



CITY OF MODESTO

Utility Planning & Projects Department

Capital Improvement Services

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*Hearing and Speech
Impaired Only
TDD 1-800-735-2929*

December 14, 2009

SUBJECT: Request for Qualifications for City of Modesto
Bus Maintenance Facility
Construction Management and Inspection Services

Dear Consultant:

The City of Modesto is soliciting qualifications from consultants for construction management and inspection services for the Bus Maintenance Facility project. **If you wish to be considered for this work, please submit six (6) copies of the qualifications by 3:00 pm on January 8, 2010 to:**

City of Modesto
Utilities Planning & Projects
1010 Tenth Street, 4th Floor, Suite 4600
Modesto, CA 95354
Attention: Jennifer Pratt, P.E.

Via Mail: P.O. Box 642, Modesto, CA 95353

Once the qualifications have been evaluated, request for proposals (RFPs) will be sent to the firms City staff determines qualified to perform the project. Following evaluation of the proposals, the City will select a consultant to begin negotiations with; interviews will only be conducted if staff determines it necessary.

The City will evaluate all qualification submittals, but the Request for Qualifications (RFQ) does not commit the City of Modesto to award a contract, to pay for any costs incurred in preparation or presentation of a Statement of Qualifications, or to procure a contract for services. The selection considerations for evaluating the Statement of Qualifications are included in this RFQ.

The scope of services to be provided from the construction management consultants is summarized as follows:

- Perform constructability and valued engineering drawing and specification review
- Process submittals and respond to request for Information (RFI)
- Lead construction progress meetings

- Prepare Inspector daily reports and weekly statements of working days
- Perform construction inspections and measure work completed
- Write Construction Management correspondence including labor compliance
- Evaluate construction schedules, change orders, and extra work claims
- Provide claims mitigation and resolution services as needed
- Maintain project files
- Other duties as identified in the final scope of work

BACKGROUND

The proposed Modesto Bus Maintenance, Operation, & Storage Facility will service and accommodate 70 transit vehicles, featuring a new bus parking area, new bus maintenance building, fuel station, bus wash, and off-street employee parking. The 34,000 square-foot conventional steel maintenance building will consist of:

- 6 each Lift Bays
- Parts Storage
- Tire Shop & Storage
- Equipment Storage
- Machine Room
- Training & Lunch Rooms
- Electrical Room
- Offices & Restrooms

Plans and specifications are nearing 95% completion, though they will not be available at the time of this selection process. 65% plans, specifications, and reports will be available to the qualified firms during the RFP procurement.

The project is expected to advertise for bids early summer 2010 with construction beginning mid-summer 2010.

SKILLS REQUIRED

Construction Management Requirements

Personnel shall have management experience in the related type of construction for projects of the same size or larger, claims mitigation and resolution, preparing project records, issuing field instructions and correction notices, coordinating and answering requests for information, reviewing change order proposals, leading progress meetings, preparing status reports, and preparing independent cost proposals.

Construction inspection

Personnel shall have construction inspection experience in the related type of construction for projects of the same size or larger. Preparing daily reports, identifying construction discrepancies, worker safety oversight, and performing field measurements for work completed.

Coordination with City department s

Consultants should demonstrate their abilities to coordinate their efforts with a variety of agency personnel

Project Management and Cost-Containment Requirements

Prospective consultants must demonstrate their skills change order review and independent cost estimates, document control, to avoid contingency budget overruns.

SELECTION PROCESS

- A. The Submittal Date is **January 8, 2010**. A list of all firms receiving this RFQ is provided as Attachment 2.
- B. The City will short list to 5 firms by January 13, 2010 and mail out a request for proposal to qualified firms.
- C. Proposals will be due January 27, 2010. The selection committee will select from the short list of firms. Interviews will only be conducted if staff feels necessary.

CRITERIA FOR SELECTION

- A. Experience
 - 1. Years of experience of firm and key persons in managing construction, inspection, claims mitigation, preparing project records, inspection, coordinating and answering Requests for Information (RFI), reviewing change order proposals and cost control.
 - 2. Experience in projects similar in magnitude and complexity within the past five- (5) years. When listing experience clearly state which of the firm's employees were involved in the past projects, the period of service, and their role in the project.
 - 3. History of repeat business with clients. Point of contacts with other agencies for referral.
 - 4. Demonstrated management and organizational ability relative to time management, scheduling, city staff/client relationships, etc.
 - 5. Experience, qualifications, or special talents of key personnel or subconsultants to be assigned to project.
- B. General Criteria
 - 1. Originality, creativity, and soundness of approach to problem solving related to each of the Skill Requirements presented in the Section above.

2. Size of firm.
3. Demonstrated understanding of community social relationships such as citizen and environmental concerns, and economic considerations.
4. The firm's reputation relative to principles, credibility and attitude.

SUBMITTAL FORMAT REQUIREMENTS

In view of the above CRITERIA FOR SELECTION, prospective consultants should structure their Statement of Qualifications, strictly using the following format, and with the following sections:

- A. Cover Letter (1-2 pages), signed by a Principal of the firm. This letter should provide a commitment of the firm to provide services to the City. Actual or potential subconsultants should be identified in this letter, as well. This cover letter should also state the Principal's acceptance of the City's Standard Agreement Format, with any proposed changes noted in Section 6 below.
- B. Resumes (4-6 pages) Maximum two pages for Principal, Construction Manager and Inspector. Provide reference to experience to similar construction experience with a project of equal or larger size.
- C. (Maximum 3 pages) Statement of how your consultant team meets each of the five "SKILLS REQUIRED" listed in above section.
- D. Three references that can attest to your "Skills" described in Section 4, above.

Point of Contact

Any questions should be directed to Jennifer Pratt, Associate Civil Engineer at (209) 341-2915.

Sincerely,



Jennifer Pratt, PE
Associate Civil Engineer

- Attachments:
1. List of Consultants receiving this RFQ
 2. Compliance with Federal Regulations

List of Construction Management Consultants

FIRM	CITY
*Applied Research Associates	Sacramento
*Inspection Services, Inc.	San Francisco
*Washington Infrastructure Ser	Oakland
Acumen Building Enterprise, Inc	Oakland
Advanced Resources Ltd.	Oakland
AE COM	Sacramento
AECOM	Fresno
Allana+Buick+Bers	Palo Alto
Altus Construction Management	Copperopolis
Analytical Planning Services	Sacramento
Anchor Engineering	Lafayette
Anil Verma Associates, Inc.	Los Angeles
Anil Verma Associates, Inc.	Oakland
ATC Associates	Modesto
ATI Architects and Engineers	Danville
Bayside Solutions	Pleasanton
Beals Alliance	Sacramento
Beyman & Henigar, Inc.	Pleasanton
Biggs Cardosa Associates Inc.	Fresno
BKF	Walnut Creek
Black & Veatch	Rancho Cordova
Blackburn Consulting	Modesto
Brown and Caldwell	Rancho Cordova
Brown and Caldwell	Walnut Creek
Brown and Caldwell	Davis
C M Pros	San Francisco
Callander Associates Landscape	Rancho Cordova
Caltrop	Sacramento
CALTROP Corporation	Upland
Camp Dresser McKee, Inc.	Sacramento
Carollo Engineers	Walnut Creek
CCCM, Inc.	Walnut Creek
CH2MHill	Sacramento
CHEC Engineering Consultants	Redding
CMC	Modesto
Complete Engineering Group	Modesto
Consolidated CM	Sacramento
Consolidated CM	Oakland
Construction Testing & Eng.	Tracy
C.St. Services	Santa Clarita
Damon S. Williams Associates	San Jose
Devcon Construction	Milpitas
Diede Construction	Woodbridge
Dokken Engineering	Folsom
Drake Haglan & Associates	Sacramento
Eagle Engineering Technology	Redwood City
EBA Engineering	Santa Rosa
Eco Logic	Stockton
EDGE	Temecula
ENGEO	Ripon
ENGEO	Ripon

FIRM	CITY
Engeo Inc.	San Ramon
ENGEQ, Inc.	Ripon
EPC Consultants	San Francisco
Erler & Kalinowski, Inc.	Burlingame
Ewing Construction Services	Davis
Fehr & Peers Associates	Walnut Creek
Fred Huang	Sacramento
Fugro West, Inc.	Roseville
GEOCON Consultants, Inc.	Rancho Cordova
Ghirardelli Associates	Oakland
Griffin Structures, Inc.	Laguna Beach
Harris & Associates	Concord
Harris & Associates	Tracy
HDR Engineering, Inc.	Folsom
Hydroscience Engineers, Inc.	Stockton
ICM Group, Inc.	Folsom
IMS	San Diego
IMS Infrastructure Mngmt Svcs	Tempe
Inspection Services, Inc.	Berkeley
Interwest Consulting Group	Elk Grove
Interwest Consulting Group	Roseville
Iomilan Construction Services	Turlock
Jacobs Carter & Burgess	Sacramento
Kennedy/Jenks Consultants	San Francisco
Kennedy/Jenks Consultants	Rancho Cordova
Kimley-Horn & Associates	San Ramon
Kimley-Horn & Associates	Rancho Cordova
Kitchell	Fresno
Kitchell	Sacramento
Kleinfelder, Inc.	Modesto
Krazan & Associates, Inc.	Modesto
Law, A Mactec Company	San Diego
Lim & Nascimeto Engineering	Lake Forest
Malcolm Pirnie, Inc.	Emeryville
Malcolm Pirnie, Inc.	Irvine
Mark Thomas & Company, Inc.	Fresno
Mark Thomas & Company, Inc.	San Carlos
McIntosh & Associates	Bakersfield
MGE Engineering, Inc.	Sacramento
Miller Pezzoni & Associates	Modesto
Miyamoto International	West Sacramento
Momentum, Inc.	Modesto
MSE Group	Oakland
MVWH	Sacramento
Nolte	Madera
Nolte Associates	Maritaca
Omni-Means Ltd	Roseville
Owen Engineering ("DO NOT USE)	Cameron Park
Owens Design Consultants	Ripon
Pacific Design Associates	Modesto
Parsons	Phoenix

FIRM	CITY
Parsons	San Francisco
Parsons	Los Angeles
Parsons Brinckerhoff Quade	Sacramento
PBS & J	San Ramon
PBS&J	Sacramento
Peterson-Brustad Inc.	Folsom
Professional Eng. & Survey	Pleasanton
Professional Engineering Svcs	Modesto
Project Tracking Resources	San Diego
PSOMAS	Roseville
Quad Knopf	Visalia
Quincy Engineering, Inc.	Sacramento
RBF Consulting	Sacramento
RMC	San Diego
RMC Water and Environment	Walnut Creek
RRM Design Group	Oakdale
Stantec Consulting	Sacramento
Stantec Consulting, Inc.	Modesto
Stetson Engineers, Inc.	Bakersfield
Strategic Construction Mgt	Santa Cruz
Tetra Tech	Irvine
The Covello Group	Walnut Creek
The Source Group, Inc.	Pleasant Hill
The Source Group, Inc.	Pleasant Hill
The Tiburon Group, LLC	Vallejo
Tishman Construction Corp.	Los Angeles
Titus & Company	Sacramento
Townsend Management, Inc.	San Francisco
Transmetrics, Inc.	Campbell
TRC	Rancho Cordova
Trinity Engineering Lab, Inc.	Clovis
TRS Consultants, Inc.	Sacramento
URS Corporation	Sacramento
URS Corporation	Roseville
Vali Cooper & Associates, Inc.	Murphys
Vali Cooper & Associates, Inc.	Point Richmond
Valley Management Group	Brentwood
Van Pelt Construction Services	Fairfield
Vanir Construction Management	Los Angeles
Vanir Construction Mgt, Inc	Sacramento
Wallace-Kuhl & Associates, Inc	Stockton
West Yost & Associates	Davis
West Yost & Associates	Pleasanton
West Yost Associates	Walnut Creek
Willdan	Visalia
Winzler & Kelly	San Francisco
WLC Construction Service, Inc.	Folsom
Wood Rodgers	Sacramento
Wood Rodgers	Modesto
ZG Planning and Design, Inc.	Stockton

COMPLIANCE WITH FEDERAL REGULATIONS:

This project is funded by a grant from the Federal Transit Administration (FTA). The firm to whom the agreement is approved shall comply with all applicable FTA requirements and regulations.

Disadvantaged Business Enterprises are encouraged to submit proposals.

The City of Modesto, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders and proposers that it will affirmatively ensure that in regard to any agreement or procurement entered into pursuant to this solicitation, disadvantaged business enterprises will be afforded full opportunity to submit bids and proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.

Potential Consultants, proposers, bidders, contractors and subcontractors wishing to protest or appeal the procurement or agreement process or a decision to approve by the City of Modesto, must follow the procedures provided in the City of Modesto Purchasing Manual, Section I, Procedure 5. Protest procedures are in place that allow for a protest during the bid/proposal process and must be filed no later than three (3) days after the bid/proposal opening. A protest to an announced decision to approve an agreement may be filed no later than seven (7) days after receipt of Intent to Award letter. Protests or appeals, which are not submitted in accordance with the above procedures, will not be reviewed. A copy of the procedure may be obtained by contacting the City of Modesto Purchasing Division at (209) 577-5405. Under certain limited circumstances, and after the protester has exhausted all administrative protest remedies made available by the City of Modesto, an interested party may protest to the Federal Transit Administration (FTA) the approval of an agreement pursuant to an FTA grant. FTA's review of any protest shall be in accordance with FTA Circular 4220.1E.

CITY will provide a copy of said circular upon request.

Reviews of protests by the FTA will be limited to CITY'S failure to follow its protest procedures, or its failure to review a complaint or protest. An appeal to the FTA must be received by the cognizant FTA regional or Headquarters Office within five (5) working days of the date the protester knew or should have known of the violation.

A copy of such protests shall also be sent to Fred Cavanah, Transit Manager, City of Modesto.