

NOTICE TO CONTRACTORS
CITY OF ALBANY
INVITATION TO BID

Category of Bid: Construction
Engineer's Estimate: \$250,000
Bids due at 2:00 p.m., March 9, 2010

The City of Albany hereby extends an invitation to submit bids for:

MS-10-02, Crew Quarters Building: This project will be awarded as one of three schedules:

Schedule A-1 is construction of a 4,000 square-foot building using conventional wood frame construction methods as shown in the attached Construction Drawings and Specifications.

Schedule A-2 is as described above in Schedule A-1 but includes a construction alternate to use pre-manufactured trusses in place of roof rafters and columns. Pre-manufactured truss alternate is described in the Construction Drawings and Architectural Specifications.

Schedule A-3 is construction of a 4,000 square-foot building using a pole building for exterior framing. The pole building option requires that the Contractor submit drawings, plans, and calculations prepared by a registered engineer or architect that would include all interior and exterior finishes as shown in the attached Construction Drawings and meet permit requirements for the pole building. The pole building option shall incorporate the pre-manufactured truss alternate.

After the bid opening, the City will determine which Schedule will be awarded based on what is in the City's best interest. The Contract will be awarded to the Contractor who submits the lowest responsive bid amount of the Schedule that is selected by the City. Regardless of which Schedule is awarded improvements include construction of a new 4,000 square-foot building with crew rooms, offices, drying rooms, restrooms, break room, corresponding fixtures, furnishings, HVAC, mechanical, electrical, site work, new parking area, storm drainage, and incidentals to complete the work.

Mandatory on-site, pre-bid visit: In order to be considered as a prime contractor for this project a representative of the contractor must be present and signed in at the mandatory on-site pre-bid visit. The mandatory pre-bid visit is scheduled for Wednesday, February 17, 2010, and starts at 9:00 a.m. The site is located at 310 Waverly Dr NE, Albany, Oregon. Contractors are required to check in at the main office located in Building A.

Bids submitted shall be filed in sealed envelopes, and received at the City of Albany Parks & Recreation counter, not later than 2:00 p.m., March 9, 2010, addressed to the attention of Diane Wood, Purchasing Coordinator, at Albany City Hall, Finance Department, 333 Broadalbin Street SW, Albany, OR 97321. The outside of the envelopes shall plainly identify: (1) the Project name, (2) the Bid Opening time and date, (3) the Bidder's name, and (4) the Contractor's license number (per ORS 701). Immediately following the filing deadline, the bids shall be opened and publicly read in the Calapooia Room of City Hall. Bid totals will be posted on the City of Albany's website which is www.cityofalbany.net.

Contract Documents may be examined at the Office of the Public Works Director, City Hall, 333 Broadalbin Street SW, Albany, Oregon, 541-917-7676, or downloaded from the City of Albany Web site at <http://www.cityofalbany.net/finance/bids>. It is imperative that those who download the solicitation documents check the Web site regularly for addenda, clarifications, and other notifications that may be pertinent. In addition, addenda will be mailed or delivered to all who are known by the City of Albany to have received a complete set of the Proposal Documents. Please call 541-917-7676 to be added to the Planholder's list.

Each bidder must have access to a current set of City of Albany *Standard Construction Specifications*, which can be found on the City of Albany's website at www.cityofalbany.net or a printed set may be purchased for \$100.

All public improvements are required to conform to these specifications and bid prices shall reflect these specifications. For project information, call Staci Belcastro, 541-917-7645.

All City contracts contain a statement declaring that the bidder agrees to comply with the provisions of ORS 279C.800 through 279C.870 regarding payment of prevailing wages. The City's contract contains a clause which incorporates by reference all of the provisions of ORS Chapter 279C which are applicable to public contracts. Bidders are expected to be familiar with these provisions including, but not limited to, recent changes to ORS Chapter 279C.

No bid shall be received or considered unless the bidder is registered with the Construction Contractors Board for construction projects or licensed with the State Landscape Contractors Board for landscaping projects.

A 10% bid bond, certified check, or cashier's check shall accompany each bid on all projects and shall be forfeited if the bidder fails to enter into a Contract with the City of Albany within ten (10) days after the date of the Notice of Award.

DATED this 9th day of February 2010.



Diane M. Wood
Purchasing Coordinator

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