



Long Term Disability Insurance Provider

Athens-Clarke County, Georgia

Posted: Friday, February 22, 2008

End Date: Thursday, March 27, 2008

NOTICE OF REQUEST FOR PROPOSALS #00251 FOR LONG TERM DISABILITY INSURANCE PROVIDER UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY, GEORGIA.

You are invited to submit a proposal to provide employer-paid Long Term Disability (LTD) Insurance which will provide a continuation of income for employees and their families following the expiration of Short Term Disability benefits.

Inquiries regarding proposals should be made to Julie Ann Donahue, CPPB, Purchasing Administrator, or Toro Holt, Senior Buyer (706) 613-3068, fax: (706) 613-1975 or ToroHolt@co.clarke.ga.us. Technical questions may be directed to Lisa Ward, Human Resources Department, Compensation & Benefits Division at 706-613-3119, fax: 706-613-3105 or email: lisaward@co.clarke.ga.us

The Request for Proposal (RFP) documents may be obtained at Georgia Procurement Registry, or via written request to ToroHolt@co.clarke.ga.us or fax (706) 613-3071. Include your company name, address, point of contact, fax number, phone number and email address with your email or fax request. Hard copies may be obtained at the address below. Links to the web sites to view the advertisement and Mayor and Commission agenda items and minutes of meetings are available at www.athensclarkecounty.com.

Proposals are to be sealed, marked with the offeror's name and address and labeled: "RFP #00251 Long Term Disability Insurance Provider" and delivered to:

The Unified Government of Athens-Clarke County
Finance Department, Purchasing Division
375 Satula Avenue
Athens, GA. 30601

not later than 4:00 P.M. ET, March 27, 2008

Proposal schedule prices will not be opened or read aloud publicly. A list of names of firms providing proposals may be obtained from Georgia Procurement Registry or via email request to ToroHolt@co.clarke.ga.us after the proposal due date and time stated herein. A tabulation of prices may be obtained upon award.

A qualified interpreter for the hearing impaired is available upon request at least 10 (ten) days in advance of the proposal due date. Please call (706) 613-3072 ext. 2023 for more information. This service is in compliance with the Americans With Disabilities Act (ADA).

Minority Business Enterprise Policy Statement: It is the policy of the Unified Government of Athens Clarke County, Georgia to provide fair and reasonable opportunities for participation by minority business enterprises (MBE). The Unified Government encourages these firms to compete and encourages non-minority firms to provide for the participation of MBE firms through partnerships, joint ventures, subcontracts, and other contractual opportunities.

The Unified Government of Athens-Clarke County reserves the right to reject any and all proposals, to waive any technicalities or irregularities, and to award the contract based on the highest and best interest of the Unified Government of Athens-Clarke County.

Julie Ann Donahue, CPPB
Purchasing Administrator
February 22, 2008

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