

UK-Wakefield: insurance services

2009/S 114-165169

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

West Yorkshire Police Authority, PO Box 9 Laburnum Road, Attn: Graham Anderson, UK-Wakefield. E-mail: ga10@westyorkshire.pnn.police.uk.

Further information can be obtained at: Aon Ltd, Arkwright House Parsonage Gardens, Attn: Andrew Millard, UK-Manchester M3 2LF . Tel. +44 1619105107. E-mail: andrew.millard@aon.co.uk. Fax +44 1619105341. URL: <http://www.aon.com/>.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: Aon Ltd, Arkwright House, Parsonage Gardens, Attn: Andrew Millard, UK-Manchester M3 2LF . Tel. +44 1619105107. E-mail: andrew.millard@aon.aoc.uk. Fax +44 1619105341. URL: <http://www.aon.com/>.

Tenders or requests to participate must be sent to: West Yorkshire Police Authority, PO Box 9 Laburnum Road, Contact: Graham Anderson, Attn: Graham Anderson, UK-Wakefield.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Other: Police Authority.

General public services.

Public order and safety.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

West Yorkshire Police - 2009 Contract Notice.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 06.

Main place of performance: Wakefield.

NUTS code: UKE4.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Insurance services excluding broking as required by West Yorkshire Police Authority.

II.1.6) Common procurement vocabulary (CPV):

66510000, 66513200, 66512100, 66519200, 66516500, 66515410, 66516000, 66516100, 66515411, 66515000, 66515100, 66514110, 66513100, 66513000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Tenders for insurance risks will be invited on the basis of a three year Long Term Agreement with the option to extend for a further two years. Options for longer term contracts will be considered provided sufficient information is provided by tenderers for the total cost of each option to be assessed. Insurers will be permitted to tender for all or some of the risk classes.

II.2.2) **Options:**

Yes.

Description of these options: See II.2.1 above.

Number of possible renewals: Range: between 3 and 5.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Starting: 1.10.2009.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

Not applicable.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The awarding authority will pay insurance premiums at renewal and annually thereafter.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Not applicable.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or the EC Member State of domicile.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Copy of last three years Annual Report and Accounts.

Overview of services provided to the Public Sector over the last three years.

Standard & Poor's (or equivalent rating).

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Details of names and qualifications of employees who would be responsible for delivery of services.
List of other public sector bodies insured and the risk classes involved.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

Yes.

This tender is open to insurance companies who are licensed to provide the insurance cover required either in the UK or in the EC Member State of domicile. Insurers must be authorised by the UK Financial Services Authority or equivalent.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Negotiated.

Candidates have already been selected: yes.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 3.

Objective criteria for choosing the limited number of candidates: Insurance companies will be shortlisted using the criteria set out under III.2.I to III.2.III above.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

IV.3.2) **Previous publication(s) concerning the same contract:**

Prior information notice

Notice number in OJ: [2009/S 19-027062](#) of 29.1.2009.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

28.7.2009.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

29.7.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

ACE Europe, AIG Europe, Allianz, Aon Crisis Management, Aon Marine, Aon Protect, Aspen, Aviva, Brit, Bureau Veritas, Chubb, CNA, DAS, Ecclesiastical, Ensign, Groupama, Hiscox, HSB Haughtons, JJS, Lloyds of London, Markel, Mitsui, Navigators & General, QBE, Risk Management Partners, Royal & Sun Alliance, Summit, Travelers, Tokio Marine, Zurich Municipal, Hill Dickinson, Topmark Adjusters.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

15.6.2009.