

UK-London: information technology services

2008/S 30-040881

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Department for Children, Schools and Families, Parent Know How Team, Caxton House, Tothill Street, Contact: Parent Know How Team, Attn: Parent Know How Team, UK-London SW1H 9NA . Tel. 020 72 73 59 23. E-mail: parent.know-how@dcscf.gso.gov.uk. Fax 020 72 73 56 05.

Internet address(es):

General address of the contracting authority: <http://parentknow-how.dcsf.gov.uk>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Ministry or any other national or federal authority, including their regional or local sub-divisions.
Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

UK-London: parent know how ispp.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 7.

Main place of performance: England.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

In July 2007, the Department launched a programme, called Parent Know How, to help improve capacity and reach in the area of parenting information and support. The programme aims to improve outcomes for children and empower parents by driving greater efficiency, innovation and reach in the information and support services funded by the Department. It draws together existing and new initiatives into a coordinated programme to drive service improvement. Parent Know How will comprise multiple strands that are designed to provide support for those in parenting roles. To date providers have been procured within two strands: Helplines and Innovation Fund.

The Department is now launching the procurement process for a third strand, an Information System for Parent and Providers (ISPP). The ISPP service will aggregate and present national and local childcare and children's services information in a clear, intuitive and searchable/discoverable manner. This notice applies to the ISPP Aggregator that will form the core of the service. It will integrate with local authority systems and a national families' services directory in order to collate relevant information into a central repository. The information within the repository will be made available to other web-based systems through a search and discovery interface. As well as collating local information the aggregator supplier will be responsible for managing and storing information on national families' services.

The Department seeks to select and contract with a single supplier to design, develop, implement and operate the ISPP Aggregator. It expects the successful bidder to have capability and experience in number of areas including, but not limited to, the following:

Aggregation of data from various sources, based on agreed XML schemas;

Compliance with e-GIF data schemas, protocols and information security recommendations;

Web services technologies - including providing search and discovery services;

Design and development of large-scale information repositories;

Design and development of web-based search and discovery interfaces;

Systems for the capture and quality assurance of directories information;

Associated project management and service management processes and structures;

Previous project delivery within UK public sector, particularly with English local authorities, and third sector organizations;

Management and maintenance of national data.

Information technology services. Computer and related services.

II.1.6) **Common procurement vocabulary (CPV):**

72222300, 72000000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

II.2.2) **Options:**

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Starting: 1.7.2008. Completion: 31.3.2011.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
Joint and several liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;

(h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;

(b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: (b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, - where

the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 3. Maximum number: 6

Objective criteria for choosing the limited number of candidates: At the Pre-Qualification stage, evaluation will take into account economic, organisational and technical information in selecting those bidders to invite to tender for the services.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 17.3.2008 - 10:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

17.3.2008 - 12:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

7.4.2008.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

VI.3) **ADDITIONAL INFORMATION:**

The procurement is being run under the EU's restricted process. This is a two-stage process:

Pre-Qualification Questionnaire: In the current stage, bidders are requested to submit a completed Pre-Qualification Questionnaire (PQQ). The PQQ will allow the DCSF to identify those bidders with the appropriate technical capability, expertise, and financial and professional standing who will then be invited to respond to the second stage.

Invitation to Tender: The Department will then initiate the second stage by issuing an Invitation To Tender (ITT) to those bidders who have been successful at the PQQ stage. We anticipate that the ITT will be issued to between 3 and 6 bidders. The ITT will include a more detailed specification for the requirements of the ISPP Aggregation service and will invite candidates to outline their solution, vision and plans, should they win a contract.

The evaluation process will be undertaken in two stages: post Pre-Qualification Questionnaire and post Invitation to Tender. At the PQQ stage, financial, economic, technical and professional considerations will be taken into account in selecting those bidders to invite to tender for the service. At tender stage, evaluation will determine the most economically advantageous tender against criteria which will be set out in detail in the Invitation to Tender. Bid clarification meetings will be held during the tender stage, if required.

The contract will cover a period between July 2008 and end of March 2011. The exact start and end dates will be agreed with the successful supplier prior to contract commencement. The Department will retain the right to extend the contract term, at its sole discretion, for up to a further 3 years.

To register for membership of the Parent Know How bidders' web site, please send an email to parent.know-how@dcsf.gsi.gov.uk, including the following information:

Company name

Contact name

Contact job title

Contact email address

Contact telephone number

Business address (inc. postcode)

The pre-qualification questionnaires and additional information is available for download from the web site (<http://parentknow-how.dcsf.gov.uk>), which provides all the information required to respond to this advertisement, and a secure area through which to return completed questionnaires.

Alternatively, if you do not have access to the internet, these documents can be obtained by direct application to the Contracting Authority, using the contact details provided in section 1.1.

GO reference: GO 08020830/01.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals: The Department will incorporate a minimum 10 calendar day standstill period at the point when information on the award of the contract is communicated to tenderers.

This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have two working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address in section 1.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**
8.2.2008.