - 0.01 MI SOUTH OF OLD HOPKINS RD RTE 640 ON RT. - Lat/Long 37 24' 51.811", -77 28' 05.524"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

24	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 642 SALEM CHURCH RD - 0.37 MI SOUTH OF BEULAH RD RTE. 641, N. OF REEDY CRK BR. - Lat/Long 37.409258, -77.481598

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

25	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 650 TURNER RD - 0.22 MI N ELKHARDT RD RTE. 663 ON RT. - Lat/Long 37 29' 20.483", -77 32' 03.341"



DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

26	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 N. COURTHOUSE RD - 0.26 MI SOUTH OF US 60 ON RT. - Lat/Long 37 30' 05.264", -77 36' 37.587"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

27	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 COURTHOUSE RD - 0.08 MI SOUTH OF BARRAND RD RTE 740 ON RT. - Lat/Long 37 29' 17.030", -77 35' 49.710"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

28	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 COURTHOUSE RD - ROAD TO BASIN IS .13 MI NORTH OF CHERYLANN RD RTE 1456 ON LT. FOLLOW RD WEST APPROX. 0.1 MI
AND IT IS ACROSS CREEK - Lat/Long 37 28' 38.985", -77 35' 56.208"



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List your best Delivery _____ Days, if applicable

29	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 COURTHOUSE RD - 0.05 MI NORTH OF NORTH ROCKWOOD PARK ENTRANCE - Lat/Long 37 26' 56.445", -77 35' 04.636"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

30	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 COURTHOUSE RD - 0.21 MI SOUTH OF US 360 ON LT. @ SHOPPING CENTER.- Lat/Long 37 26' 25.899", -77 34' 51.046"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

31	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 653 COURTHOUSE RD - 0.7 MI SOUTH OF US 360 ON LT. - Lat/Long 37 26' 01.135", -77 34' 52.837"



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List your best Delivery _____ Days, if applicable

32	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 675 ROBIOUS RD - 0.06 MI WEST OF GREENFIELD DR RTE. 2544 ON LT - Lat/Long 37 30' 58.107", -77 35' 45.018"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

33	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 675 ROBIOUS RD - AT EAST SIDE OF STURBRIDGE DR RTE. 2435 ON RT - Lat/Long 37 30' 30.197", -77 35' 06.142"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

34	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 711 ROBIOUS RD - 0.13 MI EAST OF SALISBURY RD ON LT - Lat/Long 37 32' 06.935", -77 38' 03.675



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SEE COMMENTS

List your best Delivery _____ Days, if applicable

35	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 718 OLD BON AIR RD - 0.06 MI SOUTH OF GROUND HOG RD ON LT. ACROSS N. POWHITE CRK. WET POND - Lat/Long 37.522711, -77.569641

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

36	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 950 CHARTER COLONY PKWY - 0.27 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT - Lat /Long 37.488343, -77.661996

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

37	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 950 CHARTER COLONY PKWY - 0.42 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT - Lat/Long 37.486268, -77.662774



DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

38	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 950 CHARTER COLONY PKWY - 1.15 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT - Lat/Long 37.476711, -77.665997

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

39	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 950 CHARTER COLONY PKWY - 1.52 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT - Lat/Long 37.472510, -77.661760

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

40	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 950 CHARTER COLONY PKWY - 1.9 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT - Lat/Long 37.468895, -77.657125



DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

41	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte. 950, S. 0.2MI S. RTE. 60 - Lat/Long 37.502594, -77.659586

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

42	9883653350	1.00	HR	RIGHT OF WAY, GROUNDS MAINTENANCE MOWING SERVICES, RIGHT OF WAY, PER VADOT SPECIFICATIONS		
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UOM "HOUR" REPRESENTS "EACH"

Rte 360 (759) STIGALL WAY - 0.08 MI WEST OF GENITO RD RTE. 604 ON LT - Lat/Long 37 26' 07.021", -77 35' 55.053"

DELIVER TO
SEE COMMENTS

List your best Delivery _____ Days, if applicable

Grand Total : \$ _____

I. PURPOSE:

The Virginia Department of Transportation Chesterfield Residency (herein referred to as “VDOT”) is soliciting bids from interested firms to provide all labor, supervision, equipment, tools, parts, materials and debris disposal, as necessary to provide Mowing and Debris Removal Service for the 42 Storm Water Basins with in the Chesterfield Residency as specified herein, on an as needed basis.

Basins with a permanent pool of water normally have vegetation along the fringe and in water depths of less than 6 inches. Basins with no permanent pool of water should have vegetation throughout the basin.

PERIOD OF CONTRACT: From date of award through a period of one (1) year. (renewable)

II. QUESTIONS REGARDING THIS INVITATION FOR BID:

Any questions regarding this invitation for bid shall be addressed to Kimberly Dobra @ (804) 524-6312. The issuing office shall determine whether any addendum should be issued as a result of any questions or other matters raised.

III. GENERAL:

For the purpose of clarification, each firm receiving this Invitation for Bid is referred to as a “Bidder” and the Bidder awarded the contract to supply the services is referred to as a “Contractor”. Virginia Department of Transportation is referred to as “Department” or as “VDOT”, and “Representative” refers to the VDOT Contract Administrator who will be administering the contract. This Request for Quotes states the instructions for submitting bids, the procedure and criteria by which a contract may be awarded, and the contractual terms which will exclusively govern the contract between VDOT and the Contractor.

IV. SPECIFICATIONS / CONTRACT REQUIREMENTS:

A. Location:

The 42 Storm Water Basin locations are located within Chesterfield County. (Attachment B)

B. Contractor :

1. The Contractor shall perform mowing and debris removal services for each location an estimated two (2) times per year (usually May & November). This is only an estimate and the actual number of times per year is dependent upon the need of the service as determined by VDOT.
2. The Contractor shall respond and commence mowing services within seven (7) days of being issued a purchase order by VDOT. Work shall be completed within 30 workdays from the start date.
3. The Contractor shall not leave the work site until the mowing for that line item is completed.
4. The Contractor shall not park or leave equipment on VDOT right-of- way unless instructed by the VDOT Contract Administrator or designee.
5. The Contractor shall report to the Contract Administrator any obvious signs of drainage or erosion problems at any basin.

C. Debris:

1. The Contractor shall be responsible for reviewing the areas prior to mowing, and picking up any debris materials that could possibly damage equipment or cause harm to the public.
2. After mowing the Contractor shall remove debris, which includes clippings (over 6” in length), brush, paper, sticks; from the work area and dispose of in a proper landfill/disposal area. VDOT will make the decision if an item is considered normal debris or a large item.

Note: The Contractor shall charge no additional fee(s) for picking up and transporting the debris. The Contractor shall incorporate this service into unit cost per line item. The Contractor shall be responsible for all disposal fees.

D. Mowing:

1. Grass shall be mowed to a height of six (6) inches and shall be mowed in such a fashion as to exhibit a uniform appearance without skips or uncut areas.
2. All cut material and debris shall be removed from the storm water basin areas.
3. The Contractor shall not mow wildflower plantings or planted trees and shrubs. The Contractor shall be responsible for damage to such plantings.
4. The Contractor shall be responsible for any damage to state property.
5. All interior and exterior slopes and bottoms of storm water basins shall be cut; including the perimeter of area within the VDOT right of way.
6. The Contractor shall provide corrective measures, when necessary, within 24 hours to meet this quality standard.

Note: Some locations may contain standing water.

7. Mowing shall consist of the embankment, access road, side slopes and vegetated spillways. The side slope of the basin for the purposes of mowing shall be defined as the area of side slope from 10 foot above the top of the embankment to the toe of the side slope. Dry extended-detention basins may have soggy bottoms.

Note: Some locations may contain slopes with as much as a 48 degree angle.

E. Work Hours:

1. The Contractor shall work Monday - Friday, during the hours of 7:00 AM to 3:30 PM. The work locations, days, and hours shall be coordinated between the VDOT Representative and the Contractor. Other workdays and hours may be utilized by the Contractor if approved in advance by the VDOT Representative.
2. The Contractor shall not perform services on Saturdays, Sundays, or Holidays, without prior written approval from the VDOT Representative. Holidays are defined as: New Year's Day, Lee-Jackson Day, Martin-Luther King, Jr. Day, George Washington Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the Day After Thanksgiving Day, and Christmas Day.

- F. The Contractor shall have equipment, which may include, but not limited to: weed eaters, chain saws, chippers, zero turn radius mowers, slope mowers and any other equipment required to perform mowing operations of basins.

G. VDOT RESPONSIBILITIES:

1. VDOT reserves the right to perform any type of highway maintenance within the limits of the mowing operations. This may include VDOT or another Contractor mowing should the Contractor be unable to respond and perform as required by VDOT. This shall not be considered a normal practice of operations. Repeated utilization of this clause may cause the Contractor to be found in default.
2. VDOT will assign a Contractor Administrator to oversee the contract and Contractor activities.

- V. **PRE-BID CONFERENCE:** There will be no pre-bid conference for this solicitation, however, it is recommended that each basin be inspected.

- VI. **METHOD FOR PAYMENT:** Payment will be made (in accordance with the Virginia Prompt Payment Act) within 30 days after receipt of valid invoice and verification of satisfactory goods received and/or completion of work. Invoices shall be submitted to the address listed below for all items completed within the designated billing period.

- VII. **INVOICING:** Invoices may be submitted monthly. Invoices shall include the contract number, purchase order number, itemized quantities, unit price, and extended costs based on the contract pricing schedule. No payment will be made for work in progress on the prescribed payment dates. Work completed will be verified in writing daily by a VDOT Representative and Contractor Foreman on an agreeable format. Invoices are to be submitted to:

Virginia Department of Transportation
Chesterfield Residency
3301 Speaks Drive
Midlothian, VA 23112
Attn: Debby Kinton

VIII. BIDDER'S INSTRUCTION:

1. BID SUBMISSION - INSTRUCTIONS:

The following documents **must be received in our office** no later than the closing date and time stated below:

- Entire bid package (all pages) including Signature Sheet (page 1) signed in ink and the completed Bid Pricing Schedule (page 2)
- Completed Vendor Qualification / Equipment Certification – Attachment A

The IFB number and closing date must be clearly marked on the outside of the envelope.

This solicitation will close on August 13, 2009 @ 3:00 PM

Bids will be opened on August 13, 2009 @ 3:00 PM

Return the bid to:

Mail To or Hand Delivery (FEDX, UPS, etc)
Virginia Department of Transportation
Procurement Section
2430 Pine Forest Drive
Colonial Heights, VA 23834
Attention: Kimberly Dobra

2. RECEIPT OF BIDS / LATE BIDS:

It is the Bidders responsibility to insure that his/her bid is received prior to or at the specific time and the place designated in the solicitation. **Bids received after the date and time specified for receipt shall not be considered.**

Bids not received at the time and place designated, (2430 Pine Forest Drive, Colonial Heights, VA 23834) even if they are received at other VDOT offices/locations will be considered late.

Bids will be opened at the time and place stated in the advertisement, and their contents made public for the information of bidders and others interested who may be present either in person or by representative. The VDOT personnel whose duty it is to open the bids will decide when the specified time has arrived.

No responsibility will be attached to any VDOT personnel for the premature opening of a bid not properly addressed and identified on the out side of a sealed envelope.

X. SPECIAL TERMS AND CONDITIONS:

1. **ADVERTISING** In the event a contract is awarded for supplies, equipment, or services resulting from this bid/proposal, no indication of such sales or services to VDOT will be used in product literature or advertising. The contractor shall not state in any of its advertising or product literature that the Commonwealth of Virginia or any agency or institution of the Commonwealth has purchased or uses its products or services and the contractor shall not include VDOT in any client list in advertising and promotional materials.
2. **AUDIT**: The contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. The agency, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period.
3. **ADDITIONAL USERS**: This procurement is being conducted on behalf of state agencies, institutions and other public bodies who may be added or deleted at anytime during the period of the contract. The addition or deletion of authorized users not specifically named in the solicitation shall be made only by written contract modification issued by this agency or institution and upon mutual agreement of the contractor. Such modification shall name the specific agency added or deleted and the effective date. The contractor shall not honor an order citing the resulting contract unless the ordering entity has been added by written contract modification.
4. **AWARD OF CONTRACT**: The Commonwealth will make the award(s) on A GRAND TOTAL basis to the lowest responsive and responsible bidder. The purchasing office reserves the right to conduct any test it may deem advisable and to make all evaluations. The Commonwealth also reserves the right to reject any or all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of the procuring public body to be in its best interest.
5. **BID ACCEPTANCE PERIOD**: Any bid in response to this solicitation shall be valid for (60) days. At the end of the (60) days the bid may be withdrawn at the written request of the bidder. If the bid is not withdrawn at that time it remains in effect until an award is made or the solicitation is canceled.
6. **BID PRICES**: Bid shall be in the form of a firm unit price for each item during the contract period.
7. **CANCELLATION OF CONTRACT**: The purchasing agency reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
8. **CONTRACTOR/SUBCONTRACTOR LICENSE REQUIREMENT**: By my signature on this solicitation, I certify that this firm/individual and subcontractor is properly licensed for providing the goods/services specified.

Contractor Name: _____ Subcontractor Name: _____

License # _____ Type _____

9. **DELIVERY**: State your earliest firm delivery or performance date: _____ 20____. This date may be a factor in making the award.
10. **DELIVERY AND STORAGE**: It shall be the responsibility of the contractor to make all arrangements for delivery, unloading, receiving and storing materials in the building during installation. The owner will not assume any responsibility for receiving these shipments. Contractor shall check with the owner and make necessary arrangements for security and storage space in the building during installation.

11. **EXTRA CHARGES NOT ALLOWED:** The bid price shall be for complete installation ready for the Commonwealth's use, and shall include all applicable freight and installation charges; extra charges will not be allowed.
12. **FINAL INSPECTION:** At the conclusion of the work, the contractor shall demonstrate to the authorized owners representative that the work is fully operational and in compliance with contract specifications and codes. Any deficiencies shall be promptly and permanently corrected by the contractor at the contractor's sole expense prior to final acceptance of the work.
13. **IDENTIFICATION OF BID/PROPOSAL ENVELOPE:** If a special envelope is not furnished, or if return in the special envelope is not possible, the signed bid/proposal should be returned in a separate envelope or package, sealed and identified as follows:

From: _____
Name of Bidder/Offeror Due Date Time

Street or Box Number IFB No./RFP No.

City, State, Zip Code IFB/RFP Title

Name of Contract/Purchase Officer or Buyer _____

The envelope should be addressed as directed on Page 1 of the solicitation.

If a bid/proposal not contained in the special envelope is mailed, the bidder or offeror takes the risk that the envelope, even if marked as described above, may be inadvertently opened and the information compromised which may cause the bid or proposal to be disqualified. Bids/proposals may be hand delivered to the designated location in the office issuing the solicitation. No other correspondence or other bids/proposals should be placed in the envelope.

14. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and hold harmless the Commonwealth of Virginia, its officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by the use of any materials, goods, or equipment of any kind or nature furnished by the contractor/any services of any kind or nature furnished by the contractor, provided that such liability is not attributable to the sole negligence of the using agency or to failure of the using agency to use the materials, goods, or equipment in the manner already and permanently described by the contractor on the materials, goods or equipment delivered.
15. **INSPECTION OF JOB SITE:** My signature on this solicitation constitutes certification that I have inspected the job site and am aware of the conditions under which the work must be accomplished. Claims, as a result of failure to inspect the job site, will not be considered by the Commonwealth.
16. **SMALL BUSINESS SUBCONTRACTING AND EVIDENCE OF COMPLIANCE:**
 - A. It is the goal of the Commonwealth that 40% of its purchases be made from small businesses. This includes discretionary spending in prime contracts and subcontracts. All potential bidders/offerors are required to submit a Small Business Subcontracting Plan. Unless the bidder/offeror is registered as a DMBE-certified small business and where it is practicable for any portion of the awarded contract to be subcontracted to other suppliers, the contractor is encouraged to offer such subcontracting opportunities to DMBE-certified small businesses. This shall not exclude DMBE-certified women-owned and minority-owned businesses when they have received DMBE small business certification. No bidder/offeror or subcontractor shall be considered a Small Business, a Women-Owned Business or a Minority-Owned Business unless certified as such by the Department of Minority Business Enterprise (DMBE) by the due date for receipt of bids or proposals. If small business subcontractors are used, the prime contractor agrees to report the use of small business subcontractors by providing the purchasing office at a minimum the following information: name of small business with the DMBE certification number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product/service provided.

- B. Each prime contractor who wins an award in which provision of a small business subcontracting plan is a condition of the award, shall deliver to the contracting agency or institution on a QUARTERLY basis, evidence of compliance (subject only to insubstantial shortfalls and to shortfalls arising from subcontractor default) with the small business subcontracting plan. When such business has been subcontracted to these firms and upon completion of the contract, the contractor agrees to furnish the purchasing office at a minimum the following information: name of firm with the DMBE certification number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the plan is received and confirmed by the agency or institution. The agency or institution reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.
- C. Each prime contractor who wins an award valued over \$200,000 shall deliver to the contracting agency or institution on a QUARTERLY basis, information on use of subcontractors that are not DMBE-certified small businesses. When such business has been subcontracted to these firms and upon completion of the contract, the contractor agrees to furnish the purchasing office at a minimum the following information: name of firm, phone number, total dollar amount subcontracted, and type of product or service provided.
17. **ORDERING OPTION:** The (name of agency), may during the first sixty (60) days after this contract is awarded, with the concurrence of the contractor, place additional orders under the contract at the original unit price through the issuance of separate purchase orders. The aggregate of such additional orders shall not exceed 100% of the quantity originally stated in the contract.
18. **PRIME CONTRACTOR RESPONSIBILITIES:** The contractor shall be responsible for completely supervising and directing the work under this contract and all subcontractors that he may utilize, using his best skill and attention. Subcontractors who perform work under this contract shall be responsible to the prime contractor. The contractor agrees that he is as fully responsible for the acts and omissions of his subcontractors and of persons employed by them as he is for the acts and omissions of his own employees.
19. **ESTIMATED QUANTITIES:** Estimated quantities provided within are reflective of past usage and proposed usage only. Factors that may contribute to the actual quantities, frequencies of service and/or level of include, but are not limited to, Executive Orders, Department directives affecting changes in funding allocated for the services described in this solicitation. The quantities are estimates only and VDOT does not guarantee that the contractor will perform the estimated quantities. At VDOT's sole discretion, any or all of the quantities may be eliminated and by signing this bid/offer, the bidder/offeror agrees that no claims for contractor costs or damages will be allowed for a decrease or elimination of the estimated quantities.
20. **RENEWAL OF CONTRACT:** This contract may be renewed by the Commonwealth for (one year)/two successive one year periods) under the terms and conditions of the original contract except as stated in 1. and 2. below. Price increases may be negotiated only at the time of renewal. Written notice of the Commonwealth's intention to renew shall be given approximately 90 days prior to the expiration date of each contract period.
1. If the Commonwealth elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the additional one year shall not exceed the contract price(s) of the original contract increased/decreased by more than the percentage increase/decrease of the SERVICES category of the CPI-W section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
 2. If during any subsequent renewal periods, the Commonwealth elects to exercise the option to renew the contract, the contract price(s) for the subsequent renewal period shall not exceed the contract price(s) of the previous renewal period increased/decreased by more than the percentage increase/decrease of the SERVICES category of the CPI-W section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
21. **SUBCONTRACTS:** No portion of the work shall be subcontracted without prior written consent of the purchasing agency. In the event that the contractor desires to subcontract some part of the work specified herein, the contractor shall furnish the purchasing agency the names, qualifications and experience of their proposed subcontractors. The contractor shall, however, remain fully liable and responsible for the work to be done by its subcontractor(s) and shall assure compliance with all requirements of the contract.

22. **WORK SITE DAMAGES:** Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this contract shall be repaired to the Commonwealth's satisfaction at the contractor's expense.
23. **eVA Business-To-Government Contracts and Orders:** The solicitation/contract will result in **MULTIPLE** purchase order(s) with the eVA transaction fee specified below assessed for each order.
- a. For orders issued prior to August 16, 2006, the Vendor Transaction Fee is 1%, capped at a maximum of \$500 per order.
 - b. For orders issued August 16, 2006 and after, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 1%, Capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, Capped at \$1,500 per order.

The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Internet electronic procurement solution, website portal www.eva.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies.

Vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution and agree to comply with the following:

If this solicitation is for a term contract, failure to provide an electronic catalog (price list) or index page catalog for items awarded will be just cause for the Commonwealth to reject your bid/offer or terminate this contract for default. The format of this electronic catalog shall conform to the eVA Catalog Interchange Format (CIF) Specification that can be accessed and downloaded from www.eVA.virginia.gov. Contractors should email Catalog or Index Page information to eVA-catalog-manager@dgs.virginia.gov.

24. **TERM OF CONTRACT:** The initial term or period of the contract shall be for a one year (12 months) period with the effective date to be determined at time of award.
25. **TERMINATION OF CONTRACT:** If the Contractor fails to provide quality goods or services in a professional manner and in accordance with applicable laws, regulations or bid provisions, solely as determined by VDOT and, upon receipt of notice from VDOT does not correct the deficiency within a reasonable period of time (not to exceed seven (7) calendar days unless otherwise agreed to by VDOT), VDOT reserves the right to terminate the contract by giving written notice to the Contractor. Upon termination VDOT may procure the services from another contractor in accordance with the terms of Paragraph P, General Terms and Conditions.
26. **PROSECUTION OF WORK:** During the prosecution of work, the VDOT Representative will have the authority to suspend the work wholly or in part due to the failure of the Contractor to correct conditions unsafe for the workmen or the general public; for failure to carry out orders; for such periods, as he may deem necessary due to unsuitable weather; for conditions considered unsuitable for the prosecution of the work for any other condition or reason deemed to be in the public interest.
27. **CONTRACTOR IDENTIFICATION CARDS:** The Contractor, the Contractor's supervisors and employees shall carry a valid government issued picture identification card on them at all times when working on VDOT right of way or VDOT facilities and/or grounds.
28. **VEHICLE REQUIREMENTS:** All contractor vehicles shall have a current inspection and registration from that State where the vehicle is registered and must be properly insured in accordance with that State's requirements. Contractor's equipment and operators shall be in compliance with all applicable DMV and State and Federal regulations regarding the conditions and operations of the requested vehicles. The name of the company will be displayed on both sides of all work vehicles while on State right of way. The contractor shall be responsible for having secured all equipment and materials on their vehicles when in transit to and returning from a work assignment.

29. **MINORS ON THE WORK SITE:** No minors (under 18 years of age) will be allowed on the VDOT work site(s) on which this contract will be performed except those employed by the Contractor as allowed by the Child Labor Laws of the United States and the Child Labor Laws of the Commonwealth of Virginia.
30. **DAMAGE CLAIMS:** The Contractor shall be responsible for resolution of any and all claims. Claims made to VDOT as a result of this work will be referred to the Contractor for handling. Failure to properly respond to and resolve property claims constitutes unsatisfactory performance and may result in cancellation of the contract.
31. **PROTEST OF AWARD:** A Bidder wishing to protest an award or a decision to award a contract must submit a written protest to the Administrative Services Administrator, VDOT 1401 East Broad Street, Richmond, Virginia 23219, no later than ten (10) days after public notice of award or announcement of the decision to award whichever occurs first. The public notice will be in the area designated for solicitation and award notices. The protest must include the basis for the protest and the relief sought. Within ten (10) days after receipt of the protest the Administrative Services Administrator will issue a written decision stating the reasons for the action taken. This decision is final unless within ten (10) days after receipt of such decision, the Bidder institutes legal action as provided in the Code of Virginia.
32. **QUALIFICATIONS OF BIDDERS:** VDOT may make such reasonable investigations as deemed proper and necessary to determine the ability of the Bidder to perform the contract. Such investigations may include but are not limited to fingerprint-based criminal history background checks, credit checks, legal residence checks, or proof of US citizenship. The Bidder shall furnish to VDOT all such information and data for this purpose as may be requested. VDOT further reserves the right to reject any bid if the evidence submitted by, or investigations of, such Bidder fails to satisfy VDOT that such Bidder is properly qualified to carry out the obligations of the contract and to complete the work/furnish the item(s) contemplated therein.
33. **DELIVERY POINT:** Except when otherwise specified herein, all items shall be F.O.B. delivered to any of the locations specified herein.
34. **ADDITIONAL INFORMATION:** VDOT reserves the right to ask any Bidder to submit information missing from its bid, to clarify its bid, and to submit additional information which VDOT deems desirable, and does not affect quality, quantity, price or delivery.
35. **DELAYS IN AWARD:** Delays in award of a contract beyond the anticipated starting date may result in a change in the contract period indicated in the solicitation. If this situation occurs, VDOT reserves the right to award a contract covering the period equal to or less than the initial term indicated in the solicitation.
36. **RECYCLED PRODUCTS:** VDOT encourages the use of products which contain recycled materials. Please indicate as a percentage the amount and type of recycled materials contained in each of the products offered.
37. **SAFETY AND HEALTH STANDARDS:** It is a condition of the contract, and shall be made a condition of each subcontract entered into pursuant to the contract, that the Contractor and any Sub-Contractor shall not require any worker employed in performance of the contract to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous to their health or safety, as determined under construction safety and health standards promulgated by the US Secretary of Labor in accordance with Section 107 of the Contract Work Hours and Safety Standards Act. The Contractor shall comply with the Virginia Occupational Safety and Health Standards adopted under Section 40.1-22 of the Code of Virginia and the duties imposed under Section 40.1-51.1 of the Code. Any violation of the requirements or duties that is brought to the attention of the Contractor shall be immediately abated. Additionally at a minimum, all Contractor personnel shall comply with the following, unless otherwise determined unsafe or inappropriate in accordance with OSHA regulations: Hardhats shall be worn while participating in or observing all types of field work when outside of a building or outside of the cab of a vehicle, and exposed to, participating in or supervising construction. Respiratory protective equipment shall be worn whenever an individual is exposed to any item listed in the OSHA Standards as needing such protection unless it is shown the employee is protected by engineering controls. Adequate eye protection shall be worn in the proximity of the grinding, breaking of rock and/or concrete, while using brush chippers, striking metal against metal or when working in situations where the eyesight may be in jeopardy. Safety vests shall be worn by all exposed to vehicular traffic and construction equipment. Standards and guidelines of the current Virginia Work Area Protection Manual shall be used when setting, reviewing and removing traffic controls. Flag persons shall be certified according to the Virginia Flagger Certification Program. No person shall be permitted to

position themselves under any raised load or between hinge points of equipment without first taking steps to support the load by the placing of a safety bar or blocking. Explosives shall be purchased, transported, stored, used and disposed of by a Virginia Certified Blaster in possession of a current criminal history record check and a commercial driver's license with hazardous materials endorsement and a valid medical examiner's certificate. All federal, state and local regulations pertaining to explosives shall be strictly followed. All electrical tools shall be adequately grounded or double-insulated. Ground fault Circuit Interrupter (GFCI) protection must be installed in accordance with the *National Electrical Code* (NEC) and current Virginia Occupational Safety and Health Agency (VOSH) regulations. No person shall enter a confined space without training, permits and authorization. Fall protection is required whenever an employee is exposed to a fall six feet or greater.

38. **CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION:** The contractor assures that information and data obtained as to personal facts and circumstances related to patients or clients will be collected and held confidential, during and following the term of this agreement, and will not be divulged without the individual's and the agency's written consent and only in accordance with federal law or the Code of Virginia. Contractors who utilize, access, or store personally identifiable information as part of the performance of a contract are required to safeguard this information and immediately notify the agency of any breach or suspected breach in the security of such information. Contractors shall allow the agency to both participate in the investigation of incidents and exercise control over decisions regarding external reporting. Contractors and their employees working on this project may be required to sign a confidentiality statement.

VIRGINIA DEPARTMENT OF TRANSPORTATION
ADMINISTRATIVE SERVICES DIVISION
GENERAL TERMS AND CONDITIONS

A. VENDORS MANUAL: This solicitation is subject to the provisions of the Commonwealth of Virginia Vendors Manual and any changes or revisions thereto, which are hereby incorporated into this contract in their entirety. The procedure for filing contractual claims is in section 7.19 of the Vendors Manual. A copy of the manual is normally available for review at the purchasing office and is accessible on the Internet at www.dgs.state.va.us/dps under "Manuals."

B. APPLICABLE LAWS AND COURTS: This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The agency and the contractor are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366). ADR procedures are described in Chapter 9 of the Vendors Manual. The contractor shall comply with all applicable federal, state and local laws, rules and regulations.

C. ANTI-DISCRIMINATION: By submitting their bids, bidders certify to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E).

In every contract over \$10,000 the provisions in 1. and 2. below apply:

1. During the performance of this contract, the contractor agrees as follows:

- a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.

2. The contractor will include the provisions of 1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

D. ETHICS IN PUBLIC CONTRACTING: By submitting their bids, bidders certify that their bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other bidder, supplier, manufacturer or subcontractor in connection with their bid, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

E. IMMIGRATION REFORM AND CONTROL ACT OF 1986: By entering into a written contract with the Commonwealth of Virginia, the Contractor certifies that the Contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

F. DEBARMENT STATUS: By submitting their bids, bidders certify that they are not currently debarred by the Commonwealth of Virginia from submitting bids on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

G. ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the Commonwealth of Virginia under said contract.

H. MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS FOR IFBs:

Failure to submit a bid on the official state form provided for that purpose shall be a cause for rejection of the bid. Modification of or additions to any portion of the Invitation for Bids may be cause for rejection of the bid; however, the Commonwealth reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject such a bid as nonresponsive. As a precondition to its acceptance, the Commonwealth may, in its sole discretion, request that the bidder withdraw or modify nonresponsive portions of a bid which do not affect quality, quantity, price, or delivery. No modification of or addition to the provisions of the contract shall be effective unless reduced to writing and signed by the parties.

I. CLARIFICATION OF TERMS: If any prospective bidder has questions about the specifications or other solicitation documents, the prospective bidder should contact the buyer whose name appears on the face of the solicitation no later than five working days before the due date. Any revisions to the solicitation will be made only by addendum issued by the buyer.

J. PAYMENT:

1. To Prime Contractor:
 - a. Invoices for items ordered, delivered and accepted shall be submitted by the contractor directly to the payment address shown on the purchase order/contract. All invoices shall show the state contract number and/or purchase order number; social security number (for individual contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations).
 - b. Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.
 - c. All goods or services provided under this contract or purchase order, that are to be paid for with public funds, shall be billed by the contractor at the contract price, regardless of which public agency is being billed.
 - d. The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.
 - e. **Unreasonable Charges.** Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the Commonwealth shall promptly notify the contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve an agency of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363).
2. To Subcontractors:
 - a. A contractor awarded a contract under this solicitation is hereby obligated:
 - (1) To pay the subcontractor(s) within seven (7) days of the contractor's receipt of payment from the Commonwealth for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or
 - (2) To notify the agency and the subcontractor(s), in writing, of the contractor's intention to withhold payment and the reason.
 - b. The contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the contractor that remain unpaid seven (7) days following receipt of payment from the Commonwealth, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier contractor performing under the primary contract. A contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the Commonwealth.
3. Each prime contractor who wins an award in which provision of a SWAM procurement plan is a condition to the award, shall deliver to the contracting agency or institution, on or before request for final payment, evidence and certification of compliance (subject only to insubstantial shortfalls and to shortfalls arising from subcontractor default) with the SWAM procurement plan. Final payment under the contract in question may be withheld until such certification is delivered and, if necessary, confirmed by the agency or institution, or other appropriate penalties may be assessed in lieu of withholding such payment.
4. The Commonwealth of Virginia encourages contractors and subcontractors to accept electronic and credit card payments.

K. PRECEDENCE OF TERMS: The following General Terms and Conditions VENDORS MANUAL, APPLICABLE LAWS AND COURTS, ANTI-DISCRIMINATION, ETHICS IN PUBLIC CONTRACTING, IMMIGRATION REFORM AND CONTROL ACT OF 1986, DEBARMENT STATUS, ANTITRUST, MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS, CLARIFICATION OF TERMS, PAYMENT shall apply in all instances. In the event there is a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions in this solicitation, the Special Terms and Conditions shall apply.

L. QUALIFICATIONS OF BIDDERS: The Commonwealth may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the services/furnish the goods and the bidder shall furnish to the Commonwealth all such information and data for this purpose as may be requested. The Commonwealth reserves the right to inspect bidder's physical facilities prior to award to satisfy questions regarding the bidder's capabilities. The Commonwealth further reserves the right to reject any bid if the evidence submitted by, or investigations of, such bidder fails to satisfy the Commonwealth that such bidder is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.

M. TESTING AND INSPECTION: The Commonwealth reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications.

N. ASSIGNMENT OF CONTRACT: A contract shall not be assignable by the contractor in whole or in part without the written consent of the Commonwealth.

O. CHANGES TO THE CONTRACT: Changes can be made to the contract in any of the following ways:

1. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
2. The Purchasing Agency may order changes within the general scope of the contract at any time by written notice to the contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give the Purchasing Agency a credit for any savings. Said compensation shall be determined by one of the following methods:
 - a. By mutual agreement between the parties in writing; or
 - b. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contractor accounts for the number of units of work performed, subject to the Purchasing Agency's right to audit the contractor's records and/or to determine the correct number of units independently; or
 - c. By ordering the contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The contractor shall present the Purchasing Agency with all vouchers and records of expenses incurred and savings realized. The Purchasing Agency shall have the right to audit the records of the contractor as it deems necessary to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to the Purchasing Agency within thirty (30) days from the date of receipt of the written order from the Purchasing Agency. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of the Commonwealth of Virginia Vendors Manual. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the contractor from promptly complying with the changes ordered by the Purchasing Agency or with the performance of the contract generally.

P. DEFAULT: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the Commonwealth may have.

Q. TAXES: Sales to the Commonwealth of Virginia are normally exempt from State sales tax. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request. Deliveries against this contract shall usually be free of Federal excise and transportation taxes. The Commonwealth's excise tax exemption registration number is 54-73-0076K.

R. USE OF BRAND NAMES: Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which the public body, in its sole discretion, determines to be the equivalent of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The bidder is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the Commonwealth to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid nonresponsive. Unless the bidder clearly indicates in its bid that the product offered is an equivalent product, such bid will be considered to offer the brand name product referenced in the solicitation.

S. TRANSPORTATION AND PACKAGING: By submitting their bids, all bidders certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

T. INSURANCE: By signing and submitting a bid under this solicitation, the bidder certifies that if awarded the contract, it will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 2.2-4332 and 65.2-800 et seq. of the Code of Virginia. The bidder further certifies that the contractor and any subcontractors will maintain these insurance coverages during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

MINIMUM INSURANCE COVERAGES AND LIMITS REQUIRED FOR MOST CONTRACTS:

1. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the Commonwealth of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.

2. Employer's Liability - \$100,000.
3. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The Commonwealth of Virginia must be named as an additional insured and so endorsed on the policy.
4. Automobile Liability - \$1,000,000 per occurrence. (Only used if motor vehicle is to be used in the contract.)

U. ANNOUNCEMENT OF AWARD: Upon the award or the announcement of the decision to award a contract over \$50,000, as a result of this solicitation, the purchasing agency will publicly post such notice on the DGS/DPS eVA web site (www.eva.state.va.us) for a minimum of 10 days.

V. DRUG-FREE WORKPLACE: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

W. NONDISCRIMINATION OF CONTRACTORS: A bidder, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.

X. eVA Business-To-Government Vendor Registration: The eVA Internet electronic procurement solution, website portal www.eva.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders must register in eVA; failure to register will result in the bid being rejected.

- a. eVA Basic Vendor Registration Service: \$25 Annual Registration Fee plus the appropriate order Transaction Fee specified below. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, electronic bidding, and the ability to research historical procurement data available in the eVA purchase transaction data warehouse.
- b. eVA Premium Vendor Registration Service: \$25 Annual Registration Fee plus the appropriate order Transaction Fee specified below. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments.
- c. For orders issued prior to August 16, 2006, the Vendor Transaction Fee is 1%, capped at a maximum of \$500 per order.
- d. For orders issued August 16, 2006 and after, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, capped at \$1,500 per order.

Y. AVAILABILITY OF FUNDS: It is understood and agreed between the parties herein that the agency shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

Z. SET-ASIDES. This solicitation is set-aside for DMBE-certified small business participation only when designated "SET-ASIDE FOR SMALL BUSINESSES" in the solicitation. DMBE-certified small businesses are those businesses that hold current small business certification from the Virginia Department of Minority Business Enterprise. DMBE-certified women- and minority-owned businesses are also considered small businesses when they have received DMBE small business certification. Small businesses must be certified by DMBE not later than the solicitation due date.

(VDOT/ASD 08/2008)

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ATTACHMENT A
ADMINISTRATIVE SERVICES DIVISION
VENDOR QUALIFICATION / EQUIPMENT INVENTORY
CERTIFICATION FORM

ALL VENDORS RESPONDING TO THIS INQUIRY ARE REQUIRED TO COMPLETE THIS QUESTIONNAIRE.
(Complete all items applicable to this IFB/RFQ)

1. Name of Business: _____
2. Type of Business: (Check all that apply)

☐ Proprietorship
☐ Partnership
☐ Corporation

☐ Large Business
☐ Small Business
☐ Woman Owned Business
☐ Minority Owned Business
3. If Disadvantaged Business Enterprise, provide certification number _____
4. eVA Vendor ID or DUNS Number: _____
5. Name of Owner or Chief Executive Officer: _____ Telephone Number: _____
6. Emergency or After Hours contact name: _____ Telephone Number: _____
7. How many years has the firm been in the business of performing the services called for in this inquiry?
8. How many persons are currently employed by the firm? _____
9. List all licenses or permits the firm possesses that are applicable to performing the services required in this IFB/RFQ.

10. Is the firm currently removed from a vendor list or debarred from doing business with any Commonwealth of Virginia Agency? _____ if yes, explain. _____

11. Is your firm a registered vendor with VDOT? _____
12. Is your firm a registered eVA vendor? _____ If no, please refer to term X in the General Terms and Conditions.
13. Is your firm currently working for any other VDOT location? _____ If yes, list the contract number, location and the work being performed. _____

14. Provide the name, contact person and telephone number of three (3) customers (excluding VDOT) for which your firm has provided services of the same scope as those requested in this inquiry. We may contact these customers as references.

FIRM'S NAME	CONTACT PERSON	TELEPHONE

Authorized Signature

Title

Date

Date

Line	RTE:	Directions_to_site	TYPE BASIN	Latitude and Longitude
1	WATKINS CENTER PKWY	50 FT SOUTH OF US 60 ON LEFT	DRY POND	37 30 40.289 -77 41 48.219
2	WOOLRIDGE RD	.47 MI EAST OF RTE 288 ON THE RT.	DRY POND	37 29' 29.432, -77 39' 58.630"
3	WOOLRIDGE RD	.31 MI EAST OF RTE 288 ON THE LT.	DRY POND	37 29' 30.207", -77 40' 09.895"
4	WATKINS CENTER PKWY	.62 MI SOUTH OF US 60 ON LEFT (RTE 6675)	DRY POND	37 30' 12.140", -77 41' 41.042"
5	WATKINS CENTER PKWY	.74 MI SOUTH OF US 60 ON LEFT (RTE 6675 NEAR N.S. R/R	WET POND	37 30' 08.038", -77 41' 34.440"
6	WATKINS CENTER PKWY	1.6 MI SOUTH OF US 60 ON LEFT (RTE 6675)	DRY POND	37 29' 54.168", -77 41' 15.044"
7	360 EB	.08 MI EAST FORDHAM RD RTE 763 ON RT.	DRY POND	37 26' 53.243", -77 33' 57.221"
8	360 EB	AT LYNVIEW DR. ON LT.	DRY POND	37 27' 06.216", -77 33' 33.517"
9	360 EB	.52 MI EAST OF WAMSLEY BLVD ON RT.	DRY POND	37 27' 50.549", -77 32' 20.835"
10	360 WB	.14 MI WEST OF POCOSHOCK BLVD ON RT.	DRY POND	37 27' 55.649", -77 32' 16.025"
11	360 WB	.29 MI WEST OF HICKS RD ON RT.	DRY POND	37 27' 26.130", -77 33' 04.896"
12	360 WB	.37 MI WEST OF COMMONWEALTH CENTRE PKWY ON RT.	DRY POND	37 25' 00.209", -77 38' 30.464"
13	604 COURTHOUSE RD	.3 MI SOUTH OF QUALLA RD RTE 653 ON RT.	DRY POND	37 25' 14.920", -77 34' 39.601"
14	604 COURTHOUSE RD	.3 MI NORTH OF RTE 288 ON LT.	DRY POND	37 24' 47.748", -77 34' 04.330"
15	604 GENITO RD	.36 MI WEST OF COURTHOUSE RD ON RT.	DRY POND	37 25' 54.123", -77 35' 22.024"
16	604 GENITO RD	.67 MI WEST OF COURTHOUSE RD ON RT.	DRY POND	37 26' 05.035", -77 35' 37.057"
17	604 GENITO RD	.04 MI N RTE 3593 SHILOH CHURCH RD ON LT.	DRY POND	37 26' 45.028", -77 37' 12.942"
18	651 BELMONT RD	.05 MI EAST OF 604 COURTHOUSE RD ON LT.	DRY POND	37 24' 42.950", -77 33' 57.463"
19	604 GENITO RD	.1 MI NORTH OF QUALLA RD RTE 653 ON RT.	DRY POND	37 25' 30.980", -77 34' 57.194"
20	604 GENITO RD	.07 MI NORTH OF CLINTWOOD RD RTE 775 ON LT.	DRY POND	37 26' 26.841", -77 36' 29.212"
21	637 HOPKINS	.18 MI NORTH OF KINGSLAND RD RTE. 611 ON RT.	WET POND	37 24' 25.009", -77 27' 37.975"
22	637 HOPKINS	.05 MI NORTH OF INCA DR RTE 2440 ON RT.	DRY POND	37 24' 36.031, -77 27' 52.443"
23	637 HOPKINS	.01 MI SOUTH OF OLD HOPKINS RD RTE 640 ON RT.	DRY POND	37 24' 51.811", -77 28' 05.524"
24	642 SALEM CHURCH RD	.37 MI SOUTH OF BEULAH RD RTE. 641, N. OF REEDY CRK BR.	DRY POND	37.409258, -77.481598
25	650 TURNER RD	.22 MI N ELKHARDT RD RTE. 663 ON RT.	DRY POND	37 29' 20.483", -77 32' 03.341"
26	653 N. COURTHOUSE RD	.26 MI SOUTH OF US 60 ON RT.	DRY POND	37 30' 05.264", -77 36' 37.587"
27	653 COURTHOUSE RD	.08 MI SOUTH OF BARRAND RD RTE 740 ON RT.	DRY POND	37 29' 17.030", -77 35' 49.710"
28	653 COURTHOUSE RD	ROAD TO BASIN IS .13 MI NORTH OF CHERYLANN RD RTE 1456 ON LT. FOLLOW RD WEST APPROX. .1 MI AND IT IS ACROSS CREEK.	DRY POND	37 28' 38.985", -77 35' 56.208"
29	653 COURTHOUSE RD	.05 MI NORTH OF NORTH ROCKWOOD PARK ENTRANCE.	DRY POND	37 26' 56.445", -77 35' 04.636"
30	653 COURTHOUSE RD	.21 MI SOUTH OF US 360 ON LT. @ SHOPPING CENTER.	DRY POND	37 26' 25.899", -77 34' 51.046"
31	653 COURTHOUSE RD	.7 MI SOUTH OF US 360 ON LT.	DRY POND	37 26' 01.135", -77 34' 52.837"
32	675 ROBIOUS RD	.06 MI WEST OF GREENFIELD DR RTE. 2544 ON LT.	DRY POND	37 30' 58.107", -77 35' 45.018"
33	675 ROBIOUS RD	AT EAST SIDE OF STURBRIDGE DR RTE. 2435 ON RT.	DRY POND	37 30' 30.197", -77 35' 06.142"
34	711 ROBIOUS RD	.13 MI EAST OF SALISBURY RD ON LT.	DRY POND	37 32' 06.935", -77 38' 03.675"
35	718 OLD BON AIR RD	.06 MI SOUTH OF GROUND HOG RD ON LT. ACROSS N. POWHITE CRK.	WET POND	37.522711, -77.569641
36	950 CHARTER COLONY PKWY	.27 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT.	DRY POND	37.488343, -77.661996
37	950 CHARTER COLONY PKWY	.42 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT.	DRY POND	37.486268, -77.662774
38	950 CHARTER COLONY PKWY	1.15 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT.	DRY POND	37.476711, -77.665997
39	950 CHARTER COLONY PKWY	1.52 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT.	DRY POND	37.472510, -77.661760
40	950 CHARTER COLONY PKWY	1.9 MI SOUTH OF WOOLRIDGE RD RTE 668 ON RT.	DRY POND	37.468895, -77.657125
41	950	RTE. 950, S. 0.2MI S. RTE. 60	DRY POND	37.502594, -77.659586
42	STIGALL WAY	.08 MI WEST OF GENITO RD RTE. 604 ON LT.	DRY POND	37 26' 07.021", -77 35' 55.053"