

REQUEST FOR PROPOSALS

Notice is hereby given that the Board of County Commissioners of Sumter County, Florida, will be receiving proposals for the following:

“SUMTER COUNTY EMPLOYEE BENEFITS CONSULTING AND BROKERAGE SERVICES”

Detailed proposals are available upon request by calling (352) 689-4435, or by coming to the Sumter County Board of County Commissioners Office, Financial Services Department, 7375 Powell Road, Wildwood, Florida, 34785 or by contacting Demand Star at 1-800-711-1712 or www.DemandStar.com.

All inquiries and questions regarding this RFP must be made only to the contact identified below and shall be made in writing by fax, e-mail, or mail:

Mrs. Amanda Taylor, Procurement Coordinator

Mailing Address: 7375 Powell Road

Wildwood, FL 34785

E-mail: Amanda.Taylor@sumtercountyfl.gov

Fax: (352) 689-4401

The deadline for submission of questions relating to the RFP shall be February 25, 2011 at 5:00 PM. Proposals must be received by the County no later than 11:00am, March 25, 2011. Proposals will be opened at 11:05am on March 25, 2011 in Room 102 at The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785. Late submittals will be rejected and returned unopened to the Proposer. Proposals must be firmly sealed in packaging that is clearly marked on the outside: “Board of Sumter County Commissioners Employee Benefits Consulting and Brokerage Services RFP 002-0-2011/AT”. Sealed Proposals must be mailed or delivered to Mrs. Amanda Taylor at the above listed address.

Upon submission, all Proposals become the property of the County, who has the right to use any or all ideas presented in any Proposal submitted in response to this RFP, whether or not the Proposal is accepted. Proposals will be opened immediately following the due date and time.

BOARD OF COUNTY COMMISSIONERS

SUMTER COUNTY, FLORIDA

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