



CITY OF MANASSAS VIRGINIA

PURCHASING DIVISION
8500 Public Works Drive
Manassas, VA 20110
Telephone: (703) 257-8368
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www.manassascity.org

INVITATION FOR BID

Issue Date: October 28, 2010

IFB No: 11B017

**FOR:
MISCELLANEOUS ELECTRICAL SUPPLIES**

BONDS:	
Bid Bond:	0%
Payment Bond:	0%
Performance Bond:	0%

Bid Bond:	0%
Payment Bond:	0%
Performance Bond:	0%

BID DUE:	
DATE DUE:	NOVEMBER 15, 2010
TIME:	2:30 PM – LOCAL TIME

DATE DUE:	NOVEMBER 15, 2010
TIME:	2:30 PM – LOCAL TIME

SUBMIT BID TO:

CITY OF MANASSAS, PURCHASING DIVISION
8500 PUBLIC WORKS DRIVE, MANASSAS, VA 20110

LOCATION OF BID OPENING:

PUBLIC WORKS FACILITY BUILDING B
PURCHASING DIVISION
8500 PUBLIC WORKS DRIVE
MANASSAS, VA 20110

Contract Administrator
Jerry A. Burke, Buyer
(703) 257-8385

Purchasing Agent
Jerry A. Burke, Buyer
(703) 257-8385

INVITATION FOR BID

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SECTION I (A) - SPECIAL PROVISIONS OF INVITATION

A. SCOPE OF CONTRACT:

The City of Manassas is soliciting Bids for miscellaneous electrical supplies.

B. PROCURING DEPARTMENT:

The Procuring Department for this solicitation is the City of Manassas Purchasing Department.

Contact: Jerry A. Burke, Buyer

Telephone Number: (703) 257-8385

C. PERIOD OF CONTRACT:

The period of the Contract shall be for one (1) year from date of award and maybe renewed for one (1) additional one (1) year period.

D. METHOD OF ORDERING AND BILLINGS:

Generally, a Purchase Order shall be issued to the Contractor to order the purchase or lease of goods, services, and insurance covered by the Contract to be awarded pursuant to this solicitation. The Purchase Order shall indicate that funds therein have been obligated.

E. TYPE OF CONTRACT

The City of Manassas expects to award a fixed price type of Contract in the form of the attached City of Manassas Standard Contract for Goods, Services, and Insurance (Section III).

F. NON-DISCRIMINATION

The City of Manassas in procuring goods and services, or in making disbursements pursuant to this section, shall not discriminate against a faith-based organization on the basis of the organization's religious character or impose conditions that restrict the religious character of the faith-based organization, except funds provided for expenditure pursuant to contracts with public bodies shall not be spent on religious worship, instruction, or proselytizing, or impair, diminish, or discourage the exercise of religious freedom by the recipients of such goods, services, or disbursement.

SECTION I (B) - INSURANCE CHECKLIST

The minimum limits of the Contractor's Liability coverage shall be as follows:

A. Worker's Compensation

 REQUIRED X **NOT REQUIRED**

1. State-----Statutory
2. Applicable Federal-----Statutory
3. Employer's Liability-----\$100,000.
4. Benefits Required by Union Labor Contractors - As Applicable

B. Comprehensive General Liability (including Contractor's Protective: Products and Completed Operations; Broad Form Property Damage):

 REQUIRED X **NOT REQUIRED**

1. Bodily Injury:
 - \$1,000,000-----Each Occurrence
 - \$1,000,000-----Aggregate, Products & Complete Operations
2. Property Damage:
 - \$ 500,000-----Each Occurrence
 - \$ 500,000-----Aggregate
3. Products and Completed Operations Insurance shall be maintained for a minimum period of one (1) year after final payment, and the Contractor shall continue to provide evidence of such coverage to the Owner for an annual basis during the aforementioned period.
4. Contractual Liability (Hold Harmless Coverage):
 - a. Bodily Injury
 - \$1,000,000-----Each Occurrence
 - b. Property Damage
 - \$ 500,000-----Each Occurrence
 - \$ 500,000-----Aggregate
5. Personal Injury, with Employment Exclusion deleted:
 - \$1,000,000-----Aggregate

C. Comprehensive Automobile Liability (Owned, Non-Owned, Hired)

 REQUIRED X **NOT REQUIRED**

1. Bodily Injury:
 - \$ 500,000-----Each Person
 - \$1,000,000-----Each Accident
2. Property Damage:
 - \$ 500,000-----Each Occurrence

SECTION I (C) - SPECIFICATIONS

A. SCOPE:

1. This solicitation is for furnishing and delivering miscellaneous electrical supplies to the City of Manassas over a twelve (12) month period. A term contract(s) for the items listed in this invitation will be issued after contact award. Multiple awards may be made as deemed necessary to fulfill the anticipated requirements. All material quoted shall be REA approved.

B. PROJECTED REQUIREMENTS / ESTIMATED QUANTITIES:

1. As requirements arise for specific quantities of items covered herein, orders will be placed by the authorized individuals Via telephone, telefax, or purchase order form. The Contractor shall submit its invoice to the City's bill to address by the 8th day of the following month in which goods or services were rendered. The preferred method of payment by the City is Master Card.
2. The quantities specified in this solicitation are estimated only, and are given for the information of bidders. They do not indicate the actual quantity, which will be ordered, since such volume will depend upon requirements, which develop during the contract period.
3. Quantities shown shall not be construed to represent an amount which the City of Manassas shall be obligated to purchase under the contract nor relieve the contractor of any obligations to fill all orders at the price bid for the term of the contract which may be placed hereunder.
4. Orders placed under the contract will be in standard packaging quantities or minimum release quantities as identified by item in the specifications.

C. EMERGENCY PURCHASES:

1. The City of Manassas reserves the right to make emergency purchases from other sources, should the contractor be unable to furnish the required item.

D. DELIVERY:

1. All deliveries are to be shipped F.O.B., Manassas, VA, freight fully prepaid and allowed. No collect shipments will be accepted.
2. Upon award of contract(s), the successful bidder(s) shall stock or have availability of materials to provide delivery of goods within 30 days after receipt of order, unless otherwise stated by bidders.

SECTION I (D) - SCHEDULE OF PRICES

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
6	Anchor Plates, 10,000# Rated, 3/4" ROD, A.B. Chance CAT #88135, Joslyn J813512A.B. Grip A32281		EA
4	Anchor Plates, 20,000# Rated, 3/4" ROD A.B. Chance CAT #1082-3/4, Joslyn J8200-3/4, Grip A322102		EA
10	Anchor Rods, Double Eye, 3/4" X 6', McGraw-Edison CAT #DA2D6, Carolina Galvanizing #853462, A.B. Chance 5356 Min. Release Quantity – 10		EA
100	1/2" x 2" threaded stainless steel bolts with 2 round washers, 1 lock washer and nut individually polybagged, Kearney Cat. #40717-1S		EA
200	1/2" x 2 1/2" threaded stainless steel bolts with 2 round washers, 1 lock washer and nut individually polybagged, Kearney Cat. #40717-2S		EA
24	70 Watt non-recycling High Pressure Sodium Lamps, Mogul Base, Clear Finish, Sylvania LU70/Plus/ECO		EA
24	70 Watt non-recycling High Pressure Sodium Lamps, Medium Base, Clear Finish, Sylvania LU70/Plus/Med		EA
370	100 Watt non-recycling High Pressure Sodium Lamps, Mogul Base, Clear Finish, Sylvania #LU100/Plus/ECO.		EA
12	100 Watt Mercury Vapor Lamps, Mogul Base, Deluxe White finish, ANSI Code HR100DX38, Phillips H38JA-100/DX		EA
36	150 Watt non-recycling High Pressure Sodium Lamp, Medium Base, Clear finish, Sylvania LU150/Plus/MED		EA
120	150 Watt non-recycling High Pressure Sodium Lamps, Mogul Base, Clear finish, Sylvania LU150/55/Plus/ECO		EA
12	175 Watt Mercury Vapor Lamps, Mogul Base, Deluxe white finish, Phillips Cat #H39KC175DX, General Electric HR 175 DX39		EA
24	100 Watt non-recycling high Pressure Sodium lamps, medium base, clear finish, Sylvania LU100/Plus/MED		EA
120	250 Watt High non-recycling Pressure Sodium Lamps, Mogul Base Clear Finish, Sylvania LU250/Plus/ECO		EA
36	400 Watt non-recycling High Pressure Sodium Lamps, Mogul Base Clear finish, Sylvania LU400/Plus/ECO		EA
240	Cable Splice Cleaner prep kit, Rainbow #4215		EA
15	2" x 5' PV-Mold Pole Rise, bell flanged, Schedule 40, REA approved, PE2UG5ST, Custom Plastics #CPUPE20500, Minimum release quantity 15 pcs		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
15	3" x 5' PV-Mold Pole Rise, bell flanged, Schedule 40, REA approved, PE3UG5ST Custom Plastics #CPUPE31500, Minimum release quantity 15 pcs		EA
30	4" x 5' PV-Mold Pole Riser, bell flanged, Schedule 40, REA approved, PE4UG5ST, Custom Plastics #CPUPE41000, Minimum release quantity 15 pcs		EA
12	Contax Compound, 8oz. Plastic bottle, Blackburn Cat #CTB8, CMC CO-AX Inhibitor, Fargo GF158		EA
50	Compression Connectors, Blackburn Cat #WR-139 Kearney #424-82		/C
100	Compression Connectors, Blackburn Cat #WR-159 Kearney #506-82, Burndy YH01		/C
50	Compression Connectors, Blackburn Cat #WR-179 Kearney #508-82, Burndy YH02		/C
100	Compression Connectors, Blackburn Cat #WR-189 Kearney #508-82, Burndy YHO-150		/C
50	Compression Connectors, Blackburn Cat #WR-279 Kearney #504-82, Burndy YHD4		/C
25	Compression Connectors, Blackburn Cat #WR-289 Kearney #502-82, Burndy YHD-200		/C
100	Compression Connectors, Blackburn Cat #WR-379 Kearney #503-82, Burndy YHD5		/C
50	Compression Connectors, Blackburn Cat #WR-399, Penn Union Cat #KD-R05, Kearney #505-82, Burndy YHD-350		/C
50	Compression Connectors, Blackburn Cat #WR-419 Kearney #507-82, Burndy YHD-400.		/C
50	Compression Connectors, Blackburn Cat #WR-715, Burndy #YHN500, Minimum release quantity – 50		/C
25	Compression Connectors, Blackburn Cat #WR-719, Burndy #YHN-550, Minimum release quantity – 25		/C
25	Compression Connectors, Blackburn Cat #WR-775, Burndy #YHN 450, Minimum release quantity – 25		/C
25	Compression Connectors, Blackburn Cat #WR-885, Burndy #YHN525, Minimum release quantity – 25		/C
200	Compression Connectors, Blackburn Cat #WR-9 - ONLY		/C
100	Copper Compression Connectors, Blackburn Cat #CF-102 Kearney #304-82		/C
100	Copper Compression Connectors, Blackburn Cat #CF-22 Kearney #302-82		/C
100	Copper Compression Connectors, Blackburn Cat #CF-402 Kearney #309-82		/C
100	Copper Compression Connectors, Blackburn Cat #CF-4040 Kearney #307-82, will not accept Burndy as equal.		/C
100	Copper Compression Connectors, Blackburn Cat #CF-44 Kearney #301-82		/C

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
50	Copper Compression Connectors, Blackburn Cat #CF-4010, Kearney 308-82		/C
100	Copper Compression Connectors, Blackburn Cat No. #CF-1010, Kearney 303-82		/C
24	ABB self-contained loadbreak open fuse cutout, 15 KV, 95 KV BIL maximum, 200 amp current rating tap, Cat #279C790A13, Minimum release quantity – 24		EA
50	Fuse Links, Type KS, 3 Amp, Kearney Cat #21003-U - ONLY		EA
50	Fuse Links, Type KS, 5 Amp, Kearney Cat #21005-U - ONLY		EA
50	Fuse Links, Type KS, 7 Amp, Kearney Cat #21007-U - ONLY		EA
50	Fuse Links, Type KS, 10 Amp, Kearney Cat #21010-U - ONLY		EA
50	Fuse Links, Type KS, 15 Amp, Kearney Cat #21015-U - ONLY		EA
25	Fuse Links, Type KS, 25 Amp, Kearney Cat #21025-U - ONLY		EA
25	Fuse Links, Type KS, 40 Amp, Kearney Cat #21040-U - ONLY		EA
25	Fuse Links, Type KS, 100 Amp, Kearney Cat #21100-U - ONLY		EA
25	Fuse Links, Type KS, 125 Amp, Kearney Cat #21125-U - ONLY		EA
25	Fuse Links, Type KS, 150 Amp, Kearney Cat #21150-U - ONLY		EA
25	Fuse Links, Type KS, 200 Amp, Kearney Cat #21200-U - ONLY		EA
20	Fuses, Buss, Type Cat #BAF-10		/C
20	Fuses, Buss, Type Cat #BAF-20		/C
100	Fuses, Buss, Type Cat #BAF-30		/C
200	Fuse Holder Caps for HEB-LL In-line fuse holders, Bussman Cat #1A0512, Minimum release quantity – 100		/C
100	Tron In-line Fuse Holders, waterproof, Bussman Cat #HEB-LL, Minimum release quantity - 50		/C
50	Ground Rods, 5/8" x 6', copper coated, Nering Cat #NCC586, Blackburn #6256, Carolina Galvanizing #615860, - Minimum release quantity – 50		EA
50	Guy Strandlink, 3/8" steel guy strand wire, Reliable Cat #5002		EA
25	3/8" Guy Grip Dead Ends, Performed Cat #GDE-1107		EA
10	Fiberglass Strain Insulators, 21,000# rated, clevis-clevis, Flagg Cat #210-54; Bethea #FGS21CC54P-1R, Continental #GCC21-54R, AB Chance GS21054CC1		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
10	Fiberglass Strain Insulators, 21,000# rated, clevis-eye, Flagg Cat. #210-12-CE, Continental GCE21-12, AB Chance GS21012CE		EA
1000	1/4" x 2" Neoprene washerhead lag screws, Electric Materials Co. Cat #105		EA
24	10 KV Distribution Surge Arrestor, Cooper UHS 10050A1A1B1A, Minimum release quantity – 24		EA
25	Aluminum Compression Terminal Lugs, 4/0 acsr-4/0 str., 1/2" bolt, 2-hole mount, standard NEMA spacing, Blackburn Cat #ALS12, Anderson Vaul 4/0 - 12BN, HOMACSA4/ON		EA
20	Meter Socket, 125 Amp, Single position, ringless type, 1 phase, 4 jaw with 1-1/4" fixed hub, Crouse-Hinds Cat #RJ102AC, Milbank #U7487YLTG, Minimum release quantity - 10.		EA
20	Meter Socket, 200 AMP, Single Position, ringless type, 1 phase, 4 jaw with 5th jaw provision, 2" fixed hub, Crouse Cat #RS102AL, Milbank U7021-D-L Minimum release quantity - 10.		EA
25	Pigtail Compression Sleeves, wire range: 2/0 acsr - 2/0 str., Blackburn Cat #PKL-46; Burndy #YE26R-60, Anderson PT 2010-6		EA
25	Pigtail Compression Sleeves, wire range: 4/0 acsr - 4/0 str., Blackburn Cat #PKL-66; Burndy #YE28R-60, Anderson PT 4020-6		EA
20	Pigtail Compression Sleeves, wire range, 226 acrs - 350 mcm, Blackburn Cat #PRS-30-N; Burndy #YE32R-60, Anderson PT 35050-6		EA
50	Loadbreak Elbow, 1/0 str, 220 mil, .83"-.99" insulation diameter, Elastimold #165LRGAB240, Cooper #LE215C06, Chardon # 9U01ABD645 minimum release quantity – 50		EA
25	1/0str, 15 KV, Primary Cable Stress Relief Cones, indoor application, .83"-.99" insulation diameter, Elastimold 35MSC-GA, Chardon #9U08FYA100 minimum release quantity - 25		EA
50	15KV, 3 phase Loadbreak Bushing Insert, Elastimold 1601A3R, Cooper #LB1215 or equal, Chardon 215 BI, minimum release quantity – 50		EA
25	15 KV, Loadbreak bushing protective cap, with 57" pre-attached #12 str cu. ground lead, Cooper #LPC215, Elastimold 160DRG, Chardon 9U01AEW400n minimum release quantity – 25		EA
15	Outdoor Terminator Cable Positioner, conductor range .75 thru 2" O.D., Hubbell #CCS820; minimum release quantity – 15		EA
25	Modular Termination Kit, 1/0 str 15 KV, .83"-.99" insulation diameter, Elastimold 35MTG-GA-10-4-4, Chardon 9U08FFG150, 3M 5641-1/0 minimum release quantity – 25		EA

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
25	Underground Insulated Secondary Hand Box Connector, 4 conductor, wire range: #4 - 500 mcm, with silicone grease and co-ox oxide inhibitor, CMC Cat #SSBC500-4I, Utilco Cat #PED4-500SSP, minimum quantity release - 25		EA
25	Underground Insulated Secondary Hand Box Connector, 6 conductor, wire range: #4 - 500 mcm, with silicone grease and co-ox oxide inhibitor, CMC Cat #SSBC500-6I, Utilco Cat #PED6-500SSP, minimum release quantity – 25		EA
6	Underground Insulated Secondary Hand box Connectors, 8 Conductor, wire range #2-500 MCM with silicone grease and co-oxide inhibitor, Utilco Cat #PED8-500SSP, CMC Cat #SSBC500-8I, minimum release quantity 6.		EA
24	In-Line Dead Front Multi-tap Stud Transformer Connector, 6 conductor, wire range: #4 - 500 mcm for a 1" - 14 Stud, screw on type, with co-ox oxide inhibitor in all conductor and studmounting hole, covered with Clear Plastisol 500v Insulation, Fargo Cat #GUS-276-S; CMC Cat #RLS500-6I; Utilco Cat #PTF6-500CUP, Performed SC6-500CI, minimum release 24		EA
6	Underground Insulated Secondary Hand Box Connector, 4 conductor, wire rand : 4/0 - 750 kcmil, with silicone grease and co-ox oxide inhibitor, Utilco PED4-750SSP, CMC #SSBC750-4I, minimum release quantity – 6		EA
6	Underground Insulated Secondary Hand Box Connector, 6 conductor, wire range: 4/0 - 750 kcmil, with silicone grease and co-ox oxide inhibitor, Utilco PED6-750SSP, CMC #SSBC750-6I minimum release quantity 6		EA
24	3M Scotchkote Electrical Coating, 15 oz cans		EA
25	Aluminum Full Tension Splice Compression Connector, #2 acsr, Blackburn Cat #RC-2; Burndy #YDS2RL		EA
25	Aluminum Full Tension Splice Compression Connector, #4 acsr, Blackburn Cat #RC-4; Burndy YDS4RLY		EA
25	Aluminum Full Tension Splice Compression Connector, 1/0 acsr, Blackburn Cat #RC-10; Burndy #YDS25RL		EA
20	Aluminum Full Tension Splice Compression Connector, 336.4 acsr, Blackburn Cat #RC-336; Burndy #YDS321RL		EA
20	Aluminum Full Tension Splice Compression Connector, 4/0 acsr, Blackburn Cat #RC-40; Burndy #YDS28RL		EA
100	Compression Service Sleeve, 8str-8str, Blackburn Cat #ICS61-1, Burndy ES6W6W		/C
100	Compression Service Sleeve, 4acsr-4acsr Blackburn Cat #ICS68-1, Burndy ES2W2W		/C
100	Compression Service Sleeves, #6 acsr-6 str, Blackburn Cat #ICS64-1, Burndy ES4W4W		/C
100	Compression Service Sleeves, #2 acsr-#6 str, Blackburn Cat #ICS71-1, Burndy ES2R4W		/C
100	Compression Service Sleeves, #2 acsr-#2 acsr, Blackburn Cat #ICS73-1, Burndy ES2R2R		/C

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
100	Compression Insulated Service Sleeves, 1/0 acsr - 1/0 str, Blackburn Cat #ICS78-1, Burndy ES25R25R		/C
100	Compression Service Sleeve, 8str-8str, Blackburn Cat #CS61, Homac 41B88		/C
100	Compression Service Sleeve, 4acsr-4acsr Blackburn Cat #CS68, Homac 41B44		/C
100	Compression Service Sleeves, #6 acsr-6 str, Blackburn Cat #CS64, Homac 41B66		/C
100	Compression Service Sleeves, #2 acsr-#6 str, Blackburn Cat #CS71, Homac 41B26		/C
100	Compression Service Sleeves, #2 acsr-#2 acsr, Blackburn Cat #CS73, Homac 41B22		/C
100	Compression Service Sleeves, 1/0 acsr-1/0 str, Blackburn Cat #CS78, Homac 41B1010		/C
30	Large Compression Insulated Service Sleeves, 2/0 - 2/0, Blackburn Cat #IKL47, HOMAC XIN2020		/C
60	Large Compression Insulated Service Sleeves, 4/0 - 4/0, Blackburn Cat #IKL69, HOMAC XIN4040		/C
25	Aluminum Compression Splice Sleeve, 336-400 mcm, Hubbell VAUS350350, Blackburn Cat #RS-4040		/C
36	Quick Splice II Molded Rubber Splicing Kits, #2 str-1/0 str 3M Cat #5411-c1-1/0, minimum release quantity 12		EA
6	Quick Splice II Molded Rubber Splicing Kits, 4/0 str, 15kv, 3M Cat #5412-C1-4/0, minimum release quantity 6		EA
6	Quick Splice II Molded Rubber Splicing Kits, #2 str-1/0 str, 3M Cat #5411R-C1R-1/0 with splice lug, C1R-21, minimum release quantity 6		EA
25	Wide Range Compression Stirrups, 2-6acsr-1str, Blackburn Cat #WRQ-154; Burndy YCB2U3G1		EA
25	Wide Range Compression Stirrups, 2/0 acsr-1/0 str, Blackburn Cat #WRS-232; Burndy #YHD200J1444, Penn Union KKBD2/0-2		EA
25	Wide Range Compression Stirrups, 1/0 acsr-1/0 str, Blackburn Cat #WRS-172; Burndy YHO150J1444, Penn Union KKB01/0-2		EA
25	Wide Range Compression Stirrups, 4/0 acsr-4/0 str, Blackburn Cat #WRS-352; Burndy #YHD250J1444, Penn Union KKBD4/0-2		EA
25	Wide Range Compression Stirrups, 336 acsr-400 str, Blackburn Cat #WRS-719; Burndy #YHN500J1496,		EA
6	Lawn-Glo Traditional Post-top mounted, 70 watt, high pressure sodium fixture, 120 volt, with photoelectric control eye prewired, affixed luminare label, Black color, Cooper UTL70SR255P (Cooper only acceptable) minimum release quantity – 6		EA
25	100 Watt High Pressure Sodium Fixture, 120 volt, NFP - regulator ballast, with Photoelectric receptacle, GE Cat #M2RR10S1N2AMS2 (General Electric only acceptable) minimum release quantity – 25		EA

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
12	150 watt High Pressure Sodium Fixture, 120 volt, NPF-regulator ballast, with Photoelectric receptacle, GE Cat #M2RR15S1N2AMS2 (General Electric only acceptable) minimum release quantity - 12		EA
6	250 Watt High Pressure Sodium Fixture, 120 volt, NPF-regulator ballast, with Photoelectric receptacle, GE Cat #M2RR25S1N2GMS3 (General Electric only acceptable) minimum release quantity - 6		EA
6	400 Watt High Pressure Sodium Fixture, 120 volt, NPF-regulator ballast, with Photoelectric receptacle, GE Cat #MSRL40S1N21RMS3 (General Electric only acceptable) minimum release quantity – 6		EA
6	Lawn-Glo Traditional Post-top mounted, 100 Watt High Pressure Sodium fixture, 120 volt, with photoelectric control eye prewired, affixed luminare label, Black color, Cooper Cat #UTL10SR255P minimum release quantity - 6		EA
10	6' x 1-1/4" Aluminum Street Light Arm, Curlee Mfg.Cat #1257228G, American Metal Products Cat #A-125-6, minimum release quantity – 10		EA
12	15' Fiberglass Poles with handholes, Black color, Sherman Cat. No. D-TB15-B-50-3-HS-SF, Shakespeare BS150121B minimum release quantity - 12		EA
6	8' x 2" Aluminum Street Light Arm for Wood Poles, Curlee Mfg. Cat #2009032T, HAPC084-007minimum release quantity 6		EA
6	10' X 2" Aluminum Street Light Arm for Wood Poles, Curlee Mfg. Cat #20011439T, HAPC084-010, minimum release quantity 6		EA
10	Scotch Linerless Rubber Splicing Tape, 3/4" x 30' x .030", 3M Cat #130-C, minimum release quantity 10 rolls		/ROLL
200	Scotch Linerless Rubber Splicing Tape, 1-1/2" x 30' x .030", 3M Cat #130-C, minimum release quantity 100 rolls		/ROLL
10	Vinyl Electrical Tape 3/4" x 66' x 7 mil, suitable for not more than 600 volts, Plymouth Rubber Cat #3117, 3M 1700, minimum release quantity - 10 rolls		/ROLL
500	Scotch Vinyl Electrical Tape, 3/4" x 66 x 7 mil suitable for not more than 600 volts, 3M Cat # Super +33, minimum release quantity - 100 rolls		/ROLL
150	Scotch Vinyl Electrical Tape, 11/2" x 44' x 7 mil suitable for not more than 600 volts, 3M Cat # Super +33, minimum release quantity - 50 rolls		/ROLL
24	Scotch Self-Fusing Silicone Rubber Electrical Tape, Class "H" Insulation, 1" x 30' x .012, 3M Cat # Scotch 70 - 24 rolls		/ROLL
20	3/4" x 66' x 7 mil, Vinyl Electrical Color Coding Tape, flame - retardant, cold and weather resistant, 3M Cat #Scotch 35, Induston Cat #220-B-3/4, Plymouth 3705-00 Blue in color		/ROLL
20	3/4" x 66' x 7 mil, Vinyl Electrical Color Coding Tape, flame - retardant, cold and weather resistant, 3M Cat # Scotch 35,Induston Cat #220-R-3/4, Plymouth 3704-00 Red in color		/ROLL

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
20	3/4" x 66' x 7 mil, Vinyl Electrical Color Coding Tape, flame-retardant, cold and weather resistant, 3M Cat # Scotch 35, Induston Cat #220-W-3/4, Plymouth 3706-00 White in color		/ROLL
10	Wire Pulling Lubricant, 5 gallon bucket, Polywater "J", Cat #J-640, minimum release quantity - 5		EA
2	Fiber Optic Pulling Lubricant, 5 gallon bucket, Polywater "F", Cat #F-640, minimum release quantity - 2		EA
10	#4 Solid Bare Copper ground wire, 25# or 200' per reel approximate, minimum release quantity - 10 rolls		/ROLL
12	12/2 Type UF Copper wire with full neutral - 250' per box, minimum release quantity - 4 Boxes		/BOX
100	2 1/2" x 6' 8" meter riser pipe, SCH - 40 PVC with 2 1/2" terminal adapter and locknut mounted on each section, Carlon CAT. No. E954KXL, minimum release quantity - 100		EA
72	PVC Cement - one (1) quart cans, minimum release quantity - 12 cans		EA
10	1 ply 6500 feet poly pullline, Plastic Bucket Dispenser, Greenlee CAT. No. GRL430		EA
5	Aluminum Light Bracket, 1 1/4" Schedule 40 pipe, 30" span, 18" rise, with grounding lug, Curlee Mfg.Co. Cat 1253018G, minimum release quantity - 5		EA
3	Loadbreak elbows, .73" - .89" insulation diameter, #2STR, 220MIL, Elastimold 165LR-GAB240, Cooper LE215C06, Hubbell 9U01ABD655, minimum release quantity - 3		EA
1000	Two (2) hole steel straps for 3/4" PVC conduit with holes to accommodate 1/4" lag screws, Victor Specialties #10024S		/C
100	Ground Rod Clamps, Blackburn #G5 - 5/8, Carolina Galv #CP58, minimum release quantity - 100		/C
12	Photoelectric Control Eye, 120 Volt, Fisher Pierce Model #FA105, 120VAC, minimum release 12		EA
500	Photoelectric Outdoor Control Eye, 120 Volt, Fisher Pierce Model #ST7760-SSS, minimum release 100		EA
9	15KV Loadbreak Feed - thru insert Elastimold #1602A3R, Cooper #LF1215, Hubbell 215FTI, minimum release quantity - 9		EA
25	15KV Stand - Off Plug, Elastimold #16OSOP, Cooper #ISB215, Hubbell 215SB, minimum release quantity - 25		EA
100	Transformer Tank Grounding Connectors, Blackburn #TTC4, Penn Union GSE-C1		/C
12	Kellen Grip #022-01-013, Lewis U-50-SWB-SW, minimum release quantity - 12		EA
12	Kellen Grip #022-01-017, Lewis U-100-SWB-SW, minimum release quantity - 12		EA
12	Kellen Grip #022-01-020, Lewis U-162-SWB-SW, minimum release quantity - 12		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
250	3/8" x 5" Carriage Bolts, Cooper #DF1C5 Joslyn #J8635, Hubbell #8635, Powerline P8635		/C
200	1/2" x 4" Lag Screw, Cooper #DF9L4, Joslyn J8754P, Powerline P8754, Hubbell #508754		/C
3	Transformer Mounting Brackets, Hubbell C15M36, minimum release quantity - 3		EA
20 Pairs	Crossarm Brace, Aluma - Form Cat. #AF626, minimum release quantity - 20 pairs		/PAIR
50	Hot Line Clamp, Fargo GH-101AC, Chance #S1530AC, MPSC1530AC, minimum release quantity - 50		EA
25	3/8" Strand Vise, Reliable #5202, Hubbell GDE5202		EA
24	Silicone Compound Cooper #2605670A02M, 5.3 oz tubes, minimum release quantity - 24		EA
3	Cooper NX Fuses, 15.5KV, 6 AMP, FA4A6, minimum release quantity - 3		EA
3	Cooper NX Fuses, 15.5KV, 8 AMP, FA4A8 minimum release quantity - 3		EA
3	Cooper NX Fuses, 15.5KV, 10 AMP, FA4A10 minimum release quantity - 3		EA
3	Cooper NX Fuses, 15.5KV, 18 AMP, FA4A18 minimum release quantity - 3		EA
3	Cooper NX Fuses, 15.5KV, 25 AMP, FA4A25 minimum release quantity - 3		EA
3	Cooper NX Fuses, 15.5KV, 30 AMP, FA4A30 minimum release quantity - 3		EA
12	Cooper NX Fuses, 15.5KV, 40 AMP, FA4A40 minimum release quantity - 12		EA
3	Cooper NX Fuses, 8.3KV, 8 AMP, FA3A8 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 10 AMP, FA3A10 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 12 AMP, FA3A12 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 20 AMP, FA3A20 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 25 AMP, FA3A25 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 30 AMP, FA3A30 minimum release quantity - 3		EA
3	Cooper NX Fuses, 8.3KV, 40 AMP, FA3A40 minimum release quantity - 3		EA
3	S&C Power SM-4 Fuse refill unit, 3 AMP, Cat. #122005R4, minimum release quantity - 3		EA
3	S&C Power SM-4 Fuse refill unit, 10 AMP, Cat. #122015R4, minimum release quantity - 3		EA

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
3	S&C Power SM-4 Fuse refill unit, 15 AMP, Cat. #122025R4, minimum release quantity – 3		EA
3	S&C Power SM-4 Fuse refill unit, 25 AMP, Cat. #122040R4, minimum release quantity – 3		EA
3	S&C Power SM-4 Fuse refill unit, 30 AMP, Cat. #122050R4, minimum release quantity – 3		EA
3	S&C Power SM-4 Fuse refill unit, 40 AMP, Cat. #122060R4, minimum release quantity – 3		EA
3	S&C Power SM-4 Fuse refill unit, 50 AMP, Cat. #122075R4, minimum release quantity – 3		EA
3	S&C Power SM-4 Fuse refill unit, 65 AMP, Cat. #122100R4, minimum release quantity – 3		EA
6	S&C Power SM-4 Fuse refill unit, 80 AMP, Cat. #122125R4, minimum release quantity - 6		EA
6	S&C Power SM-4 Fuse refill unit, 100 AMP, Cat. #122150R4, minimum release quantity - 6		EA
6	S&C Power SM-4 Fuse refill unit, 125 AMP, Cat. #122200R4, minimum release quantity - 6		EA
6	S&C Power SM-4 Fuse refill unit, 150 AMP, Cat. #122250R4, minimum release quantity - 6		EA
6	S&C Power SM-4 Fuse refill unit, 200 AMP, Cat. #122300R4, minimum release quantity - 6		EA
16	Transformer spade secondary connectors, Utilico Cat. #USG2-750-CN4-3, CMC #L3D4-750, minimum release quantity - 8		EA
12	Transformers spade secondary connectors, Utilico Cat. #USG2-750-RLN8-4, CMC #L4D8-750, minimum release quantity - 12		EA
16	Transformers spade secondary connectors, Utilico Cat. #USG2-750-RLN10-6, CMC L6D10-750, minimum release quantity - 16		EA
5	Heavy Duty Screw Driver, Klein #602-4, minimum release quantity - 5		EA
5	Heavy Duty Screw Drive, Klein 602-8, minimum release quantity - 5		EA
5	Heavy Duty Phillips - Tip Screw Driver Klein 603-4, minimum release quantity - 5		EA
2	Ratcheting Box Wrenches, Klein #68202		EA
2	Ratcheting Box Wrenches, Klein #68204		EA
2	Adjustable Wrenches, Klein #D506-8		EA
2	Adjustable Wrenches, Klein #D506-10		EA
3	Pump Pliers, Klein #D502-10		EA
5	Side Cutting Pliers, Klein #HD213-9NE		EA
5	Long Nose Pliers with side cutters, Klein #D203-8N		EA
6	Slitting Pocket Knives, Klein #1550-4		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 7, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 7.5, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 8, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 8.5, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 9, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 10, minimum release 1 Pair		/PAIR
2 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 11, minimum release 1 Pair		/PAIR
1 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 12, minimum release 1 Pair		/PAIR
1 Pair	Rubber slipover boot covers for linemen servus Cat. #51510, size 13, minimum release 1 Pair		/PAIR
3	Lineman's Double - Face Hammer, Klein #809-36		EA
100	Large Compression Service Sleeves, 2/0-2/0 BlackburnCat. #KL-47, Burndy YSD26R26R		/C
60	Large Compression Service Sleeves, 4/0-4/0 Blackburn Cat. #KL-69, Burndy YSD28R28R		/C
6	15KV, 600 AMP Loadbreak Reducing Tap Plug, Hubbell Cat # 615 ETP, Cooper BLRTP625 minimum release quantity - 6.		EA
25	15KV, 600 AMP Elbow with Insulating Plug, Cap, Stud, Lug and Cable Adaptor Elastimold 655LRM0380, Cooper BT625H25A1, minimum release quantity - 25.		EA
15	15KV, 600 AMP Connector Plugs, Cooper #DCP625A, Hubbell #625CP minimum release quantity - 15		EA
25	Modular Terminator Kits, 15KV, with 2 hole compression termination lug for 750MCM. Compressed, 220 mil cable, Elastimold Part #35MTG-KA750-4-3, Chardon 9U08NVG1103, 3M 5644-40172 minimum release quantity - 25		EA
6	Loadbuster Switches, 600 AMP, Bridges Cat. #127, minimum release quantity - 6.		EA
1000'	3/8" high strength guy wire in 500' coils, minimum release quantity - 1000'.		/MFT
6	4" PVC Adapter, Carlon #E943N, Cantex 5140112, minimum release quantity - 6		EA
6	4" Steel Locknuts for Carlon Adapter listed above, minimum release quantity - 6		EA

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
12	Aluminum Dual - rated mechanical connectors, single conductor, one-hole mount, #6 str-350 kcmil conductor range, Blackburn Cat. #ADR-35, CMC #LA350 - minimum release quantity - 12		EA
12	Aluminum Dual - rated mechanical connectors, single conductor, one-hole mount, 300 kcmil-800 kcmil conductor range, Blackburn Cat. #ADR-80, CMC #LA800 - minimum release quantity - 12		EA
12	Aluminum Dual - rated mechanical connectors, two, one-hole mount, #6 str-350 kcmil conductor range, Blackburn Cat. #ADR-35-21, CMC #DLA350 minimum release quantity - 12		EA
12	Aluminum Dual - rated mechanical connectors, two conductor, one-hole mount, #2 str-600 kcmil conductor range, Blackburn Cat. #ADR-60-21, CMC #DLA600 minimum release quantity - 12		EA
25	Aluminum Service Wedge Clamps, #4-1/0 ACSR, Blackburn Cat. #W20-1, Reliable 7187, minimum release quantity - 25		EA
25	Aluminum Service Wedge Clamps, 2/0-4/0 ACSR, Blackburn Cat. #W40-1, Reliable 7197, minimum release quantity - 25		EA
50	Aluminum Service Wedge Clamps, #6-#2 ACSR, Blackburn Cat. #W62-1, Reliable 7195, minimum release quantity - 50		EA
600	Spray Marking Paint for Utility locating, non-clogging, lead free, will spray inverted, net weight 17 ounce cans, Aervoe #201, Red Color minimum release quantity - 144 cans (12 cases)		/CAN
144	Spray Marking Paint for Utility locating, non-clogging, lead free, will spray inverted, net weight 17 ounce cans, Aervoe #203, Blue Color minimum release quantity - 144 cans (12 case)		/CAN
72	Spray Marking Paint for Utility locating, non-clogging, lead free, will spray inverted, net weight 17 ounce cans, Aervoe #204, Green Color minimum release quantity - 72 cans (6 case)		/CAN
96	Spray Marking Paint for Utility locating, non-clogging, lead free, will spray inverted, net weight 17 ounce cans, Aervoe #207, White Color minimum release quantity - 96 cans (8 case)		/CAN
25	Compression Lug Aluminum, one-hole, 3/8" Bolt, #4str conductor T & B #60114, Richards AL5-3/8, ALCO -12 minimum release quantity - 25		EA
25	Compression Lug Aluminum, one-hole, 1/2" Bolt, #2 str, T & B #60120, Richards ALC7, minimum release quantity - 25		EA
25	Compression Lug Aluminum, one-hole, 1/2" Bolt, 1/0 str, T & B #60132, Richards ALC9, minimum release quantity - 25		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
25	Compression Lug Aluminum, one-hole, 1/2" Bolt, 2/0 str, T & B #60138, Richards ALC10, minimum release quantity - 25		EA
25	Compression Lug Aluminum, one-hole, 1/2" Bolt, 4/0 str, T & B #60150, minimum release qty - 25		EA
24 Rolls	Polyethylene Tape with "Caution Buried Electric Below" 6" Wide x 1000' length, red with black letters, minimum release – 12 rolls		/ROLL
48	Silicone 15KV suspension insulator 12.6" with a proof tested to 7500# and mechanical strength of 15,000#, K-line #KL-15ASCTM, Hubbell #4010150215, min release - 48		EA
12	Cloverleaf epoxi rod standoff bracket, AB Chance 1SBM18CL, minimum release - 12		EA
25	Compression Connector AL/CU Terminal Lug, 2 hole, 2/0 STR Conductor, 1/2" Bolt Hole, BLNAL8, Homac #AL210N, minimum release – 25		EA
10	Fiberglass 18" guy strain, clevis to clevis, 21,000#, Continental #GCC21-18R, minimum release – 10		EA
10	Fiberglass 18" guy strain, clevis to eye, 21,000#, Continental #GCTE21-18R, minimum release – 10		EA
20	Splice lug for #2STRT0 1/0 STR Cable, 3M C1-21		EA
6	Fiberglass 8' Double Dead end Crossarm with back eye plates, PUPI #DA1200-96E2-B72 or DA2500-96E2-B72, minimum release - 6		EA
6	3 Phase Pole Mount Equipment Bracket, Aluma Form R3CA, Barfield BT3CA-36, minimum release - 6		EA
12	4/0 STR 15KV Modular Termination Kit 0.84" – 1.38" insulation diameter – 3M 5642-4/0, minimum release - 12		EA
5	Fiberglass Switch Enclosure, CDR PT. NO. 42-2-WG-DF1-T2-20246. Only CDR Product Acceptable, minimum release – 5		EA
12	Insulated Protective Cap with Drain Wire 15KV, 600 AMP, Cooper #DPC625X, Elastimold K656DR min. release - 12		EA
24	6" x 5' PVC – Mold Pole Riser, bell flanged, Schedule 40, REA approved, PE6UW5ST, min. release – 24 pcs		EA
25	Aluminum Compression Terminal Lugs, 336 ACSR – 350 STR, 1/2" Bolt, 2 Hole Mount, Standard NEMA Spacing Blackburn Cat #ALS-20		EA
25	Aluminum Compression Terminal Lugs, 500 STR, 1/2" Bolt, 2 Hole Mount, Standard NEMA Spacing Blackburn Cat #ALS-24		EA
20	Aluminum Compression Splice Sleeves 750 MCM, Blackburn RS4545		EA
12	Loadbreak Elbow, 4/0 STR, 220 mil, .93" – 1.15" insulation diameter, Cooper #KT-LE215C09, min. release - 12		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
10	Fiber Optic Opti-Loop with tie wraps – cable range 0.40 – 1.00, Dulmison Cat. No. DFOS18-AD-100T, min. release – 10		EA
5	Pole Mount Bracket, Dulmison Cat. No. FC-720-VCB, min. release 5		EA
30	Fiber Optic Med. Tension Dead End for ADSS Cable – cable range 0.450 – 0.499, Dulmison Cat. No. AS02-FDEM-1205, min. release – 30		EA
15	Fiber Optic Med. Tension Dead End for ADSS Cable – cable range 0.650 – 0.699, Dulmison Cat. No. AS02-FDEM-1715, min. release – 15		EA
15	Fiber Optic Suspension Unit for ADSS Cable – cable range 0.676 – 0.725, Dulmison Cat. No. AS01-FOS-5070-S, min. release – 15		EA
40	Fiber Optic Suspension Unit (FOS-S) for ADSS Cable – span <200M (600 ft.), – cable range 0.476 – 0.525, Dulmison Cat. No. AS01-FOS-5050-S, min. release – 40		EA
15	Fiber Optic Suspension Unit (FOS-S) for ADSS Cable – span <200M (600 ft.), – cable range 0.626 – 0.675, Dulmison Cat. No. AS01-FOS-5065-S, min. release – 15		EA
24	GE Light Board 35W-150W/HPS, GE #35-216702R22, ONLY, Minimum Release - 24		EA
25	Bolt, Square Head Machine, 5/8" x 16" Hot Dipped Galvanized with cone point and 6" of rolled threads. Includes square nut assembled, MCG McGraw-Edison DF3B16, Powerline P8816, Hubbell 8816, Minimum Release - 25		EA
25	Bolt, Eye, 5/8" x 10" Hotdipped Galvanized with cone point and 4" of rolled threads, includes square nut assembled, McGraw Edison DF2E10, Powerline P94-10, Hubbell 29960, Minimum Release - 25		EA
25	Bolt, Eye, 5/8" x 12" Hotdipped Galvanized with cone point and 6" of rolled threads, includes square nut assembled, A B Chance 299 62, Powerline P94-12, Joslyn J9412, Minimum Release - 25		EA
25	Bolt, Eye, 5/8" x 14" Hotdipped Galvanized with cone point and 6" of rolled threads, includes square nut assembled, MCG McGraw Edison DF2E14, Powerline P94-14, A B Chance 29964 Minimum Release - 25		EA
25	Bolt, Eye, 5/8" x 16" Hotdipped Galvanized with cone point and 6" of rolled threads, includes square nut assembled, MCG McGraw Edison DF2E16, Powerline P94-16, Hubbell #29966 Minimum Release – 25		EA

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ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
25	2" Repair Sleeve Coupling, Schedule 40 Carlon E948J, Kraloy Rec20, Minimum Release 25		EA
25	4" Schedule 40 Repair Sleeve 12" Long, Carlon E948N12, Kraloy Rec40, Minimum Release -25		EA
25	Fiber Optic Preform Reinforcing Rods, .450-.499, Dulmision Pt No. FORR-1205L60, Minimum Release – 25		EA
9	Double Position Parking Stand for 200 AMP Elbows Cooper #LPF215H, Chance 9U07AKF200-1, Hubbell #215PT Minimum Release - 9		EA
3	4 AWG Solid Soft Drawn Bare Aluminum Tie Wire Stocked in Coils of 25 lbs, Minimum Release 3		BOX
50	Bolt, Square Head Machine, 5/8" x 12" Hot Dipped Galvanized with cone point and 6" of rolled threads. Includes square nut assembled, MCG McGraw-Edison DF3B12, Powerline P8812, Hubbell 8812, Minimum Release – 50		EA
12	Boot, Riser Fits up to 6" PVC, Carlon E938NPR, PEADAPTER-V, Minimum Release – 12		EA
30	Ball Marker - 4" Extended Range 3M Cat #1402-XR, Minimum Release – 30		EA
250	Washer, Lock, Double Coil, for 5/8" Bolt, A B Chance C205-0186, Minimum Release – 250		EA
6	Bracket, Trimont Fiberglass, Three Phase Term, Hughes Brothers CF-910-B1, including bolts, Minimim Release - 6		EA
3	Muletape 3/4" 2500# Strength Pt. No. WP2500P with 3000' per reel, Minimum Release - 3		REEL
3	Switch Ground Sleeve 63" x 69" x 20" for PMH-6 Thru PMH-19 Cabinets, Nordic GS696518MG, ONLY, Minimum Release - 3		EA
12	Transf Spade Sec 8 Cond 2 - 750 MCM Connectors, Utilco Mfg Co USG2-750-RLN12-8, CMC L8D12-750I, Minimum Release - 12		EA
2500	Staples Cooper Bonded, Blackburn C205-0225		EA
4	Pole Mount Bracket, PT. No. FC-720-VCB		EA
50	Zapshield Distribution Transformer Guard 10.25" Dia., Gray Color Rauckman Utility Products Model W-1525G.		EA

ESTIMATED YEARLY QUANTITY	DESCRIPTION	UNIT PRICE	
144	4" Plugs with Pull Tabs, Carlon P258NT, Minimum Release - 144		EA
50	Deadend Shoes, AL Straightline #6, 2/0 ACSR, Fargo Mfg Co #GD-961A, Minimum Release 50		EA
48	Drop Pin Insulator 7.2 KV (F) Neck, ANSI class 55-4, Gray, Porcelain Products 366-S, Minimum Release - 48		EA
250	Washer, Square, 2 1/4" x 2 1/4", 3/16" Thick with 11/16" Centered Hole, Galvanized Steel, McGraw Edision DF2W4, Hubble 6813, Powerline P1075, Minimum Release 250		EA
50	Fuse Link Button 1" Diameter for 200 AMP Cutouts, Kearney 12049, Minimum Release - 50		EA
12	Cable Rack Stanchion, Underground Devices, Inc. Pt. No. BNT-S922A, minimum release 12		EA
24	Cable Rack Stanchion Arm, Underground Devices, Inc. Pt. No. BNT-A3, minimum release 24		EA
24	Cable Rack Stanchion Arm Pin, Underground Devices, Inc. Pt. No. BNT-P5, minimum release 24		EA

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

I certify that I received and reviewed the following Addenda to this Solicitation and have included their provisions in this bid:

<u>Number</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

Is Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Virginia Code? Yes/No _____

If so, what is the Bidder's identification number issued by the State Corporation Commission:

IFB NO: 11B017

SECTION I (D) - SCHEDULE OF PRICES

If not, state why the Bidder is not required to be
Authorized: _____

BIDDER'S NAME

AUTHORIZED SIGNATURE

ADDRESS

TYPED/PRINTED NAME

TELEPHONE NUMBER

FACSIMILE NUMBER

E-MAIL ADDRESS

DATE

IFB NO: 11B017

BIDDER MUST RETURN THIS COMPLETED FORM WITH SUBMISSION

SECTION I (E) - IFB SUBMISSION FORM

CITY OF MANASSAS

OPENING DATE:
OPENING TIME:

NAME OF IFB:
IFB NO:

A. SUBMITTING BUSINESS ENTITY IDENTIFICATION & OWNERSHIP DISCLOSURE

CONTACT PERSON:
TITLE:
TELEPHONE:
FACSIMILE:

COMPANY:
ADDRESS:
E-MAIL:

INDICATE WHICH: Corporation _____ *Minority Owned/Controlled
Partnership _____ Business _____ Yes _____ No
Sole Prop. _____ Small Business _____ Yes _____ No

***MINORITIES ARE DEFINED AS BLACKS, HISPANICS, ASIANS OR PACIFIC ISLANDERS, AMERICAN INDIANS, ALASKAN NATIVES, AND WOMEN.**

Organized under the laws of the State of:
Principal place of business located at:

Following are the names and addresses of any persons having an ownership interest of 3% or more in the above named business entity who are either related to or are an officer, employee or appointee of the City of Manassas or its governing body: (Attach more sheets if necessary)

NAME

ADDRESS

B. VIRGINIA CONFLICTS OF INTEREST & PUBLIC PROCUREMENT

This solicitation is subject to the provisions of Section 2.2-3100 et seq., of the Code of Virginia (1950), as amended, (The Code), the Virginia State and Local Government Conflict of Interests Act, and Sections 2.2-4300 – 2.2-4343 et seq. of the Code, the Virginia Public Procurement Act.

The Bidder () is () is not aware of any information bearing on the existence of any potential conflicts of interest or violation of ethics in public contracting.

C. QUALIFICATIONS AND REFERENCES

1. General character of work performed by your firm:
2. Has your firm ever failed to complete any work awarded to you?
3. Has your firm ever defaulted on a Contract?
4. List other Contracts under which services similar in scope, size or discipline to the required services were performed:
5. List at least three (3) state, municipal, Federal government and/or commercial references that your firm has had Contracts with in the past year:

D. CERTIFICATION

I certify that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same services, materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of the state and Federal law and can result in fines, prison sentences, and civil damage awards.

I hereby certify that the responses to the above representations, certifications, and other statements are accurate and complete. I agree to abide by all conditions of this Invitation for Bid and certify that I am authorized to sign for the Bidder.

SIGNATURE: _____ **DATE:** _____

NAME: _____ **TITLE:** _____

SECTION II - INSTRUCTIONS TO BIDDERS - GENERAL PROVISIONS

A. GENERAL

Bids and Contracts with the City of Manassas and its officials, departments and employees are governed by the City of Manassas Purchasing Policy, as amended, and the Virginia Public Procurement Act, Sections 2.2-4300 – 2.2-4343, et seq. of the Code of Virginia, as amended. All Bidders are referred to the specific provisions of said policy and law for guidance in dealing with City solicitations. In the event of an inconsistency between the Special Provisions of this solicitation, the General Provisions, Contract, or other included document, or the City Purchasing Policy and State Procurement Law, the inconsistency shall be resolved by giving precedence to the following documents in the following order:

- (1) Virginia Public Procurement Act, as amended
- (2) City of Manassas Purchasing Policy, as amended
- (3) the Specifications of the Invitation (Section I (C))
- (4) the Contract (Section III)
- (5) the Special Provisions of Invitation (Section I (A))
- (6) the General Provisions and Definitions of Invitation (Section II)

The following general information is provided all Bidders to facilitate the preparation of suitable Bids for the goods, insurance or services identified in this Invitation, and the requirements set forth shall be binding on all Bidders.

The City is not at liberty to change the terms of the bargain after the opening of Bids. Where questions and discussions prior to Bid opening disclose a need for additional information or amendments, appropriate addenda to the Invitation will be prepared and distributed so that all Bidders will be offering price quotes on the same information and specifications.

The City may extend the date and time for opening of Bids if it believes it is necessary and in the best interest of the City. In the situation when the City of Manassas is closed unexpectedly on a bid due date, the bids will be opened at the same time and place the next City business day.

B. BID FORMAT

One (1) original copy of the following documents must be returned in the Bid response:

1. Schedule of Prices (Section I (D))
2. Invitation for Bid (IFB) Submission Form, including Statement of Bidders Qualifications and References (Section I (E))

Bids shall be submitted in a sealed envelope which clearly identifies the project, or procurement invitation, or solicitation, the name of the Bidder, the due date and time of the Bid opening and plainly state that the Bid is not to be opened until Bid opening. Bids sent via express delivery service must be sealed in an envelope inside the express container. **THE BIDDER ASSUMES THE RISK THAT AN ENVELOPE NOT PROPERLY MARKED WILL BE MISTAKENLY OPENED, AND THUS RENDERED INELIGIBLE FOR CONSIDERATION. NO RESPONSIBILITY SHALL ATTACH TO THE CITY OF MANASSAS FOR THE PREMATURE OPENING OF A BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS SPECIFIED HEREIN.**

No additions or deletions to the bids shall be allowed on the outside of the bid envelope. Faxed Bids will not be allowed

C. COMPLETENESS AND RESPONSIVENESS

All information required by the Invitation must be supplied in order for the Bid to be considered complete and responsive. Inadequate information may require disqualification of the Bid. Bids cannot be modified after they are opened. Any modifications or qualified Bid not expressly provided for in the Invitation for Bid may require rejection of the Bid in whole or in part.

D. NET PRICES AND DELIVERY

Bid prices, unless otherwise specified, must be net, F.O.B. and include all charges that may be imposed in fulfilling the terms of the Contract including transportation and handling charges fully prepaid by the Contractor to destination in the City of Manassas, Virginia, unless otherwise specified, and subject only to any discount for prompt payment that may be provided in this Invitation.

Delivery is to be made between the hours of 7:00 a.m. and 3:00 p.m., Monday through Friday except on recognized holidays or otherwise agreed before delivery.

The prices offered, should they be accepted and a Contract awarded, shall remain firm for the period of the Contract.

E. TAX EXEMPTION

The City is exempt from the payment of any Federal excise or any Virginia sales tax. However, when under established trade practice any Federal excise tax is included in the list price, the Bidder may quote the list price and shall show separately the amount of Federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by the City.

F. ONLY AUTHORIZED PARTIES TO SIGN

Each Bid, and any Contract, must be signed by a person authorized to bind the Bidder to a valid Contract with the City.

The City may require that any Bidder submit powers of attorney or other appropriate documentation showing the authority of the signatory to act on the Contractor's behalf. If, whether such proof of agency has been demanded or not, it later appears that the signatory was not authorized to act, the City may declare the Contract void if it is in its best interest to do so.

G. CONTRACTOR'S CONTRACT REPRESENTATIVE

In the event a Contract is executed as a result of this solicitation, the Contractor shall designate in writing his Contract Representative who shall be responsible for insuring that the services required by the City are complied with and delivered in accordance with the terms and conditions of the Contract.

H. CONTRACTOR'S QUALIFICATIONS

The Contractor must complete and file responses to questions posed in Section I (E) hereof and demonstrate to the satisfaction of the City Procurement Officer, or his designee, that he has the capability to deliver the goods or perform the services required under this solicitation.

The Contract shall only be awarded to the Contractor who, through evidence submitted or information available to the City has shown that he has the capability with adequate financial resources and skilled personnel to perform the services under the Contract.

I. LEGAL COMPLIANCE

1. The Contractor shall be solely responsible for complying with all applicable federal, state and municipal laws, codes and regulations during the performance of the Contract.
2. The Contractor agrees that it does not, and shall not during the performance of the Contract for goods and services, knowingly employ unauthorized alien or aliens as defined in the Federal Immigration Reform and Control Act of 1986.

J. CONTRACTOR'S LIABILITY INSURANCE

No Contract shall be entered into with any Contractor until all insurance requirements required in accordance with the Insurance Requirements (Section II (V)) and Insurance Checklist (Section I (B)) are obtained and a Certificate of such coverage is furnished to the City. The Contractor shall not allow any Subcontractor to perform any work pursuant to this solicitation until all similar insurance required of the Subcontractor has been obtained. The Certificate of Insurance shall be submitted to the Contract Administrator for the City before any goods, services or work required by this solicitation are delivered.

K. BONDS

Bid, payment and performance bonds may be required. See cover sheet to Invitation for Bid for requirement and amount.

L. SUBCONTRACTING

No portion of the Contract shall be Subcontracted or otherwise performed by a party not the Contractor, except with the prior written consent of the City.

M. BRAND NAMES

Where this Invitation for Bid identifies an item by a brand name or by a manufacturer's name, trade name, catalog number, or reference, it is understood that the Bidder proposes to furnish the item so identified and does not propose to furnish as "equal" unless the proposed "equal" is definitely indicated therein by the Bidder.

The reference to a brand name is intended to be descriptive but not restrictive, unless so noted in this Invitation for Bid, and serves only to indicate to prospective Bidders articles or goods that will be satisfactory. Bids on other makes will be considered, provided each Bidder clearly states on the face of his Bid submission exactly what is proposed to be furnished, and forward with the Bid submission, a cut illustration, or other descriptive matter which will clearly indicate the character of the article submitted pursuant to this Bid.

The City reserves the right to decide or approve, in its sole discretion, as an equal, or to reject as not being an equal, any item proposed to be furnished pursuant to this Invitation for Bid.

N. TIME FOR SUBMISSION OF BIDS

Written, sealed Bids for the goods, insurance or services identified must be submitted not later than the date and time set forth elsewhere in this Invitation.

Bids received by the City after the date and time prescribed shall not be considered for Contract award and shall be returned unopened to the Bidder.

O. RETURN OF BID PACKAGE

Should you be unable to submit a Bid in response to this Invitation, please return the Invitation for Bid with a statement as to why you are unable or unwilling to Bid. Because of the large number of firms listed on the City's qualified list of Bidders, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to Bid on three (3) successive solicitations. The City is at all times interested in learning whether problems with the Bid process have discouraged responses.

P. BIDDERS PRESENT

Contents of Bids will be read aloud at the time fixed for the opening of the Bids. Bidders are strongly encouraged to attend all openings, and to offer constructive suggestions for improvements to procurement procedures, format or other matters.

Q. EVALUATION OF BIDS AND AWARD

Bids shall be evaluated on the basis of those requirements which are set forth in the Invitation for Bid, the City's Purchasing Policy and Virginia's Public Procurement law. Bids shall be generally awarded to the lowest responsive and responsible Bidder whose Bid meets the requirements and criteria set forth in the Invitation for Bids, provided the Bid price is reasonable and it is to the best interest of the City to accept it and funds are available for payment thereof.

Upon the award or the announcement of the decision to award a contract as a result of this solicitation, the Purchasing Division will post Notice of the Intent to Award on the bulletin board in the lobby of Building A, located at the Public Works Facility, 8500 Public Works Drive, Manassas, VA.

R. ACCEPTANCE OF BID PRICES

Bidder warrants by virtue of bidding that prices, terms and conditions quoted will be firm for acceptance for a period of ninety (90) days from the date of Bid opening, unless otherwise stated by the Bidder. Bidder further agrees that:

THERE IS NO BINDING AGREEMENT, NO CONTRACTUAL RELATIONSHIP, NO UNDERSTANDING NOR MUTUAL ASSENT UNTIL A CONTRACT IS SIGNED, EXECUTED AND EXCHANGED BY AND BETWEEN THE CONTRACTOR AND THE CITY OF MANASSAS.

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification.

S. COMPETENCY OF BIDDER

The Bidder, if requested, must present within forty-eight (48) hours, evidence satisfactory to the City Procurement Officer or his designee, of performance ability, and possession of necessary facilities, pecuniary resources, and adequate insurance to comply with the terms of this Invitation for Bid and Contract documents.

No Bid will be accepted from or Contract awarded to any person, firm or corporation that is in arrears, or is in default to the City upon any debt or Contract, or that is a defaulter as surety or otherwise upon any obligation to the City.

T. BIDS AWARDED FOR ALL OR PART, WAIVER OF IRREGULARITIES, INFORMALITIES OR RIGHT TO REJECT BIDS AND ONE RESPONSIVE AND RESPONSIBLE BID

Unless otherwise specified, the City may award all or part of the Bid to any Bidder whose Bid is the lowest responsible and responsive Bid whose Bid meets the requirements and criteria set forth in the Invitation for Bid with respect to the items in question.

The City reserves the right to waive any irregularity or informality in any Bid; provided however, that Bids or amendments which are received after the time specified for the opening of Bids will be neither opened nor considered.

THE CITY OF MANASSAS EXPRESSLY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR ANY PART OF A BID IF SUCH ACTION IS DEEMED TO BE IN THE BEST INTEREST OF THE CITY OF MANASSAS.

In addition, any Bidder which submits a Bid agrees that such Bid shall become the property of the City and all costs incurred for Bid preparation are the responsibility of the Bidder.

When only one responsive and responsible Bid is received, the Invitation for Bid may be canceled and items rebid, unless City Council determines the price Bid is reasonable and in the best interests of the City.

U. WITHDRAWAL OF BIDS

Withdrawal of Construction Contract Bids is strictly governed by Section 2.2-4330 of the Code of Virginia (1950), as amended, and is hereby adopted for all City Procurement Contracts and incorporated mutatis mutandis herein. If a Bid may be lawfully withdrawn under said Section, notice of withdrawal must be provided in writing within two (2) business days after the Bid opening.

V. INSURANCE REQUIREMENTS

The successful Bidder may be required to provide evidence of the minimum coverage described in Section I (B) of this Invitation for Bid and detailed below. **NO CONTRACT SHALL BE FINALIZED AND NO WORK SHALL COMMENCE UNTIL THE CITY'S INSURANCE REQUIREMENTS ARE MET.**

Each successful Bidder awarded a Contract shall comply with the Insurance Requirements set forth herein, plus any coverages and limits indicated on the "Insurance Checklist". Your Bid submission must note any desired exceptions to the insurance coverage which may include the submission of proposed alternatives.

1. The Contractor (successful Bidder) shall be responsible for its work and every part thereof, and for all materials, equipment, and property of any and all description used in connection therewith. The Contractor assumes all risks of direct and indirect damage or injury to any person or property wherever located, resulting from any action, omission, commission, or operation under the Contract, or in connection in any way whatsoever with the contracted work
2. The Contractor shall, during the continuance of all work under the Contract provide and agree to maintain the following unless omitted from the attached "Insurance Checklist":

- i. Workers' Compensation and Employers' Liability Insurance under the Commonwealth of Virginia statutory requirements, to protect the Contractor from any liability or damages for any injuries (including death and disability) to any and all of its employees, volunteers, or Subcontractors, including any and all liability or damage which may arise by virtue of any statute or law in force within the Commonwealth of Virginia, or which may be hereafter enacted.
 - ii. General Liability Insurance in the amount prescribed by the City, to protect the Contractor, its Subcontractors, and the interest of the City, against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation under the Contract or in connection with the contracted work. The General Liability Insurance shall also include the Broad Form General Liability endorsement, in addition to coverages for explosion, collapse, and underground hazards, where required. Completed Operations Liability coverage shall continue in force for one (1) year after completion of work.
 - iii. Automobile Liability Insurance, including property damage, covering all owned, non-owner, borrowed, leased, or rented vehicles operated by the Contractor. In addition, all mobile equipment used by the Contractor in connection with the contracted work, will be insured under either a standard Automobile Liability policy, or a Comprehensive General Liability policy.
3. Liability insurance may be arranged by general liability and automobile liability policies for the full limits required, or by a combination of underlying liability policies for lesser limits with the remaining limits provided by an excess or umbrella liability policy.
 4. The Contractor agrees to provide insurance issued by companies admitted within the Commonwealth of Virginia, with the Best's Key Rating of at least A:VIII.
 5. It is understood and agreed that the Bidder is at all times herein acting as an Independent Contractor.
 6. The Contractor will provide an original, signed Certificate of Insurance, evidencing such insurance and such endorsements as prescribed herein, and shall have it filed with the City Procurement Officer, or his designee, before a Contract is executed and any work is started.
 7. The Contractor will secure and maintain copies of all insurance policies of its Subcontractors which shall be made available to the City on demand.
 8. The Contractor will provide on demand, certified copies of all insurance coverage on behalf of the Contract within ten (10) days of demand by the City. These certified copies will be sent to the City from the Contractor's insurance agent or representative.
 9. No change, cancellation, or non-renewal shall be made in any insurance coverage without a forty-five (45) day written notice to the City Procurement Officer. The Contractor shall furnish a new certificate prior to any change or cancellation date. **THE FAILURE OF THE CONTRACTOR TO DELIVER A NEW AND VALID CERTIFICATE WILL RESULT IN SUSPENSION OF ALL PAYMENTS REQUIRED OF THE CITY UNTIL THE NEW CERTIFICATE IS FURNISHED TO THE CITY MANAGER.**

- 10. INSURANCE COVERAGE REQUIRED BY THIS INVITATION FOR BID SHALL BE IN FORCE THROUGHOUT THE CONTRACT TERM. SHOULD THE CONTRACTOR FAIL TO PROVIDE ACCEPTABLE EVIDENCE OF CURRENT INSURANCE WITHIN FIVE (5) DAYS OF WRITTEN NOTICE AT ANY TIME DURING THE CONTRACT TERM, THE CITY SHALL HAVE THE ABSOLUTE RIGHT TO TERMINATE THE CONTRACT WITHOUT ANY FURTHER OBLIGATION TO THE CONTRACTOR, AND THE CONTRACTOR SHALL BE LIABLE TO THE CITY FOR THE ENTIRE ADDITIONAL COST OF PROCURING THE UNCOMPLETED PORTION OF THE CONTRACT AT THE TIME OF TERMINATION.**
11. Compliance by the Contractor and any Subcontractors with the foregoing requirements as to carrying insurance shall not relieve the Contractor or any Subcontractors of their liabilities and obligations under this Invitation or any provisions of the awarded Contract.
12. Contractual and other liability insurance provided under the Contract shall not contain a supervision, inspection or services exclusion that would preclude the City from supervising and/or inspecting the project as to the end result. The Contractor shall assume all on-the-job responsibilities as to the control of persons directly employed by it and of the Subcontractors and any person employed by the Subcontractor.
13. Nothing contained herein shall be construed as creating any contractual relationship between any Subcontractor and the City. The Contractor shall be as fully responsible to the City for the acts and omissions of the Subcontractors and of persons employed by them as it is for acts and omissions of persons directly employed by the Contractor.
14. Precaution shall be exercised at all times for the protection of persons (including employees) and property.
15. In the event the Contractor can not meet the specifications required by these insurance requirements, alternate insurance coverage, satisfactory to the City Procurement Officer, or his designee, may be considered if proposed by Bidder at the time of Bid submission.
16. The City shall be named as an additional insured on any required Automobile and General Liability policies and it shall be stated on the Insurance Certificate with the provision that this coverage is primary to all other coverage the City may possess.
17. If an "ACORD" Insurance Certificate form is used by the Contractor's insurance agent, the words, "endeavor to" and "...but failure to mail such notice shall impose no obligation or liability of any kind upon the company" in the "Cancellation" paragraph of the form shall be deleted.

W. INDEMNIFICATION CLAUSE

1. To the fullest extent of the law, the Contractor shall indemnify, defend, and hold harmless the Owner and its officers, agents, employees, community representatives, volunteers or other working on behalf of the Owner from any and all claims, judgments, suits, losses, damages, payments, costs, fines and or fees levied against the Owner and expenses of every nature and description, including attorney's fees, arising out of, connected or associated with or resulting from the lack of performance or the negligent performance of work as described in this Contract, Contract Documents or any agreement that results from this Contract. Further, if any recipient of a contract subcontracts for work, they will enter into a contract with such subcontractor(s) which indemnifies, defends, and holds harmless the Owner and its officers, agents, employees and community representatives, from any and all claims and losses accruing or resulting from the negligent performance of work as described in any agreement that results from this Contract.
2. To the fullest extent of the law, the Contractor shall also indemnify, defend, and hold harmless the Owner and its officers, agents, employees, community representatives, volunteers or other working on behalf of the Owner against all costs, including reasonable attorney's fees, arising from liens encumbering the Owner's Property filed by subcontractors, sub-subcontractors, material men, suppliers and all other persons and entities acting for and under the Contractor, and the Contractor shall immediately discharge or bond such liens off.
3. Virginia is a Dillon Rule state. Unless specifically permitted by statute, indemnification or attempt to have the City "hold harmless" others are invalid and unenforceable or an impermissible waiver of the City's sovereign immunity which may create potential future debt in violation of Virginia Constitutional and statutory requirements. **The City does not waive its sovereign immunity.**

X. COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH ACT

The Contractor and all Subcontractors and Sub-subcontractors are to comply with the Occupational Safety and Health Act of 1970, Public Law 91-956, as it may apply to the Contract.

Y. COOPERATIVE PROCUREMENT

As authorized in Section 2.2-4304 of the Code of Virginia this procurement is being conducted on behalf of and may be used by public bodies, agencies, institutions and localities of the several states, territories of the United States, and the District of Columbia with the consent of the Contractor. The bidder shall indicate on the attached Rider clause whether it is willing to contract with any of the agencies listed.

Z. EXCEPTIONS

Exceptions to any portion of this Invitation to Bid shall be clearly stated and attached to the bid. The absence of any listed exceptions shall be construed to be acknowledgment of agreement to strictly adhere to the terms and specifications of this Invitation.

AA. MATERIAL SAFETY DATA SHEET SUBMISSION

Each successful bidder must include a copy of any applicable Material Safety Data Sheet (MSDS). Failure to provide this information may be cause for rejection of the shipment.

All products provided under this contract shall be properly labeled in accordance with Occupational Safety and Health Administration (OSHA) Chemical Hazard Communication; OSHA 3084, 1983.

BB. QUESTIONS RELATING TO THE INVITATION FOR BID

Any questions concerning the content of this Invitation for Bid or inquiry relative to interpretation of any portion of this Invitation for Bid including specifications, language or drawings shall be made and requested of the City, in writing, at least five (5) days before the Bid opening date. No inquiries, if received within five (5) days of the date set for opening the Bids, will be given any consideration. The City shall provide any interpretation made to prospective Bidders in the form of an addendum to the Invitation for Bid, which, will be sent to all known prospective Bidders no later than three (3) days before the date set for opening of the Bids. Oral answers from any source shall not be authoritative or controlling.

Metropolitan Washington Council of Governments**Rider Clause****USE OF CONTRACT(S) BY MEMBERS COMPRISING THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE.**

- A. If authorized by the bidder(s), resultant contract(s) will be extended to any or all of the listed members as designated by the bidder to purchase at contract prices in accordance with contract terms.
- B. Any member utilizing such contract(s) will place its own order(s) directly with the successful contractor. There shall be no obligation on the part of any participating member to utilize the contract(s).
- C. A negative reply will not adversely affect consideration of your bid/proposal.
- D. It is the awarded vendor's responsibility to notify the members shown below of the availability of the Contract(s).
- E. Each participating jurisdiction has the option of executing a separate contract with the awardee. Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to that jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardee, the awardee may withdraw its extension of the award to that jurisdiction.
- F. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction by the awardee.

BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:YES NO JURISDICTION

☐ ☐ Alexandria, Virginia
☐ ☐ Alexandria Public Schools
☐ ☐ Alexandria Sanitation Authority
☐ ☐ Arlington County, Virginia
☐ ☐ Arlington County Public Schools
☐ ☐ Bladensburg, Maryland
☐ ☐ Bowie, Maryland
☐ ☐ Charles County Public Schools
☐ ☐ College Park, Maryland
☐ ☐ Culpeper County, Virginia
☐ ☐ District of Columbia
☐ ☐ District of Columbia Courts
☐ ☐ District of Columbia Public Schools
☐ ☐ District of Columbia Water & Sewer Auth.
☐ ☐ Fairfax, Virginia
☐ ☐ Fairfax County, Virginia
☐ ☐ Fairfax County Water Authority
☐ ☐ Falls Church, Virginia
☐ ☐ Fauquier County Schools & Government, Virginia
☐ ☐ Frederick, Maryland
☐ ☐ Frederick County, Maryland
☐ ☐ Gaithersburg, Maryland
☐ ☐ Greenbelt, Maryland
☐ ☐ Herndon, Virginia
☐ ☐ Leesburg, Virginia
☐ ☐ Loudoun County, Virginia
☐ ☐ Loudoun County Public Schools
☐ ☐ Loudoun County Sanitation Authority
☐ ☐ Manassas, Virginia

YES NO JURISDICTION

☐ ☐ City of Manassas Public Schools
☐ ☐ Manassas Park, Virginia
☐ ☐ Maryland-National Capital Park & Planning Comm.
☐ ☐ Metropolitan Washington Airports Authority
☐ ☐ Metropolitan Washington Council of Governments
☐ ☐ Montgomery College
☐ ☐ Montgomery County, Maryland
☐ ☐ Montgomery County Public Schools
☐ ☐ Northern Virginia Community College
☐ ☐ OmniRide
☐ ☐ Prince George's County, Maryland
☐ ☐ Prince George's Public Schools
☐ ☐ Prince William County, Virginia
☐ ☐ Prince William County Public Schools
☐ ☐ Prince William County Service Authority
☐ ☐ Rockville, Maryland
☐ ☐ Spotsylvania County Schools
☐ ☐ Stafford County, Virginia
☐ ☐ Takoma Park, Maryland
☐ ☐ Upper Occoquan Sewage Authority
☐ ☐ Vienna, Virginia
☐ ☐ Virginia Railway Express
☐ ☐ Washington Metropolitan Area Transit Authority
☐ ☐ Washington Suburban Sanitary Commission
☐ ☐ Winchester, Virginia
☐ ☐ Winchester Public Schools

 Vendor Name

Revised 10/28/10

CONTRACT NO. _____

CITY OF MANASSAS

SECTION III - STANDARD CONTRACT FOR GOODS, SERVICES AND INSURANCE

The Contract is entered into on and as of _____, 20____, by and between the CITY OF MANASSAS, a Municipal Corporation of the Commonwealth of Virginia, and _____, for goods, services and/or insurance identified herein, on the following terms and conditions:

A. DEFINITIONS

As used in this Contract the terms are defined as follows:

1. "City" shall mean the City of Manassas, Virginia, The Council of the City of Manassas, Virginia, or the using department identified below and authorized by the Council of the City of Manassas to enter into this Contract.
2. "Using Department" for purposes of this Contract shall mean _____.
3. "Contract Administrator" assigned to administer the Contract for the City is _____.
4. "Contractor" shall mean _____ whose authorized representative is _____, Contractor's Contract Representative, who is responsible for the performance obligation of the Contractor under this Contract.

B. CONTRACT PERIOD

The term for this Contract shall be for

C. INCORPORATION OF DOCUMENTS

The following documents are hereby incorporated by reference into this contract:

1. City of Manassas Purchasing Policy, as amended.
2. Virginia Public Procurement Act, as amended.
3. Request for Proposals or Invitation for Bids, all Sections.
4. Contractor's Submission of

D. PROVISIONS OF SERVICES

The Contractor hereby agrees to provide the following goods, services and/or insurance to the City of Manassas:

E. CONTRACT AMOUNT

In return for the goods, services and/or insurance identified above, and subject to paragraph Q of this Contract relating to "Non-appropriation of Funds", the City certifies that sufficient funds are budgeted and appropriated and shall compensate the Contractor within thirty (30) days after receipt of proper invoice for the amount of payment due or thirty (30) days after receipt of the goods or services, whichever is later and in accordance with such formula for payments as set forth herein:

F. TIME OF ESSENCE AND COMPLETION

Time shall be of the essence to this Contract, except where it is herein specifically provided to the contrary.

The Contractors shall provide the goods, services and/or insurance described herein according to the following schedule:

G. INSPECTION AND ACCEPTANCE

Work supply or performance shall be conducted and completed in accordance with recognized and customarily accepted industry practices, and shall be considered complete when the services are approved as acceptable by the Contract Administrator. In the event of rejection of any deliverable, the Contractor shall be notified and shall have fourteen (14) calendar days from date of issuance of notification to correct the deficiencies and resubmit the deliverable.

H. INSURANCE

The Contractor may be required to maintain insurance to insure against the risks which are identified herein. Any insurance required hereby shall be in accordance with Invitation for Bid.

I. NON-ASSIGNABILITY OF CONTRACT

Neither this Contract, nor any part hereof, may be assigned by the Contractor to any other party without the express written permission of the City.

J. MODIFICATIONS OR CHANGES TO THIS CONTRACT

All modifications and changes to the Contract shall be in writing.

The City Procurement Officer, with the concurrence of City Council, shall have the authority to order changes in this Contract, which affect the cost or time of performance. Such changes shall be ordered in writing specifically designated to be a "Change Order". Such orders shall be limited to reasonable changes in the supplies, services to be performed or the time of performance; provided that the Contractor shall not be excused from performance under the changed Contract by failure to agree to such changes, and it is the express purpose of this provision to permit unilateral changes in the Contract subject to the Conditions and limitations herein.

Contractor need not perform any work described in any Change Order unless it has received a written certification from the City that there are funds budgeted and appropriated sufficient to cover the cost of such changes.

The Contractor shall make a demand for payment for completed changed work within 30 days of completion of Change Order, unless such time period is extended in writing, or unless the City Procurement Officer requires submission of a cost proposal prior to the initiation of any changed work or services. Later notification shall not bar the honoring of such claim or demand unless the City is prejudiced by such delay.

No claim for changes ordered hereunder shall be considered if made after final payment in accordance with the Contract.

K. EMPLOYMENT DISCRIMINATION - Contracts over \$10,000

In the event this Contract price is in excess of Ten Thousand Dollars (\$10,000.), then during the performance of this Contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
3. Notices, advertisements, and solicitations placed in accordance with Federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this paragraph.

The Contractor will include the provisions of this Contract paragraph in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

In all contracts, regardless of contract amount, the Contractor will abide by the provisions of the Americans with Disabilities Act, and will require each sub-contractor to do so.

L. NON-DISCRIMINATION

The City of Manassas in procuring goods and services, or in making disbursements pursuant to this section, shall not discriminate against a faith-based organization on the basis of the organization's religious character or impose conditions that restrict the religious character of the faith-based organization, except funds provided for expenditure pursuant to contracts with public bodies shall not be spent on religious worship, instruction, or proselytizing, or impair, diminish, or discourage the exercise of religious freedom by the recipients of such goods, services, or disbursement.

M. DRUG FREE WORKPLACE

During the performance of this contract the contractor shall agree to:

1. Provide a drug-free workplace for the Contractor's employees.
2. Post in conspicuous places, available to employees and applicants for employment a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.

3. State in all solicitations or advertisement for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace.
4. Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, or so that the provisions will be binding upon each subcontractor or vendor.

For the purpose of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

N. PAYMENT CLAUSE PURSUANT TO §2.2-4354 OF VPPA

Within seven days after receipt of amounts paid to the Contractor by the Owner for satisfactorily completed performance, the prime contractor agrees to:

1. Pay the subcontractor for the proportionate share of the total payment received from the Owner attributable to the work performed by the subcontractor under that contract; or
2. Notify the Owner and subcontractor, in writing, of his intention to withhold all or a part of the subcontractor’s payment with the reason for nonpayment.

If the Contractor after having received payment from the Owner fails to pay each subcontractor its proportionate share of the total payment, the Contractor shall be obligated to pay interest to each subcontractor on all amounts that remain unpaid after the seven days following receipt by the Contractor of payment from the Owner.

Unless otherwise provided under the terms of this Contract, interest shall accrue at a rate of one percent per month against the Contractor on any unpaid amounts owed to each subcontractor.

The Contractor shall include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor.

Contractors that are (1) individuals must provide their social security numbers and (2) proprietorships, partnerships, and corporations must provide their federal employer identification numbers.

O. TERMINATION FOR CONVENIENCE OF THE CITY

The parties agree that the City may terminate this Contract or any work or delivery required hereunder from time-to-time either in whole or in part, whenever the City Procurement Officer of the City of Manassas, with the concurrence of the City Council, shall determine that such termination is in the best interest of the City. Termination, in whole or in part, shall be effected by delivery of a Notice of Termination signed by the City Procurement Officer or designee, mailed or delivered to the Contractor, and specifically setting forth the effective date of termination.

Upon receipt of such Notice, the Contractor shall:

1. Cease any further deliveries or work due under this Contract, on the date, and to the extent, which may be specified in the Notice;
2. Place no further orders with any subcontractors except as may be necessary to perform any portion of the Contract not subject to the Notice;
3. Terminate all subcontractors except those made with respect to Contract performance not subject to the Notice;
4. Settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the City Procurement Officer of the City of Manassas; and
5. Use its best efforts to mitigate any damages which may be sustained by him as a consequence of termination under this clause.

After complying with the foregoing provisions, the Contractor shall submit a termination claim, in no event later than six (6) months after the effective date of termination, unless an extension is granted by the City Procurement Officer.

The City Procurement Officer, with the approval of the Council of the City of Manassas, shall pay from the using department's budget, reasonable costs of termination, including a reasonable amount for profit on services delivered or completed. In no event shall this amount be greater than the original contract price, reduced by any payments made prior to Notice of Termination, and further reduced by the price of the goods or services not delivered, or those goods or services not provided. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed upon amount.

In the event that the parties cannot agree on the whole amount to be paid to the Contractor by reason of termination under this clause, the City Procurement Officer shall pay the Contractor the amounts determined as follows, without duplicating any amount which may have already been paid under the preceding paragraph of this clause:

1. With respect to all Contract performance prior to the effective date of Notice of Termination, the total of:

- i. Cost of the goods delivered or work performed; and
 - ii. The cost of settling and paying any reasonable claims as provided in subparagraph 4 above; and
 - iii. A sum as profit on work performed determined by the City Procurement Officer to be fair and reasonable.
2. The total sum to be paid shall not exceed the Contract price, as reduced by the amount of payments otherwise made, and as further reduced by the Contract price of goods or services not terminated.

In the event that the Contractor is not satisfied with any payments which the City Procurement Officer shall determine to be due under this clause, the Contractor may appeal any claim to the Council of the City of Manassas in accordance with paragraph T, "Disputes," of this Contract.

When termination for the convenience of the City is a provision of this Contract, the Contractor shall include similar provisions in any subcontractors and make reasonable efforts to mitigate damages which may be suffered. Failure to include such damages which provisions shall bar the Contractor from any recovery from the City whatsoever of loss or damage sustained by a subcontractor as a consequence of termination for convenience.

P. TERMINATION FOR DEFAULT

Either party may terminate this Contract, without further obligation, for the default of the other party or its agents or employees with respect to any agreement or provision contained herein.

Q. TERMINATION FOR NON-APPROPRIATION OF FUNDS

If funds are not appropriated for purposes of this Contract for any succeeding fiscal year subsequent to the one in which this Contract is entered into, then the City may terminate this Contract upon thirty (30) days with prior written notice to the Contractor. Should termination be accomplished in accordance with this paragraph, the City shall be liable only for payments due through the date of termination.

R. INDEMNIFICATION CLAUSE

1. To the fullest extent of the law, the Contractor shall indemnify, defend, and hold harmless the Owner and its officers, agents, employees, community representatives, volunteers or other working on behalf of the Owner from any and all claims, judgments, suits, losses, damages, payments, costs, fines and or fees levied against the Owner and expenses of every nature and description, including attorney's fees, arising out of, connected or associated with or resulting from the lack of performance or the negligent performance of work as described in this Contract, Contract Documents or any agreement that results from this Contract. Further, if any recipient of a contract subcontracts for work, they will enter into a contract with such subcontractor(s) which indemnifies, defends, and holds harmless the Owner and its officers, agents, employees and community representatives, from any and all claims and losses accruing or resulting from the negligent performance of work as described in any agreement that results from this Contract.
2. To the fullest extent of the law, the Contractor shall also indemnify, defend, and hold harmless the Owner and its officers, agents, employees, community representatives, volunteers or other working on behalf of the Owner against all costs, including reasonable attorney's fees, arising from liens encumbering the Owner's Property filed by subcontractors, sub-subcontractors, material men, suppliers and all other persons and entities acting for and under the Contractor, and the Contractor shall immediately discharge or bond such liens off.
3. Virginia is a Dillon Rule state. Unless specifically permitted by statute, indemnification or attempt to have the City "hold harmless" others are invalid and unenforceable or an impermissible waiver of the City's sovereign immunity which may create potential future debt in violation of Virginia Constitutional and statutory requirements. **The City does not waive its sovereign immunity.**

S. EXAMINATION OF RECORDS

The Contractor agrees that the City or any duly authorized representative shall, until the expiration of three (3) years after final payment hereunder, have access to and the right to examine and copy any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to this Contract.

The Contractor further agrees to include in any subcontract for more than \$10,000 entered into as a result of this Contract, a provision to the effect that the subcontractor agrees that the City or any duly authorized representative shall, until the expiration of three (3) years after final payment under the subcontract, have access to and the right to examine and copy any directly pertinent books, documents, paper, and records of such subcontractor involved in transactions related to such subcontract, or this Contract. The term subcontract as used herein shall exclude subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

T. DISPUTES

Disputes by the Contractor with respect to this Contract shall be decided within fifteen (15) days from submission by the City Manager who shall be responsible for an administrative appeals procedure for hearing protests filed pursuant to Section 2.2-4365 of the Code of Virginia (1950), as amended, and who shall reduce his decision to writing, and mail or otherwise furnish a copy thereof to the Contractor. This decision shall be final and binding unless within five (5) days from the date of such decision the Contractor mails or otherwise furnishes the City Manager a written appeal addressed to the City Council. City Council shall consider the appeal and render its written decision within forty (40) days. The decision of the City Council shall be final and binding unless set aside by a court of competent jurisdiction as fraudulent, capricious, arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not be supported by any evidence. Pending a final determination of a properly appealed decision of the City Manager, the Contractor shall proceed diligently with the performance of the Contract in accordance with that decision.

U. ETHICS IN PUBLIC CONTRACTING

The provisions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Public Procurement Act, as set forth in the 1950 Code of Virginia, as amended, shall apply to this contract. The provisions of this article supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interest Act (§ 2.2-3100 et seq.), the Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2. The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act.

V. LEGAL COMPLIANCE

1. The Contractor shall be solely responsible for complying with all applicable federal, state and municipal laws, codes and regulations during the performance of this Contract.
2. The Contractor agrees that it does not, and shall not during the performance of this Contract for goods and services, knowingly employ unauthorized alien or aliens as defined in the Federal Immigration Reform and Control Act of 1986.

W. FOREIGN AND DOMESTIC BUSINESSES AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH

1. A contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.
2. A contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of this contract. The City may void any contract with a business entity if the business entity fails to remain in compliance with this provision.

X. INTEGRATION CLAUSE

This Contract shall constitute the whole agreement between the parties. There are no promises, terms conditions, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods, insurance or services described herein.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

CITY OF MANASSAS:

BY: _____

BY: _____

TITLE: _____

TITLE: Purchasing Manager