

UK-Alloa: insurance services

2010/S 37-054315

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Ochil View Housing Association, Ochil House, Marshall, Attn: Fiona Nicholl, Alloa FK10 2AB , UNITED KINGDOM. Tel. +44 1259722899.

Internet address(es):

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14282.

Further information can be obtained at: Towergate Risk Solutions, 142 West Nile Street, Attn: Lynne Wilcox, Glasgow G1 2RQ , UNITED KINGDOM. Tel. +44 1413535732. E-mail: lynne.wilcox@towergate.co.uk.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: Towergate Risk Solutions, 142 West Nile Street, Attn: Lynne Wilcox, Glasgow G1 2RQ , UNITED KINGDOM. Tel. +44 1413535732. E-mail: lynne.wilcox@towergate.co.uk.

Tenders or requests to participate must be sent to: Towergate Risk Solutions, 142 West Nile Street, Attn: Lynne Wilcox, Glasgow G1 2RQ , UNITED KINGDOM. Tel. +44 1413535732.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Housing and community amenities.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Non-Life Insurance Services - Ochil View Housing Association.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 6.

Main place of performance: Alloa.

NUTS code: UK.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Provision of Insurance Cover for:

Housing Stock.

Contract Works.

Office Building.

Office Contents.

Business Interruption.
Public/Products/Employers Liability.
Personal Accident.
Fidelity.
Money.
NCD/Excess.
Vehicle.
PI.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=184650.

II.1.6) **Common procurement vocabulary (CPV):**
66510000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**
Yes.

II.1.8) **Division into lots:**
No.

II.1.9) **Variants will be accepted:**
Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

II.2.2) **Options:**
Yes.

Description of these options: Ochil View Housing Association is seeking terms for an initial period of 36 months, with the option of extending for a further 24 months thereafter.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**
Duration in months: 36 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**
Insurers with a lower rating than BBB will not be considered.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions to which the performance of the contract is subject:**
Yes.
Open to Insurance Companies only.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**
Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an

administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

(1) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;

(2) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

Yes.

Insurance Companies with the relevant authorisation.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Accelerated negotiated.

Justification for the choice of accelerated procedure: Likely breach of Long Term Agreement currently in place.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators 5.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

- IV.3.1) File reference number attributed by the contracting authority:**
- IV.3.2) Previous publication(s) concerning the same contract:**
- IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:**
- IV.3.4) Time-limit for receipt of tenders or requests to participate:**
25.2.2010 - 12:00.
- IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:**
3.3.2010.
- IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:**
English.
- IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**
- IV.3.8) Conditions for opening tenders:**
Date: 15.3.2010 - 12:00.
Place: 142 West Nile Street, Glasgow.

SECTION VI: COMPLEMENTARY INFORMATION

- VI.1) THIS IS A RECURRENT PROCUREMENT:**
Yes.
Estimated timing for further notices to be published: 36 months.
- VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**
- VI.3) ADDITIONAL INFORMATION:**
Ochil View Housing Association has appointed Towergate Risk Solutions as their sole Insurance Broker for the next 3 years. This contract is open only to Insurance Companies.
(SC Ref:184650).
- VI.4) PROCEDURES FOR APPEAL**
- VI.4.1) Body responsible for appeal procedures:**
Towergate Risk Solutions, 142 West Nile Street, Glasgow G1 2RQ , UNITED KINGDOM. E-mail:
lynne.wilcox@towergate.co.uk. Tel. +44 1413535732.
- VI.4.2) Lodging of appeals:**
- VI.4.3) Service from which information about the lodging of appeals may be obtained:**
- VI.5) DATE OF DISPATCH OF THIS NOTICE:**
19.2.2010.