

UK-Lisburn: insurance brokerage services

2010/S 2-001564

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Northern Ireland Fire and Rescue Service, 1 Seymour Street, Attn: Chief Fire Officer, Lisburn BT27 4SX , UNITED KINGDOM. Tel. +44 2892664221. E-mail: enquiries@nifrs.org.

Internet address(es):

General address of the contracting authority: www.nifrs.org.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Public order and safety.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Insurance and insurance brokerage T3305.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 6.

NUTS code: UKN0.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Insurance and insurance brokerage services for NIFRS for 1 year with the option to renew for 2 years on an annual basis.

II.1.6) Common procurement vocabulary (CPV):

66518100.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

No.

II.1.9) Variants will be accepted:

No.

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

Provision of insurance and insurance brokerage services for NIFRS for 1 year with the option to renew for 2 years on an annual basis.

Estimated value excluding VAT: 200 000 GBP.

II.2.2) Options:

Yes.

Description of these options: Option to renew for 2 years on an annual basis.

Provisional timetable for recourse to these options: in months: 12 (from the award of the contract).

Number of possible renewals: 2.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 36 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

N/A.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

N/A.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

As per tender document.

III.1.4) Other particular conditions to which the performance of the contract is subject:

No.

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: As per tender documents.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: As per tender.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

As per tender.

III.2.4) Reserved contracts:

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

No.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Open.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated below:

1. Price. Weighting: 40.
2. Quality of service. Weighting: 35.
3. Professional ability and experience. Weighting: 25.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

T3305.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 10.2.2010 - 17:00.

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

17.2.2010 - 15:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Duration in days: 90 (from the date stated for receipt of tender).

IV.3.8) Conditions for opening tenders:

Date: 17.2.2010 - 15:00.

Place: As in 1.1.

Persons authorised to be present at the opening of tenders: yes.

The chairman or his nominee and the chief fire officer or his nominee.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

Yes.

Estimated timing for further notices to be published: Annual.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION:

VI.4) PROCEDURES FOR APPEAL

VI.4.1) **Body responsible for appeal procedures:**

Mr. W. Gillespie, 1 Seymour Street, Lisburn BT27 4SX , UNITED KINGDOM. Tel. +44 2892664221.

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

31.12.2009.