

स्टेट बैंक ऑफ बीकानेर एण्ड जयपुर
क्षेत्रीय कार्यालय-तृतीय,
अजमेर

निविदा प्रपत्र

निविदा भेजने की अंतिम तिथि 16.02.2009
निविदा खोले जाने की तिथि 17.02.2009

टोडारायसिंह शाखा में प्रस्तावित
आंतरिक साज सज्जा कार्य हेतु निविदा

आर्किटेक्ट
चांदीरमानी एण्ड एसोसिएट्स
110, केशव विार,
गोपालपुरा बाईपास,
जयपुर
फोन : 2763082



स्टेट बैंक ऑफ बीकानेर एण्ड जयपुर

STATE BANK OF BIKANER AND JAIPUR

(भारतीय स्टेट बैंक का सहयोगी / Associate of the State Bank of India)

Website : <http://www.sbbjbank.com>

आपणों देश आपणों बैंक

सायक माप्रबंधक-III/ Asstt. Gen. Manager-III

क्षेत्रीय कार्यालय / Regional Office,

14, अशोक विहार, वैशाली नगर मेन रोड,

14, Ashok Vihar, Vaishali Nagar Main Road

अजमेर/ Ajmer - 305001

दूरभाष / Telephone No. 0145-2626767, 2633779

2633780, फैक्स नं. / Fax no. 0145-2626868

सं/NoAGM-3/AJM/FEF/

तिथि / Date: 04.02.2009

**Proposed furnishing, Electrical & Interior Decoration work of our Bank's Branch
TODARA SINGH (Distt. TONK) permises**

NOTICE FOR INVITATION OF TENDER

Sealed tenders on item rate basis are invited from the contractor on the approved panel of SBBJ Head Office, Jaipur. Tender documents may be down loaded from the Bank's web-site (<http://www.sbbjbank.com>) as well as Govt. web site (<http://www.tendersgovt.in>) can also be obtained from the office of the undersigned. While submitting tender a crossed demand draft for Rs.500/- (Rs. five hundred only) (non refundable) is to be enclosed against cost of the tender, payable at Ajmer and drawn in favour of SBBJ.

Estimated cost of the work	Rs. 2.10 lacs
Earnest money	Rs. 5000 (Five Thousad only) by crossed Demand draft payable at Ajmerand drawn in favour of SBBJ, Ajmer
Place where tender to be submitted	Regional Office, 14, Ashok Vihar, Vaishali Nagar Main Road Ajmer - 305001
Time and date of submission of Tender	3.00 pm on date 16.02.2009
Time and date of opening of tender	4.00 pm on date 17.02.2009

Yours faithfully,

Asstt. General Manager -III

STATE BANK OF BIKANER & JAIPUR
REGIONAL OFFICE
AJMER

TENDER DOCUMENT

PROPOSED
INTERIOR / FURNISHING
WORK AT BRANCH
TODARAISINGH

Architects:

CHANDIRAMANI & ASSOCIATES
110, KESAV VIHAR
GOPALPURA BYEPASS,
Jaipur-302019

Ph: 2763082

NOTICE TO CONTRACTORS

To,

Tender for Interior Furnishing Works at S.B.B.J. Branch Todaraisingh.

Dear Sir,

1. State Bank of Bikaner & Jaipur (herein after called as SBBJ) takes the pleasure in inviting you to tender for the above said work. Sealed tenders should be submitted to the AGM –Regional Office, Ajmer. and superscribed for the proposed interior work at Branch Todaraisingh. so as to reach him not later than 16th February, 2009
2. That tenderer shall not make any correction/alteration of these documents.
3. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information's which may necessary for the purpose of filling this tender and for entering into a contract for the execution of the same and must examine the drawings and inspect the site of the work and acquaint himself with local conditions and matters pertaining thereto, nature and requirements of the works, facilities of transport condition, access and storage of material. The tenderer shall provide in their tender for cost of carriage, freight and other charges as also for any special difficulties and including police restriction for transport etc. for proper execution of the works as indicated in the drawings. The successful tenderer will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any claim of compensation for difficulties faced or losses incurred on account of any site condition which existed before the commencement of the work or which in the opinion of the architects might have deemed to have reasonably been inferred to be so existing before commencement of work.
4. Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his having acquainted himself with all the conditions/specifications as may be laid down. Any tender with any such document/paper not signed or with details marked as applied for shall be out rightly rejected. It will be obligatory on the part of tenderers to sign on all the pages of the tender. **Conditional tenders shall be rejected.** If any of the documents are missing or unsigned the tender shall be considered as invalid also rates not filled up in any item or marked as actuals plus percentages shall make the tender as invalid and shall be rejected.

(For State Bank Of Bikaner & Jaipur)

(2)

(Signature & Seal of the Contractor)

5. Any additions and alterations made while filling the tender must be attested by initials of the tenderer. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No advice or any change in rates or conditions after submission of the tender will be entertained.
6. The tenderer shall deposit Rs.5,000/- (Rs. Five Thousand Only) with SBBJ by demand draft only as earnest money which amount shall be forfeited in the event of refusal or delay in signing the contract within seven days from the date of issue of acceptance letter for tender. The deposits of the unsuccessful tenderers will be returned without any interest, after a decision is taken regarding the award of the contract. The earnest money of the successful tenderer shall be adjusted towards security deposit. A tender not accompanied with the requisite earnest money in demand draft shall stand rejected.
7. Security-deposit equivalent to 10% from each running bill shall be deducted. 50% of the security deposit shall be returned with the final bill payment and balance 50% after expiry of defect liability period of 12 months from the date of virtual completion as certified by the architect. Earnest Money Deposit would be adjusted with the security deposit in the final bill. **Rates quoted are inclusive of all taxes, like CST, RST and any other taxes, levies, duties and other charges such as freight, insurance, octroi, loading/unloading, moving the position in site etc. for complete item.**
8. Within Seven working days of the receipt of intimation from SBBJ of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract by signing an agreement in accordance with the terms and conditions of the contract, but the work order or the written acceptance by SBBJ of a tender will constitute a binding agreement between SBBJ and the contractors so tendering whether such a formal contract is or not subsequently entered into.
9. All compensation or other sums of money payable by the contractor to SBBJ under the terms of this contract may be deducted from the security deposit or from any other sum that may be or may become due to the contractor on any account whatsoever and in the event of the security deposit being reduced by reason of such deductions the contractor shall within 7 days of being asked to do so make good in cash or cheque any sum or sums which may have been deducted from his security deposit.
10. In case where the same item of work is mentioned at more than one place in the schedule of quantities the lowest of the rates quoted by the contractor shall be taken into account for payment of the item.

(For State Bank Of Bikaner & Jaipur)

(3) (Signature & Seal of the Contractor)

11. The work should be completed within 30 days from the date of the work order issued to the contractor to commence the work. If the contractors fails to complete the work by the scheduled date of completion or within any sanctioned extended time limit he will have to pay damages as stipulated for the period that the work remains incomplete. **The samples of all the materials and work items shall be got approved jointly from the consulting Architect and the bank Civil Engineer before proceeding further.** The drawings contain sketches showing salient features, details at the various scale indicating extent of work and specifications to be followed. These can be modified by SBBJ from time to time in accordance with technical requirements at the site.
12. Any damage done to the property of SBBJ during execution of work shall be the responsibility of the contractor and it shall be made good by him at his cost to the entire satisfaction of consulting architect/SBBJ. The architect shall have full powers to get the material or workmanship etc. inspected and tested by an independent agency for it/s soundness and adequacy at the cost of contractor.
13. The quantities contained in the schedule are approximate only. The work as actually carried out and done will be measured up from time to time for which payment shall be made subject to the terms and conditions of the contract.
14. No mobilization advance shall be released to the contractors at the start of work. Only one running payment shall be made to the contractor after completion of as per the work progress after verification of running bill by the architect/Bank. The final bill has to be verified by the architect as well as the engineer appointed by the bank. Tender shall be valid for a period of 04 months from the due date of its submission to SBBJ. However, SBBJ is not bound to accept the lowest or any tender and reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reason for the same.
15. All items of work mentioned in the schedule of quantities are to be deemed and paid as completed works in all respect and details including preparatory and finishing works involved directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charge will be allowed in this connection. In the case of lump sum charges in the tender in respect of any item of works, the payment of such items of work will be made for actual work done on the basis of lump sum charges as will be assessed to be payable by SBBJ/Architect.

16. The tenderer should note that the tender is strictly on item rate basis and their attention is drawn on the fact that the rates for each and every item should be correct, workable and self-supporting and based on the specification schedule submitted herewith. Financial bids marked as percentages above or below the PWD BSR / CPWD DSR or any such other instrument would be summarily rejected. If called upon by SBBJ/Architects detailed analysis of any or all the rates will have to be submitted. The Architects/ SBBJ is not bound to recognize the contractor's analysis. Any plea regarding business secrets/contractors working confidentialities etc. would not be accepted and such tenders are liable to be rejected.
17. All designated material samples will be tested and inspected at contractors expense if desired by the Bank at designated laboratories.
18. The contractor shall conform to the provision of all local bylaws and acts relating to the work and to the regulations etc. of the government and local authorities and of any company with whose system the building is supposed to be constructed. The contractor shall give all the notices required by the said act, rules and regulation and bylaws etc. and pay all charges/fees payable to such authorities for execution of the work involved. The cost if any shall be deemed to have been include in his quoted rates, taking into account all liabilities for licenses, fees for footpath encroachment, restoration etc. and shall indemnify the employer against such liabilities and shall defend all actions arising from such claims of liabilities.
19. Certificates of purchase of company specified items/units like chairs, tube lights, electrical fixtures and fittings and any such other units as deemed necessary by the architects have to be attached by the contractors from the authorized distributors/dealers/company showroom along with the furnishing bills.
20. For any further drawings/ details/ clarifications please advice through the Bank & with the prior appointment with the architect.
21. **Prior approval to be obtained in written from bank's Engineer/ officer/Controller/ project Architect if any changes made design / layout during execution of work.**
22. **Final bill will not be processed until rectification of defects pointed out by bank's Civil Engineer / project Architect.**
23. **Asstt. General Manager Region V reserve the right to accept or reject any tender without assigning any reason.**

(For State Bank Of Bikaner & Jaipur)

(5)

(Signature & Seal of the Contractor)

DETAILS OF TENDER

Details of work to be done	:	Interior Furnishing work at S.B.B.J Branch Todaraisingh.
Form of Contract	:	Item wise rate.
Earnest Money	:	Rs.5,000/- (Rs. Five Thousand Only) in the form of Demand Draft in favour of State Bank of Bikaner & Jaipur payable at Ajmer
Last Date of Receiving of Sealed Tender	:	16.02.2009
Date of Opening of Tender	:	17.02.2009
Period of Completion	:	30 days from date of issue of work order
Defect Liability Period	:	12 (Twelve) Months from the date of virtual completion.
Agreed Liquidated Damages	:	a)1% per week Subject to maximum of 10% of the contract value.
Retention/Security Deposit	:	10% of the Billed Amount subject to a maximum of Rs.1, 00,000.00 (Rs.One Lakh only)
Tender Document Cost	:	Rs.500.00 (Rs. Five Hundred only) through demand draft/ bankers cheque/ local cheque favouring State Bank of Bikaner & Jaipur, payable at Ajmer

(For State Bank Of Bikaner & Jaipur)

(Signature & Seal of the Contractor)

GENERAL SPECIFICATIONS

1. The false ceiling should be finished with 3 coats of joint fixing putty & tape with the two coat of primer, all of which should be of make gypsum India Ltd. As specified, cuttings for electrical fixtures, air conditioning gills/ diffuses, preparation of perimeter channel sections for fixing of fixtures shall also be included.
2. All drawer & shelves of counters, tables & side racks should be locked with godrej single key set whereas the drawers of the upfront tables should have lockable self closing locks of approved make.
3. As per the specifications, approved shade of melamine polish/French polish/Duco should be applied on all the exposed edges finished in T.W.beading of approved size.
4. The laminate should be of approved make, shade & thickness. A combination of two or more shades can be used as per the design given.
5. Electrical wiring shall be of concealed type in the form of conduits on walls/floor/ceiling. The wiring on counters should be in casings but not on the visible sides & proper catching should be provided.
6. Necessary profiles/accessories/fittings/ bends should be used for the installation/ fixing of electrical fixtures & accessories, vertical blinds etc.
7. The walls should be finished with minimum 3 coats of approved shade of distemper/ acrylic emulsion/ plastic emulsion with base of putty, primer coat, scaffoldings etc. The existing wall application should be scrubbed off before the application of new one.
8. As specified, the glass panels in cash cabin, manager room & windows should be etched as per the design give.

GENERAL MATERIAL SPECIFICATIONS

(For Interior Furnishing Tenders)

S.No.	Particulars and Specifications	Approved	Make
1.	Board – 19mm Commercial/ Water Proof	Green/National / Century / Approved make ISI	BWR/MR Grade ISO certified/ Minimax
2.	Ply – all relevant thickness – Commercial/ Water proof	Green/National / Century / Approved make ISI	BWR/MR Grade ISO certified/ Minimax
3.	Lamination Formica/	Greenlam / Marino / Century / Formica/ Bloom	
4.	Locks/Night Latches	Godrej/4 – C Acme	
5.	Hardware – hinges, door stoppers, Drawer/shutter handles etc.	Shalimar/Everite/Reliance (Brass as specified)	
6.	Hardware – catchers	Magnetic – Heavy Duty.	
7.	Hardware – channels	Telescopic channel	
8.	Hardware – Hydraulic door closers	Approved make ISI marked.	
9.	Enamel Paint	Approved shade – ICI/Asian/Berger	
10.	Beadings – relevant thickness	As designed in Teak wood.	
11.	Glass – relevant thickness	Float Glass – Modi / Atul / Tata/ Ashi	
12.	Adhesive	Fevicol SH/Araldite.	

(For State Bank Of Bikaner & Jaipur)

(7)

(Signature & Seal of the Contractor)

S.N O	Item	Unit	Quantity	Rate	Rate in word	Amount
1	TABLES Providing and Fixing 20mm thick postforming or membrane particle board exterior grade conforming to IS 12823 in hot curved process with decorative lamination of 0.7mm and balancing lamination 0.6mm on other side applying with water resistance pva glue including footrest etc. complete. Working top 2'-6" wide and 2'-6" height including pull out keyboard tray EBCO/EQUV make along with all accessories of slides, stoppers etc. fixed as per the manufacturers specifications. The internal sides of pedestals should be of 18mm post forming particle board, while the exposed sides to be in laminate of 1.5mm thickness. Drawers should be of Central lock system of Hitech system & shutters, keyboard trays should slide on telescopic channels, complete with a footrest. Approved thickness postformed matching shade front facia, sides etc. complete as per design including cutting for electrical points, plastic wire manager cut out cap at top complete fine finish with footrest as per drawing and details and as instructed by the Bank/Architect. a) Branch Manager Table 6'-0" x 3'-0"x2'-6" b) Workstations 5'-0"x2'-6"x2'-6" c) Server Room Table 7'-0"x2'-0"					
		No.s	1			
		No.s	1			
		R.ft	7			
2	SLIPS COUTNER 12mm clear glass top slips counter 3'0" x 1'3" x 3'6" height with shelf and pigeon holes to keep slips 19mm block board fabrication approved pattern laminate as per design with divisions below and shutters in front to create boxes for mail etc.	No.	1			
3	CASH / SINGLE WINDOW COUNTERS The counters should be, laminated on	R.ft.	15			

	front, top, and sides and drawer/cabinet facia & should be computer compatible. Block Board of 19mm thickness with writing top Height 2'. 6", 2'. 6" wide and customer top 1'. 3" wide 1'. 3" high over the writing top & laminated As per design in approved shade and make. The laminate should be 1.5mm thick. The Customer top is to be with double moulding 1'.3" wide black granite on the top.The internal sides ,drawers, keyboard trays should be in enamel paint of approved shade, while the exposed sides to be in laminate of 1.5mm thickness. Self closing locks to be fixed on all drawers, shutters. Keyboard trays should slide on telescopic channels, complete with a footrest.					
4	CASH CABIN FRONT: P/F 12mm thick clear glass with etching on sides in front of cash cabin with teak wood beading of approved size and teak wood specifications including a slit of 4" width for communication and a cutout of 6" ht. At customer top for transactions as per design and details complete. Actual glass will be measured for payment.	Sq. ft	25			
5	SINGLE WINDOW SCREEN: The counter front of 12mm float clear glass 2'-0" height on counter top fixed in low height partition. Complete with grinding polishing edges, etching/ frosting with steep clamp detail as per drawing.	Sq.ft	20			
6	<u>Wooden Partition</u> Wooden Partition with internal frame work of pine wood with anti termite treatment & deducing section 2'0" x 1'5" out of 3" x 2.5" teak wood . A covering of 6mm commercial ply with 1.5 mm thick lamination &provision for cutouts for windows of 12.0mm float glass with deep etching as/ design & 30mm wide beading for fixing 1.25" x 1.25" TW moulding at skirting & at junction of false ceiling level. T.W. chowkhats for doors & to be fixed with all hardware, tower bolts, stoppers in brass etc					

	complete fine finish. a) Low height (4'-6") b) Full Height Partition	Sq. ft Sq. ft	70 525			
7	SIDE RACKS :- Providing and Fixing 25mm thick postforming or membrane particle board exterior grade conforming to IS 12823 in hot curved process with decorative lamination of 0.7mm and balancing lamination 0.6mm on other side applying with water resistance pva glue footrest etc. complete. Including cutting of top for P&F pvc wire managers with caps. 18mm thick postformed matching shade and laminate front fascia and sides complete as per drawing and details.	Sq.ft.	25			
8	NOTICE BOARD P & F box type lockable boards with blazer cloth backing of felt sheet and 5mm thick clear glass in front with lock etc. complete.	Sq.ft.	35			
9	Providing & fixing on partition/ walls soft pin-up board as per following specification:- Core material of 10mm thick soft board finished with approved fabric. Framed with teak wood of section 1.5"x 3/4". All as per instructions of the bank /Architect.	Sq.ft	30			
10	MIRROR P&F mirror in strong room on water proof ply backing and TW beadings etc. complete 4'0" x 2'0".	No.s	1			
11	VERTICAL BLINDS P&F vertical blinds of Vista Levolor / MAC make 100mm, Dust Guard quality scotch guard coated louvers with 50mm x 18mm extruded aluminium headrail of 1.2mm thickness to house high grade polymer control unit of derlin plastic with 1:3:5 gear ratio, 3 key ways aluminium tilt rod, moulded plastic runners with 2 wheels, spacers made of moulded plastic. The bottom weight to be powder coated galvanised steel attached with bottom chain having balls of 2mm & equally clear clips fixed on it.	Sq.ft.	140			

12	Sandhu marked Hydraulic Door Closers.	No.s	4			
13	Floor Spring ISI marked Everite	No.s	3			
14	Cylindrical/Mortise locks- Godrej 4c Acme make	No.s	4			
15	MAIN DOOR WITH FACIA P & F glazed colour electro coated aluminium windows/ ventilators two strack sliding windows with frame made out of and water tight, handles, hand rails, locking arrangement as per approved drawing and as instructed by the architects/bank complete fine finish. P & F expanded grill made out of anodised aluminium as per design complete in all respects. P & F colour electrocoated galzed aluminium door shutter standard Jindal/Hindalco extruded box section 2mm thick, vertical members - 3-1/4" x 1-3/4" with necessary neoprene gasket, screwlessclip 5.0 mm thick etched as designed float glass panes complete.	Sq.ft	130			
16	Night latch for cash cabins	No.s	1			
17	SOFA SIDE STOOL P & F cushioned 2'0" x 2'0" x 1'4" on castors stool in strong room.	No.s	2			
	TOTAL					

(Rate In Words Rs. -----)