

# REQUEST FOR INFORMATION (RFI) REGARDING CONSULTING SERVICES

## A. Introduction

The Illinois Department of Revenue (the “Department” or “Revenue”) is contemplating issuing an RFP for consulting services related to a comprehensive review of the security and integrity of its lottery operations, including fraud prevention, segregation of duties, distribution controls, systems security and vendor oversight.

This RFI has been prepared to assist the Department in fully understanding the number of possible vendors and the various specialized consulting services that are available in the marketplace prior to initiating the procurement process.

If your organization: (1) currently markets consulting services which satisfy the State’s requirements as briefly outlined in this RFI and (2) is willing to demonstrate your knowledge and experience if requested by the State, then please submit your response to this RFI by **February 1, 2008** to the following address:

Cathy Hubbs  
101 W. Jefferson, Suite 6-100  
Springfield, IL 62702  
(217) 782.5915  
[Cathy.Hubbs@illinois.gov](mailto:Cathy.Hubbs@illinois.gov)

## B. Purpose

Since taking office in January 2003, Governor Blagojevich has committed the State to increasing operating standards and efficiencies. The objective of the contemplated consulting project is to insure that the Illinois Lottery is operating with the highest possible standards of security and integrity and is proactively investigating and minimizing opportunities for fraud or manipulation.

To assist us in this process the Department requests that respondents submit information and possibly a demonstration on their relevant experience with other State Lotteries and gaming related consulting services.

Through this RFI, the Department will review the responses and determine whether the respondent, or any respondent, will be requested to give a formal demonstration of its experience and its Lottery related consulting services. Responses to this RFI will be used to educate the Department and its Subject Matter Experts (“SMEs”) on the lottery related consulting services available in the marketplace.

A response to this RFI does not constitute a bid/proposal. Any vendor who does not respond to this RFI or is not requested to give a demonstration will still be eligible to submit a proposal on any future Request For Proposal (“RFP”). Any information or demonstration provided in a response to this RFI may be considered as historical data by the State in the actual RFP process.

## C. The Response

The Department would appreciate if your response to this RFI follows this format:

- \* **Cover Page** (1 page limit)
- \* **Executive Summary** (2 page limit)

- \* **Description of Services & Experience** (5 page limit) - Your Description of Services should describe how and why the proposed solution would be beneficial to the State. Your response should discuss your approach and experience with evaluating security and controls of lottery operations at every point along the creation, distribution and sales cycle.
- \* **References** (1 page limit) - Please provide a list of 4 clients (if available, focus on government clients) who have acquired and installed the proposed solution. The reference list should include the following information:
  1. Company name
  2. Contact name
  3. Contact's title
  4. Contact Information: Address, Telephone Number and Email
  5. Description of the services
  6. Cost for implementing services
- \* **Brochures and/or other literature**
- \* **Discussion** (if requested by the Department)

Please submit any questions regarding the Request for Information (RFI) in writing in an e-mail by **January 11, 2008** and your response, in an electronic format, by **February 1, 2008** to:

Cathy Hubbs  
 Contract Coordinator  
 Illinois Department of Revenue  
 101 W. Jefferson, suite 6-100  
 Springfield, IL 62702  
 (217) 782.5915  
[Cathy.Hubbs@illinois.gov](mailto:Cathy.Hubbs@illinois.gov)

Thank you in advance for your time and attention in responding to this Request for Information and assisting the State develop its understanding of this area of interest.

*Please make specific reference in the response, as well as in any accompanying cover letter or document, to any legitimately and appropriately confidential or proprietary material contained in the response. All such information included in the responses to the RFI will be maintained as confidential by the State to the extent permitted by law. Please note that the Department cannot reimburse you for any expenses incurred in responding to this RFI, but the Department does appreciate your efforts and values your input.*