



South Central Louisiana Technical College

Karl J. Young, Jr., Campus Administrator

YOUNG MEMORIAL CAMPUS

900 Youngs Road
P.O. Drawer 2148
Morgan City, LA 70381
Phone (985) 380-2436
Fax (985) 380-2440

Instructions to bidders:

1. Read the entire bid, including all specifications, terms, and conditions.
2. All bid prices must be typed or written legibly in ink. Any corrections, erasures, or other forms of alteration to prices must be initialed by the bidder.
3. Submit bid on BID form on which it was solicited and provide the requested information the **"This Quote is Submitted by"** section at the bottom right corner of the bid form.
4. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Bid containing "payment in advance" or "c.o.d" requirements may be rejected. Payment is to be made within 30 days of properly executed invoice or delivery, whichever is later.
5. Bids must be received at the address specified in the solicitation prior to bid closing time in order to be considered.
6. **Important:** By signing the bid, the bidder certifies compliance with all instructions to bidders, specifications, terms, and conditions, and further certifies that this bid is made without collusion or fraud. This bid is to be manually signed in ink by a person authorized to bind the vendor. Bids that are submitted unsigned will not be considered.
7. Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation.
8. Vendor is responsible for including all applicable taxes in the bid price. SCLTC-Young Memorial is a state agency, and state agencies are exempt from all state and local sales and use tax.
9. Please complete the UNIT PRICE and AMOUNT column on the bid form and provide a TOTAL amount of the bid at the bottom of the solicitation.



**NOTICE TO VENDORS
THIS IS NOT AN ORDER.
IT IS MERELY
A REQUEST FOR PRICES**

**STATE OF LOUISIANA
REQUEST FOR QUOTATION

LCTCS
SCLTC, Young Memorial Campus**

DATE
7/8/2010

Date and time by
which quotation
must be returned:
**8/2/2010
1:00 p.m.**

NAME AND ADDRESS OF VENDOR (FIRM OR INDIVIDUAL)

TO THE VENDOR:
To be returned on or before date
specified above to:

**South Central Louisiana Technical
College- Young Memorial Campus
900 Youngs Road
P. O. Drawer 2148
Morgan City, LA 70381
(985) 380-2436 Ext. 202
(985) 380-2440 FAX**

Bid # 2837

ITEM NO.	QUANTITY	UNIT OF MEASURE	COMMODITY	REMARKS BY VENDOR	UNIT PRICE	AMOUNT
1	1	Each	<i>Modular Building to be delivered and set up at South Central Louisiana Technical College (Marine Site, 3225 Youngs Road, Morgan City, La. The modular building will be 720 square feet (30' X 24'), and appropriate for classroom use.</i> <i>Note: Utility connections such as electrical, water and sewage are the responsibility of SCLTC, Young Memorial Campus. Vendor shall provide appropriate conduits for each connection.</i> See attachment for specifications Bid prices must be firm for a period of (60) days from date of bid opening. LTC YOUNG MEMORIAL IS A STATE AGENCY AND TAX EXEMPT.			

TOTAL

NOTICE: We have no facilities for furnishing abstract of bids; a complete record of all bids is kept on file in this office subject to the inspection of any citizen. Every courtesy will be afforded to any citizen who is interested in investigation for any purpose the record of State Purchases

TO THE VENDOR:

ADVISE DELIVERY ON ABOVE AS
FOLLOWS:

**BID MUST BE SIGNED IN ORDER
TO BE CONSIDERED.**

DATE DELIVERY REQUIRED

September 30, 2010

TRANSPORTATION CHARGES MUST BE INCLUDED IN YOUR PRICES
QUOTED ABOVE PAID TO:

AGENCY-MORGAN CITY CAMPUS

THE TERMS ARE:

NET30 DAYS

THIS QUOTE IS SUBMITTED BY

NAME OF VENDOR
(FIRM OR INDIVIDUAL) _____

SIGNATURE _____

TITLE _____

DATE SUBMITTED _____

SITE INSPECTION

Bidders are required to inform themselves fully of the conditions relating to delivery, location, construction and labor under which the work will be performed. Every proposal shall include all amounts which will be required to be paid by the Bidder, or his subcontractors, as or on account of taxes, insurance, permits, licenses, deposits, inspection fees, etc.

TIME OF COMPLETION

Each bidder shall indicate on his bid the number of calendar days he will require to complete the entire work under the Contract with all possible diligence and complete same within the time limit. SCLTC, Young Memorial Campus considers it very important that the work be completed at the earliest possible date and consideration will be given to the proposed completion date in determining the "Awardee." **Project completion – all delivery work, setup and clean up must be concluded by September 30, 2010.** The work to be performed shall be commenced within ten (10) calendar days from the issuance of a written "Purchase Order".

NOTE: The competency and responsibility of Bidders and their proposed subcontractors will be considered in making the award. The right is reserved, as the interests of the Owner may require, to accept any, or reject all proposals, or to overlook any irregularities, or informalities in any proposal received

INSURANCE, PERFORMANCE BONDS, PERMITS AND LICENSES

COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINE BELOW, ARE REQUIRED IN THIS BID:

Contractor's Liability Insurance:

Proof of insurance shall be supplied with the bid. Insurance coverage specified below shall be furnished with insurance coverage specified below shall be furnished with the following minimum limits:

COMPENSATION INSURANCE:

The contractor and subcontractor shall take and maintain during the life of the contract workman's compensation insurance for all of their employees employed at the site of the project. In case any class of employees engaged in hazardous work under workman's compensation statute, the contractor and subcontractor shall provide employer's liability insurance for the subcontractor shall provide employer's liability insurance for the protection of their employees not otherwise protected.

PUBLIC LIABILITY AND PROPERETY DAMAGE INSURANCE:

Comprehensive public general liability insurance, including but not limited to bodily injury, property damage, contractual liability, completed operations and SCLTC, Young Memorial's protective liability with combined single limits of \$500,000 per occurrence with a minimum aggregate of \$1,000,000.

LICENSED AND NON-LICENSED MOTOR VEHICLES:

The contractor shall take, out and maintain during the life of the contract, automobile public, liability insurance in an amount not less than combined single limits, of \$500,000 per occurrence for bodily injury/property damage. If any, non-licensed motor vehicles are engaged in operations within the terms, of contract on the site of work to perform there under, such, insurance shall cover the use of all such motor vehicles engaged in, operating within the terms of the contract on the site of the work to, be performed there under, unless such coverage is included in the insurance specified.

NOTE:

The vendor shall provide and maintain any appropriate Performance Bonds, Permits and License, associated with the transport and complete set-up. Any of these cost incurred are to be included in the total bid amount.

SPECIFICATIONS

LOCATION

The specific location of the building is to be placed at **South Central Louisiana Technical College, Young Memorial Campus, 3225 Youngs Road, Morgan City, Louisiana 70380.**

All bidders shall meet specific building requirements for the City Of Morgan City, Parish of St. Mary, and State of Louisiana. Also all ADA requirements and all fire codes shall be met.

SITE PREPARATION

SCLTC, Young Memorial shall be responsible for the clearing and preparation of the site for delivery. The site shall be uniformly level so as to accommodate for the placement and securing of the building.

SET-UP and FOUNDATION

The **Vendor** shall be responsible for the complete set-up of the building. The modular building shall be transported and placed in accordance with any manufacturer's recommendations, with all walls plumb and all floors level over the length of the floor system.

The modular sections shall be placed on the concrete footings (Blocks) and anchored to the existing soil.

No skirting shall be placed on the building.

ANCHORING

The Vendor shall be responsible for securely anchoring the building to withstand wind loads. As a minimum, the building shall be anchored at a maximum of 10'-0" on center down the sides, using auger anchors and high-tensile, galvanized straps that are attached to the buildings in accordance with applicable regulations.

CLEANING

At the completion of work, the Vendor shall be responsible for sweeping and cleaning thoroughly, removing all stains and labels without scratching or injuring any surface, and shall leave the work clean. Washing of glass is included, and marks, stains, and drippings shall be removed throughout the building. All hardware and other unpainted metal and all equipment shall be cleaned, and all temporary labels, tags and other coverings shall be removed. The exterior of the building shall be similarly cleaned and in good order at the time of final acceptance.

The site shall be kept clean at all times, and all debris shall be removed on a regular basis. The Vendor shall be responsible for the removal of all trash and debris and shall not use Owner trash bins/dumpsters for disposal of debris.

DIMENSIONS (See Drawings)

Building shall be in the 30' X 24' dimension.

Interior of the building shall be separated as follows;

- At the entrance of the building there shall be two (2) rooms measuring 18 X 24 or as close as possible.
- Separating these two rooms will be a standard wall with a door located mid way for access the two rooms.
- On the back of the two rooms shall be two (2) shower rooms measuring 11 X 24 or as close as possible.
- Each shower room shall have a door for privacy.

Long buildings will not be accepted

Description	Quantity	Notes
FRAME		
Axles: 6000#	4	(New Brake Axles w/ 8:00 x14.5) 12-PLY TIRES
Jr I-Beam: 10"		
Hitch: Removable	2	
Outrigger Frame		

FLOOR

Perm & Joist: 2x6 16"o.c.

Double Perimeter Joists - 2x6

Decking: 3/4" T&G Plywood

Insulation: R-19 UF

Roll Tile (Altro Marine), Self-coved 6" COLOR CHOICE FROM MFTR STD
Std Bottom Board

WALLS

Walls: 2 x 4 x 8'

Interior Walls: 88 lf

Walls: Interior & Exterior Double Mate Line Walls on Multi-wide Units.

Wall Covering: 1/2" Vinyl Covered Gyp (4 mil vinyl) COLOR CHOICE FROM MFTR STD

Interior Locks : 4

Passage Lever ABS 4

Int. Door: 4 Imperial Oak w/ 36x80 Rediframe Solid Core (20 min)

Prefinished 20 minute door, with wood-grain texture and
bronze prefinished. 18 ga frame sized for 4 7/8" wall.

Door Closer: 4 Std Dorma 641 PA

Insulation: R-13 Kraft

Interior Wall Insulation: R-11 UF

Molding: Prefinished Std VCG Package MOLDING IS SAME COLOR AS VC GYP

Description	Quantity	Notes
ROOF		
Truss Type: Mono 16" O.C. SPAN: NONE		
OVERHANGS: 4" ALL SIDES		
Insulation: R-30 Kraft (9 1/2")		
Deck: 7/16" OSB		
Simplex Roof Sheathing/15# Felt		
Roofing: 26 Ga. High-Rib Steel with steel Galvalume Finish		
trim package		
Ceiling Material: Seaspray		
Tie Downs		
PLUMBING		
Water Heater:	1	80 gal ELECTRIC HotWater Heater
Expansion Tank RT-12(40-80 gal hwh)		
Shower: Std	6	w/Curtain
Lavatory	6	Wall Hung Lav w/Chrome(Brass) Wrist
Blade Faucet & Mirror		
Mop Sink:	1	ABS 24x24 w legs Floor Drain - 4" with
trap primer	2	
Standard toilet in each shower room	2	
CABINETS/BUILT-INS		
LOCKERS	16	DBL TIER 12X18X78 INSTALLED BY FACTORY
Benches - 4 8' Laminated Maple w/ 2 Steel Pedestals		
ELECTRICAL		
Load Center:	1	100-Amp Single Phase
Load Center:	1	200-Amp Single Phase
Raceway: A/C Cable		
Fluorescent Lights:	11	Diffused Surface Mt. 4Ft. 2-Bulb
T-8		
Exit/Emergency Light Combo w/ Battery Back-up (LED)	1	
Porch Light: Black,	13	watt Fluorescent w/photocell 1
Std Recepts & Switches		
GFI Recept 6		
Wall Mt. J-Box	10	w/1/2" Stub-out Thru Floor(single gang)
10		
110-V Exterior 2 Weatherproof Recept (In Use)		
Smoke Detectors	2	

HEATING VENTILATING AND AIR CONDITIONING (HVAC)

HVAC: Two (2)- 2 Ton Wall Mount / 10 kw Heat Bard R410A

Supply: Ceiling Ducted 2 & 2-1/2 ton 1"

Return: Ceiling Ducted 2 & 2-1/2 ton 1"

Plenum Wall: Yes 24 lf

Power Vent- Broan 504 (350 cfm) 2

EXTERIOR

HouseWrap (Dow)

Sheathing: 7/16" OSB

Siding: 29 Ga.High Rib Steel COLOR CHOICE FROM MFTR STD COLORS

Doors: 1 36x80 Steel Blank/Steel Jamb/Closer/ABS

LEVER

MISCELLANEOUS

10# ABC 1 Fire Extinguisher

Notes : CONSTRUCTION CODE SPECIFICATIONS:

FLOOR LOAD: 50#

WIND SPEED: 130MPH

ROOF LOAD: 20#

BUILDING LOCATION: Morgan City, LA.

SAFETY

In keeping with the State of Louisiana's Office of Risk Management, precautions shall be exercised at all times for the protection of persons and property. The safety divisions of applicable laws, and building and construction codes, shall be observed. Machinery, equipment, and all hazards shall be guarded or eliminated. The Vendor shall eliminate all "attractive nuisances" from the work and from the site. To this end, he shall so dispose, store, guard, and protect the premises, and all work, materials, equipment and both permanent and temporary construction to preclude the unauthorized use thereof and particularly to eliminate possible consequent injury to all unauthorized persons. In no case shall the Owner be responsible for Vendor's failure to employ proper safety procedures.

WARRANTY

The Vendor shall warrant the buildings to be free from defects in materials and workmanship for a period of one year from the date of acceptance by the Owner. The Vendor shall also provide the Owner with warranty certificates for the roofing, showing the limited warranty. The Vendor shall be responsible for all parts and labor warranty for the HVAC units for one year and shall provide the Owner with all warranty information provided by the manufacturer of the HVAC units. Additionally, the Vendor shall provide the Owner with a point of contact for all warranty claims and shall respond to all claims identified as emergency within 24 hours and all other claims within 72 hours.

