

Fran McAskill
Director
Procurement Division



330 West Church Street
Bartow, Florida 33830-9005
Phone: (863) 534-6757
Fax: (863) 534-6789

Board of County Commissioners Sheltered Market Program

This solicitation has been identified as eligible for the County's Sheltered Market Program, as detailed in Polk County Ordinance No. 10-005.

The Sheltered Market Program provides that selected procurement opportunities are designated for competition between W/MBEs from Hardee, Highlands, Hillsborough, Lake, Manatee, Okeechobee, Orange, Osceola, Pasco, Pinellas, Polk, and Sumter Counties and local Polk County vendors only.

These are the only bidders who will be eligible to submit a bid.

BID REGISTRATION

You MUST register using this form in order to receive notice of any addenda to these documents. Please fax the completed form to the Procurement Division as soon as possible. It is the vendor's responsibility to verify if addenda have been issued.

Bid Number and Title: 12-035-SM, Mowing and Maintenance for Waste Resource Management

Description: Provide the necessary labor, material, equipment and supervision to perform grounds maintenance services at the North Central Landfill, Northeast Landfill, Southeast Landfill, Thornhill Property and Williams Tract Property, which includes but is not limited to, landscape mowing, slope mowing, ditch mowing and clearing, trimming, hedging, weeding, litter pick-up, and minor tree trimming.

Receiving Period: Wednesday, February 1, 2012, Prior to 2:00p.m.

Bid Opening: Wednesday, February 1, 2012, 2:00p.m.

Special Conditions: A **MANDATORY** pre-bid meeting will be held on Wednesday, January 18, 2012, at 8:30 a.m. at the Waste Resource Management Administration Building, 10 Environmental Loop, Winter Haven, Florida 33880. A **MANDATORY** site visit will immediately follow.

Current pricing is available at <http://www.polk-county.net/bids.aspx?type=ab>

This form is for bid registration only. Please scroll down for additional information.

**BIDDER REGISTRATION
FAX THIS FORM BACK IMMEDIATELY
FAX: (863) 534-6789**

Carefully complete this form and mail or fax it to the Procurement Division. You must submit one form for each bid that you are registering for.

Company Name: _____

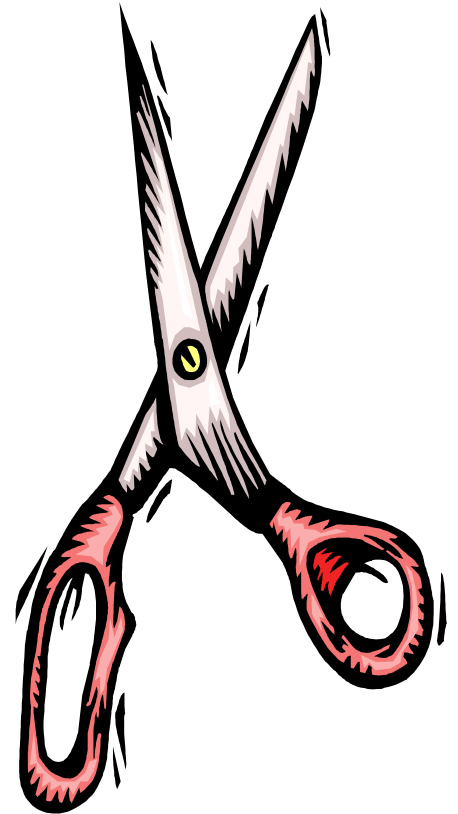
Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Cut along the outer border and affix this label to your sealed bid envelope to identify it as a “Sealed Bid”. Be sure to include the name of the company submitting the bid where requested.

[illegible]

POLK COUNTY BOARD OF COUNTY COMMISSIONERS

**Procurement Division
Fran McAskill
Procurement Director**

**Bid #12-035-SM
MOWING AND MAINTENANCE FOR WASTE RESOURCE MANAGEMENT**

Polk County, a political subdivision of the State of Florida, requests the submittal of bids from vendors that are interested in providing all labor, supervision, material, and equipment necessary to provide slope mowing, ditch mowing, and landscape maintenance at the County's three (3) landfills and two (2) off-site properties, as described herein. Sealed bids will be received in the Procurement Division, **prior to 2:00 p.m, February 1, 2012**. Bids will be opened at 2:00 p.m., February 1, 2012.

Attached are important instructions and specifications regarding responses to this Bid. Failure to follow these instructions could result in Bid disqualification.

Questions regarding this bid should be in writing and should reference the above Bid number. Submit all questions to **Chris Rewis, Procurement Manager**, via email at chrisrewis@polk-county.net or via fax at (863) 534-6789.

Bids may be mailed, express mailed or hand delivered to:

**Procurement Division
330 West Church Street, Room 150
Bartow, Florida 33830
(863) 534-6789**

STATEMENT OF NO BID

If you do not intend to submit a bid, please complete the information below and return to the Procurement Division via fax or mail. If returning by mail, please be sure the bid number and title are clearly marked on the front of the envelope.

- | | |
|---|---|
| ☐ Insufficient time to respond | ☐ Unable to meet specifications |
| ☐ Do not offer this product | ☐ Unable to meet bond/insurance requirements |
| ☐ Specifications unclear | ☐ Schedule would not permit us to perform |
| ☐ Specifications too restrictive | ☐ Other (please specify below) |

Company Name: _____ Date: _____

Telephone Number: _____ Signature: _____

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BIDDER INSTRUCTIONS AND GENERAL INFORMATION

BIDDER INSTRUCTIONS: To ensure acceptance of this bid, follow these instructions.

BID DOCUMENTS MUST BE DELIVERED TO THE PROCUREMENT DIVISION PRIOR TO 2:00P.M. ON THE DATE SPECIFIED. THERE WILL BE NO EXCEPTIONS.

1. **EXECUTION OF BID:** Bid must contain an original signature of an authorized representative in the space provided on the signature page. Bid must be typed or printed in black ink. Erasable ink is not permitted. Corrections made by bidder to any bid entry must be initialed by the person who signs the bid.
2. **NO BID:** Bidders not interested in submitting a bid should return a "no bid," with an indication of the reason for no bid and the interest in future bid solicitations.
3. **BID OPENING:** It is the responsibility of the bidder to assure that their bid is delivered at the proper time and place prior to the bid opening. All bid openings shall be public, at 2:00 p.m., on the date specified in the Notice to Bidders. Bids, which for any reason are not so delivered, will not be considered. **BID SUBMITTAL FORMS USING FACSIMILE OR EMAIL WILL NOT BE ACCEPTED.**

NOTE: Bidders may call the Message Center only for bid results. The telephone number is (863) 534-7600 extension 304. The bid recap will be posted to the County's website at <http://www.polk-county.net/bids.aspx?type=bs> within ten (10) working days after the bid opening date. The bid analysis will also be posted to the County's website as soon as possible after the bid opening date. Bid files may be examined during normal working hours by appointment.

4. **COUNTY AS GATEKEEPER OF DOCUMENTS:** This document is issued by Polk County and as such shall be the sole distributor of all addendums and/or changes to these documents. It is the responsibility of the bidder to determine issuance of documents directly with the Procurement Division. The County is not responsible for any solicitations issued through subscriber, publications, or other sources not connected with the County and the bidder should not rely on such sources for information regarding the solicitation.
5. **TAXES:** Bidders are responsible for the payment of any applicable taxes that are connected to the purchase of any materials or subcontractors used in the execution of this bid.
6. **DISCOUNTS:** Bidders may offer a cash discount for prompt payment; however, such discounts shall NOT be considered in determining the lowest net cost for bid evaluation purposes. Bidders are encouraged to reflect cash discounts in the unit prices quoted.
7. **MISTAKES:** Bidders are required to examine the specifications, delivery schedule, bid prices and all instructions pertaining to the requirements of this bid. Failure to do so will

be at bidder's risk. In case of a mistake in extension of a unit price, the unit price will govern. Corrections made by bidder to any bid entry must be initialed by the person who signs the bid.

8. **INVOICING AND PAYMENT:** The successful bidder shall submit a properly certified invoice to the County at the prices bid. **An original invoice shall be submitted to the appropriate User Division at their drawer number, P.O. Box 9005, Bartow, Florida 33831.** The vendor shall include the bid number and/or the purchase order number on all invoices. Invoices will be processed for payment when approved by the user division.
9. **CONFLICT OF INTEREST:** All bidders must disclose, with their bid, the name of any officer, director or agent who is also an employee of the County or any of their agencies. Furthermore, all bidders must disclose the name of any County employee who owns, directly or indirectly, any interest of any amount in the bidder's firms or any of their branches. Award of this bid shall be subject to the provisions of Chapter 112, Florida Statutes.
10. **WARRANTY:** Unless otherwise specified, the bidder agrees that the services furnished under this bid shall be covered by the most favorable commercial warranty the bidder gives to any customer for comparable services, and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the County by any other provision of this bid.
11. **ADDENDUM:** Any changes in the bid shall be made in the form of a written addendum by the Procurement Director or their designee. No other person shall be authorized to make changes verbally or in writing. If an addendum is issued, the addendum sheet must be signed by the bidder and faxed to (863) 534-0055.
12. **LIABILITY:** The vendor shall hold and save the County, its officers, agents and employees harmless from liability of any kind in the performance of this bid and against claims by third parties resulting from the supplier's breach of contract or the supplier's negligence.
13. **PATENTS AND ROYALTIES:** The bidder, without exception, shall indemnify and save harmless the County and its employees from liability of any nature or kind, including cost and expenses for, or on account of, any copyrighted, patented or non-patented invention, process, or article manufactured and used in the performance of this bid. If the bidder uses any design, device or material covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or cost arising from the use of such design, device or material in any way involved in the work.
14. **BID PROTEST:** Any bidder desiring to file a bid protest, with respect to a recommended award of any bid, shall do so by filing a written protest. The written protest must be in the possession of the Procurement Division within three (3) working days of the Notice of Recommended Award mailing date. All bidders who bid will be sent a Notice of Recommended Award, unless only one bid was received.

A copy of the bid protest procedures may be obtained from the Polk County Procurement Division or can be downloaded from the County's website at www.polk-county.net.

FAILURE TO FOLLOW BID PROTEST PROCEDURE REQUIREMENTS WITHIN THE TIME FRAMES PRESCRIBED HEREIN AS ESTABLISHED BY POLK COUNTY, FLORIDA, SHALL CONSTITUTE A WAIVER OF THE BIDDER'S RIGHT TO PROTEST AND ANY RESULTING CLAIM.

15. **SUMMARY OF TOTAL SALES:** At the end of each quarter, the successful vendor is required to furnish the Procurement Division with a summary of sales, in total dollars, for the work performed as a result of this bid.
16. **INDEMNIFICATION:** In consideration of Ten Dollars (\$10.00) and other valuable considerations, Seller, to the fullest extent permitted by law, shall indemnify, defend (by counsel reasonably acceptable to the County) and hold harmless the County, its employees and agents from and against, including, but not limited to, all liability, claims, suits, demands, damages, losses, costs, including attorney fees, arising out of or resulting from the performance of its services, provided that any such liability, claim, suit, demand, damage, loss or expense is (a) attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property (other than the service itself), including the loss of use resulting therefrom; and (b) caused in whole or in part by an act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, whether or not it is caused in whole or in part by the negligence or other fault of a part indemnified hereunder. The contractor shall indemnify and hold harmless the County and anyone directly or indirectly employed by it from and against all claims, suits, demands, damages, losses and expenses (including attorney fees) arising out of any infringement or patent rights or copyrights held by others and shall defend all such claims in connection with any alleged infringement of such rights.
17. **PUBLIC ENTITY:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. When submitting this bid, the bidder hereby certifies that they have complied with said statute.
18. **PREFERENCE FOR DRUG FREE WORKPLACE:** Whenever two or more bids, which are equal with respect to price, quality and service, are received, preference shall be given to a bid received from a business that certifies that it has implemented a drug free workplace program in accordance with Section 287.087, Florida Statutes. In order to receive preference, a signed certification of compliance must be submitted with the bid response.

19. **CODE OF ETHICS:** If any bidder violates or is a party to a violation of the code of ethics of Polk County or the State of Florida, with respect to this bid, such bidder may be disqualified from performing the work described in this bid or from furnishing the goods or services for which the bid is submitted and shall be further disqualified from bidding on any future bids for work, goods, or services for the County.
20. **SEALED BIDS:** All bid submittals must be completed and submitted in a sealed parcel. **(DO NOT INCLUDE MORE THAN ONE BID SUBMITTAL PER ENVELOPE. BID SUBMITTAL SHALL INCLUDE ONE (1) ORIGINAL AND ONE (1) COPY OF ORIGINAL.)** The **Original** bid submittal(s) shall be submitted on the forms provided by Polk County. All bids are subject to the conditions herein; failure to comply will subject bid to rejection.

GENERAL INFORMATION

1. **DEFINITIONS:** The term "County" means the Polk County Board of County Commissioners, a political subdivision of the State of Florida, and its authorized designees, agents or employees.
2. **AWARD(S):** The award of this bid shall be based on low bid meeting specifications and other criteria as specifically called out in this document. As the best interest of the County may require, the right is reserved to make award(s) by individual item, group of items or as indicated in the bid form; to reject all bids or waive any minor irregularities or technicalities in bids received. In determining the lowest responsive and responsible bidder, in addition to price, the following may be considered:
 - Vendor's evaluation – quality of performance on previous projects.
 - The ability, capacity, equipment and skill of the bidder to fulfill the contract.
 - Whether or not the bidder can fulfill the contract within the time specified, without delay or interference.
 - The character, integrity, reputation, judgment, experience and efficiency of the bidder.
 - The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
 - The sufficiency of the financial resources to fulfill the contract to provide the goods and/or services.
 - The quality, availability and adaptability of the suppliers or contractual services to the particular use required.
 - The ability of the bidder to provide future maintenance and service, as required or needed.
 - The number and scope of conditions attached to the bid.
3. **NON-CONFORMANCE TO BID CONDITIONS:** Services not delivered as per delivery date in bid and purchase order may result in bidder being found in default, in which event any and all re-procurement costs may be charged against the defaulting vendor. This non-conformance to bid conditions may result in immediate cancellation of the purchase order.

4. **ASSIGNMENT:** Any purchase order issued pursuant to this bid and the monies which may become due herein is not assignable except with the prior written approval of the Procurement Director.
5. **DISPUTES:** In the event of any doubt or difference of opinion as to the methods provided herein, or the level of performance rendered, the decision of the user department/division director shall be final and binding on both parties.
6. **FACILITIES:** The County reserves the right to inspect the bidder's facilities at any time, with prior notice.
7. **PLACING OF ORDERS:** The award of this bid does not constitute an order. Before any services can be performed, the successful bidder must receive written or oral notification in accordance with the practices of the User Division.
8. **PRECEDENCE:** Any requirement set forth in any section of the bid documents shall be binding as if called for by all sections. If there is a difference in the terms anywhere in this document, the most restrictive shall prevail.
9. **ADDITIONS/REVISIONS/DELETIONS:** Additions, revisions or deletions to the general conditions, specifications or bid price sheets that change the intent of the bid will cause the bid to be non-responsive and the bid will not be considered. The Procurement Director shall be the sole judge as to whether or not any addition, revision or deletion changes the intent of the bid.
10. **TERMINATION/SUSPENSION:** The Procurement Director reserves the right to terminate or suspend the award of this bid, in whole or in part, when it is in the best interest of the County to do so. The Procurement Director will notify the vendor, in writing, of any such action with notice of the effective date of termination or suspension. This notice shall also specify the state of the work at the time of termination or suspension.

If the User Division determines that the performance of the vendor does not comply with the bid requirements, the division may:

 - a. Immediately suspend the work; and
 - b. Notify the vendor of the non-performance with a requirement that the deficiency be corrected within ten (10) days of notification.
11. **CANCELLATION:** All annual bid obligations shall prevail for at least one hundred eighty (180) days after effective date of the bid, unless bid conditions are breached as specified herein. After that period, for the protection of both parties, either party may cancel this bid in whole or part by giving thirty (30) days prior notice in writing to the other party. The County reserves the right to cancel any bid after reasonable written notice to the successful bidder should the service not be in the best interest of the County. Should the service rendered for any bid cause or threaten endangerment to public safety or welfare, the Procurement Director may cancel the bid immediately.

12. **PLANS AND SPECIFICATIONS:** The specifications and other bid documents upon which the prices in the vendor's bid proposal are based on are hereby made a part of the purchase order by reference thereto.
13. **PERFORMANCE AND PAYMENT BOND:** If a bond is required, it will be called out in the Special Conditions section of the bid. The vendor shall furnish a performance and payment bond, unless otherwise stated in the bid document, in an amount equal to the amount awarded, as security for the faithful performance and payment of all the vendor's obligations under the bid documents. The bond shall remain in effect at least until one year after the date when final payment becomes due, except as provided otherwise by Laws or Regulations or by the bid documents. All bonds shall be in the form prescribed by the bid document except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by Audit Staff, Bureau of Government Financial Operations, U.S. Treasury Department and A.M. Best rated A VIII or better.
14. **UNAUTHORIZED ALIEN(S):** The vendor agrees that unauthorized aliens shall not be employed nor utilized in the performance of the requirements of this solicitation. The County shall consider the employment or utilization of unauthorized aliens a violation of Section 274A(e) of the Immigration and Naturalization Act (8 U.S.C. 1324a). Such violation shall be cause for unilateral termination of this Agreement by the County. As part of the response to this solicitation, the successful vendor will complete and submit the attached form "AFFIDAVIT CERTIFICATION IMMIGRATION LAWS."

Employers may avail themselves of a program by the U.S. Immigration and Customs Enforcement called E-Verify. E-Verify is an Internet-based system operated by U.S. Citizenship and Immigration Services (USCIS), part of the Department of Homeland Security (DHS), in partnership with the Social Security Administration (SSA). E-Verify is currently free to employers. E-Verify provides an automated link to Federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers.

If your company wishes to avail themselves of this program, you can register online for E-Verify at <https://www.vis-dhs.com/EmployerRegistration>, which provides instructions for completing the registration process. At the end of the registration process, you will be required to sign a Memorandum of Understanding (MOU) that provides the terms of agreement between you as the employer, the SSA, and DHS. An employee who has signatory authority for the employer can sign the MOU. Employers can use their discretion in identifying the best method by which to sign up their locations for E-Verify. To find out more about E-Verify, please visit www.dhs.gov/e-verify or contact USCIS at 1-888-464-4218.

15. **ANNUAL APPROPRIATIONS:** The vendor acknowledges that the County, during any fiscal year, shall not expend money, incur any liability, or enter into any agreement which, by its terms, involves the expenditure of money in excess of the amounts budgeted or the reduction of revenues for those budgeted agreements that may be available for expenditure during such fiscal year. Any agreement, verbal or written,

made in violation of this subsection is null and void, and no money may be paid on such agreement. Nothing herein contained shall prevent the making of agreements for a period exceeding one year, but any agreement so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Accordingly, the County's performance and obligation to pay under this agreement is contingent upon annual appropriation.

16. **PRICE INCREASES:** The Procurement Director Reserves the right to increase/decrease prices after the bid has been in place for a minimum of 12-months, when it is in the best interest of the County. Increases/decreases will be determined by the appropriate price index.
17. **UNCONTROLLABLE FORCES (FORCE MAJEURE):** When events occur that are not of the Contractor or County's doing, neither the Contractor nor the County will be deemed in default should the events meet the definition of "Uncontrollable Forces", also known as "Force Majeure". The term "Uncontrollable Forces" or "Force Majeure" shall mean any event which results in the prevention or delay of performance by a party of its obligations and which is beyond the reasonable control of the non-performing party. The events include, but are not limited to, fire, flood, earthquakes, storms, hurricanes, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

Neither party shall be excused from performance if non-performance is due to forces which are reasonably preventable, removable, or remediable and which the non-performing party could have, with the exercise of reasonable diligence, prevented, removed, or remedied the event prior to its occurrence.

The non-performing party shall, within five (5) calendar days after being prevented or delayed from performance by an uncontrollable force, deliver written notice to the other party particularly describing the circumstance that prevented its continued performance of the obligations of the work and a good faith estimate as to the anticipated duration of the delay and the means and methods for correcting the delay.

SPECIAL CONDITIONS

1. Award will be based on low bid per site, or overall low bid, including experience, qualifications and references, whichever is in the best interest of the County. Bidders must bid on all items and provide all requested information for the bid to be considered responsive. All bid items that are part of the basis of award should be bid at a fair and reasonable price; failure to do so may cause the bid to be non-responsive. The Procurement Director reserves the right to reject any or all bids and/or waive any minor irregularities in the bids received, whichever would be in the best interest of the County.
2. **PERFORMANCE OF WORK:** The work required under this bid shall be performed by the entity submitting the bid.
3. The period of performance for this bid is from date of award through December 31, 2012. It may be extended for two (2) one (1) year periods at the same terms and conditions, with the mutual agreement of all parties.
4. A **MANDATORY** pre-bid meeting will be held Wednesday, January 18, 2012, at 8:30 a.m. at the Waste Resource Management Administration Building, 10 Environmental Loop, Winter Haven. A **MANDATORY** site visit will immediately follow.
5. All prices bid shall remain unchanged during the period of performance, as specified herein, and as may be adjusted in accordance with General Instructions Item # 16.
6. Vendor must have been in the commercial grounds maintenance business for a minimum two (2) consecutive years.
7. Vendor shall list a minimum of five (5) commercial sites, including at least one landfill or comparable site, where the vendor currently holds or has held contracts or agreements (this does not include subcontracted work). Indicate the total acreage/area of ground maintained, frequency, and the largest continuous acreage mowed. Include contact names, addresses, telephone numbers, and email addresses. Excluding landfills, work performed must have been within the last two (2) years.
8. The County reserves the right to independently verify project scope and determine whether the projects listed are comparable in size and scope.
9. Vendor shall submit a résumé of the person(s) who will be assigned to supervise each site that may be awarded to the bidder under the County contract. The person must have a minimum of four (4) consecutive years of grounds maintenance experience on a full-time basis and be able to effectively communicate with Waste Resource Management staff. All relevant experience must be listed on the resume.
10. Vendor shall submit photos and a detailed list of equipment, including model, year, and condition; equipment condition should be rated as excellent, good or poor. Vendor shall have adequate equipment in good repair capable to complete the work specified, including a boom mower and bat-wing mower (or similar large-area mowing implement),

and be able to supply additional equipment as needed. The County reserves the right to independently check equipment.

11. Vendor shall be licensed to perform the type of work stated in this solicitation. Said licenses shall be in the vendor's name and as it appears on the official bid form. Upon notification, vendor shall provide copies of all applicable licenses.
12. Vendor shall notify Waste Resource Management when any damage is caused by Vendor or its employees. The vendor shall be responsible for the cost of such repairs. Failure to make a report and/or failure to pay for repair costs, the County may, at its discretion exercise its option to terminate or suspend services.
13. If it becomes necessary to revise or amend any part of this bid, an addendum will be issued and will be posted on the County's website at <http://www.polk-county.net/bids.aspx>. It is the sole responsibility of the bidders to check the website to ensure that all available information has been received prior to submitting a bid.
14. The successful Vendor must possess a Polk County Local Business Tax Receipt (f/k/a Business License) in order to do business with the Polk County Board of County Commissioners. A copy of such license must be provided to the Procurement Division before award is made to the successful Vendor.
15. Current pricing is available at <http://www.polk-county.net/bids.aspx?type=ab>.
16. The services provided under this bid are funded from the User Divisions operating expenses; as such there is no estimated budget.
17. All questions must be in writing and must be submitted to Chris Rewis, Procurement Manager, Procurement Division, via email at chrisrewis@polk-county.net or via fax at (863) 534-6789.

SPECIFICATIONS

1. The Vendor shall provide all necessary labor, equipment, materials and supervision to perform all work as defined in the site specifications listed.

2. **SITE LOCATION**

- **NORTH CENTRAL LANDFILL**

Highway 540 in Winter Haven

Weekly (7-10day)/Bi-Weekly (14-18day)Cycle: All areas in red on the NCLF map shall be mowed weekly May through October, and bi-weekly December through April. Work will include mowing and maintaining the grounds of the Waste Resource Management Administration building, Hazardous Waste Collection Facility, Free Mulch Pick-up Area, the Material Recovery Facility, Yard Waste Site, the Citizens Convenience Center, Ringpower Fleet Facility, Concrete Disposal Area, Break Trailer and all roadways and ditches within these areas. These areas shall be edged and trimmed and the concrete pads and sidewalks will be blown free of debris. The concrete piles, rip-rap, and paved areas shall be sprayed with County approved herbicides as part of the cut. The landfill entrance signs, administration building and scalehouse shall be pruned and weeded as part of the weekly/bi-weekly maintenance. The ditches within the weekly/bi-weekly cut area shall be included in the mow and the banks of the vegetative ditches shall be hand trimmed. Sprinkler systems at the office and scalehouse shall be checked and maintained. **Completion time: 1-2 days**

Site cut: Mowing will be to a height of 5-8 inches. Scalped areas will be remediated at the Vendor's expense. All vegetation near manmade obstacles (GFFR, culverts, monitoring wells, rip-rap etc) will be trimmed or treated with a County approved herbicide. Perimeter and interior fence lines will be cleared on both sides. Mowing and trimming will occur simultaneously. All grassed slopes will be mowed. All roadways (asphalt, gravel or clay) will be mowed 30 feet on each side. The Vendor will remove grass blown onto roadways. The Vendor shall mow the perimeter of all ponds to waters edge. The perimeter of the wetland areas shall be mowed to a width of 15ft minimum outside the signage. **Completion time: 7-10 days**

Quarterly Ditches: All ditches shall be mowed quarterly (excluding wetland mitigated ditches and the ditches included in the weekly/bi-weekly mow). The wetland mitigated ditches shall have banks mowed two feet from bottom as part of the site mow. All vegetation will be cut to the waters edge. If water is present in the ditch, the Vendor shall hand trim or spray vegetation with approved herbicides to remove all vegetation from ditch. If the ditch bottoms are dry, the ditch bottom shall be mowed. Vendor shall cut all vegetation in and along the ditch line. **Completion time: 10-14 days**

Bi-weekly Phase 2 Perimeter: Mowing of the north, east and south toe berm of the Phase 2 and the access drive will be done on a bi-weekly or as needed basis. The ditches on the east and south slope shall be included in the quarterly ditch cuts; however, the concrete slabs and pipes within the south ditch need to be cleared so the pipe ends are visible for inspection as part of the bi-weekly cut. Special care needs to be taken along the toe berm for leachate riser pipes, gas lines, dewatering equipment and electrical boxes are present. The Vendor shall clear all grass clippings from all structures around the perimeter of Phase 2 including culverts, vaults, concrete pads, etc. **Completion time: 1 day**

- **NORTHEAST LANDFILL**

Northeast Landfill, Bannon Island Road in Lake Hamilton

Site cut: Mowing will be to a height of 5-8 inches. Scalped areas will be remediated at the Vendor's expense. All vegetation near manmade obstacles (GFFR, culverts, monitoring wells, rip-rap, etc) will be trimmed or treated with a County approved herbicide. All lined ditch vegetation shall be removed with either County approved herbiciding or hand pulling. Perimeter and interior fence lines will be cleared on both sides. Mowing and trimming will occur simultaneously. All grassed slopes will be mowed. All roadways (asphalt, gravel or clay) will be mowed 30 feet on each side. The Vendor will remove grass blown onto roadways. **Completion time: 3-5 days**

- **SOUTHEAST LANDFILL**

Southeast Landfill, Golfview Cutoff Road in Lake Wales

Site cut: Mowing will be to a height of 5-8 inches. Scalped areas will be remediated at the Vendor's expense. All vegetation near manmade obstacles (GFFR, culverts, monitoring wells, rip-rap etc) will be trimmed or treated with a County approved herbicide. All lined ditch vegetation shall be removed with either County approved herbiciding or hand pulling. Perimeter and interior fence lines will be cleared on both sides. Mowing and trimming will occur simultaneously. All grassed slopes will be mowed. All roadways (asphalt, gravel or clay) will be mowed 30 feet on each side. The Vendor will remove grass blown onto roadways. **Completion time: 3-5 days**

- **WILLIAMS TRACT**

Williams Tract Property in Auburndale

Site cut: Mowing will be to a height of 5-8 inches. Scalped areas will be remediated at the Vendor's expense. All vegetation near manmade obstacles (GFFR, culverts, monitoring wells, rip-rap etc) will be trimmed or treated with a County approved herbicide. Perimeter and interior fence lines will be cleared on both sides. Mowing and trimming will occur simultaneously. All grassed slopes

will be mowed. All roadways (asphalt, gravel or clay) will be mowed 30 feet on each side. The Vendor will remove grass blown onto roadways. The mowing also includes the fenced area east of Williams Tract. **Completion time: 1-2 days**

- **THORNHILL ROAD PROPERTY**

Thornhill Property in Winter Haven

Site cut: Mowing will be to a height of 5-8 inches. Scalped areas will be remediated at the Vendor's expense. All vegetation near manmade obstacles (GFFR, culverts, monitoring wells, rip-rap etc) will be trimmed or treated with a County approved herbicide. Perimeter and interior fence lines will be cleared on both sides. Mowing and trimming will occur simultaneously. All grassed slopes will be mowed. All roadways (asphalt, gravel or clay) will be mowed 30 feet on each side. The Vendor will remove grass blown onto roadways. **Completion time: 1 day**

3. Estimated size of areas:

North Central Landfill	407 acres
Northeast Landfill	110 acres
Southeast Landfill	112 acres
Williams Tract	12 acres
Thornhill Road Property	2.5 acres

4. The landfill area (site cut) will be mowed 6-8 times per year at 4-6 week intervals. The County estimates eight (8) times per year. The County does not guarantee all mows listed below will be required or necessary on the dates provided. The County may elect to delete mows based on average annual rainfall. The County estimates that total site mowing shall be done within the week specified below:

- | | |
|-------------------|-----------------------|
| 1. April 16, 2012 | 5. August 27, 2012 |
| 2. May 21, 2012 | 6. September 24, 2012 |
| 3. June 25, 2012 | 7. October 28, 2012 |
| 4. July 30, 2012 | 8. December 10, 2012 |

5. The Vendor shall meet with the Operations Manager or designee monthly to set the monthly mowing and maintenance schedule for each site. If weather conditions, growing cycle, or site conditions effect the execution of the schedule, the Vendor and the County will meet to adjust the schedule accordingly. Mowing frequency may be subject to change due to condition of the site. The Vendor shall schedule all mowing activities with the Landfill Operations Manager or designee prior to conducting work. Failure to schedule work with the Landfill Operations Manager or designee may result in non-payment.

6. If equipment issues prohibit the Vendor to perform necessary tasks under the contract, the Vendor shall be subject to actions listed under Specifications 28.
7. Prior to performing work on the landfills, the successful Vendor will be instructed on landfill safety and will be responsible for ensuring these safety procedures are followed. Smoking is strictly prohibited on the landfills. Violations of this policy may result in a written complaint to the Vendor.
8. The Vendor shall submit a work plan including schedule and sequence of mowing defining execution plan prior to beginning any work under this contract. The Landfill Operations Manager or designee reserves the right to adjust the maintenance frequency during the slow growing season by delaying the mowing.
9. All vegetation near manmade obstacles will be trimmed or treated with a County approved herbicide at the County's discretion. All herbicide treated areas will not exceed two inches from the structure to prevent erosion around the structure. Mowing and trimming will occur simultaneously. Hand trimming shall be performed prior to tracker mowing to prevent damage to structures. Grass clippings shall be removed from paved areas and stormwater structures.
10. **All litter and debris are to be removed prior to and upon completion of a mowing cycle.** Litter and debris removal includes but is not limited to bags, newspapers, sheets of paper, cans, etc which will be torn, ripped, scattered or further subdivided by the mowers.
11. All grass clippings that are not uniformly distributed, and detract from the appearance of the mowing operation will be removed allowing for neat and clean appearance after completion. Grass clippings shall be removed from all parking lots, buildings, pavement areas, sidewalks, curbs, curb inlets, culverts, monitoring wells, manmade structures, etc. Clippings will not be blown into storm water drains or inlets.
12. The berms surrounding the landfill must be mowed an estimated 8 times. The Vendor is responsible for cutting the grass at the crest of the lined ditches unless the crest is within an active landfill cell, i.e. where refuse is still being placed or manipulated. This generally is where heavy equipment is operating.
13. The Vendor is responsible for trimming and pruning bushes and tree limbs in and around the buildings, scalehouse, break trailer and citizen drop-off areas, etc. Any tree limbs that inhibit mowing in the designated areas shall be cleared and taken to the yard waste site at the NCLF.
14. The Vendor shall inspect all planted beds and mulched areas within the designated boundary removing any litter, weeds and nuisance vegetation.
15. All manmade structures shall be cleared of vegetation as part of this bid. Structures include but are not limited to the following: GFFR, storm water culverts and structures,

rip-rap, concrete pads and spillways, monitoring wells, signs and power poles, and along the edge of lined slopes and ditches.

16. All ditches, pond structures and outfall areas shall be cleared of all vegetation and debris. Ditches and ponds will be mowed to waters edge or bottom of ditch.
17. All interior and perimeter fence lines shall be cleared of vines, grasses, low tree limbs, etc. a minimum of three (3) feet on each side as part of the site mow.
18. All approved herbicides shall be applied in accordance with the manufacturer's label directions. A valid State of Florida Pest control Operator's license must be issued in the name of the Bidders Company or the name of company employee. Approximately five days after the application of herbicides to fences, rip-rap, GFFR, concrete structures, etc. Vendor shall hand trim to remove all dead vegetation. All vegetation will be removed and disposed of by the Vendor. Any damage caused by wind-drift of herbicides or improper use of herbicides shall be replaced at the Vendor's expense. The replacements will be of the same size and type of those damaged.
19. Care should be taken to prevent rutting or damage to the slopes and ditches. The Vendor is responsible for repairing any damage caused by the mowing and maintenance services. If rutting or damage occurs, the County may require hand mowing only.
20. Reworking required due to negligence or inadequate procedures of the Vendor will be the sole responsibility of the successful bidder and shall be completed within 5 days of notification. No additional payment will be due for the reworking of non-acceptable areas. Failure to successfully address re-work areas within the 5 days may result in termination of the contract.
21. The successful Vendor shall preserve from damage all property associated with, or which is in the vicinity of, or is in any way affected by, the work. This applies to public and private property and/or utilities. Any damage occurring to such properties shall be immediately repaired at the expense of the successful Vendor. If the Vendor fails to report any damage to the County's property, the County reserves the right to terminate the contract.
22. All mowing and maintenance services must be performed by the successful Vendor. Vendor shall have adequate equipment, in good repair, to complete the work specified, including a boom mower and bat-wing mower (or similar large-area mowing implement), and be able to supply additional equipment as needed. All equipment must be leased or owned by the successful bidder. No subcontractors will be allowed to perform any service under this bid.
23. The County may, at its discretion, use County crews for the mowing of the landfill(s).
24. Any deviations from the procedures listed above must be pre-approved by the County's Landfill Operations Manager, or their designee. While contractor is on-site they shall be available to the Landfill Operations Manager, or their designee, to review mowed areas.

25. The Vendor has the allotted time listed in Item 4 to complete each site location mowing and maintenance. The County allows one day for each full day missed due to inclement weather. Check with the Landfill Operations Manager for direction.
26. The Vendor shall not store equipment onsite between mowing cycles. Once mowing has been signed off on, the Vendor will remove all mowing and maintenance equipment from the site until the next scheduled mow.
27. Invoices shall be submitted at the end of each mowing cycle and include specific tasks and location of work performed. Inspection of the landfills by the Landfill Operations Manager or their designee must be performed prior to submittal of invoices. The Landfill Operations Manager or their designee will check for thoroughness and accuracy before the invoice is forwarded on to be paid. Partial billing will not be accepted.
28. If the mowing and maintenance is not completed within the time allotted under this contract (with the exception of adjustments due to weather conditions), and/or the Vendor does not correct any area not completed within five days after notification by the County, the following will occur:
 - **1st offense**-Verbal and written notification of insufficient work
 - **2nd offense**-Complaint to Vendor form
 - **3rd offense**-Termination of contract

BID SHEET

ITEM #	SITE LOCATION	UNIT COST	UNITS	ESTIMATED FREQUENCY	TOTAL
	NORTH CENTRAL LANDFILL				
1	WEEKLY		PER WEEK	X 26 weekly cuts	
2	BI-WEEKLY		PER BI-WEEKLY	X 11 bi-weekly cuts	
3	SITE CUT		PER CUT	X 8 cuts/year	
4	BI-WEEKLY PHASE 2 PERIMETER		PER BI-WEEKLY	X 8 cuts/year	
5	QUARTERLY DITCHES		PER QUARTER	X 4 cuts/year	
				NCLF TOTAL	
	NORTHEAST LANDFILL				
6	SITE CUT		PER CUT	X 8 cuts/year	
				NELF TOTAL	
	SOUTHEAST LANDFILL				
7	SITE CUT		PER CUT	X 8 cuts/year	
				SELF TOTAL	
	WILLIAMS TRACT				
8	SITE CUT		PER CUT	X 4 cuts/year	
				WILLIAMS TRACT TOTAL	
	THORNHILL ROAD PROPERTY				
9	SITE CUT		PER CUT	X 4 cuts/year	
				THORNHILL ROAD PROPERTY TOTAL	
GRAND TOTAL OF ITEMS 1 THRU 9					
ITEMS 10 THRU 15 ARE NOT PART OF THE BASIS OF AWARD					
	MISCELLANEOUS				
10	HAND TRIMMING		PER HOUR		
11	HAND LABOR		PER HOUR		
12	BUSHHOG MOWING		PER HOUR		
13	LANDSCAPE MOWING		PER HOUR		
14	LANDSCAPE MAINTENANCE		PER HOUR		
15	HERBICIDING		PER SF		

VENDOR NAME _____

**SIGNATURE ACKNOWLEDGEMENT
(SUBMITTAL PAGE)**

To Polk County, a Political Subdivision of the State of Florida

Date: _____

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same construction, service or material and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I have read and understand the bidding documents. I have completed and submitted all bid submittal forms, and I am authorized to sign this bid for the bidder. In submitting a bid to the County, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the County all rights, titles and interests in and to all causes of action it may now or hereafter acquire under the Anti-Trust Laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the County. At the County's discretion, such assignment shall be made and become effective at the time the County tenders final payment to the bidder.

VENDOR NAME

AUTHORIZED SIGNATURE (MANUAL)

MAILING ADDRESS

NAME (TYPED OR PRINTED)

CITY, STATE AND ZIP CODE

TITLE (TYPED OR PRINTED)

(AREA CODE) TELEPHONE NUMBER

TOLL FREE NUMBER

(AREA CODE) FAX NUMBER

E-MAIL ADDRESS

This bid may be used by any other Government Agency. [] YES [] NO [] N/A

A Polk County Procurement Card will be accepted as method of payment. [] YES [] NO

NOTE: If Bidder checks "yes" above, Bidder agrees that the County will use a County issued Visa card for the payment of any and all invoices submitted as a result of the performance of this bid.

**DRUG-FREE WORKPLACE FORM
(SUBMITTAL PAGE)**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies

that _____ does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation programs, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER
(SUBMITTAL PAGE)

State of _____)

County of _____)

_____, being first
duly sworn, deposes and says that:

1. He/she is _____ of _____, the Bidder that has submitted the attached Bid;
2. He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstance respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidders nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion of communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid of any other Bidder, or to fix any overhead, profit or cost element of the Bid Price or the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County or any person interested in the proposed Contract; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed: _____

Title: _____

Subscribed and sworn to before me this _____ day of _____, 20_____

(Title)

My Commission Expires: _____

INSURANCE REQUIREMENTS

The successful vendor shall purchase and maintain in force during the contract period the insurance as specified with an insurer licensed to do business in the State of Florida; rated "A VIII" or better by A.M. Best Rating Company for Class VIII financial size category. Polk County, a political subdivision of the State of Florida, must be named as an additional insured with respect to liability arising from all work performed for Polk County, for Automobile and General Liability policies of insurance. The certificate holder must be Polk County, a political subdivision of the State of Florida, 330 West Church Street, Bartow, Florida 33830. Workers' Compensation Insurance is required to provide statutory benefits, including those that may be required by any applicable federal statute. Any sole proprietor or partner actively engaged in the construction industry, and any corporate officer of a construction or non-construction industry corporation who elects to be exempt from the provisions of the workers' compensation law must provide either a workers' compensation exemption certificate (construction industry) or a letter stating the exemption status and number of employees (non-construction industry). Commercial General Liability Insurance \$1,000,000 combined single limit of liability for bodily injuries, death, and property damage, and personal injury resulting from any one occurrence, including the following coverages: Completed Operations: \$1,000,000, Broad Form CG&L \$1,000,000. Comprehensive Automobile Liability Insurance \$1,000,000; combined single limit of liability for bodily injuries, death and property damage resulting from any one occurrence, including all owned, hired and non-owned vehicles. The general liability and workers' compensation policies shall contain a waiver of subrogation in favor of Polk County. An original certificate of insurance must be on file in the Procurement Division before a purchase order will be issued. Any questions regarding insurance requirements may be directed to Chris Rewis, Procurement Manager, via email at chrisrewis@polk-county.net or via fax at (863) 534-6789.

**INSURANCE
(SUBMITTAL PAGE)**

By signing below the Bidder is stating that they fully understand the insurance requirements for the project and if awarded the bid will provide all insurance coverage as required in Bid # 12-035-SM.

The requirements are as follows:

- Bidder is insured with a company licensed to do business in the State of Florida
- The insurance company is rated A VIII or better by A.M. Best Rating Company (Workers Compensation, General and Automobile policies)
- Polk County will be named as an additional insured for general and automobile liability
- The General Liability and Worker's Compensation policies will contain waiver of subrogation in favor of Polk County

Company Name

Bidder (signature)

SAFETY REQUIREMENTS/REGULATIONS

1.0 All Bidders are required to submit, with their Bid Proposal, the Safety Requirements/Regulations form. Any questions regarding compliance with the safety requirements/regulations provision shall be directed to the Safety & Regulatory Manager, Risk Management, at (863) 534-5267.

1.1 The Contractor is responsible for observing all OSHA regulations and shall self-inspect to ensure this is accomplished. The Contractor shall ensure that all personnel are properly trained and shall be able to provide documentation for their personnel that have attended training courses. Examples of such training courses are: Hazard Communications, Traffic Work Zone Safety, Personal Protective Equipment, First Aid/CPR, Permit Required Confined Space, Lock out/Tag Out of Hazardous Energy. All contractors are required to comply with OSHA Standards regardless of the number of employees they may have.

1.2 A County representative may periodically monitor work site safety. Should there be safety and/or health violations, classified as Serious, Willful or Criminal/Willful Violations, the County's representative may have the authority, but not the duty, to require the Contractor to correct the violation in an expeditious manner. Inspections shall be based on requirements contained in law. The definitions of serious, willful and criminal/willful violations are as follows:

Serious Violation: A serious violation shall be deemed to exist in a place of employment if there is a substantial probability that death or serious physical harm could result from a condition which exists, or from one or more practices, means, methods, operations, or processes which have been adopted or are in use, in such place of employment unless the employer did not, and could not, with the exercise of reasonable diligence, know of the presence of the violation.

Willful Violation: May exist where evidence shows that the employer committed an intentional and knowing violation of the Act.

Criminal/Willful Violation: A repeat violation of a previously cited willful violation.

Violation of Serious, Willful or Criminal violation may have the following consequences:

First violation: correction may be a verbal warning and the correction shall be done the same day. Written documentation may be maintained by the County.

Second violation: may result in work stoppage until the violation is corrected. The work stoppage shall not entitle the Contractor to additional contract time or compensation. Liquidated damages provision will remain in full force and effect.

Third violation: this may constitute a breach of contract for safety violations and may result in termination of the contract at the sole discretion of the County.

Note: The Safety & Regulatory Manager may stop any job to ensure the safety of all concerned.

1.3 Should the work site be in a hazardous area, the County shall furnish the Contractor with information concerning hazards such as types or identification of known toxic material, machine hazards, Material Safety Data Sheets, or any other information that would assist the Contractor in the planning of a safe work site.

1.4 The Contractor shall be aware that while working for the County, representatives from agencies such as the United States Department of Labor, Occupational Safety and Health Administration (OSHA), and the Division of Safety, State of Florida, are invitees and need not have warrants or permission to enter the work site. These agencies, as well as the County Safety Officer, enter at the pleasure of the County.

1.5 The Contractor shall designate a competent person of its organization whose duty shall be the prevention of accidents at the site. This person shall be the Contractor's superintendent unless otherwise designated in writing by the Contractor to the County. All communications to the superintendent shall be as binding as if given to the Contractor.

SAFETY REQUIREMENTS/REGULATION FORM

Bidder must sign and have notarized:

The undersigned bidder hereby certifies that they fully understand the safety requirements/regulation provisions and will comply.

Dated this _____ day of _____, 20_____

Name of Firm_____

By_____

Title of Person Signing

(SEAL)

SWORN TO AND SUBSCRIBED BEFORE ME

This _____ day of _____, 20 _____

Notary Public:_____

My Commission Expires:_____

**AFFIDAVIT CERTIFICATION
IMMIGRATION LAWS**

SOLICITATION NO.: Bid 12-035-SM PROJECT NAME: Mowing & Maintenance for WRM

POLK COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

POLK COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. **SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY POLK COUNTY.**

BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: _____

Signature

Title

Date

STATE OF: _____
COUNTY OF: _____

The foregoing instrument was signed and acknowledged before me this ____ day of _____, 20____, by
_____ who has produced
(Print or Type Name)

_____ as identification.
(Type of Identification and Number)

Notary Public Signature

Printed Name of Notary Public

Notary Commission Number/Expiration

CHECKLIST

FORM

INCLUDED IN BID SUBMITTAL

Signature Acknowledgement	☐	Yes
Drug-Free Work Place Form	☐	Yes
Non-collusion Affidavit of Prime Bidder	☐	Yes
Insurance (Submittal Page)	☐	Yes
References for five (5) commercial sites in last 2 years	☐	Yes
Proposed Project Manager resume for each site	☐	Yes
List of equipment with photos of each item listed	☐	Yes
Copy of valid State of Florida Pest Control Operators License	☐	Yes
Bid Sheet	☐	Yes



SOIL STOCKPILE AREA

GRAVEL ACCESS ROAD

CONSTRUCTION AND DEMOLITION DEBRIS

UNLINED CLOSED AREA
CLOSURE COMPLETED 1991

STORMWATER RETENTION AREA

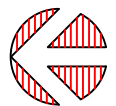
PAVED ENTRANCE ROAD

SCALE HOUSE

PHASE 1 LINED CELL
CLOSURE COMPLETED DECEMBER 1995

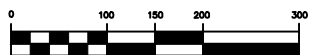
BORROW AREA

ACCESS ROAD



NORTH

GRAPHIC SCALE

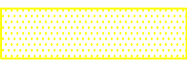


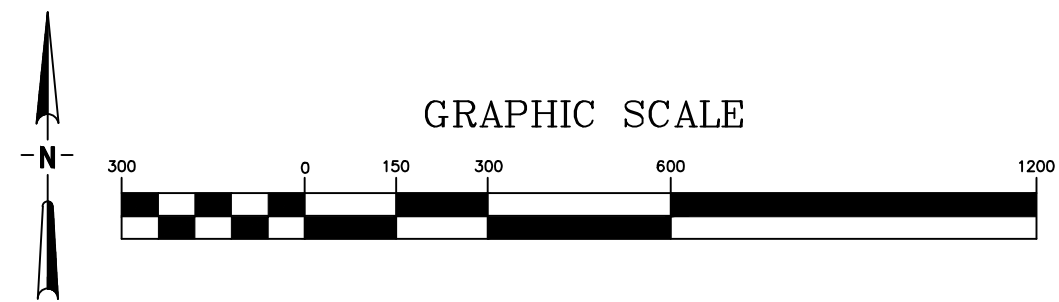
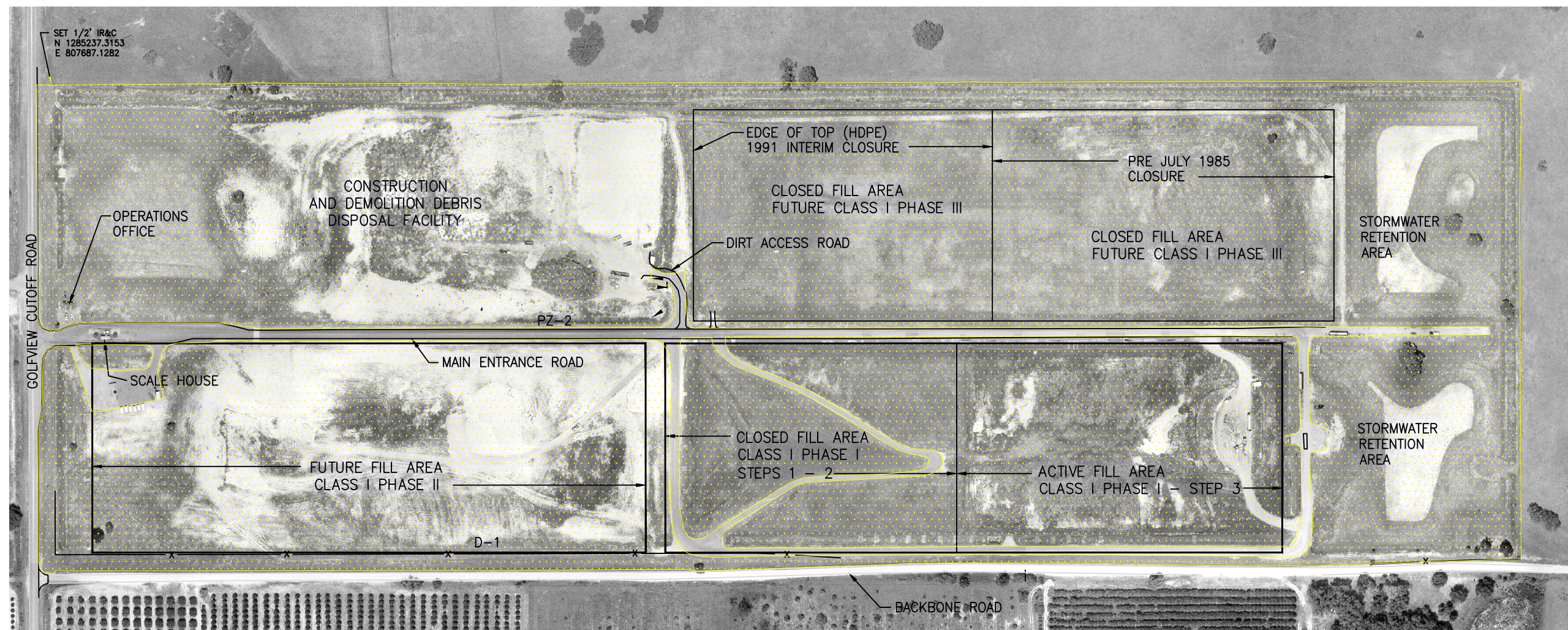
(IN FEET)



ESTIMATED - 8 CUTS

NORTHEAST LANDFILL
MOWING AREAS
10/27/2010

 ESTIMATED – 8 CUTS



SOUTHEAST SANITARY LANDFILL (SITE 203)
CONSTRUCTION & DEMOLITION DEBRIS
DISPOSAL FACILITY
POLK COUNTY, FLORIDA

MOWING AREAS
10/27/2010



POLK COUNTY – NORTH CENTRAL LANDFILL INFRASTRUCTURE MANAGEMENT DEPARTMENT WASTE RESOURCE MANAGEMENT DIVISION				OPERATIONS OFFICE MOWING PLAN		THIS MAP AND ATTACHED REPORT ARE NOT FULLY VALID WITHOUT THE ORIGINAL BASED SYAL OF A FLORIDA LICENSED ENGINEER		No. _____ DATE _____ O.R. 10/27/10		APPROVED _____ ORIGINAL RELEASE _____		REVISION _____	
PROJECT No. _____ N/A		PREPARED BY: POLK COUNTY WASTE RESOURCE MANAGEMENT DIVISION		DRAWN BY: DDH 10/27/2010 CHECKED BY: DDH 10/27/2010		Hard. Scale: AS NOTED Vert. Scale: AS NOTED		No. _____ 2		OF _____ 2		DRAWING No. _____ 2	