

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI,
OFFICE OF THE MEDICAL SUPERINTENDENT
GURU GOBIND SINGH GOVT HOSPITAL,
RAGHUBIR NAGAR NEW DELHI – 27.
E-Mail: - ggsggh@mail.nic.inPh: 011 – 25986417**

The first requirement to participate in e-tender is to have valid digital signature. For any assistance regarding e-tendering the intending tenderer may contact at **6 th Floor, C- Wing, Vikas Bhavan-II, (Near Metcalfe House), Civil Lines, Delhi-110054. Phone 011-23813523 (Monday - Friday, 09:30 AM to 06:00 PM)**

TENDER DOCUMENT

Tender Group No. XII

Furniture Items

1.DATES AND FORMATS:

The Medical Superintendent, GURU GOBIND SINGH GOVT HOSPITAL, Delhi – 27 invites online tenders from eligible suppliers for the supply of the for the supply of **Furniture Items [Group – XII]**, detailed in the list attached herewith, for use in Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27.

1.2 Tender dates

Date and time of Commencement of Bid	12.04.2014 at 10.A.M.
Last date and time for downloading of Bid document	9.05.2014 upto 2.00 P.M
Date and time of pre-bid meeting	24.04.2014 at 11.30 AM
Last Date and time of submission of Bid	9.05.2014 upto 2.00 P.M
Date and Time of Opening of Pre-Qualification Bid	9.05.2014at 2.30 PM
Date and Time of Opening of Technical Bid	Intimated later by E-mail
Date and Time of Opening of Price Bids	Intimated later by E-mail

EMD :

Rs. 50000/-

Validity of Tender :

2 yr after finalizing the tender

1.3 Format:

The tender is to be submitted electronically. All rows & columns on prescribed format i.e. Annexure III to IV should be filled or may be marked as not applicable and in any case not to be left blank. All additional documents required in the tender should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page before scanning and uploading.

***Pre Bid meeting will be held in Meeting Room of the Medical Superintendent regarding any clarification of the tender.**

The clarification of the queries would be uploaded on the website <https://govtprocurement.delhi.gov.in>. Bidders are required to consider all the clarifications/amendments while preparing their bid proposals. **Therefore, Bidders are requested to visit the said website on regular basis for checking necessary updates. These changes can be incorporated till about 2 days before the date of bid opening.**

1. EVALUATION OF THE TENDER

1.1 The tender shall be evaluated in 3 parts online:

2.1.1 Pre-qualification Bid: Only the pre-qualification bids shall be opened first and read out before the tenderers.

2.1.2 Technical Bid: Technical bid of qualified tenderers qualifying at pre-qualification stage shall be opened & evaluated by technical experts.

2.1.3 Price Bid: The Price Bids of the items / equipments quoted by the bidders that are technically approved by the committee shall be opened thereafter.

2.2 Pre qualification Bid:

Documents to be submitted with pre qualification bid:-

2.2.1 Documents to be submitted in original (in Physical Form)

- (i) EMD in the form of DD/ Fixed Deposit of any Nationalized Bank, in the name of Medical Superintendent, **Guru Gobind Singh Govt Hospital**, Delhi valid for a period of 24 months. Firm registered with NSIC (subject to financial limits / items indicated in NSIC certificate), Govt. of India/ State Govt. depts. are exempted for submission of the Earnest Money
- (ii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 100/- as per Annexure – I
- (iii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 10/- as per Annexure –II
- (iv) Original copy of Bidder's details on Non Judicial Stamp Paper of Rs. 10/- in Annexure –VI

Hard copies of documents mentioned above should be submitted in a sealed envelope in original in the office of Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi- 27. on or before Last Date and time of submission of Bid, super subscribed as :-

“GROUP NO. XII:

Furniture Items

Name & Address of the firm with email address.

In case of non submission of the requisite documents tender will be rejected out rightly.

Note: - Only above desired documents should be submitted in physical form and no other papers along with these three documents should be submitted.

2.2.2 Documents to be scanned and submitted online :Following documents should be scanned & submitted online and should be in following order :-

- (i) Self attested copy of valid registration certificate from Trade & Taxes Department
- (ii) Self attested photocopy of return filed (VAT) for any quarter of the VAT paid during the financial 2012-13.
- (iii) Self Attested copy of PAN Card of the firm / proprietor issued by Income Tax Department.
- (iv) Document showing annual turnover for the last three years i. e. 2010-11, 2011-12, & 2012-13, duly verified, signed and stamped by C.A. on the letter head of the chartered accountant. For eligibility the minimum annual turnover for the last three year should not be less than Rs. 50 lakhs (Rs. Fifty Lakhs only).
- (v) Self Attested copy of Performance Certificate from any government hospital / Medical Institution (100 bedded or above) in last three year, to testify the proper dealing and performance duly signed by competent authority.
- (vi) Bidder's details in Annexure –VI on Non Judicial Stamp Paper of Rs. 10/-
Only those bidders who qualify the Pre-Qualification Stage shall be considered for Technical Evaluation.

2.3 Documents for Technical bid:

- I) Technical Bid as per BOQ
- II) Scanned copy of Declaration in case the bidder is himself a manufacturer or Scanned & Attested copy of current contract/Authorization – between manufacturer and distributor /bidder as the case may be. Declaration / authorization should be submitted for every quoted item / equipment. However, if the bidder is quoting more than one equipment/item of the same make, single blanket authorization from the manufacturer is acceptable.
- III) In Indian/Imported items, tenderer should submit scanned copy of agency agreement elaborating the responsibility of the manufacturer/ principal and responsibility of the tenderer / Indian Agent in r/o guarantee and service responsibility in India.
- IV) List of service centre situated in National Capital Region (NCR) for quoted equipments along with their detailed address and email ID should be provided. In case of non availability of centers in NCR the list should mention service centers available in India along with detailed address and email ID.
- V) The undertaking that the goods/equipments will be maintained in working order for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer in case of imported goods/equipments on the letter head of the manufacturer.
- VI) Valid drug license for items covered under drugs and cosmetic acts, wherever applicable

- VII) Besides scanned copies of the above documents, Original Catalogues of the items quoted, properly numbered should be submitted in the office of Medical superintendent, sealed in envelop and super subscribed as :

**“CATALOGUES for GROUP NO. XII
Furniture Items**

Name and address of the firm with email address.

2.4 Price bid

- (i) Rates for the item / main equipment should be quoted in given format as per Annexure IV
- (ii) The rates should be quoted in Indian Rupees in figure as well as in words.
- (iii) All quoted rates should be inclusive of freight charges, excise duty, packing charges and octroi etc. The Sales Tax/VAT etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charged as Vat/S. tax. The supply of Goods/Stores/Articles will be made in good conditions to the respective stores by the bidder whether imported or indigenous items at their own cost.
- (iv) No increase in quoted price and change in quality of product will be allowed during the validity of tender.
- (v) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be quoted strictly as per packing specified in the tender against each item and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- (vi) No item should be quoted with price more than the M.R.P. If rates quoted are found to be more than MRP at any stage during the validity of the tender, the difference shall be recovered from the supplier and action as deemed fit shall be initiated against the firm.
- (vii) Fall Clause: If at any time during the execution of the contract, the contractor/manufacturer/distributor reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of National Capital Territory of Delhi at a price lower than the price chargeable under the contract, he shall forthwith notify Medical Superintendent, **Guru Gobind Singh Govt Hospital** about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced and charged accordingly.
- (viii) **“The Custom Duty Exemption Certificate” and “Essentiality Certificate” will not be issued by this hospital.**

3. GENERAL TERMS & CONDITIONS

3.1. Validity of Tender :

The rates against the said tender shall remain valid till **2 yr after finalizing the tender** for consumables, non consumable / equipment which may be further extended with the mutual consent of the firm and the hospital authorities.

3.2. Acceptability of the bids

- 3.2.1** Tenders should be quoted only by the Principal manufacturer or their authorized distributors or selling agent of a particular firm. It should submit a current authority letter in support of the same from the Principal manufacturer concerned. The bidder is responsible for the supply of equipment, if the Principal Manufacturer withdraws its distributorship from the bidder during validity period of rate contract. Medical Superintendent has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. For supplying items at approved rates new coming firm will have to deposit the EMD.
- 3.2.2** The item will be out rightly rejected if the firm/supplier/tenderer is not directly authorized by the manufacturer for Indigenous equipments.
- 3.2.3** For Imported goods/equipments bids of the firms/dealers/suppliers authorized by the Indian agent/agency nominated by the manufacturer will be accepted.

3.3 Requirement to be fulfilled by the bidder

- 3.3.1** Bidders are required to submit the samples of consumable items and equipment duly tagged costing less than Rs. 2,000/- in the concerned hospital stores within a week from the date of finalization of Pre-Qualification Bid. Non submission of samples will form the ground for non acceptance of bid. No separate communication will be sent regarding submission of samples. For equipments / items / implants costing more than Rs. 2,000/-, the firm shall have to arrange the demonstration in the hospital as per the convenience of the technical committee within 02 weeks of finalization of pre-qualification bid.
- 3.3.2** Tenderers are required to quote strictly as per specification of the equipment. Deviation to specification, if any it must be brought out clearly giving deviation statement in Annexure III.
- 3.3.3** Consumables/Instruments/Equipments with ISO, CE mark, FDA and ISI certification will be preferred. Attested copy of ISI/ISO/CE Mark or FDA approved items of the quoted model as per technical specification should also be submitted, wherever necessary.
- 3.3.3** The firms should confirm that the equipment is brand New, is of latest technology and have facility for up gradation, if necessary.
- 3.3.4** Additional features (in case of equipment), if any, should be listed separately in the deviation column of Technical Bid.

3.4 Guarantee/warranty:

- 3.4.1** **In case of equipments / machines costing less than Rs. 2 lacs** (Rupees Two Lacs Only) the tenderer will have to provide comprehensive guarantee/warranty for 24 (Twenty four) months after the installation. He will maintain the equipment / machine during this period and replace spare parts if necessary, free of cost.
- 3.4.2** **In case of equipments costing between 2 to 5 lacs**, each, the tenderer will submit comprehensive guarantee from the manufacturer/principles for a period of 60 (Sixty) months after the installation and will submit an undertaking from the manufacturer/principles.
- 3.4.3** **In case of equipments costing between 5 to 10 lacs**, each, the tenderer will submit complete comprehensive guarantee inclusive all accessories (e.g batteries, cables, probes, bulbs, sensors etc) for a period of 60 (Sixty) months and comprehensive guarantee without accessories for next 60 months after the installation and will submit an undertaking from the manufacturer/principles.

- 3.4.4 The bidder would submit a performance bank guarantee for 10% of the cost of the equipment for the period of warranty plus 2 months indemnifying the hospital against all losses incurred by the hospital during the warranty/maintenance period. This has to be submitted after satisfactory installation along with the bills.

3.5 Delivery of supplies and installation.

- 3.5.1 Delivery of equipment shall be F.O.R Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27. Hospital is not liable for payments on account of freight/taxes, which are to be paid inclusively by the suppliers.
- 3.5.2 The firm will be bound to supply the items of Indian make within 35 days and imported items in 90 days. In case the items are urgently required, the firms will have to supply the items on urgent basis. If the last date of delivery of goods happens to be holiday or declared as holiday, the next working day shall be the last day for delivery of goods.
- 3.5.3 **Penalty clause:** The Medical Superintendent, GGSG Hospital, Delhi reserves the right to extend the period of delivery subject to imposition of a penalty of 0.5% of the value of order per working day for delayed supply with prior permission, subject to a maximum of 10% of the total value of the order. Maximum delay of only 30 days is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm and EMD will be forfeited in full.
- 3.5.4 **Risk Purchase clause** -If the bidder fails to complete the supplies in the stipulated time, the hospital shall have the liberty to procure the same item from the open market and the cost difference in procurement shall be deducted from their pending bills / EMD. The above shall be in addition to forfeiture of Bid Security and black listing of the firm depending upon the circumstances of the default/merit of the case.
- 3.5.5 Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, EMD will be forfeited in full. However Part supply may be accepted for those items which are required urgently
- 3.5.6 All the equipments supplied should be supplied along with their relevant documents such as User manuals, related software in original if any, directions for Do's and Don'ts etc.
- 3.5.7 It shall be the duty of the firm/supplier to install the equipment. No extra charges for installation will be paid. The Firm shall create and provide a list of all the separate parts/consumables of the equipment along with their serial number or any other mark for identification of such part/consumables duly signed by the installing engineer and hand over to the installing department.

3.6. Repair and Maintenance

- 3.6.1 The undertaking on the company letter head by the manufacturer for the maintenance of the goods/equipments for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer with the technical bid otherwise bid may be rejected.
- 3.6.3 The tenderer should submit an undertaking (Annexure I) to the effect that they have necessary infrastructure/ skilled manpower for maintenance of the equipment and will provide accessories/spares without any delay as and when required by the indenter during warrantee.

- 3.6.4** The Supplier/tenderer will provide an alternative equipment to meet the needs of the hospital if the expected time for repairs is more than 7 days in case of instances such as importing of parts for repairs for imported equipments.
- 3.6.5** A penalty of 1% of the cost of the equipment per day delay for repairs beyond 7 days from the date of intimation will be levied on the supplier/firm maximum upto 10% and the same shall be deducted from the Security Deposit of the firm for single such incidence. Single incidence will constitute a period of not more than 30 days. Besides the hospital authorities reserve the right to initiate any legal action as deem fit.
- 3.6.6** The downtime of the equipment maintained as per log book in number of days will be calculated at the end of the warranty period and the warranty will be extended to that many days after 2yrs for equipment costing less than 2 lacs, after 5 yrs for equipment costing 2 to 5 lacs and after 10yr for equipment costing more than 5 lacs.

3.7 Residual life

The shelf life of the stores should not have passed 1/4th of their useful life from the date of manufacture at the time of the stores tendered for inspection. Loss of potency of active ingredients or premature deterioration of the formulation resulting in the store, not meeting specification/ requirement, at any time during the life period of the store declared in the label, goods shall be made available by the supplier by providing free replacement of stock within 30 days, failing which the cost of entire supply shall be deducted from the subsequent dues to be paid / Security Deposit / EMD. The supplies found to be not of standard quality (entire stock) shall be destroyed by the competent authority of the hospital.

3.8 Inspection of supplies

Inspection will be done by the inspection committee constituted by the Medical Superintendent or his authorized representatives in Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27. premises at designated place.

3.9 Payments

Payments will be made only after the receipt of the items in good condition as per specification against the supply order in the hospital stores duly approved on satisfactory inspection & demonstration in case of equipment and after confirmation of the requirements laid in terms and conditions of the tender in the concerned department in good condition against the pre-receipted bills in triplicate.

3.10 Others

- 3.10.1** The Technical Evaluation Committee/Procurement Committee and other committees as constituted by the Medical Superintendent will decide regarding approval of samples and rates for different categories of items. Decision of the Medical Superintendent will be final.

3.11 Packing& marking of supplies:-

- 3.11.1** The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. *The items/equipment supplied by the bidder should strictly conform to the labeling.*

- 3.11.2 All goods/stores supplied to the hospital shall have to be stamped, “ Hospital Supply” and “NOT FOR SALE” in bold letters with indelible ink. MRP should not be printed on the supplies.

2. DISPUTES AND ARBITRATION: -

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Secretary (Law, Justice & Legislative Affairs), Govt. of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

3. LAW GOVERNING THE CONTRACT: -

The laws of the Government of India shall govern this contract.

The Court of Delhi shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.

4. SECURITY DEPOSIT

- 6.1 EMD submitted by the tenderer shall be retained by the hospital as Security deposit. The Security deposit shall be released after expiry of the tenders /or after the completion of comprehensive warranty period in case of supply of Equipments, subject to successful fulfillment of terms and conditions, on receipt of requisite -No dues certificate from the concerned departments/In charge repair and maintenance or any other authorities which may deem fit. Security Deposit/EMD is liable to be forfeited if the tenderer withdraws or impairs or derogates the bid in any respect.

- 6.2 No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so tender of the concerned tenderer will be rejected without assigning any reason.

5. EXCLUSIVE RIGHT:MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27.

MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27. has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons and also to cancel the supply at any time without assigning any reason.

(Dr. S C Chetal)

Medical Superintendent

Please see annexure enclosed: - Annexure I to IX

UNDERTAKING (to be executed on Rs. 100/-Nonjudicial Stamp Paper)

Group Name : -----

Due on -----

To

The Medical Superintendent,

Guru Gobind Singh Govt. Hospital

Raghubir Nagar

New Delhi-27

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. I/We undersigned hereby bind myself/ourselves to Lt. Governor Delhi to supply the various items for Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 or on behalf of the President of India during the period under contract.
3. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27, (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.
4. Bid security deposited by me viz Rs.50000/-in the form of DD/FDR in the name of the Medical Superintendent,Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 as attached herewith and shall remain in the custody of the Medical Superintendent till the validity of the tender contract plus one month.
5. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
6. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
7. If I/We fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Bid Security/EMD/security deposit.
8. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
9. I/We undertake that the rates quoted by me when approved and selected by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 Delhi will be valid 2yr after the finalizing the tender or till extended as mutually agreed upon. I undertake to supply the equipment/stores within 35 days for Indian make items and within 90 days for imported items. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27.
10. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.

11. I/We undertake that the items supplied are as per sample/catalogue/technical literature description.
12. I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in Delhi for the same items.
13. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. of NCT Delhi Hospitals/Medical Institutions. I/we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid. I confirm that the goods supplied are not charged more than the MRP fixed by the manufacturer.
14. I/we do accept/agree for the all clauses including the Warrantee clause and payment terms and conditions of this tender enquiry.
15. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
16. I/we undertake to get the equipment's repaired within stipulated time after receiving of the complaint from the indenting department of the hospital.
17. I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the machinery/equipment and have provided written confirmation for the same.
18. I do hereby undertake that I shall pay VAT / Service Tax claimed by me from this hospital in actual to the concern departments.
19. I am signing the document of this tender in the capacity of Proprietor / Partner / Director / authorized signatory of the company (tick the appropriate one).

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period Medical Superintendent, GGSG Hospital will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Date.....

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

IS/O Sh.....Resident of (Address)

.....do solemnly pledge and affirm:-

- That I am the proprietor of M/s.....
.....
- That no case of any nature i.e. CBI, Criminal/Income Tax/Sales Tax/Blacklisting is pending either against my firm or proprietor / director of the firm.

Signature of the tenderer/manufacturer

Rubber Stamp of Tenderer

Schedule for technical Bid.

Code. No.	Name of items with specification	Unit	Make/ Model	Indian /Imported/ Country of origin	Catalogue s YES / NO	*Sampl es YES / NO	Quality certifying Agency	Deviation of specification if any(with reason)	Principle manufacturer /Authorized Distributor Yes / No
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>

Signature_____

Name of tenderer_____

Schedule to Quote rates -online

[illegible]

It is certified that rate quoted are lowest quoted for any institution in India.

Signature_____

Name of tenderer_____

Note: -

1. Rate quoted should be exclusive of Sales tax but mention the rate of sales Tax /VAT separately (if any).
2. Tenderer should quote net rates.
3. Rate should be according to unit asked for.
4. In no case the rate quoted should be higher than the M.R.P. of that item.

PERFORMANCE CERTIFICATE

(To be submitted on the letterhead of client)

This is to certify that M/s has supplied **Non-consumables/Consumables of General surgery, Anaesthesia, Obs and Gynae, Dental ,Pathology, Microbiology, Ortho., Eye and ,ENT, Paediatric, Medicine,Blood bank, medical gases, sutures, general purpose &stationary and printing consumables** during the period fromtoat our organization. It is further certified that M/s has carried out the work satisfactorily as per the conditions stipulated in the SLA.

Date: Signature:

Place: Name:

Designation:

Seal:

(Non applicable may be deleted)

Bidder Detail on 10/- Rs. 10/-Nonjudicial Stamp Paper

Total Number of items quoted (in words)_____

Signature of issuing authority: _____

Medical Superintendent,
Guru Gobind Singh Govt. Hospital
Raghubir Nagar
New Delhi-27

Form for GGSGH Open Tender

TENDER ENQUIRY No. -----

1. Name of the tenderer:
2. Full postal address:

3. Telephone No.----- Email Id-----
Fax No. -----

4. Names of persons or authority signatory who are responsible to conduct of business
Sl. No. Name Father's/ Husband's name Age Residential Address

5. Name of Govt. Hospitals/institutions to which the tenderer already supplied the items
6. Has the tenderer ever been black listed by any Govt. agency? If yes, give details.
7. Are any cases pending in the court related to any supplies? If yes, give details (attach separate sheet)

I,prop./partner/Director of M/s hereby declare that I authorize Mr/Ms----- as signatory to sign the tender documents on my behalf. The information given in this form is true & correct to the best of my knowledge and belief. I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for two years after finalization of rate contract.

Yours faithfully

Dated:

Signature_____

Name of tenderer _____

Address _____

Telephone No.& Email_____

TERMS & CONDITIONS OF SUPPLY ORDER'S

1. The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples.
2. The supply should be made between 9.30am to 2.30pm on any of the working day and 9.30am to 12.00pm on Saturday. Part supply will be entertained only in exceptional cases with prior approval of competent authority. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. Supplier must ensure that every challan is to be submitted in the concerned store alongwith the supplies. The number and date of delivery challan must be indicated on the bill.
4. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed be submitted in the name of the Medical Superintendent in respective stores.
5. The bill should be in printed form having printed bill number, VAT/CST/TIN Number as well as D.L. No. (Where applicable).
6. For Indian goods supply time will be 35 days and for imported items 90 days.
7. The Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 reserves the right to extend the delivery period not exceeding 30 days , subject to imposition of a penalty of 0.5% per day for delayed supply subject to maximum of 10% of the value of the order.
8. All rejected stores shall be at the risk of the supplier and must be removed immediately.
9. Guarantee/Warranty Certificate must be provided, at the time of supply.
10. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

	FURNITURE SPECIFICATION		
S.No.	Name of item with Specification	Code	Unit
1	Visitor Chair Sturdy Cushioned seat wrought iron frame	item12001	Each
2	Airport chair 3 seater with side arms without middle arms made of wrought iron	item12002	Each
3	Revolving Stool Heavy stainless steel top with sturdy 4 legs provided with good quality rubber shoes and a foot ring , Height adjustment possible with machined screw .	item12003	Each
4	Stool Wooden with four legs and a wooden base , Height of approx 45 cms. Sunmica top Shoulb of good quality	item12004	Each
5	Pharmacists Stool Height adjustable from 40 cms. To 60 cms. Metallic with cushioned seat with back with pneumatic height adjustment. Moulded 5 pronged mobile base with 5 cms svivel with castors, Provided with a foot ring.	item12005	Each
6	Study table with chair Size of 48 x24x30 inches,wooden with legs of good quality,inbuilt drawer provided with lock , study chair should be of good quality .	item12006	Each
7	General Patient Bed Bed size-206x91x56 cms Mechanically opretaed Perforated CR MS sheet top bed .Strong re-inforced legs. S.S. Provided with corner Pretreated and powder epoxy rod. Suitable mattress size approx-198X84 cms.	item12007	Each
8	FWLER Bed Bed size-206X91X56 cms. Mechanically opretaed Four sections perfrated CR MS Sheet top bed. Two smoot crank mechanisms at foot end panel to obtain head raise upto 80 degrees and knee fold raise upto 35 degrees .Precise CR ERW tubular rectangular steel framework. Strong re-inforced U shaped legs on four 10c,s swove; castprs (two with brakes) Detachaable head and foor SS bows with iaminated panels. Provided with corner bufers and mattress guards .Pretreated and Power epporx finishj/ Four locations for drip rod. Suitable mattress size approx-198X84 cms.	item12008	Each
9	Mattress with rexine cover for patient bed Size suitable for hospital bed, 4"thick, should be of good quality	item12009	Each
10	Mattress with rexine cover for Examiniation Table Size suitable for Examiniation table ,2" thick, good quality	item12010	Each
11	Mattress with rexine cover for Patient stretcher .size suitable for patient stretcher 2" thick good quality	item12011	Each
12	Mattress with rexine cover for hydraulic Trolley size suitable for hydraulic Trolley 4" thick good quality	item12012	Each
13	Patient Stretcher Overall size -approx 210X56 Stretcher top on CR ERW Tubular steel trolley mobile on four approx 15 cms dia swiver castors two with brakes. Pertreated and powder epoxy finish .Two locations for drip rod.	item12013	Each
14	Almirah Big wrought iron with leg support sturdy with four shelves	item12014	Each

15	Almirah Small wrought iron with leg support sturdy with three shelves	item12015	Each
16	Big Rack 6 Shelves wrought iron with leg support side and back closed sturdy	item12016	Each
17	Small Rack 3 shelves wrought iron with leg support side and back closed sturdy	item12017	Each
18	Foot Step size -approx 455l X24sw X 225h MM Metallic steel framework mounted on rubber shoes. Step with rubber surrounded by aluminium angle .Finish in epoxy powder Coated.	item12018	Each
19	Foot Board for surgeon 30" X18" X6" wooden	item12019	Each
20	Instruments Trolley 20" X18" X32". S.S. Tubing Frame with S.S. Shelves and one S.S. Railing .Trolley should be mounted on 5cms dia castor.	item12020	Each
21	MAYOs Instrument Trolley Height Adjustable from 760 to 1217mm Size -480 X 330 mm. S.S. Tray tubular M.S. Framework mounted on four sivel castors 15 mm dia. Epoxy Powder coated finish.	item12021	Each
22	Locker with 8 Cabinets wrought iron with leg support sturdy	item12022	Each
23	Locker with 6 Cabinets wrought iron with leg support sturdy	item12023	Each
24	Bed Side Locker Standrad Size of approx 42cms sq. X84 c,s Height. Stainless steel top pretreated and epoxy powder coated.	item12024	Each
25	Notice Board Wooden 3ft X2ft Provided with a velvet supoort and covered by a good quality glass frame with a facility to lock and provided with key	item12025	Each
26	Patient Transfer Board Length 70 x 36 inch , high density polyethyline material , latex free and radiolucent with handle, easy to clean .	item12026	Each
27	Patient case sheet holder Made from ABS sheet, double file type	item12027	Each
28	Linen changing Trolley Size should be (approx.)90(L)X45(w)X110(H) (range+2) cm. Construction should be of stainless steel, tubler structure for easy cleaning, hygine , Should be provided with one sturdy removable bags for derity linean, supported by one large wooden laminated platfrom, Should be provided with four 10 cm swivel castors for easy maeneuverability with, non rusting, Should be three laminated wooden shelves for clean linen, All M.S. Parts should be pretreated and electrostatic powder coated, All M.S. Welding must be with MIG welding .	item12028	Each
29	Cylinder/Goods Loading Trolley 4"x2.5"x2 , Should be with single platfrom nine cms. From the floor, MS heavy duty, Should have strudy wheels .	item12029	Each

30	Executive Chair Revolving high back tilting chair with five castors, with tilting lock mechanism, Cushioned seat with back support & back with PU arms	item12030	Each
31	Wooden shoe rack Made of high quality ply board which should be water & termite resistant, size-4:(L)x3"(W)X9'(depth), Polished suitable to withstand wear & tear .	item12031	Each
32	Executive Table Wooden size 6x3 ft. With computer side rack , laminated top , water resistant , terminate proof, with foot rest , Fancy outer makeup ,drawers on channel, Genuine lock with master key proof system, interlockaing drawes, Standrad height .	item12032	Each
	GENERAL ITEMS		
1	S.S.Tray with lid (Big)18"X12"X3.5	item12033	Each
2	S.S.Tray with lid (Small)11"X9"X2"	item12034	Each
3	S.S.Tray with lid (Med)11"X10.5"X2"	item12035	Each
4	S.S. Drum (small)9"heghitx14"diameter,Volume 21 Liter	item12036	Each
5	S.S. Drum (Med)9"heghitx11"diameter,Volume 13 Liter	item12037	Each
6	S.S. Drum (small)9"heghitx9"diameter,Volume 8 Liter	item12038	Each
7	Steel Basin 15"x15"x5"	item12039	Each
8	Steel Basin (small)4"x4"x1.5"	item12040	Each
9	Kidney tray (S.S)10"X4"X2"	item12041	Each
10	Heat ConvactorHeavy gauge MS Body , Auto thermal cut off , 3 speed contral module , ISI marked	item12042	Each
11	Wall ClockMaterial should be glass & plastic , colour should be antique finish , Diameter-16 inch (41 cms),Movement type quartz , battery required AA size battery ,Number of battery required-1.	item12043	Each
12	Pad Locks 70 mm	item12044	Each
13	Pad Locks 50 mm	item12045	Each
14	Extension Board5/15 Amp 6 sockets, wooden Board	item12046	Each
15	Hot CaseMedium size digital controls	item12047	Each
16	Insulated water Storage Jug.10 Litres Plastic	item12048	Each
17	Insect Killer (Electric)With 2 tubes	item12049	Each

ANNEXURE IX

BANK GUARANTEE FOR PERFORMANCE SECURITY

(Refer Clause 11.1.4 of the NIT)
(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the "Bank") of the one part and _____ (Name of the Department) (hereinafter called the "Department") of the other part.
 2. WHEREAS _____ (Name of the Department) has awarded the contract for **supply of consumable/non-consumable items in the Hospital as per terms & condition of the tender document** to M/s _____ (Name of the contractor) (hereinafter called the "contractor").
 3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
 4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
 5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Department any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
 6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
 7. At any time during the period in which this Guarantee is still valid, if the Department agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
 8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.
 9. The neglect or forbearance of the Department in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
 10. The expressions "the Department", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.
- IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (year) being herewith duly authorized.

For and on behalf of
the _____ Bank.

Signature of authorized Bank official

Name _____
Designation _____

I.D. No. _____
Stamp/Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named
_____ in the presence of:

Witness-1.

Signature _____
Name _____
Address _____

Witness-2.

Signature _____
Name _____
Address _____

