RFP Section	Name	Description
I	Introduction and Overview of Requirements	This section provides a brief description of the RFP, including Business Need, Procurement Strategy, Scope and Key Action Dates. There are no system requirements in this section.
II	Rules Governing Competition	This section provides the standard rules that govern this type RFP (10 sections, multi-step, BAFO procurement). This is standard language and typically is not changed. There are no system requirements in this section.
III	Current System	This section provides a description of the current environment of the system. It provides the Bidder with an overview of current functionality, practices and system users. There are no system requirements in this section.
IV	Proposed Future Environment	This section describes CDCR's vision for the upgraded/new system. This section is generally at a high level and is not binding for the Bidder, yet provides the Bidder with an understanding in which context CDCR wishes the responses to the system requirements in Section VI to be seen. There are no system requirements in this section.
V	Administrative Requirements	This section provides administrative requirements that the Bidder must agree to regarding its bid. These are not system requirements, but instead describe items such as prime contractor and subcontractor responsibility, various preferences and incentives, confidentiality, declarations, etc. Responses to these requirements as well as many forms that need to completed are provided in a Bid Forms Appendix.
VI	Proposed Solution Requirements	This Section contains all the system requirements for the upgraded/new system. Section VI, together with Appendices B, F, and G details all the requirements to be met by a Bidder.
VII	Cost Proposal	This section describes the worksheets that the Bidder must complete in order to provide its proposed pricing/costs. The worksheets are provided in Appendix D
VIII	Proposal Format	This section describes the content and format for the Bidder's proposal.
IX	Proposal Evaluation	This section describes how the Bidder's proposal will be evaluated, including the steps of the evaluation process and the criteria to be used.
X	Demonstration Overview	This sections details what will be involved in the demonstration of system abilities outlined by vendors in the submitted proposals. The section describes the purpose and process of the Bidder's demonstration. It provides demonstration scenarios and lists success criteria important to CDCR.

Appendices		
A	Statement of Work	This Appendix contains the Statement of Work.
B	Requirements Response Matrix	This Appendix contains all functional and non-functional system requirements. This Appendix is referenced in Sections IV and VI.
C	Bid Response Forms	This Appendix contains all the necessary forms the Bidder has to complete, most of which are described in Section V.
D	Cost Workbook	This Appendix provides the framework for the Bidder to provide information on the cost of the various system components and services as identified in Sections VI and Appendix B. This Appendix is introduced in Section VII.
E	Use Cases	This Appendix contains detailed use cases for the future Health Care Scheduling System.
F	System Interfaces	This Appendix contains an overview of current and future interfaces.
G	Bidder's Library Contents List	This Appendix provides an overview of all the documents that will be available for the Bidder in the Bidder's Library.
H	Glossary & Acronym Guide	This Appendix provides an explanation description of Acronyms and specific terms used throughout the RFP.
I	Model Contract	This Appendix provides the Model Contract for the HCSS Project.