

Solicitation 08039

Installation of Mobile Data Laptops, Cameras & Peripherals



City of Grand Prairie

Bid 08039

Installation of Mobile Data Laptops, Cameras & Peripherals

Bid Number	08039
Bid Title	Installation of Mobile Data Laptops, Cameras & Peripherals
Bid Start Date	Feb 11, 2008 5:16:19 PM CST
Bid End Date	Feb 22, 2008 3:00:00 PM CST
Question & Answer End Date	Feb 14, 2008 3:00:00 PM CST
Bid Contact	Cindi Walker Buyer Purchasing 972-237-8270 cwalker@gptx.org
Contract Duration	One Time Purchase
Contract Renewal	Not Applicable
Prices Good for	90 days
Bid Comments	The City of Grand Prairie is requesting proposals from vendors to install recently purchased Panasonic CF-30 laptops, Integrian DP2 In-Car Camera System, Zebra RW 420 Printers and Magnetic Card Strip Reader. The vendor must also be able to support, service and maintain these units once installed. This proposal is intended to achieve the best value for the City of Grand Prairie.

Item Response Form

Item	08039-1-01 - SCHEDULE
Quantity	1 job
Prices are not requested for this item.	
Delivery Location	City of Grand Prairie <u>Police Department</u> 801 Conover Grand Prairie TX 75051 Qty 1

Description

What is the proposed timeframe in days from contract award to system implementation?

Grand Prairie Police Department
Installation of Mobile Laptops, Camera Systems and Peripherals
RFP #08039

Proposal Objectives

The City of Grand Prairie's is requesting proposals from vendors to install recently purchased Panasonic CF-30 laptops, Integrian DP2 In-Car Camera System, Zebra RW 420 Printers and Magnetic Card Strip Reader. The vendor must also be able to support, service and maintain these units once installed. This proposal is intended to achieve the best value for the City of Grand Prairie.

Background

The City of Grand Prairie currently has a combination of Panasonic CF-18, CF19, CF-28, CF-29 Laptops, Mobile Vision and Kustom VHS system currently being used in their vehicles.

Laptop Installed Vehicles

74 – Ford Crown Vic (Complete Install of all equipment)

7 – Harley Davidson Motorcycles (these units will only have the cameras installed)

4 – Police Command Bus (this unit will only have the docketing station mounted and wired)

Current Hardware Mounts: - Vendor must use current laptops poles and braces that installed in the vehicles. Docking stations will be provided by city. Current mounts and poles are from L&E used with CF-28 and PDRC monitors.

Schedule of Events and Proposal Administration

All proposals should be valid for a period of 90 days. Any proprietary information included in the proposal should be so indicated. The City of Grand Prairie will not be liable for any cost incurred by the vendor in preparing the proposal.

Timetable of the Selection Process

The Dates provided for Activities 1 – 4 are firm. However, the Target Dates for Activities 5 – 6 are based on shortest case scenario. These dates will be revised, as necessary, in order to provide adequate time for thorough evaluation and consideration of each proposal submitted.

ACTIVITY	TARGET DATE
1. Release of RFP	February 08, 2008
2. Deadline for submission of questions	February 14, 2008
3. Addenda to answer questions submitted	February 18, 2008
4. Deadline for receipt of proposals	February 22, 2008
5. Committee selection	March 07, 2008
6. Award by City Council	March 18, 2008

Evaluation Criteria

The City of Grand Prairie will select a vendor based on the process outlined below. Proposals will be

reviewed and weighted by the following maximum percentage criteria. Vendors must meet all criteria to be considered. The City of Grand Prairie reserves the right to waive any irregularities, and or formalities in the proposal. It is the City's intention to award the contract to the vendor that serves the best interest of the City.

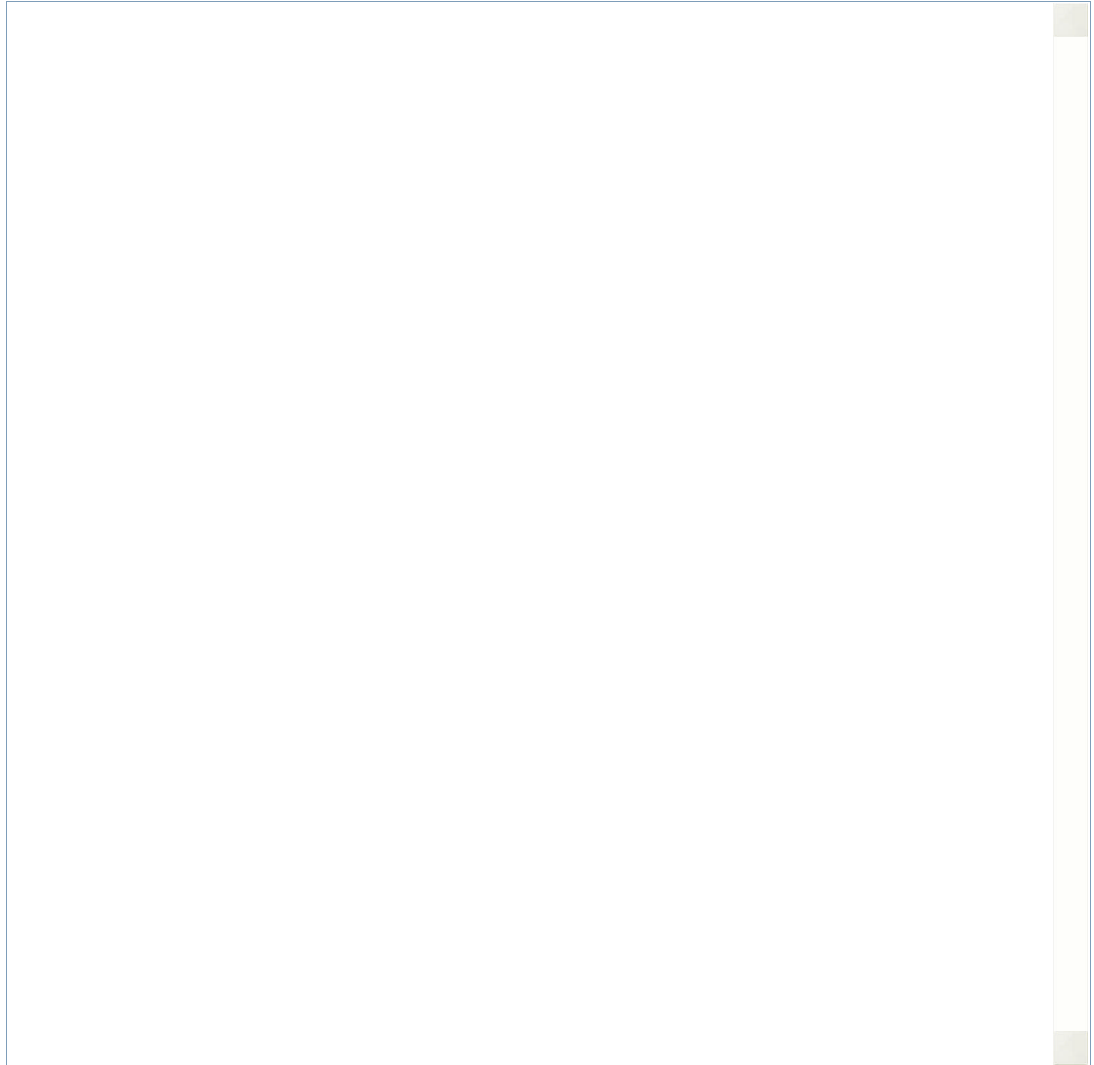
1. Qualifications	20%
2. References (Including Prior Install Experience with City)	20%
3. SLA's	20%
4. Panasonic TP3 Reseller	15%
5. Certified Integrin Installer	15%
6. Price	<u>10%</u>
	100%

Submittal Instructions:

The following proposal format will be used to provide a consistent review by the City. The sections are numbered 1 to 6 to mirror the Evaluation Criteria.

1. Vendor Qualifications:

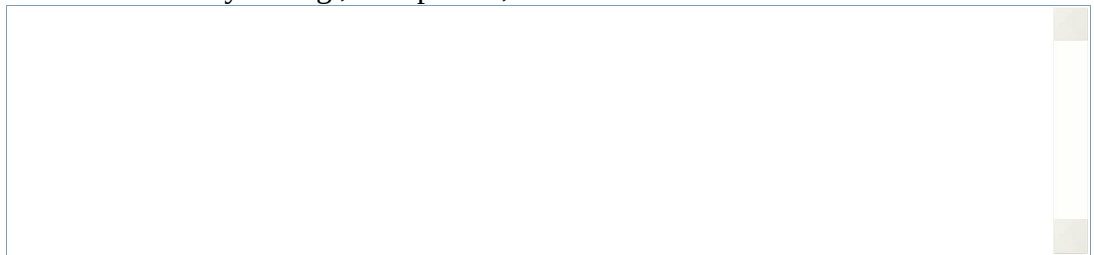
- A. Company Description - Please provide narrative of qualifications and experience. Include supporting materials as attachments. Please attach an additional document if you need extra space.



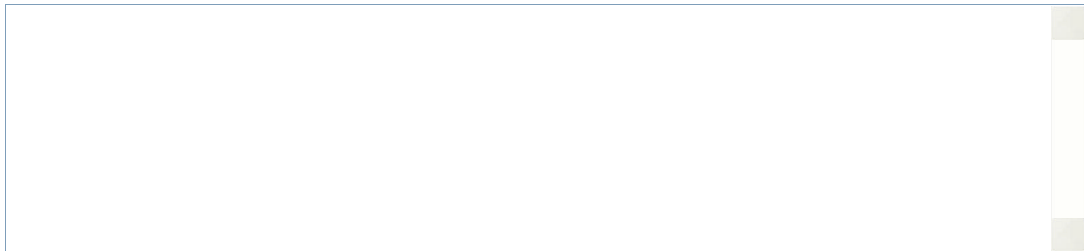
- B. Executive Summary - Summarize the proposal. Outline compelling reasons to select the vendor's proposed solution. Provide a complete description of the proposed solution(s). Attach an itemize list of any extra parts that might be required outside a normal install. Please attach an additional document if you need extra space.



- C. Installation Requirements – Provide a complete description, including a statement of work, of the proposed solution(s) to be undertaken as part of the installation. Of particular importance is the identification of activities and/or responsibilities that the vendor would ascribe to the City during ,or as part of, the installation.



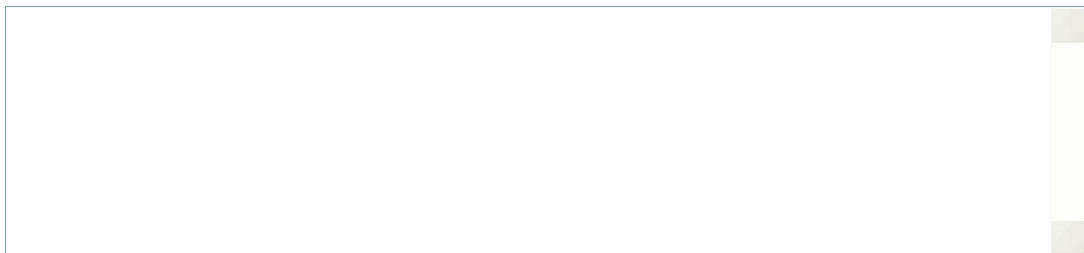
Supply an itemized list, with prices, of any extra parts that might be required outside a normal install.



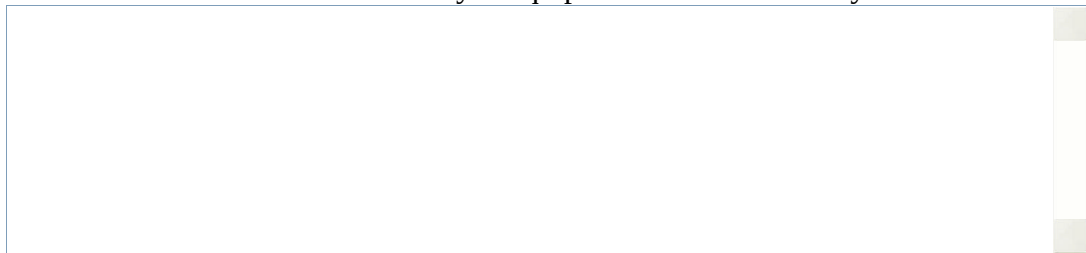
- D. **Implementation Plan** – Provide a schedule, including project tasks and milestones. Project responsibilities of the City should be provided. **Deployment.** Please clarify the proposed timeline for your deployment efforts. If necessary, address and itemize the following by site so that a fair evaluation of the systems proposed can be accomplished.



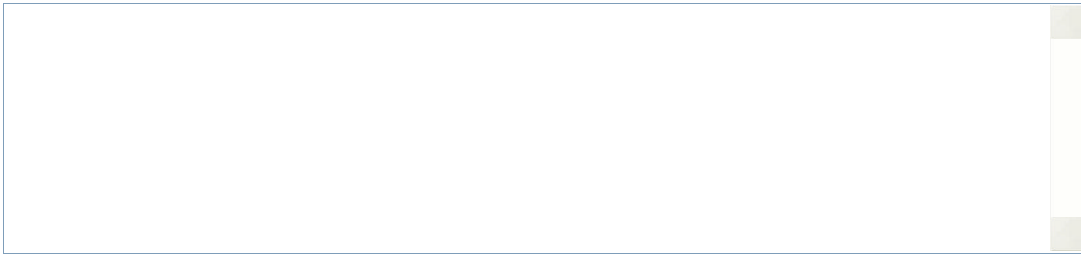
1. Interconnect Component
 2. Other/Miscellaneous Hardware
 3. Installation and Integration
 4. Warranty/Maintenance
2. **References:** At least three (3) references should be provided outlining previous installations by the vendor. Vendors should have demonstrated experience in designing and installing similar systems. Vendors should have sufficient qualified and experienced personnel to design, install, and service the proposed system. Prior experience with the city of Grand Prairie is part of the Evaluation Criteria.
3. **Vendor Location:** The goal will be to provide timely repair within 24 hours Excluding Weekends and Holidays. The Service Level Agreements (SLA's) will become a part of the final negotiated contract with the City of Grand Prairie.
- A. Vendor must have their own service facility and be located within a 10 miles radius of the Police Department to provide future quick and reliable service of equipment, and to allow officers to return vehicles for maintenance.



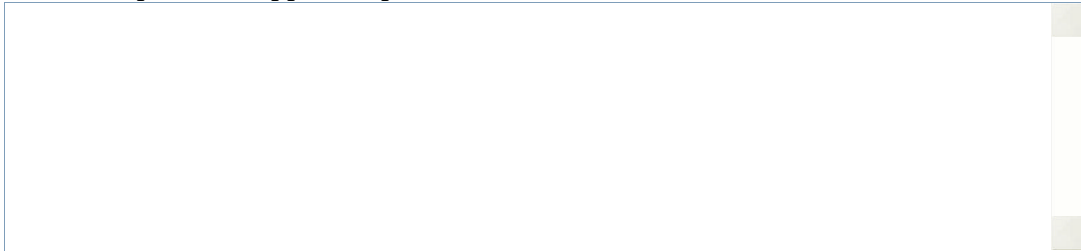
- B. The Proposer may install all units at their own facility or the city will make arrangements for the installs to be done at the City's Equipment Services Facility.



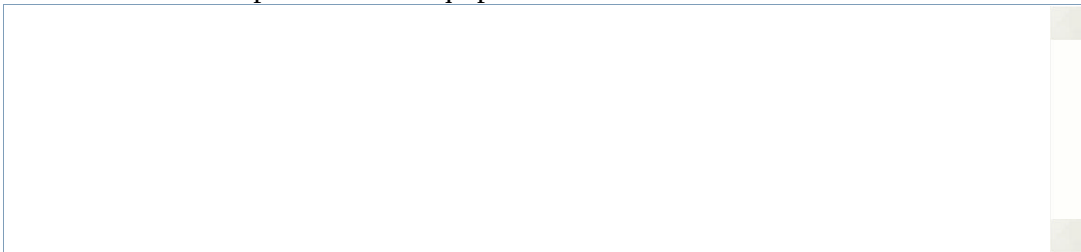
4. **Panasonic TP3 reseller:** Vendor should be a Panasonic TP3 reseller in the Dallas/Fort Worth, Metroplex. Whereas they can provide full product training on the mobile computing equipment, as well as full technical support from Panasonic on all products.



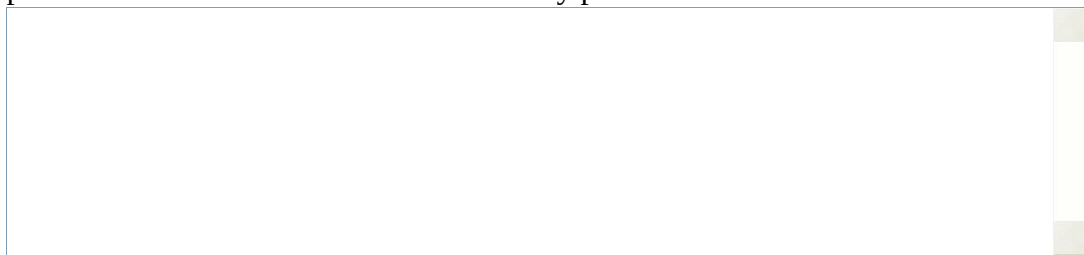
5. **Integrian:** Vendor should be a local authorized installer for the Integrian DPII Video System and be able to provide support of product.



6. **Price:** (See Bid Sheet to list the complete costs to install all components.) What are the costs of any options that may be judged necessary to meet the intent of the RFP? Please indicate price breaks from volume purchases of equipment.



- A. Vendor must carry full insurance coverage to protect the City, their equipment and employees performing work on the vehicles. Proof of coverage must be submitted. Successful proposer will be required to show proof of insurance or bond in the amount of \$1,000,000 to guarantee of coverage of vehicle and equipment while on installer premises.
- B. Warranty and Maintenance – Describe proposed warranties and support and maintenance plans. The vendor will indicate the warranty period for the installation work.



SPECIAL REQUIREMENTS:

1. **Testing:** - Successful proposer will be required to complete a full install of all components from Laptop, Mounts, Cameras, Printer and Magnetic Card Strip Reader to show that all units are fully functional. The City's Service Center Manager or representative and the Police Department committee must inspect and approve the initial install before all other units completed.

2. Viewing: - Vendors must make arrangements to visit Grand Prairie Police Department to view current vehicles and hardware prior to submitting proposal. Contact for this proposal will be:

Ed Scheitle, Senior IT Analyst,
City of Grand Prairie, Information Technology
317 College St.
Grand Prairie, Texas 75050
escheitle@gptx.org
972-237-8793

Mobile Data Computer – Base Requirements

The base requirements for the Mobile Data Installation are described below. These are minimum requirements. Vendors can provide their alternative solutions but must provide sufficient documentation, demonstrations and certifications as required to insure the alternative solutions exceed the described specification.

- 1.The city will provide all Laptops, Ticket Writers, Ticket Writer Mounts, Camera System, Magnetic Card Reader and USB cables.
- 2.Vendors will need to supply the cost of the following hardware and labor to complete the project labor.
- 3.The vendor's will be required to supply any other wiring, connectors, plates, etc. required for the install.

Item	Qty	Part # (or City Approved Equal)	Description	Unit Cost	Ext Cost
a	74	PA1650-1253	Line Adaptor for Panasonic CF-30 Laptops		
b	74	4104	Copeland Engineering Dock master		
c	45	Labor	Remove docking components from vehicle trunk. Relocate antenna connection for Verizon from trunk to front mounted dock, Reuse mounting plate and tilt swivel from existing dock. Relocate front mounted pole closer to dash and shorten pole by 3". Install new power supply and Copeland dock master. Existing cabling will be abandoned without cutting.		
d	74	Labor	Remove existing video system and install new DPII video system. Existing triggers from current video system will be reused for the new units.		
e	35	Labor	Installation of Zebra ticket writers and Card Swap		

unit. Provide power from dock master and connect to dock using customer supplied USB cable. (City will provide mounts.)

f	27	DS-LOWER7	7" Pole		
g	74	DS-UPPER-M5	4" Top Arm		
h	27	DS-CLEVIS	Tilt Swivel Attachment		
i	27	GJ-PAN-CF27	Dock Mounting Adaptor Plate		
j	27	AP8500/18000-s1-9	Verizon "Hockey Puck" antenna, White adhesive mount		
k	7	MB4R	Motorcycle Boxes Curb Side Opening		
l	7	Labor	Install new motorcycle boxes and video system		
m	7	M2JJDF	Colors Red/Blue Sides Clr/Red and Amb/Clr on rear		
n	7	M1GROUND	Ground Plane		

General Conditions of Proposal

1. **INSTRUCTIONS:** These instructions apply to all quotations and become a part of terms and conditions of any proposal submitted.
2. **QUANTITY:** Proposals must be submitted on units of quantity specified.
3. **MAKE-MODEL:** Items must be the best and latest model available of the type specified. Please quote as listed or equal. If item offered is other than as specified, offeror must indicate make, model and part number of product quoted. Complete catalog or brochure showing in detail the item offered must accompany the proposal, if available.
4. **SPLIT AWARD:** The City of Grand Prairie reserves the right to award a separate contract to separate vendors for each item/group or to award one contract for the entire proposal.
5. **PRICING:** Price(s) quoted must be held firm for ninety-(90) days to allow for evaluation unless otherwise noted in this document.
6. **F.O.B./DAMAGE:** Quotations shall be F.O.B. Delivered, Municipal Facility, Grand Prairie, Texas, and shall include all delivery and packaging costs. The City of Grand Prairie assumes no liability for goods delivered in damaged or unacceptable condition. The successful offeror shall handle all claims with carriers, and in case of damaged goods, shall ship replacement goods immediately upon notification by the City of damage.
7. **INVOICES:** Invoices must be submitted by the successful offeror in duplicate to the City of Grand Prairie, Accounting Department, P.O. Box 534045, Grand Prairie, Texas, 75053-4045.
8. **PAYMENT TERMS:** Payment terms are Net 30 unless otherwise specified by the City in this document.
9. **TAXES:** The City of Grand Prairie is exempt from Federal Manufacture's Excise, and State Sales taxes. TAX MUST NOT BE INCLUDED IN PROPOSAL. Tax exemption certificates will be executed by the City and furnished upon request.
10. **SPECIFICATION-SAMPLES:** Any catalog, brand name, or manufacturer's reference in the Request for Quotation is descriptive and NOT restrictive, and is used to indicate type and quality level desired for comparison purposes unless otherwise noted. Proposals on brands of like nature and quality may be considered unless specifically excluded. If submitting pricing on other than reference, proposal must certify that the article offered is equivalent to specifications. DO NOT PROVIDE SAMPLES UNLESS REQUESTED.
11. **DELIVERY PROMISE-PENALTIES:** Quotations MUST show the number of calendar days required to place the materials in the possession of the City. DO NOT quote shipping dates. Consistent failure of an offeror to meet his delivery promises without valid reason may be cause for removal from the Vendors' List.
When delivery delay can be foreseen, the offeror shall give prior notice to the Purchasing Division, who shall have the right to extend the delivery date if reasons for delay appear acceptable. Default in promised delivery, without acceptable reasons, or failure to meet specifications, authorizes the Purchasing Division to purchase the goods elsewhere, and charge any increase in cost and handling to the defaulting offeror.
12. **PACKAGING:** Unless otherwise indicated, items will be new, unused, and in first class condition in containers suitable for damage-free shipment and storage.
13. **DELIVERY TIMES:** Deliveries will be acceptable only during normal working hours at the designated City Municipal Facility.
14. **PATENT RIGHTS:** The vendor agrees to indemnify and hold the City harmless from any claim involving patent right infringement or copyrights on goods supplied.
15. **EVALUATION:** Response to specification is primary in determining the lowest responsible proposal.
16. **FUNDING:** The City of Grand Prairie is a home-rule municipal corporation operated and funded on an Oct. 1 to Sept. 30 basis; accordingly, the City reserves the right to terminate, without liability to the City, any contract for which funding is not available.

- 17. ASSIGNMENT:** Successful offeror shall not sell, assign, transfer or convey this contract in whole or in part, without the prior written consent of the Purchasing Division.
- 18. INTERLOCAL AGREEMENT:** Successful offeror agrees to extend prices to all entities who have entered into or will enter into joint purchasing Interlocal Cooperation Agreements with the City of Grand Prairie. The City of Grand Prairie has executed Interlocal Agreements, as permitted under Chapter 791 et seq. of the Texas Government Code, with certain other governmental entities authorizing participation in a cooperative purchasing program. The successful offeror may be asked to provide products/services, based upon proposal price, to any other participant in the Forum.
- 19. AUDIT:** The City of Grand Prairie reserves the right to audit the records and performance of successful offeror during the term of the contract and for three years thereafter.
- 20. PROTESTS:** All protests regarding the solicitation process must be submitted in writing to the Purchasing Manager within five (5) working days following public acknowledgement of proposals. This includes all protests relating to advertising of proposal notices, deadlines, and all other related procedures under the Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications.
This limitation does not include protests relating to staff recommendations as to award of this proposal. Protests relating to staff recommendations may be directed to the City Council by contacting the City Secretary. All staff recommendations will be made available for public review prior to consideration by the City Council.
- 21. NO RESPONSE:** If offeror does not wish to submit a proposal at this time but wishes to remain on the vendor list for this product/service, please submit a "NO RESPONSE" by the same time and at same location as stated for proposals. If a response is not received in the form of a "PROPOSAL" or "NO RESPONSE" for three (3) consecutive RFP's, an offeror shall be removed from vendor list. If however, you choose to "NO RESPONSE" this product and/or service and wish to remain on vendor list for other commodities and/or services, please state the particular product and/or service under which you wish to be classified. The City of Grand Prairie is very conscious and extremely appreciative of the time and effort you must have expended to submit a proposal. We would appreciate you indicating on your "NO RESPONSE" response any requirements of this proposal request which may have influenced your decision to "NO RESPONSE".
- 22. PROPOSALS WILL BE** received by and publicly acknowledged at the location, date and time stated in the advertisement. Offerors, their representatives and interested persons may be present. The proposals shall be received and acknowledged only so as to avoid disclosure of the contents to competing offerors and kept secret during negotiations.
However, all proposals shall be open for public inspection **after the contract is awarded**, except for trade secrets and confidential information contained in the proposal and **identified by offerors as such**.
- 23. LATE PROPOSALS:** Proposals received in the Purchasing Division after submission deadline shall be returned unopened and will be considered void and unacceptable. The City of Grand Prairie is not responsible for lateness of mail, carrier, etc.
- 24. ALTERING PROPOSALS:** Proposals cannot be altered or amended after submission deadline. Any inter-lineation alteration, or erasure made before opening time must be initialed by the signer of the proposal, guaranteeing authenticity.
- 25. WITHDRAWAL OF PROPOSALS:** A proposal may not be withdrawn or cancelled by the offeror for a period of ninety-(90) days following the date designated for the receipt of proposals, and offeror so agrees upon submittal of their proposal.
- 26. CHANGE ORDERS:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the City of Grand Prairie.
- 27. ADDENDA:** Any interpretations, corrections or changes to this RFP and Specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the City of Grand Prairie Purchasing Manager. Addenda will be issued via RFP Depot.

- 28. MINIMUM STANDARDS FOR PROSPECTIVE DERS:** A prospective offeror must affirmatively demonstrate offeror's responsibility. A prospective offeror must meet the following requirements:
- w have adequate financial resources, or the ability to obtain such resources as required;
 - w be able to comply with the required or proposed delivery schedule;
 - w have a satisfactory record of performance;
 - w have a satisfactory record of integrity and ethics;
 - w be otherwise qualified and eligible to receive an award of a contract.
 - w The City of Grand Prairie may request representation and other information sufficient to determine offeror's ability to meet those minimum standards listed above.
- 29. OFFEROR SHALL PROVIDE** with this proposal response, all documentation required. Failure to provide this information may result in rejection of proposal.
- 30. SUCCESSFUL OFFEROR SHALL** defend, indemnify and save harmless the City of Grand Prairie and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful offeror, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful offeror shall pay any judgment with costs, which may be obtained against the City of Grand Prairie and participating entities growing out of such injury or damages.
- 31. TERMINATION FOR DEFAULT:** The City of Grand Prairie reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of this contract. The City reserves the right to terminate the contract immediately in the event the successful offeror fails to: (1) meet delivery schedules, or (2) otherwise perform in accordance with these specifications. Breach of contract or default authorizes the City to award to another offeror, purchase elsewhere and charge the full increase in cost and handling to the defaulting successful offeror.
- 32. LIQUIDATED DAMAGES:** If the CONTRACTOR fails to complete the contract in the number of calendar days proposed or the calendar date specified in the proposal, a time charge may be made for each calendar day thereafter.
- The time set forth in the proposal for the completion of the work is an essential element of the contract. For each calendar day under the conditions described in the preceding paragraph that any work shall remain incomplete after the expiration of the calendar days allowed, an amount per day may be deducted from the money due or to become due the CONTRACTOR, not as a penalty, but as liquidated damages and added expense for the city of Grand Prairie :
- 33. TESTING:** Testing may be performed at the request of the City or any participating entity, by an agent so designated, without expense to the City.
- 34. REMEDIES:** The successful offeror and City of Grand Prairie agree that each party have all rights, duties, and remedies available as stated in the Uniform Commercial Code and any other available remedy, whether in law or equity.
- 35. VENUE:** This agreement will be governed and construed according to the laws of the State of Texas.
- 36. SILENCE OF SPECIFICATION:** The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.
- 37. NO PROHIBITED INTEREST:** If the proposal exceeds \$5,000, offeror acknowledges and represents they are aware of the laws, City Charter, and City Code of Conduct regarding conflicts of interest. The City Charter states in part that "no officer or employee of the City shall have a financial interest, direct or indirect, in any contract with the City, or shall be financially interested, directly or

indirectly, in the sale to the City of any land, or rights or interest in any land, materials, supplies or service...."

- 38. LOCAL GOVERNMENT CODE** Chapter 271.905.1 provides that in certain circumstances the city may purchase from "...the offeror whose principal place of business is in the local government if the governing body of the local government determines, in writing, that the local offeror offers the local government the best combination of contract price and additional economic development opportunities..."
- 39.** The City of Grand Prairie uses RFP Depot to distribute and receive bids and proposals. Responding Vendors agree to pay to RFP Depot a fee of one (1%) percent of the total amount of all contracts for goods and/or services awarded to the Vendor. To assure that all Vendors are treated equally, the fee will be payable whether the bid/proposal is submitted electronically, or by paper means. Refer to <http://www.rfpdepot.com> for further information.

BONDING, INSURANCE and INDEMNITY

Maintenance Bonds

The successful contractor must furnish maintenance bond with appropriate "powers of attorney" in the amount of one hundred percent (100%) of the contract total maximum price from a corporate surety authorized (licensed) by the State of Texas and acceptable to the city. The maintenance bond shall be in effect for a period of two (2) years after final acceptance of the work.

Insurance

The bidder, acting as an independent contractor, must provide the following insurance, which must be kept in force during the term of the contract. Performance under the contract will not start until this obligation has been met.

<u>TYPE</u>	<u>AMOUNT</u>
1. Workers' Compensation	Statutory
2. Employer's Liability	\$1,000,000
3. Comprehensive General Liability Premises Operations Products Operations Hazard Contractual Insurance	\$1,000,000 (Combined Single Limit)
4. Comprehensive Automobile Liability	\$1,000,000 (Combined Single Limit)

The successful contractor must provide insurance certificates satisfactory to the city of Grand Prairie within ten (10) working days after notification of award. Failure to supply such insurance shall be a breach of the contract. All policies shall be of the "occurrence type" and the city of Grand Prairie shall be listed as an additional insured (to the extent Contractor/City are indemnified pursuant to the indemnity provisions herein) on all certificates of insurance. Additional Insured Clauses does not apply to Workers' Compensation and Employer's Liability. A waiver of Subrogation Clause, naming the city of Grand Prairie "shall be included" on all types of coverages.

Thirty (30) days prior written notice to the city of cancellation or material change endorsement shall be attached to all policies.

Insurance certificate to be submitted to: Ed Scheitle, P.O. Box 534045, Grand Prairie, Texas 75053-4045.

Indemnity

The successful contractor shall defend, indemnify and save harmless the city of Grand Prairie and all its officers, agents and employees who are participating in this contract from all suits, actions, or other claims of any character, name and description brought for or on account of any negligent act or fault of the contractor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful bidder shall pay any judgment with cost which may be obtained against the city of Grand Prairie and participating entities growing out of such injury or damages.

The undersigned hereby offers to furnish and deliver the goods and/or services as specified at the prices and terms herein stated and in accordance with the Invitation to Bid, Addendums, General Terms and Condition and Specifications, all of which are made a part of this offer.

All pages of the City of Grand Prairie's form, including but not limited to the General Terms and Conditions and Specifications are incorporated by reference into this bid for all purposes.

By signing below, bidder attests that he has read and understands all terms and conditions as stated in the attached specification and is operating in an authorized capacity to execute this bid.

Company:

Federal ID Number:

Name:

Title:

Address (include City, State and Zip):

Phone:

Fax:

Email:

Web Address:

Is company's principle office or warehouse located within the city limits of Grand Prairie?

☐ Yes ☐ No

Date:

H

REFERENCES

Offeror shall submit a minimum of three (3) references who can be contacted. Reference data *shall* be current. Prior install experience with the City of Grand Prairie is part of the required evaluation criteria.

Contact Name Title
Company Name
Company Address
City State Zip
Phone Email

Contact Name Title
Company Name
Company Address
City State Zip
Phone Email

Contact Name Title
Company Name
Company Address
City State Zip
Phone Email

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor or other person doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

OFFICE USE ONLY

Date Received

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

1 Name of person who has a business relationship with local governmental entity.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4	
Signature of person doing business with the governmental entity Date	

Adopted 06/29/2007

Company Represented