

Advertisement City of Boston

HUMAN RESOURCES DEPARTMENT. "REQUEST FOR PROPOSAL TO PROVIDE A PERSONNEL CLASSIFICATION AND COMPENSATION STUDY FOR THE CITY OF BOSTON"

9/24/12 - 11/6/12

Bids

The City of Boston (the "City"), acting by and through its Director of Human Resources (the "Official"), hereby requests sealed proposals from interested and qualified parties ("Offerors") interested in providing consulting services to the City of Boston.

The successful Offeror (the "Consultant") will conduct a study of the existing classification structures and compensation plans for union and non-union positions within the Auditing Department, Collection Division, and Treasury Division and revise, as appropriate, the existing classification structures and compensation plans based on the results of the study.

As part of this study, the successful Offeror will conduct a market survey comparing the City's compensation plans and salary schedules with similarly classified positions in cities of comparable size, population, and economic climate.

All proposals shall be submitted in strict conformance with the Request for Proposal ("RFP") which may be obtained at the Human Resources Department, Room 612, One City Hall Plaza, Boston, MA **after 10:00 a.m. on Monday, September 24, 2012.**

The City shall **accept sealed proposals until 12:00 noon on Tuesday, November 6, 2012**, at the location specified in the RFP.

Electronic equivalents of the Request for Proposal may be obtained from the Supplier Portal, which can be found on the City's Procurement website www.procurement.gov/events or by **emailing Linda Pagan-Graves, e-mail [Linda Pagan-Graves](mailto:Linda.Pagan-Graves@cityofboston.gov)**

The RFP shall be available until the time of the bid opening. To access details for this specific bid event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access **Event EV00000085.**

www.procurement.gov/events

The Official shall reject late proposals.

The RFP contains both price and comparative selection criteria. **If responding through a paper-based package**, the price and technical/non-price proposals shall be submitted separately in sealed, clearly labeled envelopes and be sent with "signature required" upon

delivery.

Failure to submit separate sealed price and technical/non-price proposals shall result in disqualification of the entire proposal!

The contract awarded pursuant to this Request for Proposals will be for a term of twenty (20) weeks **commencing on or about November 19, 2012**, and ending **on or about April 15, 2013**.

City of Boston: Personnel Classification and Compensation Study RFP.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation therefore. The award of this contract shall be subject to the approval of the Mayor of Boston.

VIVIAN LEONARD,
Director of Human Resources
City of Boston
(Sep 24)