

Request for Proposal

Video surveillance system deployment for HRA Group regional office

Ste. 1320 - 2101 4th Ave., Seattle

In our office in downtown Seattle, the current 5-camera video surveillance system is more than 10 years old and cannot deliver the quality, functionality, and reliability we need to protect our operation and fulfil insurance requirements.

This RFP is for installing a new video surveillance system along the parameters provided in the guidelines that follow.

The office area can accommodate up to six employees. Although the current operation is run by a skeleton crew, the proposal needs to show that the recommended system can be extended to the entire office, while the current deployment needs to cover designated areas only (as shown on the floor plan).

Guidelines:

- The generic surveillance must show all movements throughout the protected areas
- High-resolution camera and recording required near the designated workspace (see Figure 1 floor plan)
- Night vision capability required for all cameras
- No PTZ, active zoom or sound recording required. Cameras do not have to see each other.
- External connectivity to the alarm system is a plus
- If motion-based recording used, the footage must start 30 seconds prior the first event of a continuous chain and finish 60 seconds after the last event of the same chain. At least one frame per hour should be recorded, even if there is no activity.
- Standard recording speed must be at least 10 fps
- Recordings must be kept for at least 30 days
- Remote monitoring capability required, preferably using a smartphone app
- The system must be able to send alert messages when the operation is compromised, such as power outage, loss of camera signal, low recording space, etc.
- Recording should continue during a power outage for at least 1 hour
- The ability to back up recordings to an external location is necessary
- Preferably generic IP cameras and NVR to be used for easier maintenance and future extension

The system's planned lifetime is 10 years

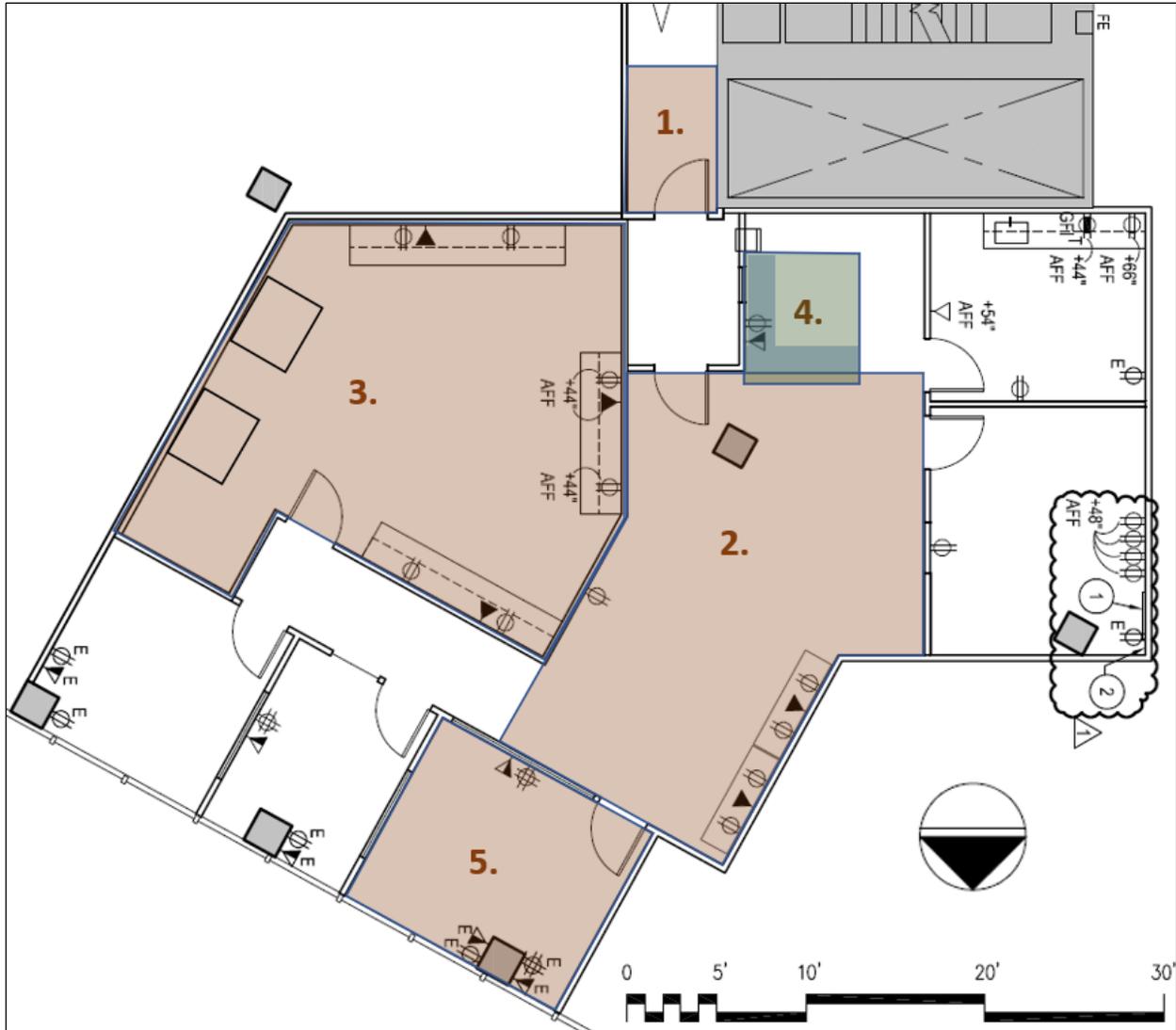


Figure 1 floor plan

Site Information

The following areas should be monitored:

- Entrance (1)
- Main office area (2)
- Valuables room (3)
- Preparation work bench (4) – high resolution
- Manager’s office (5)

Additional Requirements

Include a breakdown of the following items and costs in your proposal:

- Planning and regulatory costs (if any)
- Cabling cost
- Cost of cameras, NVR, and any other equipment (such as UPS or switch)
- Labor cost
- Any other fees and taxes
- Expected operating cost, maintenance cost, and TCO

Conditions

The proposal is subject to approval by an independent insurance company.

Signing confidentiality and non-disclosure agreements is required.

Full operation and maintenance documentation is required.

Upon acceptance, a contract shall be drafted to include the detailed offers and exact requirements. These can be different than the ones specified in the RFP.

We may require character and work referrals and the existence of necessary certifications and government permits to carry out the job.

The successful candidate will be provided access to the office space during business hours.

Please, direct all correspondence to:

Tibor Pinter (206) 903-0921

IT Director itdept@hragroup.com

HRA Group Ltd.

Expected start date: as soon as possible

Question submission deadline: September 25, 2020

Proposal submission deadline: October 2, 2020

Planned implementation deadline: October 30, 2020

Vancouver BC, September 11, 2020