

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI,
OFFICE OF THE MEDICAL SUPERINTENDENT
GURU GOBIND SINGH GOVT HOSPITAL,
RAGHUBIR NAGAR NEW DELHI – 27.
E-Mail: - ggsggh@mail.nic.inPh: 011 – 25986417**

The first requirement to participate in e-tender is to have valid digital signature. For any assistance regarding e-tendering the intending tenderer may contact at **6 th Floor, C- Wing, Vikas Bhavan-II, (Near Metcalfe House), Civil Lines, Delhi-110054. Phone 011-23813523 (Monday - Friday, 09:30 AM to 06:00 PM)**

TENDER DOCUMENT

Tender Group No.VIII

Non Consumable items/ Equipments of Orthopaedic & Physiotherapy Department

1.DATES AND FORMATS:

The Medical Superintendent, GURU GOBIND SINGH GOVT HOSPITAL, Delhi – 27 invites online tenders from eligible suppliers for the supply of the for the supply of **Non Consumable items/ Equipments of Orthopaedic & Physiotherapy Department** [Group –VIII], detailed in the list attached herewith, for use in Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27.

1.2 Tender dates

Date and time of Commencement of Bid	12.04.2014 at 10 A.M
Last date and time for downloading of Bid document	8.05.2014 upto 2.00 P.M
Date and time of pre-bid meeting	22.04.2014 at 11.00 A.M
Last Date and time of submission of Bid	8.05.2014 upto 2.00 P.M
Date and Time of Opening of Pre-Qualification Bid	8.05.2014 at 2.30 pm
Date and Time of Opening of Technical Bid	Intimated later by E-mail
Date and Time of Opening of Price Bids	Intimated later by E-mail

EMD :

Rs. 50000/-

Validity of Tender :

2 yr after finalizing the tender

1.3 Format:

The tender is to be submitted electronically. All rows & columns on prescribed format i.e. Annexure III to IV should be filled or may be marked as not applicable and in any case not to be left blank. All additional documents required in the tender should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page before scanning and uploading.

***Pre Bid meeting will be held in Meeting Room of the Medical Superintendent regarding any clarification of the tender.**

The clarification of the queries would be uploaded on the website <https://govtprocurement.delhi.gov.in>. Bidders are required to consider all the clarifications/amendments while preparing their bid proposals. **Therefore, Bidders are requested to visit the said website on regular basis for checking necessary updates. These changes can be incorporated till about 2 days before the date of bid opening.**

2 EVALUATION OF THE TENDER

2.1 The tender shall be evaluated in 3 parts online:

2.1.1 Pre-qualification Bid: Only the pre-qualification bids shall be opened first and read out before the tenderers.

2.1.2 Technical Bid: Technical bid of qualified tenderers qualifying at pre-qualification stage shall be opened & evaluated by technical experts.

2.1.3 Price Bid: The Price Bids of the items / equipments quoted by the bidders that are technically approved by the committee shall be opened thereafter.

2.2 Pre qualification Bid:

Documents to be submitted with pre qualification bid:-

2.2.1 Documents to be submitted in original (in Physical Form)

- (i) EMD in the form of DD/ Fixed Deposit of any Nationalized Bank, in the name of Medical Superintendent, **Guru Gobind Singh Govt Hospital**, Delhi valid for a period of 24 months. Firm registered with NSIC (subject to financial limits / items indicated in NSIC certificate), Govt. of India/ State Govt. depts. are exempted for submission of the Earnest Money
- (ii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 100/- as per Annexure – I
- (iii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 10/- as per Annexure –II
- (iv) Original copy of Bidder's details on Non Judicial Stamp Paper of Rs. 10/- in Annexure –VI

Hard copies of documents mentioned above should be submitted in a sealed envelope in original in the office of Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi- 27. on or before Last Date and time of submission of Bid, super subscribed as :-

“GROUP NO - VIII

Non Consumable items/ Equipments of Orthopaedic & Physiotherapy Department

Name & Address of the firm with email address.

In case of non submission of the requisite documents tender will be rejected out rightly.

Note: - Only above desired documents should be submitted in physical form and no other papers along with these three documents should be submitted.

2.2.2 Documents to be scanned and submitted online :Following documents should be scanned & submitted online and should be in following order :-

- (i) Self attested copy of valid registration certificate from Trade & Taxes Department
- (ii) Self attested photocopy of return filed (VAT) for any quarter of the VAT paid during the financial 2012-13.
- (iii) Self Attested copy of PAN Card of the firm / proprietor issued by Income Tax Department.
- (iv) Document showing annual turnover for the last three years i. e. 2010-11, 2011-12, & 2012-13, duly verified, signed and stamped by C.A. on the letter head of the chartered accountant. For eligibility the minimum annual turnover for the last three year should not be less than Rs. 50 lakhs (Rs. Fifty Lakhs only).
- (v) Self Attested copy of Performance Certificate of one year from any government hospital / Medical Institution (100 bedded or above) in last three years, to testify the proper dealing and performance duly signed by competent authority.
- (vi) Bidder's details in Annexure –VI on Non Judicial Stamp Paper of Rs. 10/-
Only those bidders who qualify the Pre-Qualification Stage shall be considered for Technical Evaluation.

2.3 Documents for Technical bid:

- I) Technical Bid as per BOQ
- II) Scanned copy of Declaration in case the bidder is himself a manufacturer or Scanned & Attested copy of current contract/Authorization – between manufacturer and distributor /bidder as the case may be. Declaration / authorization should be submitted for every quoted item / equipment. However, if the bidder is quoting more than one equipment/item of the same make, single blanket authorization from the manufacturer is acceptable.
- III) In Indian/Imported items, tenderer should submit scanned copy of agency agreement elaborating the responsibility of the manufacturer/ principal and responsibility of the tenderer / Indian Agent in r/o guarantee and service responsibility in India.
- IV) List of service centre situated in National Capital Region (NCR) for quoted equipments along with their detailed address and email ID should be provided. In case of non availability of centers in NCR the list should mention service centers available in India along with detailed address and email ID.
- V) The undertaking that the goods/equipments will be maintained in working order for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer in case of imported goods/equipments on the letter head of the manufacturer.
- VI) Valid drug license for items covered under drugs and cosmetic acts, wherever applicable
- VII) Besides scanned copies of the above documents, Original Catalogues of the items quoted, properly numbered should be submitted in the office of Medical superintendent, sealed in envelop and super subscribed as :

“CATALOGUES for GROUP NO - VIII
Non Consumable items/ Equipments of Orthopedic & Physiotherapy Department
Name and address of the firm with email address.

2.4 Price bid

- (i) Rates for the item / main equipment should be quoted in given format as per Annexure IV
- (ii) The rates should be quoted in Indian Rupees in figure as well as in words.
- (iii) All quoted rates should be inclusive of freight charges, excise duty, packing charges and octroi etc. The Sales Tax/VAT etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charged as Vat/S. tax. The supply of Goods/Stores/Articles will be made in good conditions to the respective stores by the bidder whether imported or indigenous items at their own cost.
- (iv) No increase in quoted price and change in quality of product will be allowed during the validity of tender.
- (v) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be quoted strictly as per packing specified in the tender against each item and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- (vi) No item should be quoted with price more than the M.R.P. If rates quoted are found to be more than MRP at any stage during the validity of the tender, the difference shall be recovered from the supplier and action as deemed fit shall be initiated against the firm.
- (vii) Fall Clause: If at any time during the execution of the contract, the contractor/manufacturer/distributor reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of National Capital Territory of Delhi at a price lower than the price chargeable under the contract, he shall forthwith notify Medical Superintendent, **Guru Gobind Singh Govt Hospital** about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced and charged accordingly.
- (viii) **“The Custom Duty Exemption Certificate” and “Essentiality Certificate” will not be issued by this hospital.**

3. GENERAL TERMS & CONDITIONS

3.1. Validity of Tender :

The rates against the said tender shall remain valid till **2 yr after finalizing the tender** for consumables, non consumable / equipment which may be further extended with the mutual consent of the firm and the hospital authorities.

3.2. Acceptability of the bids

3.2.1 Tenders should be quoted only by the Principal manufacturer or their authorized distributors or selling agent of a particular firm. It should submit a current authority letter in support of the same from the Principal manufacturer concerned. The bidder is responsible for the supply of equipment, if the Principal Manufacturer withdraws its distributorship from the bidder during validity period of rate contract. Medical Superintendent has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. For supplying items at approved rates new coming firm will have to deposit the EMD.

3.2.2 The item will be out rightly rejected if the firm/supplier/tenderer is not directly authorized by the manufacturer for Indigenous equipments.

3.2.3 For Imported goods/equipments bids of the firms/dealers/suppliers authorized by the Indian agent/agency nominated by the manufacturer will be accepted.

3.3 Requirement to be fulfilled by the bidder

3.3.1 Bidders are required to submit the samples of consumable items and equipment duly tagged costing less than Rs. 2,000/- in the concerned hospital stores within a week from the date of finalization of Pre-Qualification Bid. Non submission of samples will form the ground for non acceptance of bid. No separate communication will be sent regarding submission of samples. For equipments / items / implants costing more than Rs. 2,000/-, the firm shall have to arrange the demonstration in the hospital as per the convenience of the technical committee within 02 weeks of finalization of pre-qualification bid.

3.3.2 Tenderers are required to quote strictly as per specification of the equipment. Deviation to specification, if any it must be brought out clearly giving deviation statement in Annexure III.

3.3.3 Consumables/Instruments/Equipments with ISO, CE mark, FDA and ISI certification will be preferred. Attested copy of ISI/ISO/CE Mark or FDA approved items of the quoted model as per technical specification should also be submitted, wherever necessary.

3.3.3 The firms should confirm that the equipment is brand New, is of latest technology and have facility for up gradation, if necessary.

3.3.4 Additional features (in case of equipment), if any, should be listed separately in the deviation column of Technical Bid.

3.4 Guarantee/warranty:

3.4.1 **In case of equipments / machines costing less than Rs. 2 lacs** (Rupees Two Lacs Only) the tenderer will have to provide comprehensive guarantee/warranty for 24 (Twenty four) months after the installation. He will maintain the equipment / machine during this period and replace spare parts if necessary, free of cost.

3.4.2 **In case of equipments costing between 2 to 5 lacs**, each, the tenderer will submit comprehensive guarantee from the manufacturer/principles for a period of 60 (Sixty) months after the installation and will submit an undertaking from the manufacturer/principles.

3.4.3 **In case of equipments costing between 5 to 10 lacs**, each, the tenderer will submit complete comprehensive guarantee inclusive all accessories (e.g batteries, cables, probes, bulbs, sensors etc) for a period of 60 (Sixty) months and comprehensive guarantee without accessories for next 60 months after the installation and will submit an undertaking from the manufacturer/principles.

3.4.4 The bidder would submit a performance bank guarantee for 10% of the cost of the equipment for the period of warranty plus 2 months indemnifying the hospital against all losses incurred by the hospital during the warranty/maintenance period. This has to be submitted after satisfactory installation along with the bills.

3.5 Delivery of supplies and installation.

3.5.1 Delivery of equipment shall be F.O.R Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27. Hospital is not liable for payments on account of freight/taxes, which are to be paid inclusively by the suppliers.

- 3.5.2** The firm will be bound to supply the items of Indian make within 35 days and imported items in 90 days. In case the items are urgently required, the firms will have to supply the items on urgent basis. If the last date of delivery of goods happens to be holiday or declared as holiday, the next working day shall be the last day for delivery of goods.
- 3.5.3 Penalty clause:** The Medical Superintendent, GGSG Hospital, Delhi reserves the right to extend the period of delivery subject to imposition of a penalty of 0.5% of the value of order per working day for delayed supply with prior permission, subject to a maximum of 10% of the total value of the order. Maximum delay of only 30 days is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm and EMD will be forfeited in full.
- 3.5.4 Risk Purchase clause** -If the bidder fails to complete the supplies in the stipulated time, the hospital shall have the liberty to procure the same item from the open market and the cost difference in procurement shall be deducted from their pending bills / EMD. The above shall be in addition to forfeiture of Bid Security and black listing of the firm depending upon the circumstances of the default/merit of the case.
- 3.5.5** Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, EMD will be forfeited in full. However Part supply may be accepted for those items which are required urgently
- 3.5.6** All the equipments supplied should be supplied along with their relevant documents such as User manuals, related software in original if any, directions for Do's and Don'ts etc.
- 3.5.7** It shall be the duty of the firm/supplier to install the equipment. No extra charges for installation will be paid. The Firm shall create and provide a list of all the separate parts/consumables of the equipment along with their serial number or any other mark for identification of such part/consumables duly signed by the installing engineer and hand over to the installing department.

3.6. Repair and Maintenance

- 3.6.1** The undertaking on the company letter head by the manufacturer for the maintenance of the goods/equipments for the period of guarantee/ warranty/CMC quoted by their authorized agents or by the supplier authorized by the agent/agency nominated by the manufacturer with the technical bid otherwise bid may be rejected.
- 3.6.3** The tenderer should submit an undertaking (Annexure I) to the effect that they have necessary infrastructure/ skilled manpower for maintenance of the equipment and will provide accessories/spares without any delay as and when required by the indenter during warrantee.
- 3.6.4** The Supplier/tenderer will provide an alternative equipment to meet the needs of the hospital if the expected time for repairs is more than 7 days in case of instances such as importing of parts for repairs for imported equipments.
- 3.6.5** A penalty of 1% of the cost of the equipment per day delay for repairs beyond 7 days from the date of intimation will be levied on the supplier/firm maximum upto 10% and the same shall be deducted from the Security Deposit of the firm for single such incidence. Single incidence will constitute a period of not more than 30 days. Besides the hospital authorities reserve the right to initiate any legal action as deem fit.
- 3.6.6** The downtime of the equipment maintained as per log book in number of days will be calculated at the end of the warranty period and the warranty will be extended to that many days after 2yrs for equipment costing less than 2 lacs, after 5 yrs for equipment costing 2 to 5 lacs and after 10yr for equipment costing more than 5 lacs.

3.7 Residual life

The shelf life of the stores should not have passed 1/4th of their useful life from the date of manufacture at the time of the stores tendered for inspection. Loss of potency of active ingredients or premature deterioration of the formulation resulting in the store, not meeting specification/ requirement, at any time during the life period of the store declared in the label, goods shall be made available by the supplier by providing free replacement of stock within 30 days, failing which the cost of entire supply shall be deducted from the subsequent dues to be paid / Security Deposit / EMD. The supplies found to be not of standard quality (entire stock) shall be destroyed by the competent authority of the hospital.

3.8 Inspection of supplies

Inspection will be done by the inspection committee constituted by the Medical Superintendent or his authorized representatives in Guru Gobind Singh Govt. Hospital Raghbir Nagar New Delhi-27. premises at designated place.

3.9 Payments

Payments will be made only after the receipt of the items in good condition as per specification against the supply order in the hospital stores duly approved on satisfactory inspection & demonstration in case of equipment and after confirmation of the requirements laid in terms and conditions of the tender in the concerned department in good condition against the pre-receipted bills in triplicate.

3.10 Others

3.10.1 The Technical Evaluation Committee/Procurement Committee and other committees as constituted by the Medical Superintendent will decide regarding approval of samples and rates for different categories of items. Decision of the Medical Superintendent will be final.

3.11 Packing& marking of supplies:-

3.11.1 The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. *The items/equipment supplied by the bidder should strictly conform to the labeling.*

3.11.2 All goods/stores supplied to the hospital shall have to be stamped, “ Hospital Supply” and “NOT FOR SALE” in bold letters with indelible ink. MRP should not be printed on the supplies.

4. DISPUTES AND ARBITRATION: -

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Secretary (Law, Justice & Legislative Affairs), Govt. of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

5 LAW GOVERNING THE CONTRACT: -

The laws of the Government of India shall govern this contract.

The Court of Delhi shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.

6 SECURITY DEPOSIT

6.1 EMD submitted by the tenderer shall be retained by the hospital as Security deposit. The Security deposit shall be released after expiry of the tenders /or after the completion of comprehensive warranty period in case of supply of Equipments, subject to successful fulfillment of terms and conditions, on receipt of requisite -No dues certificate from the concerned departments/In charge repair and maintenance or any other authorities which may deem fit. Security Deposit/EMD is liable to be forfeited if the tenderer withdraws or impairs or derogates the bid in any respect.

6.2 No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so tender of the concerned tenderer will be rejected without assigning any reason.

7 EXCLUSIVE RIGHT:MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27.

MEDICAL SUPERINTENDENT GURU GOBIND SINGH GOVT HOSPITAL, RAGHUBIR NAGAR NEW DELHI – 27.has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons and also to cancel the supply at any time without assigning any reason.

(Dr. S C Chetal)

Medical Superintendent

Please see annexure enclosed: - Annexure I to IX

UNDERTAKING (to be executed on Rs. 100/-Nonjudicial Stamp Paper)

Group Name: -----

Due on -----

To

The Medical Superintendent,

Guru Gobind Singh Govt. Hospital

Raghubir Nagar

New Delhi-27

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. I/We undersigned hereby bind myself/ourselves to Lt. Governor Delhi to supply the various items for Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 or on behalf of the President of India during the period under contract.
3. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27, (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.
4. Bid security deposited by me viz Rs.50000/-in the form of DD/FDR in the name of the Medical Superintendent,Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 as attached herewith and shall remain in the custody of the Medical Superintendent till the validity of the tender contract plus one month.
5. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
6. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
7. If I/We fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Bid Security/EMD/security deposit.
8. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
9. I/We undertake that the rates quoted by me when approved and selected by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 Delhi will be valid 2yr after the finalizing the tender or till extended as mutually agreed upon. I undertake to supply the equipment/stores within 35 days for Indian make items and within 90 days for imported items. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27.
10. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.

11. I/We undertake that the items supplied are as per sample/catalogue/technical literature description.
12. I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in Delhi for the same items.
13. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. of NCT Delhi Hospitals/Medical Institutions. I/we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid. I confirm that the goods supplied are not charged more than the MRP fixed by the manufacturer.
14. I/we do accept/agree for the all clauses including the Warrantee clause and payment terms and conditions of this tender enquiry.
15. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
16. I/we undertake to get the equipment's repaired within stipulated time after receiving of the complaint from the indenting department of the hospital.
17. I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the machinery/equipment and have provided written confirmation for the same.
18. I do hereby undertake that I shall pay VAT / Service Tax claimed by me from this hospital in actual to the concern departments.
19. I am signing the document of this tender in the capacity of Proprietor / Partner / Director / authorized signatory of the company (tick the appropriate one).

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if any thing adverse comes to the notice of purchaser during the validity of tender period Medical Superintendent, GGSG Hospital will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder

(Name of Bidder)

Place

With seal of firm

Date.....

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

IS/O Sh.....Resident of (Address)

.....do solemnly pledge and affirm:-

- That I am the proprietor of M/s.....
.....
- That no case of any nature i.e. CBI, Criminal/Income Tax/Sales Tax/Blacklisting is pending either against my firm or proprietor / director of the firm.

Signature of the tenderer/manufacturer

Rubber Stamp of Tenderer

Schedule for technical Bid.

Code. No.	Name of items with specification	Unit	Make/ Model	Indian /Imported/ Country of origin	Catalogue s YES / NO	*Sampl es YES / NO	Quality certifying Agency	Deviation of specification if any(with reason)	Principle manufacturer /Authorized Distributor Yes / No
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>

Signature_____

Name of tenderer_____

Schedule to Quote rates -online

[illegible]

It is certified that rate quoted are lowest quoted for any institution in India.

Signature_____

Name of tenderer_____

Note: -

1. Rate quoted should be exclusive of Sales tax but mention the rate of sales Tax /VAT separately (if any).
2. Tenderer should quote net rates.
3. Rate should be according to unit asked for.
4. In no case the rate quoted should be higher than the M.R.P. of that item.

PERFORMANCE CERTIFICATE

(To be submitted on the letterhead of client)

This is to certify that M/s has supplied **Non-consumables/Consumables of General surgery, Anaesthesia, Obs and Gynae, Dental ,Pathology, Microbiology, Ortho., Eye and ,ENT, Paediatric, Medicine,Blood bank, medical gases, sutures, general purpose &stationary and printing consumables** during the period fromtoat our organization. It is further certified that M/s has carried out the work satisfactorily as per the conditions stipulated in the SLA.

Date: Signature:

Place: Name:

Designation:

Seal:

(Non applicable may be deleted)

Bidder Detail on 10/- Rs. 10/-Nonjudicial Stamp Paper

Total Number of items quoted (in words) _____

Signature of issuing authority: _____

Medical Superintendent,
Guru Gobind Singh Govt. Hospital
Raghubir Nagar
New Delhi-27

Form for GGSGH Open Tender

TENDER ENQUIRY No. -----

1. Name of the tenderer: _____
2. Full postal address: _____
3. Telephone No.----- Email Id-----
Fax No. -----
4. Names of persons or authority signatory who are responsible to conduct of business
Sl. No. Name Father's/ Husband's name Age Residential Address
5. Name of Govt. Hospitals/institutions to which the tenderer already supplied the items
6. Has the tenderer ever been black listed by any Govt. agency? If yes, give details.
7. Are any cases pending in the court related to any supplies? If yes, give details (attach separate sheet)

I,prop./partner/Director of M/s hereby declare that I authorize Mr/Ms----- as signatory to sign the tender documents on my behalf. The information given in this form is true & correct to the best of my knowledge and belief. I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for two years after finalization of rate contract.

Yours faithfully

Dated:

Signature _____

Name of tenderer _____

Address _____

Telephone No.& Email _____

TERMS & CONDITIONS OF SUPPLY ORDER'S

1. The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples.
2. The supply should be made between 9.30am to 2.30pm on any of the working day and 9.30am to 12.00pm on Saturday. Part supply will be entertained only in exceptional cases with prior approval of competent authority. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. Supplier must ensure that every challan is to be submitted in the concerned store alongwith the supplies. The number and date of delivery challan must be indicated on the bill.
4. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed be submitted in the name of the Medical Superintendent in respective stores.
5. The bill should be in printed form having printed bill number, VAT/CST/TIN Number as well as D.L. No. (Where applicable).
6. For Indian goods supply time will be 35 days and for imported items 90 days.
7. The Medical Superintendent, Guru Gobind Singh Govt. Hospital Raghubir Nagar New Delhi-27 reserves the right to extend the delivery period not exceeding 30 days , subject to imposition of a penalty of 0.5% per day for delayed supply subject to maximum of 10% of the value of the order.
8. All rejected stores shall be at the risk of the supplier and must be removed immediately.
9. Guarantee/Warranty Certificate must be provided, at the time of supply.
10. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

Non Consumable items of Orthopaedic Department

S.No	Name of the items with specification	code	unit
1	Short Wave Diathermy Ø Microprocessor based High Frequency Unit with Frequency of 27.12 Mhz Ø Automatic tuning Unit Ø Both continuous and Pulsed Modes Ø Power: 0-400 W for Continuous Ø Mode: 0-200 W for Pulse Mode Ø Thermal and A thermal Outputs Ø Pre programmed Indications Ø CE/US FDA approved	Item8001	Each
2	Cervical Traction Unit: Ø Traction Force: Direct Pulling 5-45 kgs Ø Hold Time: 15, 30, 45 & 60 seconds Ø Rest Time: 1, 5, 10, 15, 20 seconds Ø Treatment Time: 60 minutes with digital display Ø Alarms: At the end of treatment time Ø Safety: Patient auto safety switch Ø Mounting: Wall mount or Table Ø Accessories: cervical head holder with bar Ø CE/US FDA approved	Item8002	Each
3	Electrical Muscle Stimulator Ø Diagnostic cum Therapeutic Unit with facility of S.D. Curve plotting Ø Types of currents required: Galvanic and interrupted galvanic- FARADIC & Surged Faradi Ø Stimulating current output are as follows:- Ø Interrupted Galvanic: Ø Pulse duration range from 0.01- 300 msec. Ø Accessories: Ø Two pair of rubber electrodes Ø Two pencil electrodes with handle Ø One pair electrodes wires Ø CE/US FDA approved	Item8003	Each
4	Lumber Traction & cervucal traction Unit: Ø Microprocessor controlled for both Intermittent an Constant Lumber Cum Cervical Traction Ø Traction Force: Adjustable from 5 kgs to 50 kg Ø Treatment Time: 1- 90 minutes Ø Hold / Rest Time: 0-90 seconds Displays: Digital displays of Traction force, Treatment time, Hold time and Traction mode. Ø Patient safety: Patient stop, hand held Switch/ Automatic release after treatment. Ø CE/US FDA approved	Item8004	Each
5	Rowing Machine: Ø Indian/ Imported Ø Smooth Hydraulic Action Ø Adjustable resistance system Ø Comfortable seat	Item8005	Each

6	Burn Reduction forceps for Radius, Ulna Ø Indian/ Imported, good quality with ratchet and locking system	Item8006	Each
7	Reduction forceps for Tibia and Femur Ø Indian/ Imported, good quality with ratchet and locking system	Item8007	Each
8	Reduction forceps for Humerus Ø Indian/ Imported, good quality with ratchet and locking system	Item8008	Each
9	Flexible I/M reamer set Tibia and Femur Ø Indian/ Imported, size 7 to 12, both shaft and blade in single unit, compatible to existing drill system present in the hospital	Item8009	Each
10	Electro Surgical Unit Should have following features 100 programme Ø 8 -10 cutting modes Ø Multiple forced and spray coagulation modes. Ø Power output 300 watts. Ø Bipolar coagulation modes. Ø With display / indicators. Ø Auto start function for bipolar outputs. Ø 300 – 330 KHZ rated frequency. Accessories- probes for spine & arthroscopy surgery. Ø Patient plate with cable – 1 no. Ø Cutting and coagulation probe for arthroscopy surgery. 1no. Ø Cutting and coagulation probe for spin surgery. 1no. Ø Knife electrode 1 no. Ø Loop electrode 1 no. Ø Lancet electrode 1 no. Ø CE/US FDA approved	Item8010	Each
11	High Pressure Suction Machine Ø Indian /Imported Should have following features Ø Suction capacity 40-50 liters/min Ø Mobile stand with off/on switch Ø Overflow protection system. Ø Unbreakable twin bottles with 2 to 3 ltr capacity and switchover facility. Ø CE/US FDA approved	Item8011	Each
12	Forceps for screw removal Ø Indian/ Imported, rustproof stainless steel, AO type. Indian/ Imported, rustproof stainless steel, open gear, cannulated shaft.	Item8012	Each
13	Hand Drill Ø Indian/Imported, 90 degree, long and narrow	Item8013	Each
14	Hohmann Retractor Ø Indian/Imported, 90 degree, long and narrow	Item8014	Each
15	Screw Driver Ø 3.5 mm, wooden handle, hexagonal tip.	Item8015	Each
16	Screw Driver Ø 4.5mm, wooden handle, hexagonal tip	Item8016	Each

17	Screw Driver Ø 3.5 mm . Quick coupling shaft, hexagonal tip.	Item8017	Each
18	Screw Driver Ø 4.5 mm . Quick coupling shaft, hexagonal tip.	Item8018	Each
19	Nose Pliers with Wire bender cum Cutter Ø Indian/ Imported, rustproof stainless steel,	Item8019	Each
20	Jumbo Wire Cutter Ø Indian/ Imported, rustproof stainless steel.	Item8020	Each
21	Dynamic Hip Screw Instrumentation set Ø Indian/ Imported, rustproof stainless steel. Ø CE/US FDA approved Ø Should contain instrument for DHS only	Item8021	Each
22	Trauma stretcher cum patient trolley Four Sectional Ø should have 4 sectional base with 4" mattress made of X ray translucent pretreated material\ Ø X-ray cassette that can slide through the entire stretcher (under the platform) of the trolley. Ø overall dimensions should be length 200-210 cm and 75-85 cm width Ø weight capacity should be 180-200 kg Ø foot pedal controlled hydraulic operated trolley with foot pedal on both sides of the trolley Ø brake (available in all wheels) / steer (available in 2 wheels) and neutral Ø height to be attained maximum 100 cm and minimum 65 cm Ø should have backrest adjustment between 0- 90 degrees pneumatic stepless adjustments for back section with trendlenberg and reverse trendlenberg Ø patient surface should be around 195 X 66 cm Ø protective corner bumpers X 4 in no. Ø collapsible side rails 120 X 40 cm Ø heavy duty castors of diameter 8- 10 " Ø backboard ascending and descending knob 0-90 degrees Ø should have facility for housing B type oxygen cylinder holder on the base platform Ø IV pole inserted hole (5 No) Ø platform keeping medical devices Ø LED light for giving signal for emergency patient alert alarm Ø should be manufactured by a well known international brand with CE marking and USFDA Ø Equipments should be CE and US FDA approved.	Item8022	Each

23	LASER THERAPY UNIT WITH SCANNING Ø The unit should have the facility of operating on two to four point probes of different power with infrared probes and red light probes at a time. Ø It should be possible to connect two point probes and one scanning applicator at a time. Ø The unit should have the option of R+IR scanning applicators of different source power to irradiate larger treatment areas. Ø The unit should have the feature of automatic calculation of treatment time by sensing the shape and size of treated area. Ø The unit should give therapist an access to 8 Nogier and 30 different Voll frequencies. Ø The unit should have three modes of irradiation. Ø The unit should offer a feature to store about 10 to 20 user defined programmers. Ø The unit should have at least 10 preset treatment sequences for point probes and 20 sequences for scanning applications. Ø Should have 50 programmable memories for repetitive cases to maintain accuracy and gain of time. Ø Should have facility for automatic calculation of dosing parameters and facility to set treatment area. Ø CE/US FDA approved	Item8023	Each
24	SURGICAL POSITIONING SYSTEM Should have- Ø Vacuum pad filled with plastic beads capable of taking any shape as per positioning need. Ø comfortable patient positioning during all kind of surgeries without forcing the patient into a strained position. Ø Manual vacuum pump also. Ø Capacity to mold firmly to shape of the patient body providing uniform support to all body parts and preventing pressure injury. Ø Positioning pads made-up of soft latex free PVC fabric Ø Radiolucent and easy to disinfectant pads. Ø Should facilitate maneuvering patient arms and legs without changing the position of the system. Ø Should be supplied with Pads in different shape and sizes. Ø U Shape- 40 x30 cm- For head and neck support Ø T- Shape with flaps - 85 x 70 cm - For back support Ø CE mark: Ø Extra Large with U shape cutout - 115 x 90 cm- For lateral positioning Shoulder access. Ø Large rectangle - 75 x 190 cm- For full body support. Ø CE/US FDA approved	Item8024	Each

25	NEGATIVE PRESSURE WOUND CLOSURE SYSTEM - The system should have pressure of – 26.7kpa with -200mmhg. - System should not be heavy should have weight of not more than 1kg. - System should have graphic display for the entire feature like pressure, alarm, and battery life. - System should have serial USB port of data transfer. - System should integrated odor filter in the canister minimizes wound odor. - The high operation duration off battery (> 14h) - System should be ready to accept disposable canister of 0.31, 0.81 - Should have double lumen patient tubing. CE/US FDA approved	Item8025	Each
26	Bone mill, Mill Powered Instrument Driver with the Mill Cable, should be compatible with existing Stryker drill system	Item8026	Each
27	Fine blade 3.2mm for bone mill (pack of 10) compatible with existing Stryker drill system	Item8027	Each
28	Medium blade 5.0mm for bone mill drill (pack of 10) compatible with existing Stryker drill system	Item8028	Each
29	Coarse blade 8mm (pack of 10) should be compatible with above mentioned drill system. compatible with existing Stryker drill system	Item8029	Each
30	Battery for system 5 hand pieces, should be compatible with existing Stryker drill system Stryker drill system	Item8030	Each
31	Sterilization case holds 4 hand pieces and accessories, should be compatible with existing Stryker drill system	Item8031	Each
32	Heavy duty Saggittal /oscillating saw blades (assorted sizes), pack of 10 of each size offered. should be compatible with existing Stryker drill system	Item8032	Each
33	Electric cum battery operated drill hand piece (Autoclavable , Dual trigger, Forward reverse & oscillating mode, fully cannulated compatible with existing Stryker Drill system attachments.	Item8033	Each
34	Sterilization tray with inner tray for Stryker battery drill	Item8034	Each
35	Asceptic battery kit compatible to Stryker make drill. System reamer attachment, should be compatible with existing Keyless drill chuck, should be compatible with existing Stryker drill system	Item8035	Each
36	Pin cottet for 1mm & 1.5mm 'k' wire Should be compatible to Stryker drill systems	Item8036	Each
37	Abduction pillow for T.H.R patients	Item8037	Each
38	X-ray protection Aprons for C- arm with thyroid shield CE approved, Light weight, made up of nontoxic and Eco-friendly material, can be removed in between surgery if need be, BARC/ Competent authority certified for radio hazard safety, Medium Size	Item8038	Each
39	X-ray protection Aprons for C- arm with thyroid shield CE approved, Light weight, made up of nontoxic and Eco-friendly material, can be removed in between surgery if need be, BARC/ Competent authority certified for radio hazard safety, Large Size	Item8039	Each

40	Osteochondral Reconstruction System single use Osteochondral Reconstruction Autograft Transfer System for harvesting of 6/8/10mm osteochondral /hyaline cartilage cylinders---01no each, on case to case basis, CE & US FDA Approved.	Sterile	Item8040	Each
41	Trocar sleeves, sterile, pack of 5		Item8041	Each
42	a) Internal Diameter 6.0mm Working Length 70mm Transparent, sterile instrument sleeves for work portals with double seal and external suture for improved fixation in soft tissues incl. Cannulated obturator.		Item8042	Each
43	b) Internal Diameter 8.5mm Working Length 70mm		Item8043	Each
44	conical blunt Interchangeable trocars		Item8044	Each
45	a) For 6.0 mm Trocar Sleeve of 70mm Reusable trocars for effective insertion of sterile instrument sleeves using a 4 mm interchangeable rod or directly through the stab incision.		Item8045	Each
46	b) For 8.5 mm Trocar Sleeve of 70mm		Item8046	Each
47	Blunt Cannulated Interchangeable trocars		Item8047	Each
48	a) For 6.0 mm Trocar Sleeve of 70mm Reusable trocars for effective insertion of sterile instrument sleeves using a 4 mm interchangeable rod or directly through the stab incision.		Item8048	Each
49	b) For 8.5 mm Trocar Sleeve of 70mm		Item8049	Each
50	Guide and marking rod Diameter 4 mm, WL 326 mm for inserting and changing arthroscope trocar sleeves and instrument sleeves		Item8050	Each
51	Anti-fogging agent for arthroscope free, Silicone free, Wax free, Hydrophilic, No optical distortion, Sterile, No evaporation	Alcohol	Item8051	Each
52	Shoulder Distraction System 1.Shoulder Distraction system for shoulder positioning in Lateral decubitus position having access to the Anterior gleno-humeral joint & having adjustability for abduction, traction & internal/ external rotation 2. 3-Point Shoulder Distraction System to be attached easily with standard O.R table clarks 3. Traction Scale Attachment 4. Atraumatic Hand Holder Traction attachment 5. Slotted Disc Weight 1.5 kg/1 kg/.5 kg		Item8052	Each
53	Arthroscopy Cautery System Arthroscopy Cautery System based on low temperature (40-70° C) having Bi-Polar Radio frequency technology to avoid need for the secondary patient grounding pad. 2. The generator should have a feature of Automatic scope saver, i.e. when the probe comes too close to endoscope, the controller pauses radiofrequency output and resumes radiofrequency output when the probe is returned to safe distance. 3. The generator should have facility to use a foot control for convenience and ease of use.	1.	Item8053	Each

54	Shoulder stabilization instruments Set for SLAP/Bankart Repair CE & US FDA apporved. Shoulder stabilization Arthroscopic hand instruments having state of art quality, durability, precise tactile feel & an extremely low profile tip .It should have EDM manufacturing technology with 455 grade carbon stainless steel to ensure maximum durability. The instrument should have life time guarantee against manufacturing defect with following features. 1. Suture retriever with 3.4mm shaft diameter, uniquely designed atraumatic tip to spread parallel strands of suture with its jaw to create a closed loop to allow suture slide freely during extraction with tip straight—1 no 2. Shoulder debridement rasp—1 no 3. Shoulder Tissue elevator ,30degree—1 no 4. Glenoid Rasp—1 no 5. Spear with obturator for instability anchor-1 no 6. Extremely sharpened tip like bird beak suture retriever with uniquely designed handle for operating from any hand position, 22degree up—1 no 7. Crochet hook for sutures management----1 no. 8. Wissinger rod 4mm—1 no 9. Switching stick Extra long 4 mm—1 no 10. Reusable obturator for 8.25 mm x70 mm Cannula –1 No 11. Cannulas translucent 8.25mm 70mm -2 no 12. Single hole knot Pusher—1 no 13. Suture Passer device with Tight curve Right/Left 25 deg with Nitinol loop to pass suture Limb to Anterior/Inferior 5 o’ clock position—01 each	Item8054	Each
55	Arthroscope 30 degree 2.7 mm Compatible with Hospital Arthroscopy set 185mm working length, autoclavable	Item8055	Each
56	Trocar sleeves 4 mm set Compatible with Hospital Arthroscopy set, Self Sealing mechanism, 2 Rotatable taps, trocar with short pyramidal tip, Blunt Conical Obturator	Item8056	Each
57	Arthroscopy Basket Punch Straight 3.4 mm WL 130mm	Item8057	Each
58	Arthroscopy Basket Hook Punch Curved 15 Degree upwards, 2.1 mm	Item8058	Each
59	Arthroscopy Hooked Scissors Straight 3.4 mm WL 130mm	Item8059	Each
60	Arthroscopy Hooked Scissors Straight 2.7 mm WL 130mm	Item8060	Each
61	Meniscus Grasping Foreceps mm, WL 105 mm with Locking mechanism	4 Item8061	Each
62	Irrigation pump for Arthroscopy including reusable tube set, power cable, remote control Power Supply 100-240 V, 50 Hz, Pressure range 0-150 mm Hg infinitely adjustable, Delivery rate 0-1.5 l/min adjustable in 50 ml increments, Controls pressure & flow independently	Item8062	Each
63	Deep Gelpi Retractor 4 Sharp Prongs Speedlock, 10.5" 90 degree angle, depth 3.5"	Item8063	Each
64	Kerrison Rongeur 40 degree up, 9 inch length, bite 5 mm, Smooth action, Low-glare, anti-reflective	Item8064	Each
65	PENFIELD DISSECTOR LONG Stainless Steel 8" 4x10mm Cup (Straight)	Item8065	Each
66	Pituitary Rongeur Forceps. Stainless Steel 8" 2x10mm Cup (Straight)	Item8066	Each

67	Pituitary Rongeur Forceps. Stainless Steel, Cup 2mm x 10mm; Jaws Angled Up; 7" Length	Item8067	Each
68	Pituitary Rongeur Forceps. Stainless Steel, Cup 2mm x 10mm; Jaws Angled Down; 7" Length	Item8068	Each
69	Pituitary Rongeur Forceps. Stainless Steel	Item8069	Each
70	Nerve Root Retractor 90 Degree	Item8070	Each

ANNEXURE IX

BANK GUARANTEE FOR PERFORMANCE SECURITY

(Refer Clause 11.1.4 of the NIT)
(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the "Bank") of the one part and _____ (Name of the Department) (hereinafter called the "Department") of the other part.
 2. WHEREAS _____ (Name of the Department) has awarded the contract for **supply of consumable/non-consumable items in the Hospital as per the terms & condition of the tender document** to M/s _____ (Name of the contractor) (hereinafter called the "contractor").
 3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
 4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
 5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Department any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
 6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
 7. At any time during the period in which this Guarantee is still valid, if the Department agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
 8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.
 9. The neglect or forbearance of the Department in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
 10. The expressions "the Department", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.
- IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (year) being herewith duly authorized.

For and on behalf of
the _____ Bank.

Signature of authorized Bank official

Name _____
Designation _____

I.D. No. _____
Stamp/Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named
_____ in the presence of:

Witness-1.
Signature _____
Name _____
Address _____

Witness-2.
Signature _____
Name _____
Address _____

