

Letter of Interest #20110031

Lease of City of Port St. Lucie Skate Park

The City of Port St. Lucie is seeking proposals from qualified individuals, firms and legal entities to provide management and operational services to run the City's Skate Park located at Whispering Pines Park, 800 SW Darwin Blvd., Port St. Lucie, Florida. **Proposals are due February 3, 2011 at 3:00:00 pm.**

Currently, the Skate Park is unmanaged and is open from 4:00 pm to 8:00 pm daily. The current equipment includes:

- Half pipe
- 8 foot quarter pipe
- 6 foot quarter pipe
- 4 foot quarter pipe Rhino (damaged)
- Half pipe
- Spine ramp
- Launch ramp
- Hot box large
- Hot box small
- Fun box
- Pyramid (damaged)
- Landing ramp
- Wedge (2)
- Kicker ramp/Ollie bar

RESPONSE FORMAT

1. Submit a Letter of Transmittal shall briefly state the Proposer's understanding of the services requested for the Skate Park. Limit response to one page.

2. Submit a detailed operating plan including, but limited to, days and hours of operation, proposed price list, etc. Limit response to one page.
3. Submit a proposed list of renovations and/or proposed new equipment that the Proposer would like to see added to the Skate Park. All renovations or new equipment would require City approval and would be at the Leaser's expense. Limit response to one page.
4. Submit a list of other activities the Proposer would like to offer. (lessons, clinics, contests, camps, etc.) Limit response to one page.
5. Submit the monthly amount that the Proposer will offer the City to operate the Skate Park.

Letter of Interest will be received by the City of Port Saint Lucie, in the Office of Management and Budget, 3rd Floor, Suite 390, Building A of the Municipal complex located at 121 SW Port St. Lucie, FL 34984-5099, until 3:00:00 p.m. on February 3, 2011. For information concerning procedures for responding to this letter of interest, contact Robyn Holder at (772) 344- 4293, Fax (772) 871-7337 or by email at rholder@cityofpsl.com. Such contact is to be for clarification purposes only. To ensure fair consideration for all responders, it must be clearly understood that Ms. Holder is the only individual who is authorized to represent the City. Questions submitted to any other person in any other department will not be addressed.