

**CONTRACT FOR MAINFRAME SYSTEMS PROGRAMMING SERVICES
INFORMATION TECHNOLOGY SERVICES AGENCY
CITY OF ST. LOUIS**

I. Requirements

The Information Technology Services Agency of the City of St. Louis is soliciting sealed proposals from qualified vendors for Mainframe Systems Programming services. Both project and emergency assistance for the installation and maintenance of software as well as hardware planning are needed.

Assistance required will be on an as needed basis; therefore, vendors must be flexible and able to respond within 2 hours for emergency requests. Longer running projects will be scheduled with more accuracy and planning.

Vendors must be able to provide resume of prospective employees upon request. Your proposal should include hourly rate and the response time for emergency assistance.

The successful bidder must be able to support hardware and software as follows:

HARDWARE

- IBM Z890-120 mainframe system
- IBM DS6800 disk subsystem
- 3490 tape subsystem
- 3420 tape subsystem
- 3590 tape subsystem

SOFTWARE

- VM/ESA
- VSE/ESA
- VTAM
- CICS and Transaction Server
- TCP/IP
- DB2 installation, maintenance
- DB2 Database Administration
- z-Linux on IFL
- Oracle on z-Linux
- Top Secret

II. Term of Contract

The selected vendor shall begin service with the City on October 1, 2009 and shall continue through June 30, 2012.

Vendor Performance Responsibility

The vendor will perform systems programmer functions to support the hardware and software as described above.

III. Contract Award

The City has the right to reject any and all proposals and waive any informality. Contract award will be based upon the following criteria:

Objective Evaluation – The Evaluation Team will rank each Vendor on the following:

Hourly Rate.

Include the hourly rate for staff with various levels of experience and knowledge. Include the minimum hours for emergency calls.

Conformance to specifications.

Inclusion of all services requested. Failure to comply with all specifications may result in rejection of a bid as non-responsive.

Subjective Evaluation – The Evaluation Team will consider the following in determining whether a Vendor's bid warrants selection over apparently lower cost bids as being in the best interest of the City.

Experience.

It is to the advantage of the vendor to have experience supporting the same hardware and software as used by the City. Vendors should provide a list of companies or agencies which best reflect their ability to provide the support required.

Exceptional qualifications.

Vendors should highlight portions of their bid which would indicate their superior services over other bidders. Services which are offered (e.g., staff training, future troubleshooting assistance, recommendations based on industry trends) at no extra charge should also be highlighted.

Minority and women-owned business participation.

Vendors should indicate compliance with Executive Order No. 28 which requires that a "good-faith effort" be made to include Minority Owned Business (25%) and Women Owned Business (5%) Participation. A copy of Executive Order No. 28 can be obtained from the Register's office, City Hall, Room 118, St. Louis, Mo. 63103, 622-4145. A list of Minority and Women Owned Businesses as certified by the City of St. Louis can be obtained from www.mwdbbe.org or by calling 314 551-5000.

Vendor physical location in the St. Louis Metro area.

Vendors located in the City of St. Louis are preferred to ensure timely response to emergency requests.

IV. Specifications

The bid proposal shall include the following at a minimum:

- Indicate hourly rate for services provided.
- Specify estimated response time for emergency requests.
- Clearly state any exceptions to these specifications and the reasons for them.
- Provide a list of at least three references with points-of-contact and telephone numbers where your company has provided similar services.
- Provide a statement regarding the use of any Minority or Women Owned business participation or the good faith effort made to obtain participation.
- Provide proof of St. Louis City business license.

All proposals become and remain the property of the City.

V. Planned Schedule of Events

Proposal Opening – August 26, 2009

Proposals will be delivered to Information Technology Services Agency, 1200 Market St. Room 214, St. Louis, MO 63103, not later than 12:00 noon (CST). Proposals will be opened at that time. Bidders must submit six (6) copies of the completed bid sheet, signed by an authorized officer of the company. Late bids will not be accepted. Faxed copies will not be accepted.

Vendor selection – August 31, 2009

VI. Payment

Payment will be made monthly based on hours worked and invoice submitted. Invoice shall include a daily log of services performed including hours worked offsite.

VII. Inquiries

Correspondence or inquiries should be made to Randy Stoffel, I. S. Support Manager, Information Technology, Room 214 – City Hall, St. Louis, Mo. 63103. Inquiries may be sent by e-mail to stoffelr@stlouiscity.com. All inquiries must be made by August 19, 2009.