



INVITATION TO BID

ATTENTION: This is not an order. Read all instructions, terms and conditions carefully.

INVITATION NO.:	KCT-00813	RETURN ORIGINAL COPY OF BID TO:
Issue Date:	February 16, 2011	KCTCS
Method of Award:	Best Value	PURCHASING DEPARTMENT
Purchasing Officer:	Sheila Miller	300 NORTH MAIN STREET
Phone:	(859) 256-3191	VERSAILLES, KY 40383
Bids are invited on the following: Medical Training Equipment		
IMPORTANT: SEALED BIDS MUST BE RECEIVED BY March 4, 2011 by 4:00 PM Eastern Standard Time		

1. Sealed Bids for furnishing the following will be received by the Purchasing Department, KCTCS, Versailles, Kentucky, until the date and time stated above. **Bid documents must be submitted in a sealed envelope identified with the Invitation to Bid number and the opening/return date on the face of the envelope. FACSIMILE BIDS WILL NOT BE ACCEPTED.**
2. Please quote your single best net price on each item, unless a discount from list price is requested, delivered to the address specified, all transportation charges prepaid. Price shall include delivery to the department address shown on this Invitation. Submission of two (2) bids may result in disqualification of both bids.
3. Bids must be firm. Those containing escalator clauses cannot be accepted, unless provided for in Special Conditions. To receive consideration, bids must be made on this form and signed in full. Prices must be based on stated units and extended. Delivery guarantee must be shown. Bids will be rejected unless filled out in ink or on typewriter and signed in ink.
4. The KCTCS Sales Tax Exemption Number is A-20633. Certificate will be provided upon request. Do Not Quote Sales Tax. (...continued on following page.....)

SIGNATURE REQUIRED: This bid cannot be considered valid unless signed and dated by an authorized agent of the bidder. Type or print the information requested in the spaces provided.
ALL BIDS ARE TO BE "TRANSPORTATION CHARGES PREPAID, F.O.B. DESTINATION"

THIS AREA MUST BE COMPLETED

DELIVERY TIME:	NAME OF COMPANY	PHONE:
BID FIRM THROUGH:	NO. & STREET	FAX:
PAYMENT TERMS: NET 30 Must Accept Purchase Order	CITY, STATE & ZIP CODE	
F.O.B. DELIVERED ALL DELIVERY CHARGES INCLUDED IN PRICES SHOWN	SIGNATURE	DATE:
FEDERAL ID NUMBER (EIN):	TYPED OR PRINTED NAME	
	EMAIL:	

In submitting this bid, it is expressly agreed that, upon proper acceptance by Kentucky Community and Technical College System of any or all items bid, a contract shall thereby be created with respect to the items accepted.

BIDS MAY ALSO BE VIEWED AT OUR WEBSITE: [http://www.kctcs.edu/Vendors, Opportunities To Bid.](http://www.kctcs.edu/Vendors/Opportunities%20To%20Bid/)
All bids and contracts are subject to General Terms and Conditions of KCTCS. You may download/print a copy of these from our website or you may request a copy be mailed to you by contacting the Purchasing Department at 859-256-3191.

AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST

I hereby swear (or affirm) under the penalty for false swearing as provided by KRS 523.040:

1. That I am the bidder (if the bidder is an individual), a partner, (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
2. That the attached bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Invitation to Bid, designed to limit independent bidding or competition;
3. That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;
4. That the bidder is legally entitled to enter into contracts with KCTCS and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 61.096, and 42.990, and;
5. That I have fully informed myself regarding the accuracy of the statement made above.

NOTICE

1. Any agreement or collusion among bidders or prospective bidders which restrains, tends to restrain, or is reasonably calculated to restrain competition by agreement to bid at a fixed price or to refrain from bidding, or otherwise, is prohibited.
2. Any person who violates any provisions of KRS 45A.325 shall be guilty of a felony and shall be punished by a fine of not less than five thousand dollars nor more than ten thousand dollars, or be imprisoned not less than one year nor more than five years, or both such fine and imprisonment. Any firm, corporation, or association which violates any of the provisions of KRS 45A.325 shall, upon conviction, be fined not less than ten thousand dollars nor more than twenty thousand dollars.

SWORN STATEMENT OF COMPLIANCE WITH CAMPAIGN FINANCE LAWS

In accordance with KRS 45A.110(2), the undersigned hereby swears under penalty of perjury that he/she has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky and that the award of a contract to a bidder will not violate any provision of the campaign finance laws of the Commonwealth of Kentucky.

CONTRACTOR REPORT OF PRIOR VIOLATIONS OF KRS CHAPTERS 136, 139, 141, 337, 338, 341 & 342

The contractor by signing and submitting a bid on this invitation agrees as required by 45A.485 to submit final determinations of any violations of the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that have occurred in the previous five (5) years prior to the award of a contract and agrees to remain in continuous compliance with the provisions of the statutes during the duration of any contract that may be established. Final determinations of violations of these statutes must be provided to KCTCS by the successful contractor prior to the award of a contract.

CERTIFICATION OF NON-SEGREGATED FACILITIES

The contractor, by submitting a bid on this Invitation, certifies that he/she is in compliance with the Code of Federal Regulations, No. 41 CFR 60-1.8(b), that prohibits maintaining segregated facilities.

INSTRUCTIONS TO BIDDERS:

Bidder's response on the following items must include full identification of the item(s) proposed, and be accompanied by descriptive literature, etc., to enable the purchaser to evaluate qualifications of the item(s) proposed as equal to those specified. **ALL ALTERNATE QUOTATIONS MUST BE ACCOMPANIED BY COMPLETE LITERATURE AND SPECIFICATIONS TO EVALUATE ALTERNATE QUOTE AS EQUAL TO THAT SPECIFIED. FAILURE TO PROVIDE SUFFICIENT INFORMATION WILL BE CAUSE FOR REJECTION OF THE BID.**

When a Bidder proposes to furnish the exact item specified, he shall cite, beside the item, or use the Mfg. & Model No. Proposed blank that follows the line item as follows:

1. If bidding the manufacturer and model number specified in this Invitation, write in "AS SPECIFIED".
2. If bidding an alternate model, identify by manufacturer's number and model.
3. If bidding a private label model, identify as private label and show stock number.

ALL BIDS ARE TO BE "TRANSPORTATION CHARGES PREPAID, F.O.B. DESTINATION"

METHOD OF AWARD

Unless otherwise specified, it is the intent of KCTCS to award this Invitation to Bid on a Best Value bid basis per subtotal. In the event no satisfactory bids are received, we reserve the right to award on a group award basis. Separate purchase orders may not be issued unless there is a savings of at least \$25.00 to KCTCS.

Scope

You are invited to bid on the following Medical Training Equipment for the Kentucky Community and Technical College System (KCTCS) Big Sandy Community & Tech College – Mayo Campus.

Equipment

Attached is the list of items required. All items are to be **"New and Current Model(s)"**. All serial number tags, FCC approval numbers, model numbers, etc. must be affixed on each piece of equipment at the time of delivery. Equipment will be inspected and rejected if these numbers are not affixed or have been altered.

Alternates

Alternate equipment proposed by a bidder as equivalent must meet or exceed the manufacturer's specifications for each product listed in this Invitation to Bid. Vendors bidding alternate equipment must submit complete literature and specifications with their bid in order for an evaluation by KCTCS to be made. Failure to submit complete literature may be cause for rejection of bid.

Post Contract Agreements

KCTCS shall not be required to enter into nor sign further agreements, leases, company orders or other documents to complete or initiate the terms of a resulting order. Any such documents so obtained will be non-binding on KCTCS and be cause for breach of contract.

Delivery

All items are to be shipped **F.O.B. Destination**. The successful vendor will be responsible for all equipment while in transit. Any freight claims will be the responsibility of the vendor. The College will reject any damaged shipments and immediate notification will be given to the vendor.

Method of Award

KCTCS intends to award a contract to the vendor(s), whose offer, based on each subtotal, conforming to the solicitation, is the most advantageous on the basis of "best value" that meets the Terms, Conditions, and Specifications of this Invitation to Bid. All items for each group must be bid on in order to be considered for an award.

Best Value - Ranking Approach
Measurable Criteria:

Price

100 Points

Price (100 Points): The bidder with the lowest price receives the maximum score. The bidder with the next lowest price receives points by dividing the lowest price by the next lowest price and multiplying that percentage by the available points. For example, assume 90 points are allocated to the price criterion for this procurement and \$50,000 by bidder "A" is the low offer, then bidder "A" receives 90 points ($\$50,000/\$50,000 = 1.00 \times 90 = 90$). Assume \$55,000 is the next low offer by bidder "B", then bidder "B" receives 81.8 points ($\$50,000/\$55,000 = .91 \times 90 = 81.8$), etc.

Bid Submittal

Bids and any addenda's must be received no later than the date and time show on the front page of this Invitation to Bid. All bids and any addenda's must be received in a sealed envelope/package clearly identified with the Invitation to Bid Number in the lower left corner.

Kentucky Sales and Use Taxes

Sales of tangible personal property or services to the State of Kentucky and its constitutional agencies are not subject to state sales or use taxes.

Inspection

All supplies and equipment shall be subject to inspection or tests by the college prior to acceptance. In the event supplies or equipment are defective in material or workmanship or otherwise not in conformity with specified requirements, the college shall have the right to reject them or require acceptable correction at the vendor's expense.

Compliance with Federal Requirements

Where this procurement involves the expenditure of federal assistance or contract grant funds, the awarded contractor shall comply with such federal law and authorized regulations which are mandatory applicable and which are not presently set forth elsewhere in this solicitation. Office of Management and Budget Circular A-102, Appendix "O" requires but is not limited to, compliance with the following provisions;

(1) All contracts awarded in excess of \$10,000 by grantees and their contractors or sub grantees require compliance with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).

(2) All negotiated contracts (except those awarded by small purchase procedures) awarded by grantees provide that the grantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the contractor which are directly pertinent to this specific contract, for the purpose of making audit, examination excerpts and transcriptions. Contractors are to maintain all required records for three years after grantees make final payments and all other pending matters are closed.

(3) Contracts, subcontracts and subgrants of amounts in excess of \$100,000 requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act 33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15), which prohibit the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. This provision requires reporting of violations to the grantor agency and to the U.S.E.P.A. Assistant.

Rejection of Bids

KCTCS reserves the right to reject any and all bids when it is in the best interest of KCTCS to do so.

Warranty

The manufacturer's most favorable warranty offered to preferred customers shall apply to all items. A copy of such warranty shall be furnished to the college upon delivery of the equipment or product.

Oral Discussions

Potential bidders should clearly understand that any verbal representations made or assumed to be made during any oral discussions held between representatives of potential bidders and any State employee or official are not binding on the Commonwealth of Kentucky or its constitutional agencies or colleges.

Compliance With State Laws

Any contracts or orders placed as a result of an offer shall be governed by the laws of the Commonwealth of Kentucky. The rights and obligations of the parties thereto shall be determined in accordance with these laws. Any offer conditioned upon governance by the laws of a state other than Kentucky shall not be considered.

Questions

All questions are to be submitted to the Purchasing Department **not later than seven (7) days prior to bid opening**, via fax (859-256-3124) or email (preferred) to: Sheila.miller@kctcs.edu

REQUISITIONS: 68100-2757;
Big Sandy Community & Tech College
Mayo Campus
513 3RD Street
Paintsville KY 41240

Including but not limited to the following specifications and item numbers provided by Pocket Nurse.

Group 1

Item	Catalog # / Description	Qty		Total
1.	10-09-123 Encyclopedia of Nursing CD (5 CD set)	1 PK		\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty		Total
2.	10-09-662 Nursing Process and Critical Thinking Series CD (2 CD Set)	1 PK		\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
3.	Shipping	1 EA	\$ _____	\$ _____

Group 1 SUBTOTAL:\$ _____

Group 2

Item	Catalog # / Description	Qty		Total
4.	10-81-3505 Nursing Kid Vitalsim Capable	1 EA		\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
5.	10-81-P10 Deluxe Patient Care Simulator	5 EA	\$ _____	\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
6.	Shipping	1 EA	\$ _____	\$ _____

Group 2 SUBTOTAL:\$ _____

Group 3

Item	Catalog # / Description	Qty	Unit Cost	Total
7.	02-50-8800 Pocket Nurse Full Electric Hospital Bed	4 EA	\$ _____	\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
8.	04-50-1140 Bedside Cabinet w/3 drawers each (Oak)	3 EA	\$ _____	\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
9.	Shipping	1 EA	\$ _____	\$ _____

Group 3 SUBTOTAL:\$ _____

Group 4

Item	Catalog # / Description	Qty	Unit Cost	Total
10.	03-71-1530 Functional Semi-Private Headwall	2 EA	\$ _____	\$ _____
	To Include the following:			
	07-71-0376 Vacuum Regulator, Intermittent/Continuous	4 EA	\$ _____	\$ _____
	07-71-8516 Medical Air Flowmeter with Humidifier & Nasula Cannula (DISS)	4 EA	\$ _____	\$ _____
	07-71-8515 Oxygen Flowmeter with Humidifier & Nasula Cannula (DISS)	4 EA	\$ _____	\$ _____
	04-07-2006 Suction Canister with Mounting Bracket & Holder 1500 ML	4 EA	\$ _____	\$ _____
	03-71-8239 Utility Basket	2 EA	\$ _____	\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
11.	03-71-1447 Functional Private Headwall	2 EA	\$ _____	\$ _____
	To Include the following:			
	07-71-0376 Vacuum Regulator, Intermittent/Continuous	2 EA	\$ _____	\$ _____
	07-71-8516 Medical Air Flowmeter with Humidifier & Nasula Cannula (DISS)	2 EA	\$ _____	\$ _____
	07-71-8515 Oxygen Flowmeter with Humidifier & Nasula Cannula (DISS)	2 EA	\$ _____	\$ _____
	04-07-2006 Suction Canister with Mounting Bracket & Holder 1500 ML	2 EA	\$ _____	\$ _____
	03-71-8239 Utility Basket	2 EA	\$ _____	\$ _____

MANUFACTURER/MODEL Bidding _____

Warranty: _____

Delivery Time: _____

Item	Catalog # / Description	Qty	Unit Cost	Total
12.	Shipping	1 EA	\$ _____	\$ _____

******NOTE: ALL HEADWALLS (ITEMS 10 AND 11) ARE FULLY FUNCTIONAL SIMULATION WITH SELF CONTAINED VACUUM PUMP AND AIR COMPRESSOR.**

Group 4 SUBTOTAL:\$ _____