HCSS Cost Workbook
Labor Rates
<Bidder Name>

Staff Position	Compo-site Weight %	Hourly Rate	Compo-site Rate	Senior/ Junior	Bidder or Subcon-tractor Name
Project Manager			$0		
Technical Lead			$0		
Functional Lead			$0		
Transition/Deployment Lead			$0		
Training Lead			$0		
Change Management Lead			$0		
Other (specify)			$0		
:			$0		
:			$0		
			$0		
Composite Rate	**0%**		**$0**		

Notes:
1. Use the tables on this worksheet to provide Bidder/subcontractor hourly labor rates for the various classifications and grades of project personnel.
2. Bidder/subcontractor hourly labor rates must be inclusive of all travel, per diem, and any other related expenses.
3. The Bidder may include additional Staff Position titles to accurately represent the classifications it uses for describing the various classifications and grades of its Projects personnel, but it must include at a minimum all Key Positions listed in the tables above.
4. If the Bidder's existing titles differ from those listed for projects, it must map its titles to the listed categories to the extent possible and provide its mapping reference in Form VII-9, Pricing Assumptions Worksheet.

5. Bidders may insert additional rows as required for projects. It is the responsibility of the Bidder to ensure spreadsheet calculations are correct.
6. The Composite Rate Percentages for projects shall correspond to the associated Staff Position level of effort and the total must equal 100%.
7. Individual and composite hourly rates shall not increase greater than 5% per year.