



MCLP Community Projects - Request for proposal

Multi Cultural Leadership Program (MCLP) is a rigorous professional development program that provides leadership training to individuals, in line with its mission to develop diverse leaders. MCLP participants engage in eight-month leadership journey beginning in August each year. Throughout this journey, MCLP promotes its philosophy that community involvement is not an option for leaders – it is a fundamental responsibility and key leadership competence. One element of the program that reinforces the learning around community involvement and team-building is the completion of a community project for a non-profit agency whereby the participants can make a difference for a non-profit organization while practicing their skills in a safe learning environment. In addition, participants will begin to learn about non-profit organizational structures and nuances of community-based organization versus a for-profit or bottom-line driven corporation. For additional information please visit MCLP website www.bn-mclp.org

MCLP Mission: To develop diverse leaders

- To prepare skilled, informed individuals for leadership positions in public, private, educational, political & non-profit sectors.
- To foster leadership diversity through community welfare & civic participation
- To promote inter-community unity

MCLP would like to invite community organizations to submit proposals for community projects in accordance with the requirements, terms and conditions outlined in this request for proposal document.

MCLP Community Project Learning Objectives

- Gain familiarity of taking a team project from cradle to grave – successfully negotiating and meeting project deliveries, while providing valuable client service
- Develop an appreciation for the purpose of non-profit organizations and the importance and reward of giving back
- Experience firsthand and gain a better understanding of team dynamics, including the keys to managing, motivating and holding accountable the volunteer project team with individuals from diverse companies, areas of knowledge, works styles and backgrounds
- Apply learned leadership competencies (e.g. strategizing for results, team building, public speaking, project and time management)



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Benefits to Non-Profit Agency

- Completion of an highly desired agency objective that is presently lacking dedicated resources
- A temporary strategic consulting work source of professionals with differing areas of expertise
- A value-added deliverable that serves to enhance the effectiveness and operating efficiency of the agency
- An expanded network of potential agency volunteers and/or Board of Directors

Partnering Non-Profit Agency Qualifications

- The non-profit agency mission serves McLean County
- The project scope is realistic and obtainable in an eight-month period of time as a volunteer commitment. (Note: MCLP participants are employed full time and may need to work off hours on their community projects.)
- Preferably, the project at the outset is flexible and somewhat undefined allowing participants to strategize and innovate, with well-honed clear expectations to be documented in the mutually agreed memorandum of understanding (MOU) which may be mutually modified along the way.
- The non-profit agency commits one or more staff members, Board Directors and/or executive director to act as the liaison between the agency and the project team. This representative will serve as an adjunct member of the project team in providing counsel, direction, feedback and resources as identified.

Project Guidelines

- A win-win partnership is forged between the non-profit agency and the MCLP project team
- Clear understanding of resources (financial or otherwise) that are available from either the non-profit agency or project team members to complete project deliverables should be explored and established, without predetermined expectations.
- To the extent necessary resources are lacking, the non-profit agency and MCLP project team will collaborate to address or reassess deliverables. (Note: Most MCLP participants may not have funds development experience or access to funding from their corporations.)
- The MCLP project team will be given an opportunity to present the final project to the non-profit agency's senior executive team and/or the Board of Directors.



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- The non-profit agency will attempt to attend the MCLP Graduation Ceremony
- None of MCLP, the non-profit agency, nor the individual project team members or their employers will be held accountable or liable for uncompleted deliverables by the MCLP Project Team as outlined in the MOU.

Project Proposal (information required from your agency)

On agency letterhead or using the agency logo please provide the following in two pages or less. Submit the request via email to MCLP (contactus@bn-mclp.org).

- 1) The non-profit agency's background including mission, vision, purpose and history.
- 2) An overview and scope of the team project opportunity, including current status (if any) of work to be accomplished.
- 3) Suggested strategies that may address the team project opportunity.
- 4) Resources identified to support successful implementation (if none, state none).
- 5) How the agency will utilize the outcomes (project deliverables).
- 6) Contact information of the non-profit agency's liaison/s (Name, title, phone numbers – office, cell, fax, addresses – work, mailing, email and web)
- 7) Measure of success for the program

Community project proposals will be collected until June 15, 2010. An individual from MCLP community projects sub-committee will contact you to clarify any of your questions and/or to communicate the decision. If selected, the next step will be for your MCLP project team to partner with you to determine requirements and address next steps. From there, a Memorandum of Understanding (MOU) **establishing the scope and deliverables of the project will be instituted between the non-profit agency and the MCLP project team.**

Schedule of events

Date	Description
March 1, 2010	RFP distribution
May 1, 2010	Questions due to MCLP
May 15, 2010	Response Due Date
June 15, 2010	Proposal Due Date
July 1, 2010	Final decision from MCLP