

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI,
OFFICE OF THE MEDICAL SUPERINTENDENT
GURU GOBIND SINGH GOVT HOSPITAL,
RAGHUBIR NAGAR NEW DELHI – 27.
E-Mail: - ggsgh@mail.nic.in Ph: 011 – 25986417**

The first requirement to participate in e-tender is to have valid digital signature. For any assistance regarding e-tendering the intending tenderer may contact at **6 th Floor, C- Wing, Vikas Bhavan-II, (Near Metcalfe House), Civil Lines, Delhi-110054. Phone 011-23813523 (Monday - Friday, 09:30 AM to 06:00 PM)**

TENDER DOCUMENT

Tender Group No. XIII

General items, Stationary & Linen items

1.DATES AND FORMATS:

1.1 The Medical Superintendent, GURU GOBIND SINGH GOVT HOSPITAL, Delhi – 27 invites online tenders from eligible suppliers for the supply of the for the supply of **General items, Stationary & Linen items [Group – XIII]**, detailed in the list attached herewith, for use in Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27.

1.2 Tender dates

Date and time of Commencement of Bid	12.04.2014 at 10.A.M.
Last date and time for downloading of Bid document	9.05.2014 upto 2.00 P.M
Date and time of pre-bid meeting	24.04.2014 at 11.00 AM
Last Date and time of submission of Bid	9.05.2014 upto 2.00 P.M
Date and Time of Opening of Pre-Qualification Bid	9.05.2014at 2.30 PM
Date and Time of Opening of Technical Bid	Intimated later by E-mail
Date and Time of Opening of Price Bids	Intimated later by E-mail

EMD :

Rs. 25000/-

Validity of Tender :

2 yr after finalizing the tender

1.3 Format:

The tender is to be submitted electronically. All rows & columns on prescribed format i.e. Annexure III to IV should be filled or may be marked as not applicable and in any case not to be left blank. All additional documents required in the tender should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page before scanning and uploading.

***Pre Bid meeting will be held in Meeting Room of the Medical Superintendent regarding any clarification of the tender.**

The clarification of the queries would be uploaded on the website <https://govtprocurement.delhi.gov.in>. Bidders are required to consider all the clarifications/amendments while preparing their bid proposals. **Therefore, Bidders are requested to visit the said website on regular basis for checking necessary updates. These changes can be incorporated till about 2 days before the date of bid opening.**

2. EVALUATION OF THE TENDER

2.1 The tender shall be evaluated in 3 parts online:

2.1.1 Pre-qualification Bid: Only the pre-qualification bids shall be opened first and read out before the tenderers.

2.1.2 Technical Bid: Technical bid of qualified tenderers qualifying at pre-qualification stage shall be opened & evaluated by technical experts.

2.1.3 Price Bid: The Price Bids of the items / equipments quoted by the bidders that are technically approved by the committee shall be opened thereafter.

2.2 Pre qualification Bid:

Documents to be submitted with pre qualification bid:-

2.2.1 Documents to be submitted in original (in Physical Form)

- (i) EMD in the form of DD/ Fixed Deposit of any Nationalized Bank, in the name of Medical Superintendent, **Guru Gobind Singh Govt Hospital**, Delhi valid for a period of 24 months. Firm registered with NSIC (subject to financial limits / items indicated in NSIC certificate), Govt. of India/ State Govt. depts. are exempted for submission of the Earnest Money
- (ii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 100/- as per Annexure – I
- (iii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 10/- as per Annexure –II
- (iv) Original copy of bidder details on Non Judicial Stamp Paper of Rs. 10/- as per Annexure –VI

Hard copies of documents mentioned above should be submitted in a sealed envelope in original in the office of Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27. on or before Last Date and time of submission of Bid, super subscribed as :-

“GROUP NO. XIII”

Gen items, Stationary & Linen items

Name & Address of the firm with email address.

In case of non submission of the requisite documents tender will be rejected out rightly.

Note: - Only above desired documents should be submitted in physical form and no other papers along with these three documents should be submitted.

2.2.2 Documents to be scanned and submitted online :Following documents should be scanned & submitted online and should be in following order :-

- (i) Self attested copy of valid registration certificate from Trade & Taxes Department
- (ii) Self attested photocopy of return filed (VAT) for any quarter of the VAT paid during the financial 2012-13.
- (iii) Self Attested copy of PAN Card of the firm / proprietor issued by Income Tax Department.
- (iv) Document showing annual turnover for the last three years i. e. 2010-11, 2011-12, & 2012-13, duly verified, signed and stamped by C.A. on the letter head of the chartered accountant. For eligibility the minimum annual turnover for the last three year should not be less than Rs. 25 lakhs (Rs.Twenty Five Lakhs only).
- (v) Self Attested copy of Performance Certificate from any government hospital / Medical Institution (100 bedded or above) in last three year, to testify the proper dealing and performance duly signed by competent authority.
- (vi) Bidder's details in Annexure –VI on Non Judicial Stamp Paper of Rs. 10/-
Only those bidders who qualify the Pre-Qualification Stage shall be considered for Technical Evaluation.

2.3 Documents for Technical bid:

- I) Technical Bid as per BOQ
- II) Scanned copy of Declaration in case the bidder is himself a manufacturer or Scanned & Attested copy of current contract/Authorization – between manufacturer and distributor /bidder as the case may be. Declaration / authorization should be submitted for every quoted item / equipment. However, if the bidder is quoting more than one equipment/item of the same make, single blanket authorization from the manufacturer is acceptable.
- III) In Indian/Imported items, tenderer should submit scanned copy of agency agreement elaborating the responsibility of the manufacturer/ principal and responsibility of the tenderer / Indian Agent in r/o guarantee and service responsibility in India.
- IV) List of service centre situated in National Capital Region (NCR) for quoted equipments along with their detailed address and email ID should be provided. In case of non availability of centers in NCR the list should mention service centers available in India along with detailed address and email ID.
- V) The undertaking that the goods/equipments will be maintained in working order for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer in case of imported goods/equipments on the letter head of the manufacturer.
- VI) Valid drug license for items covered under drugs and cosmetic acts, wherever applicable

- VII) Besides scanned copies of the above documents, Original Catalogues of the items quoted, properly numbered should be submitted in the office of Medical superintendent, sealed in envelop and super subscribed as :

“CATALOGUES for GROUP NO.XIII”

General items, Stationary &Linen items

Name and address of the firm with email address.

2.4 Price bid

- (i) Rates for the item / main equipment should be quoted in given format as per Annexure IV
- (ii) The rates should be quoted in Indian Rupees in figure as well as in words.
- (iii) All quoted rates should be inclusive of freight charges, excise duty, packing charges and octroi etc. The Sales Tax/VAT etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charged as Vat/S. tax. The supply of Goods/Stores/Articles will be made in good conditions to the respective stores by the bidder whether imported or indigenous items at their own cost.
- (iv) No increase in quoted price and change in quality of product will be allowed during the validity of tender.
- (v) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be quoted strictly as per packing specified in the tender against each item and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- (vi) No item should be quoted with price more than the M.R.P. If rates quoted are found to be more than MRP at any stage during the validity of the tender, the difference shall be recovered from the supplier and action as deemed fit shall be initiated against the firm.
- (vii) Fall Clause: If at any time during the execution of the contract, the contractor/manufacturer/distributor reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of National Capital Territory of Delhi at a price lower than the price chargeable under the contract, he shall forthwith notify Medical Superintendent, **Guru Gobind Singh Govt Hospital** about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced and charged accordingly.
- (viii) **“The Custom Duty Exemption Certificate” and “Essentiality Certificate” will not be issued by this hospital.**

3. GENERAL TERMS & CONDITIONS

3.1. Validity of Tender :

The rates against the said tender shall remain valid till **2 yr after finalizing the tender** for consumables, non consumable / equipment which may be further extended with the mutual consent of the firm and the hospital authorities.

3.2. Acceptability of the bids

- 3.2.1** Tenders should be quoted only by the Principal manufacturer or their authorized distributors or selling agent of a particular firm. It should submit a current authority letter in support of the

same from the Principal manufacturer concerned. The bidder is responsible for the supply of equipment, if the Principal Manufacturer withdraws its distributorship from the bidder during validity period of rate contract. Medical Superintendent has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. For supplying items at approved rates new coming firm will have to deposit the EMD.

3.2.2 The item will be outrightly rejected if the firm/supplier/tenderer is not directly authorized by the manufacturer for Indigenous equipments.

3.2.3 For Imported goods/equipments bids of the firms/dealers/suppliers authorized by the Indian agent/agency nominated by the manufacturer will be accepted.

3.3 Requirement to be fulfilled by the bidder

3.3.1 Bidders are required to submit the samples of consumable items and equipment duly tagged costing less than Rs. 2,000/- in the concerned hospital stores within a week from the date of finalization of Pre-Qualification Bid. Non submission of samples will form the ground for non acceptance of bid. No separate communication will be sent regarding submission of samples. For equipments / items / implants costing more than Rs. 2,000/-, the firm shall have to arrange the demonstration in the hospital as per the convenience of the technical committee within 02 weeks of finalization of pre-qualification bid.

3.3.2 Tenderers are required to quote strictly as per specification of the equipment. Deviation to specification, if any it must be brought out clearly giving deviation statement in Annexure III.

3.3.3 Consumables/Instruments/Equipments with ISO, CE mark, FDA and ISI certification will be preferred. Attested copy of ISI/ISO/CE Mark or FDA approved items of the quoted model as per technical specification should also be submitted, wherever necessary.

3.3.3 The firms should confirm that the equipment is brand New, is of latest technology and have facility for up gradation, if necessary.

3.3.4 Additional features (in case of equipment), if any, should be listed separately in the deviation column of Technical Bid.

3.4 Guarantee/warranty:

3.4.1 **In case of equipments / machines costing less than Rs. 2 lacs** (Rupees Two Lacs Only) the tenderer will have to provide comprehensive guarantee/warranty for 24 (Twenty four) months after the installation. He will maintain the equipment / machine during this period and replace spare parts if necessary, free of cost.

3.4.2 **In case of equipments costing between 2 to 5 lacs**, each, the tenderer will submit comprehensive guarantee from the manufacturer/principles for a period of 60 (Sixty) months after the installation and will submit an undertaking from the manufacturer/principles.

3.4.3 **In case of equipments costing between 5 to 10 lacs**, each, the tenderer will submit complete comprehensive guarantee inclusive all accessories (e.g batteries, cables, probes, bulbs, sensors etc) for a period of 60 (Sixty) months and comprehensive guarantee without accessories for next 60 months after the installation and will submit an undertaking from the manufacturer/principles.

3.4.4 The bidder would submit a performance bank guarantee for 10% of the cost of the equipment for the period of warranty plus 2 months indemnifying the hospital against all losses incurred

by the hospital during the warranty/maintenance period. This has to be submitted after satisfactory installation along with the bills.

3.5 Delivery of supplies and installation.

- 3.5.1** Delivery of equipment shall be F.O.R Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27. Hospital is not liable for payments on account of freight/taxes, which are to be paid inclusively by the suppliers.
- 3.5.2** The firm will be bound to supply the items of Indian make within 35 days and imported items in 90 days. In case the items are urgently required, the firms will have to supply the items on urgent basis. If the last date of delivery of goods happens to be holiday or declared as holiday, the next working day shall be the last day for delivery of goods.
- 3.5.3 Penalty clause:** The Medical Superintendent, GGSG Hospital, Delhi reserves the right to extend the period of delivery subject to imposition of a penalty of 0.5% of the value of order per working day for delayed supply with prior permission, subject to a maximum of 10% of the total value of the order. Maximum delay of only 30 days is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm and EMD will be forfeited in full.
- 3.5.4 Risk Purchase clause** -If the bidder fails to complete the supplies in the stipulated time, the hospital shall have the liberty to procure the same item from the open market and the cost difference in procurement shall be deducted from their pending bills / EMD. The above shall be in addition to forfeiture of Bid Security and black listing of the firm depending upon the circumstances of the default/merit of the case.
- 3.5.5** Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, EMD will be forfeited in full. However Part supply may be accepted for those items which are required urgently
- 3.5.6** All the equipments supplied should be supplied along with their relevant documents such as User manuals, related software in original if any, directions for Do's and Don'ts etc.
- 3.5.7** It shall be the duty of the firm/supplier to install the equipment. No extra charges for installation will be paid. The Firm shall create and provide a list of all the separate parts/consumables of the equipment along with their serial number or any other mark for identification of such part/consumables duly signed by the installing engineer and hand over to the installing department.

3.6. Repair and Maintenance

- 3.6.1** The undertaking on the company letter head by the manufacturer for the maintenance of the goods/equipments for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer with the technical bid otherwise bid may be rejected.
- 3.6.3** The tenderer should submit an undertaking (Annexure I) to the effect that they have necessary infrastructure/ skilled manpower for maintenance of the equipment and will provide accessories/spares without any delay as and when required by the indenter during warrantee.
- 3.6.4** The Supplier/tenderer will provide an alternative equipment to meet the needs of the hospital if the expected time for repairs is more than 7 days in case of instances such as importing of parts for repairs for imported equipments.

- 3.6.5** A penalty of 1% of the cost of the equipment per day delay for repairs beyond 7 days from the date of intimation will be levied on the supplier/firm maximum upto 10% and the same shall be deducted from the Security Deposit of the firm for single such incidence. Single incidence will constitute a period of not more than 30 days. Besides the hospital authorities reserve the right to initiate any legal action as deem fit.
- 3.6.6** The downtime of the equipment maintained as per log book in number of days will be calculated at the end of the warranty period and the warranty will be extended to that many days after 2yrs for equipment costing less than 2 lacs, after 5 yrs for equipment costing 2 to 5 lacs and after 10yr for equipment costing more than 5 lacs.

3.7 Residual life

The shelf life of the stores should not have passed 1/4th of their useful life from the date of manufacture at the time of the stores tendered for inspection. Loss of potency of active ingredients or premature deterioration of the formulation resulting in the store, not meeting specification/ requirement, at any time during the life period of the store declared in the label, goods shall be made available by the supplier by providing free replacement of stock within 30 days, failing which the cost of entire supply shall be deducted from the subsequent dues to be paid / Security Deposit / EMD. The supplies found to be not of standard quality (entire stock) shall be destroyed by the competent authority of the hospital.

3.8 Inspection of supplies

Inspection will be done by the inspection committee constituted by the Medical Superintendent or his authorized representatives in Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27. premises at designated place.

3.9 Payments

Payments will be made only after the receipt of the items in good condition as per specification against the supply order in the hospital stores duly approved on satisfactory inspection & demonstration in case of equipment and after confirmation of the requirements laid in terms and conditions of the tender in the concerned department in good condition against the pre-receipted bills in triplicate.

3.10 Others

- 3.10.1** The Technical Evaluation Committee/Procurement Committee and other committees as constituted by the Medical Superintendent will decide regarding approval of samples and rates for different categories of items. Decision of the Medical Superintendent will be final.

3.11 Packing& marking of supplies:-

- 3.11.1** The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. *The items/equipment supplied by the bidder should strictly conform to the labeling.*
- 3.11.2** All goods/stores supplied to the hospital shall have to be stamped, “ Hospital Supply” and “NOT FOR SALE” in bold letters with indelible ink. MRP should not be printed on the supplies.

4 DISPUTES AND ARBITRATION: -

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Secretary (Law, Justice & Legislative Affairs), Govt. of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

5 LAW GOVERNING THE CONTRACT: -

The laws of the Government of India shall govern this contract.

The Court of Delhi shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.

6 SECURITY DEPOSIT

6.1 EMD submitted by the tenderer shall be retained by the hospital as Security deposit. The Security deposit shall be released after expiry of the tenders /or after the completion of comprehensive warranty period in case of supply of Equipments, subject to successful fulfillment of terms and conditions, on receipt of requisite -No dues certificate from the concerned departments/In charge repair and maintenance or any other authorities which may deem fit. Security Deposit/EMD is liable to be forfeited if the tenderer withdraws or impairs or derogates the bid in any respect.

6.2 No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so tender of the concerned tenderer will be rejected without assigning any reason.

7 EXCLUSIVE RIGHT: MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27.

MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27. has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons and also to cancel the supply at any time without assigning any reason.

(Dr. S C Chetal)

Medical Superintendent

Please see annexure enclosed: - Annexure I to IX

UNDERTAKING (to be executed on Rs. 100/-Nonjudicial Stamp Paper)

Group Name : -----

Due on -----

To

The Medical Superintendent,

Guru Gobind Singh Govt. Hospital

Raghubir Nagar

New Delhi-27

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. I/We undersigned hereby bind myself/ourselves to Lt. Governor Delhi to supply the various items for Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 or on behalf of the President of India during the period under contract.
3. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27, (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.
4. Bid security deposited by me viz Rs.25000/-in the form of DD/FDR in the name of the Medical Superintendent,Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 as attached herewith and shall remain in the custody of the Medical Superintendent till the validity of the tender contract plus one month.
5. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
6. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
7. If I/We fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Bid Security/EMD/security deposit.
8. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
9. I/We undertake that the rates quoted by me when approved and selected by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 Delhi will be valid 2yr after the finalizing the tender or till extended as mutually agreed upon. I undertake to supply the equipment/stores within 35 days for Indian make items and within 90 days for imported items. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27.
10. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.

11. I/We undertake that the items supplied are as per sample/catalogue/technical literature description.
12. I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in Delhi for the same items.
13. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. of NCT Delhi Hospitals/Medical Institutions. I/we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid. I confirm that the goods supplied are not charged more than the MRP fixed by the manufacturer.
14. I/we do accept/agree for the all clauses including the Warrantee clause and payment terms and conditions of this tender enquiry.
15. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
16. I/we undertake to get the equipment's repaired within stipulated time after receiving of the complaint from the indenting department of the hospital.
17. I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the machinery/equipment and have provided written confirmation for the same.
18. I do hereby undertake that I shall pay VAT / Service Tax claimed by me from this hospital in actual to the concern departments.
19. I am signing the document of this tender in the capacity of Proprietor / Partner / Director / authorized signatory of the company (tick the appropriate one).

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period Medical Superintendent, GGSG Hospital will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Date.....

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

IS/O Sh.....Resident of (Address)

.....do solemnly pledge and affirm:-

- That I am the proprietor of M/s.....
.....
- That no case of any nature i.e. CBI, Criminal/Income Tax/Sales Tax/Blacklisting is pending either against my firm or proprietor / director of the firm.

Signature of the tenderer/manufacturer

Rubber Stamp of Tenderer

Schedule for technical Bid.

Code. No.	Name of items with specification	Unit	Make/ Model	Indian /Imported/ Country of origin	Catalogue s YES / NO	*Sampl es YES / NO	Quality certifying Agency	Deviation of specification if any(with reason)	Principle manufacturer /Authorized Distributor Yes / No
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>

Signature_____

Name of tenderer_____

Schedule to Quote rates -online

[illegible]

It is certified that rate quoted are lowest quoted for any institution in India.

Signature_____

Name of tenderer_____

Note: -

1. Rate quoted should be exclusive of Sales tax but mention the rate of sales Tax /VAT separately (if any).
2. Tenderer should quote net rates.
3. Rate should be according to unit asked for.
4. In no case the rate quoted should be higher than the M.R.P. of that item.

PERFORMANCE CERTIFICATE

(To be submitted on the letterhead of client)

This is to certify that M/s has supplied **Non-consumables/Consumables of General surgery, Anaesthesia, Obs and Gynae, Dental ,Pathology, Microbiology, Ortho., Eye and ,ENT, Paediatric, Medicine,Blood bank, medical gases, sutures, general purpose &stationary and printing consumables** during the period fromtoat our organization. It is further certified that M/s has carried out the work satisfactorily as per the conditions stipulated in the SLA.

Date: Signature:

Place: Name:

Designation:

Seal:

(Non applicable may be deleted)

Bidder Detail on 10/- Rs. 10/-Nonjudicial Stamp Paper

Total Number of items quoted (in words)_____

Signature of issuing authority: _____

Medical Superintendent,
Guru Gobind Singh Govt. Hospital
Raghubir Nagar
New Delhi-27

Form for GGSGH Open Tender

TENDER ENQUIRY No. -----

1. Name of the tenderer:
2. Full postal address:

3. Telephone No.----- Email Id-----
Fax No. -----

4. Names of persons or authority signatory who are responsible to conduct of business
Sl. No. Name Father's/ Husband's name Age Residential Address

5. Name of Govt. Hospitals/institutions to which the tenderer already supplied the items
6. Has the tenderer ever been black listed by any Govt. agency? If yes, give details.
7. Are any cases pending in the court related to any supplies? If yes, give details (attach separate sheet)

I,prop./partner/Director of M/s hereby declare that I authorize Mr/Ms----- as signatory to sign the tender documents on my behalf. The information given in this form is true & correct to the best of my knowledge and belief. I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for two years after finalization of rate contract.

.

Yours faithfully

Dated:

Signature_____

Name of tenderer _____

Address _____

Telephone No.& Email _____

TERMS & CONDITIONS OF SUPPLY ORDER'S

1. The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples.
2. The supply should be made between 9.30am to 2.30pm on any of the working day and 9.30am to 12.00pm on Saturday. Part supply will be entertained only in exceptional cases with prior approval of competent authority. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. Supplier must ensure that every challan is to be submitted in the concerned store alongwith the supplies. The number and date of delivery challan must be indicated on the bill.
4. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed be submitted in the name of the Medical Superintendent in respective stores.
5. The bill should be in printed form having printed bill number, VAT/CST/TIN Number as well as D.L. No. (Where applicable).
6. For Indian goods supply time will be 35 days and for imported items 90 days.
7. The Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 reserves the right to extend the delivery period not exceeding 30 days , subject to imposition of a penalty of 0.5% per day for delayed supply subject to maximum of 10% of the value of the order.
8. All rejected stores shall be at the risk of the supplier and must be removed immediately.
9. Guarantee/Warranty Certificate must be provided, at the time of supply.
10. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

	STATIONARY		
S.NO.	NAME OF THE ITEM WITH SPECIFICATIONS	ITEM CODE	UNIT
1	TRANSPARENT ADHESIVE TAPE GOOD QUALITY. SIZES SMALL & LARGE	Item13001	EACH
2	LEAD MARKER 0-9 GOOD QUALITY,	Item13002	EACH PKT
3	LEAD MARKER A-Z GOOD QUALITY,	Item13003	EACH PKT
4	FABRIC MARKING INK GOOD QUALITY	Item13004	EACH
5	TUBELIGHT 20WATT GOOD QUALITY, 2 FEET	Item13005	EACH
6	TUBE LIGHT 36 WATT GOOD QUALITY	Item13006	EACH
7	DAK PAD STAMP GOOD QUALITY, BLUE	Item13007	EACH
8	ENVELOPE SIZE : 16" × 16" 1 × 100	Item13008	EACH PKT
9	ENVELOPE SIZE : 6" × 4.5" 1 × 100	Item13009	EACH PKT
10	ENVELOPE SIZE : 6" × 9" 1 × 100	Item13010	EACH PKT
11	CORRECTION PEN GOOD QUALITY	Item13011	EACH
12	GUM STICK 15 GMS	Item13012	EACH
13	INK PAD GOOD QUALITY	Item13013	EACH
14	INVISIBLE TAPE GOOD QUALITY	Item13014	EACH
15	MARKER PEN GOOD QUALITY	Item13015	EACH
16	SEALING WAX STANDARD BRAND WT, 400 GM FOR 10 STCIKS	Item13016	EACH
17	STAMP PAD INK GOOD QUALITY	Item13017	EACH
18	TAGS 4 INCH, BUNCH OF 100	Item13018	EACH
19	ROOM FRESHNER GOOD QUALITY	Item13019	EACH
20	GEL PEN (BLUE) GOOD QUALITY	Item13020	EACH
21	GEL PEN (RED)	Item13021	EACH

	GOOD QUALITY		
22	GEL REFILL RED/BLUE GOOD QUALITY	Item13022	EACH
23	ADVANCE BILL FORM PAD OF 100	Item13023	EACH
24	ALL PINS GOOD QUALITY, ISI MARK	Item13024	PKT
25	ASSISTANT DIARY GOOD QUALITY	Item13025	EACH
26	ATTENDANCE REGISTER GOOD QUALITY,MORE THAN 100 PAGES AND AS PER MHA-I	Item13026	EACH
27	CARBON PAPER GOOD QUALITY	Item13027	PKT
28	CARBON PAPER LARGE SIZE GOOD QUALITY	Item13028	PKT
29	CASH BOOK WITH HAND COVER 100 PAGES	Item13029	EACH
30	CD-ORDINARY GOOD QUALITY WRITEABLE DISK PACKING 10 PCS PER PACKET	Item13030	EACH
31	COLOURED FLAG GOOD QUALITY	Item13031	EACH PKT
32	DIARY REGISTER GOOD QUALITY	Item13032	EACH
33	DISPATCH REGISTER 200 PAGES	Item13033	EACH
34	ERASER GOOD QUALITY,DUST FREE	Item13034	EACH
35	FAMILY DETAIL FORM 1×100	Item13035	EACH
36	FILE BOARD GOOD QUALITY	Item13036	EACH
37	FILE ENVELOPE SIZE 16"×12" 1×100, GOOD QUALITY	Item13037	EACH
38	FILE FLAP GOOD QUALITY	Item13038	EACH
39	PENCIL HB GOOD QUALITY, PACK OF 10	Item13039	EACH
40	PENCIL RED GOOD QUALITY	Item13040	EACH
41	PENDRIVE 8GB GOOD QUALITY	Item13041	EACH
42	PEON BOOK GOOD QUALITY	Item13042	EACH
43	PHOTOSTAT PAPER A3 ISI, 75 GSM, 500 SHEET IN ONE RIM	Item13043	EACH RIM
44	PHOTOSTAT PAPER A4 ISI, 75 GSM, 500 SHEET IN ONE RIM	Item13044	EACH RIM
45	PHOTOSTAT PAPER A6 ISI, 75 GSM, 500 SHEET IN ONE RIM	Item13045	EACH RIM

46	PHOTOCOPY LEGAL PAPER ISI, 75 GSM, 500 SHEET IN ONE RIM	Item13046	EACH RIM
47	PHOTOSTAT PAPER B4 ISI, 75 GSM, 500 SHEET IN ONE RIM	Item13047	EACH RIM
48	HI TECH POINT INK GOOD QUALITY	Item13048	EACH
49	HI TECH POINT PEN GOOD QUALITY	Item13049	EACH
50	POST-IT PAD (SMALL) GOOD QUALITY, SIZE SMALL	Item13050	EACH
51	POST-IT PAD LARGE GOOD QUALITY, SIZE LARGE	Item13051	EACH
52	PUNCHING MACHINE GOOD QUALITY, SINGLE PUNCH STAINLESS STEEL ISI	Item13052	EACH
53	RULED REGISTER 2Q GOOD QUALITY	Item13053	EACH
54	RULED REGISTER 4Q GOOD QUALITY	Item13054	EACH
55	RULED REGISTER 6Q GOOD QUALITY	Item13055	EACH
56	SCALE PLASTIC 12"	Item13056	EACH
57	NOMINATION FORM GOOD QUALITY	Item13057	EACH
58	SERVICE BOOK GOOD QUALITY	Item13058	EACH
59	SHARPNER GOOD QUALITY, PLASTIC	Item13059	EACH
60	SLIP PAD GOOD QUALITY	Item13060	EACH
61	STAMP PAD	Item13061	EACH
62	STAPLER PIN NO. 10, GOOD QUALITY	Item13062	EACH PKT
63	STAPLER REGULAR NO. 10-D, ISI MARK	Item13063	EACH
64	STAPLER BIG ISI MARK,	Item13064	EACH
65	STAPLER PIN BIG ISI MARK,	Item13065	EACH
66	U-CLIP GOOD QUALITY (PKT OF 100), ISI MARK	Item13066	EACH PKT
67	HP CARTRIDGE LASER JET P1566 78A,P1566	Item13067	EACH
68	HP CARTRIDGE DESKJET 818 818,BLACK	Item13068	EACH
69	HP CARTRIDGE (BLACK AND WHITE) HP INVENT C9351G HP 21	Item13069	EACH
70	HP CARTRIDGE COLOUR HP INVENT C9352G HP 22	Item13070	EACH
71	BALL PEN BLUE	Item13071	EACH

	GOOD QUALITY		
72	BALL PEN RED GOOD QUALITY	Item13072	EACH
73	BALL PEN REFILL BLUE/RED GOOD QUALITY	Item13073	EACH
74	HP CARTRIDGE LASER JET CP1525 COLOR CE 322A YELLOW	Item13074	EACH
75	HP CARTRIDGE LASER JET CP1525 COLOR CE323A PINK	Item13075	EACH
76	HP CARTRIDGE LASER JET CP1525 COLOR CE321A BLUE	Item13076	EACH
77	SAMSUNG CARTRIDGE MLT D1175 SCX-4521FS	Item13077	EACH
78	HP CARTRIDGE CB373A Q6000A BLACK	Item13078	EACH
79	HP CARTRIDGE CB373A Q6002A YELLOW	Item13079	EACH
80	HP CARTRIDGE CB373A Q6001A BLUE	Item13080	EACH
81	HP CARTRIDGE CB373A Q6003A MAGENTA	Item13081	EACH
82	HP CARTRIDGE LASER JET CP1525 COLOR CE320A BLACK	Item13082	EACH
83	IRON SCALE 12” GOOD QUALITY	Item13083	EACH
84	BROWN TAPE GOOD QUALITY	Item13084	EACH
85	DRAWING PIN GOOD QUALITY	Item13085	EACH
86	ALL PIN CONTAINER GOOD QUALITY	Item13086	EACH
87	CHARGEABLE CELL	Item13087	EACH
88	GAR-7 CHALLAN 100 PAGES	Item13088	EACH PAD
89	GAR-24 ACQUINTANCE ROLL REGISTER WITH HAND COVER 100 PAGES	Item13089	EACH PAD
90	GPF PASS BOOK 12 PAGES	Item13090	EACH PAD
91	GAR 14C FORM TRAVELLING ALLOWANCE FOR TOUR 100 PAGES	Item13091	EACH PAD
92	GAR 14C FORM L.T.C. 100 PAGES	Item13092	EACH PAD
93	PBR WITH HARD COVER 150 PAGES	Item13093	EACH PAD
94	CONTINGENCY REGISTER WITH HARD COVER 100 PAGES	Item13094	EACH PAD
95	GAR-23 FORM MEDICAL REIMBURSEMENT BILL	Item13095	EACH PAD

	100 PAGES		
96	GAR-28 FORM 100 PAGES	Item13096	EACH PAD
97	GAR-29 CONTINGENCY BILL 100 PAGES	Item13097	EACH PAD
98	GAR-30 ABSTRACT CONTINGENCY BILL	Item13098	EACH PAD
99	GAR-31 FORM 100 PAGES	Item13099	EACH PAD
100	PAY BILL CERTIFICATE FORM 100 PAGES	Item13100	EACH PAD
101	CONTINGENCY BILL CERTIFICATE 100 PAGES	Item13101	EACH PAD
102	GPF/ADVANCE/WITHDRAWAL FORM 100 PAGES	Item13102	EACH PAD
103	REIMBURSEMENT OF TUITION FEE FORM 100 PAGES	Item13103	EACH PAD
	GENERAL ITEMS		
104	MOSQUITO REPELLANT MACHINE GOOD QUALITY,ISI MARK	Item13104	EACH
105	BASIN PLASTIC SIZES S,M,L	Item13105	EACH
106	BREAD BOX PLASTIC GOOD QUALITY	Item13106	EACH
107	CANDLES WHITE WAX (250 GM PKT OF 6)	Item13107	EACH
108	CELL AAA ISI, LEAKPROOF LONG LIFE	Item13108	EACH
109	CELL LARGE ISI, LEAKPROOF LONG LIFE	Item13109	EACH
110	CELL MEDIUM ISI, LEAKPROOF LONG LIFE	Item13110	EACH
111	CELL PENCILISI, LEAKPROOF LONG LIFE	Item13111	EACH
112	DISHWASH CLEANING POWDER ISI MARK 1 KG PACK	Item13112	EACH
113	DISPOSABLE GLASS THERMACOOL 200 ML	Item13113	EACH
114	DISPOSABLE RAZOR SINGLE GOOD QUALITY	Item13114	EACH
115	PLASTIC TEASPOON 1 X 100	Item13115	EACH
116	DUST BIN FOOT OPERATED PLASTIC SIZE 10 LTR SMALL	Item13116	EACH
117	EXTENSION BOARD (ISI MARK) GOOD QUALITY15 AMP WITH FOUR SOCKET	Item13117	EACH
118	EXTENSION BOARD (ISI MARK) 5 AMP WITH FOUR SOCKET GOOD QUALITY	Item13118	EACH
119	FANCY GLASS 200 ML, 6 SET, GOOD QUALITY	Item13119	EACH

120	TABLE TOP GLASS 3 X 2FT X 8MM GOOD QUALITY	Item13120	EACH
121	LIQUID FOR LIQUID VAPORISER, MOSQUITO REPELLANT GOOD QUALITY	Item13121	EACH
122	LIQUID SOAP 250 ML WITH DISPENSER FOR HAND WASH GOOD QUALITY	Item13122	EACH
123	MATCH BOX 1 × 10	Item13123	EACH
124	RAT KILLER CAKEGOOD QUALITY	Item13124	EACH PKT
125	MOSQUITO COIL GOOD QUALITYLOW SOMKE COIL WITH LONG DURATION	Item13125	EACH PKT
126	ROOM FRESHNER CAKE GOOD QUALITY	Item13126	EACH
127	OT SLEEPER SIZE - 6,7,8,9,10 FRONT COVERED (WASHABLE)	Item13127	EACH
128	ROPE COTTON FOR TRACTION 1 × 50 MTR	Item13128	EACH
129	SOAP CASE GOOD QUALITY, PLASTIC FOR SINGLE SOAP	Item13129	EACH
130	MEASURING TAPE PLASTIC 10 CMS.	Item13130	EACH
131	SOCCER SET SET OF 6	Item13131	EACH
132	TEA SPOON STAINLESS STEEL	Item13132	EACH
133	TISSUE PAPER ROLL GOOD QUALITY	Item13133	EACH ROLL
134	TUB PLASTIC DIAMETER 20", LENGTH 36", GOOD QUALITY & PUNCTURE PROOF	Item13134	EACH
135	BASKET FOR WASTE PAPER PLASTIC, GOOD QUALITY	Item13135	EACH
136	BLEACHING POWDER 1×500 GM	Item13136	EACH
137	BUCKET PLASTIC PLASTIC, GOOD QUALITY, 25 LTR WID LID	Item13137	EACH
138	DUSTER (COTTON) 24" X 24"	Item13138	EACH
139	MULTI INSECT KILLER OIL 1×5 LTR, ISI MARK	Item13139	EACH DZ.
140	MULTI INSECT KILLER PUMP PLASTIC, GOOD QUALITY	Item13140	EACH
141	GLASS TUMBLER GOOD QUALITY, 200 ML	Item13141	EACH
142	JUG PLASTIC WITH LID PLASTIC, 2 LTR	Item13142	EACH
143	MUG PLASTIC 1 LTR	Item13143	EACH
144	NAPHTHALENE BALLS GOOD QUALITY, 250 GM ISI MARK GRADE 1	Item13144	EACH PKT

145	NAPTHALENE BALLS GOOD QUALITY,500GM ISI MARK GRADE 1	Item13145	EACH PKT
	LINEN		
146	Abdominal sheet should be 100% cotton, should be at least 48 inches x 72 inches, should have GGSGH woven in parallel mode, should be green in colour, should weigh 215-220gms/sq. mtr., should be densely woven	Item13146	EACH
147	Baby sheet Should be 100% cotton, should be at least 1mtr x 1 mtr, should have GGSGH woven in parallel mode, should be green in colour, should weigh 215-20gms/mtr, should be densely woven	Item13147	EACH
148	Eye sheet Should be 100% cotton, Should be at least 90 cms X 90 cms, should be green in colour, should have GGSGH woven in parrallel mode , should weigh 215-220gms/sq.meter, should have a cut of 12.5 cms in diameter in the centre, should be densely woven	Item13148	EACH
149	Bed sheet Bed sheet white/light blue/pink 2.5 mtr x 1.5 mtr with weaving in different colours GGSGH both side length wise in parallel mode Weight per Sq. Mtr = 170 gm minimum,	Item13149	EACH
150	cover for mattress high dependency bed Mattress cover with water repellent, tear resistant, for bed mattress size approximately 6 ft. x 3 ft. x 4 inch (compatible with the mattresses in the hospital)	Item13150	EACH
151	cover for mattress semi fowler bed Mattress cover with water repellent, tear resistant, for bed mattress size approximately 6 ft. x 3 ft. x 4 inch with provision for breaks (compatible with the mattresses in the hospital)	Item13151	EACH

152	cover for mattress stud bed Mattress cover with water repellent, tear resistant, for bed mattress size approximately 6 ft. x 3 ft. x 4 inch with provision for breaks(compatible with the mattresses in the hospital)	Item13152	EACH
153	Curtain cloth Should be polyester based, should be of good quality and durable, price should be quoted per meter	Item13153	EACH
154	Doctors coat Should be white in colour, cloth should be made of terri coat, should be supplied in sizes of 38 to 44	Item13154	EACH
155	Draw sheet Should be made of poly cotton 65:35, should be white in colour, should measure at least 2 mtr. X 1 mtr , should weigh at least 170 gm /sq mtr., should have GGSGH woven in parallel mode	Item13155	EACH
156	Green gown for OT (full sleeves) should be made of 100% cotton, should be free sized, should have a waist belt and multiple ties at the back, should be green in colour, GGSGH should be woven on the pocket area , should weigh 215-220gm/sq. mtr, should be densely woven	Item13156	EACH
157	Gyane sheet/ green cut sheet should be made of 100% cotton, should be green in colour, should be supplied in a size of 150cms x 125cms , should weigh 215-220gms/mtr., should have GGSGH woven in parallel mode	Item13157	EACH
158	Ladies maxi Should be half sleeved ,should be made of terri coat cloth, Should be green in colour, should be supplied in sizes of small, medium and large, should have weaving of GGSGH on the sleeve borders	Item13158	EACH

159	Legging all cotton should be 100 % cotton, should be green in colour, should be supplied in a size of 38 x 105cms, should weigh 215-220gms/sq mtr, should have GGSGH wov on the lower end	Item13159	EACH
160	mattress for trolley should be water repellant, tear resistant, should measure	Item13160	EACH
161	Mortuary sheet should measure 2.5 mtr x 1.5 mtr, should be white in colour, should be made of cotton cloth,	Item13161	EACH
162	OT towel Should be of green in colour, should be of 100% cotton , , should be supplied in a size of 100cms x 125 cms, should weigh 212-220gms/sqr mtr, should have GGSGH woven on the parallel mode	Item13162	EACH
163	Patient shirt with pyjama should be white in colour, should have GGSGH weaved stripes on both the sides of the pyjama lengthwise and on both the sleeve edges of the shirt, should be made of polyester approximately 67% + Cotton 33%, should be able to be supplied in all adult sizes	Item13163	EACH
164	Patient shirt with pyjama should be white in colour, should be suitable size for for children age group 6-12 yrs, should have GGSGH weaved stripes on both the sides of the pyjama and on both the sleeve edges of the shirt, should be made of polyester 67% + Cotton 33%	Item13164	EACH
165	Patient shirt with pyjama should be white in colour, should be suitable size for for children age group 2-6 yrs, should have GGSGH weaved stripes on both the sides of the pyjama and on both the sleeve edges of the shirt, should be made of polyester 67% + Cotton 33%	Item13165	EACH

166	Patients petticoat and jacket should be supplied in various sizes viz small, medium and large, should have string at the waist, should be green in colour, should be made of polyester 67% + cotton 33% with GGSGH Weaved stripes on both sides in different colours, Jacket should be free size and should have BMH woven on the sleeve edges of both the sides	Item13166	EACH
167	Pillow cover Should be of white in colour, should be of polycotton 65:35, should be at least 30 inches x 18 inches, should have woven GGSGH stripe on both sides horizontally	Item13167	EACH
168	Pillow Polyfrill should be polyfrill filled, should be of standard size, should be white in colour	Item13168	EACH
169	Stitched surgeons gown should be stitched in free size, should be made of 100% cotton, should be blue in colour, should have double breasting with round neck and elastic cufflink, should have GGSGH woven on the pocket area	Item13169	EACH
170	Surgeons shirt with pajama Surgeons shirt with pajama tericoat cloth blue, should be made of Polyester = 67% + Cotton = 33%, should be supplied with weaving of GGSGH on the pocket area of the shirt and on both sides of the pajama length wise, all sizes should be available	Item13170	EACH
171	shirt with pajama Surgeons shirt with pajama teri coat cloth grey, should be made of Polyester = 67% + Cotton = 33%, should be supplied with weaving of GGSGH on the pocket area of the shirt and on both sides of the pajama length wise, all sizes should be available	Item13171	EACH

172	shirt with pajama Surgeons shirt with pajama teri coat cloth green, should be made of Polyester = 67% + Cotton = 33%, should be supplied with weaving of GGSGH on the pocket area of the shirt and on both sides of the pajama length wise, all sizes should be available	Item13172	EACH
173	Towel should be able to supply in various colours, size should be at least, 36" x 24", should be made of cotton	Item13173	EACH
174	Woolen Blanket Blanket woolen in check standard size soft quality with four side satin Patti in all colours size 152 x 240 cm, weight 1800-2000 gms. Essma / Reymonds / Modella / or equivalent	Item13174	EACH
175	Mink Blankets should be made of knitten polyester, should be at least 220 x 240 cms, should have 2 ply , should weigh at least 3 kgs, should be supplied in a zipper packing bag	Item13175	EACH
176	Wrapping Sheet Should be of light green in colour, should be of 100% cotton , , should be supplied in a size of 90cms x 90 cms, should have GGSGH woven on the parallel mode	Item13176	EACH
177	Wrapping Sheet Should be of light green in colour, should be of 100% cotton , , should be supplied in a size of 120cms x 120 cms, should have GGSGH woven on the parallel mode	Item13177	EACH

ANNEXURE IX

BANK GUARANTEE FOR PERFORMANCE SECURITY

(Refer Clause 11.1.4 of the NIT)
(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the "Bank") of the one part and _____ (Name of the Department) (hereinafter called the "Department") of the other part.
 2. WHEREAS _____ (Name of the Department) has awarded the contract for **supply of consumable/non-consumable items in the Hospital as per the terms & condition of the tender documents** to M/s _____ (Name of the contractor) (hereinafter called the "contractor").
 3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
 4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
 5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Department any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
 6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
 7. At any time during the period in which this Guarantee is still valid, if the Department agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
 8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.
 9. The neglect or forbearance of the Department in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
 10. The expressions "the Department", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.
- IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (year) being herewith duly authorized.

For and on behalf of
the _____ Bank.

Signature of authorized Bank official

Name _____
Designation _____

I.D. No. _____
Stamp/Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named
_____ in the presence of:

Witness-1.
Signature _____
Name _____
Address _____

Witness-2.
Signature _____
Name _____
Address _____

