



THE HOUSING AUTHORITY OF THE CITY OF DURHAM

Electrical Utility Distribution & Outdoor Lighting

RFP #11-060

The Housing Authority of the City of Durham (DHA), pursuant to the procurement regulations of 24 CFR 85.36 and 24 CFR 941.602 seeks competitive proposals from interested firms for the provision *Electrical Utility Distribution & Outdoor Lighting* services for the Morreene Road, Damar Court and McDougald Terrace Apartment Complexes located in the City of Durham, North Carolina. **Interested parties should submit proposals to DHA, which must be received by 2:00P.M., EDST, Tuesday, November 1, 2011.** DHA anticipates entering into a contract with one base year and two additional one year options. The total contract period shall not exceed three years.

Note: A site visit is scheduled for: Wednesday, October 19, 2011 at 10:00 A.M. located at 1002 Sherwood Dr, Durham, NC parking lot.

The Housing Authority of the City of Durham is an autonomous non-profit municipal corporation established in 1949 under the laws of the state of North Carolina. A Board of Commissioners appointed by the City Council of Durham, North Carolina governs it.

Mr. Dallas J. Parks is the Executive Director.

DHA currently operates **1805 units** of conventional public housing, and provides rental assistance to approximately 2700 residents through Section 8 Housing Assistance Payments Program. In addition, DHA established a not-for-profit affiliate for the development of affordable housing in March 1985. This affiliate, Development Ventures, Inc. (**DVI**) has developed 203 units of affordable housing, including two low-income housing tax credit developments, Preiss-Steele Place and Edgemont Elms.

LEGAL NOTICE
Electrical Utility Distribution & Outdoor Lighting
RFP #11-060

The Housing Authority of the City of Durham (DHA), North Carolina requests sealed proposals (RFP#11-060), so marked for DHA Electrical Utility Distribution and Outdoor Lighting. Sealed proposals will be received until 2:00 p.m. EDST; on Tuesday, November 1, 2011 at DHA, 330 East Main Street, Durham, North Carolina.

Proposed contract documents and specifications, are available beginning October 9, 2011 at www.durhamhousingauthority.org.

DHA reserves the right to reject any or all proposals or to waive any informalities in the bidding, or select the proposal which in its opinion, is in the best interest of DHA. No bid shall be withdrawn for a period of 60 days subsequent to the opening of bids without the consent of DHA.

William Bryant
Procurement Contract Manager

Publication Date: Sunday, October 9 and October 16, 2011

Scope of Work

RESPONSIBILITY OF CONTRACTOR

Contractor shall perform, visual checks of 12,470 KV distribution systems and all connections both high voltage and secondary as required by best practices and electrical code.

TRANSMISSION AND DISTRIBUTION MAINTENANCE REQUIRMENTS FOR UPKEEP AND SERVICE

- Maintain and/or replace transformers for overhead and underground services.
- Maintain high voltage lines supplying transformers also repair and/or replace overhead service drops and/or underground service cables if needed.
- Maintain and/or replace utility poles that support transformers, lights and utility cables
- Replace and/or reset fuses if needed to restore power
- Supply and maintain insulators and any supporting components for utility cables and poles.
- Availability for 24 hour emergency response
- Repair and/or replace meter bases, services entrance cables, breakers and service mast conduit if needed in case of emergency.
- Consult with local utility company for their responsibility in connection to our power supply to community when necessary.
- Maintain, replace and/or repair pole lights that DHA owns throughout each community. DHA will supply all pole light fixtures and parts. The contractor shall use rebuild light fixtures from existing and new parts and materials.
- Conduct inspections of utility system periodically for deterioration or unsafe operation to include tree limbs touching power lines or any part of the system.
- All work to be done in a workmanship like manner.
- An annual inspection will be completed by the qualified distribution contractor and shall be ranked by priority. Also the contractor shall supply written documentation to include photographs of existing conditions. Planned work will be issued by Task Order. The ranking of work may be adjusted based on field conditions and need as determined by DHA and the electrical contractor. A third party consult may be hired by DHA to review complex technical issues as required.
- In addition this includes miscellaneous outdoor area and exterior building lighting or electrical equipment to include electrical building systems such as switch gears transformers and service panels at other properties and facilities owned by DHA

Costs:

Hourly Rate: \$ _____ per qualified person

Hourly Rate: \$ _____ per qualified person

Equipment Costs: \$ _____ Digger – Derrick Bucket Vehicle

MORREENE ROAD DEVELOPMENT
3412 Glasson Street

UNDERGOING DISTRIBUTION AND TRANSMISSION SYSTEM
PHYSICAL COMPONENTS

The Morreene Road underground distribution and transmission system is a voltage of 12470/7200 volts. The system is protected just past Duke Energy metering pole located behind building 1002 Sherwood Drive. There are two (2) 3 phase dip poles at this location which has fused disconnects designed to protect the system and also allows Durham Housing Authority (DHA) to separate the power supplied by Duke Energy and the feed to Damar Court. Two separate circuits feed from this location underground across to Morreene Road to a high voltage vault/distribution cabinet. At this location one 3-phase circuit feeds north around to the west end of the development. The other 3-phase circuit feeds south to the west end of the development. As the high voltage circuit leaves the first distribution point just inside Morreene Road going in separate directions there are vaults behind each building where a primary tap feeds the transformer for that building. From the transformer a secondary voltage of 120/240 volts feeds multi-gang meter panel that has a circuit breaker for each living unit. The transformers in this development are single phase pad mounted live front configuration unit of varying KVA. There are approximately 30 street light poles and approximately 42 street lights that are fed from the building that are in the same vicinity. There are approximately 17 transformers and approximately 18 below ground vaults.

DAMAR COURT
1002 Sherwood Drive

OVERHEAD DISTRIBUTION AND TRANSMISSION SYSTEM PHYSICAL
COMPONENTS

The Damar Court development overhead distribution and transmission system is being supplied from Duke Energy and is primary metered behind building 1002 Sherwood Drive. There are approximately 35 poles, 18 street lights, 15 transformers and 17 buildings with 6 services each in this development. Duke Energy is protecting it's feeder with fuses. This circuit is 12470/7200 volts delivery. After Duke's metering circuit, the complete system is owned and the responsibility of Durham Housing Authority (DHA). This system is of the overhead type construction utilizing poles, overhead transformers, aluminum wire, insulators and other like items.

**MCDUGALD TERRACE
1101 Lawson Street**

**OVERHEAD DISTRIBUTION AND TRANSMISSION SYSTEM PHYSICAL
COMPONENTS**

The McDougald Terrace development overhead distribution system is being supplied from Duke Energy consisting of a voltage of 12470/7200. It is primary metered at the corner of Lawson and Wabash Street. There are two (2) phases feeding the North East (NE) side of Lawson Street. There is one (1) phase feeding the South East (SE) side of Lawson Street. All feeds are protected immediately past Duke Energy metering equipment.

The electrical distribution system consist of approximately 95 poles of different sizes, 31 transformers of different KVA and 80 street lights of different lumens.

There are approximately 60 services, one for each building with a delivery voltage of 120/240 volt single phase.

The service wire is 4/0 3 wire and 2/0 3 wire and the primary voltage conductors are #6 hard copper.

CONTRACTOR REQUIREMENTS:

In the performance of the required services the Contractor shall adhere to the following requirements:

- Contractor shall use equipment suitable for scope of work being performed and meet personal and general safety standards.
- Contractor shall have a Digger-Derrick and bucket vehicle suitable for maintaining electrical overhead distribution systems that has been tested for voltage breakdown. Truck safety certification is to be maintained and presented on demand.
- Contractor shall use high voltage gloves, sleeves, hardhats and safety glasses while working on Durham Housing Authority (DHA) systems
- Contractor shall have at least two qualified people on site during the time work being performed. One person shall have a minimum of 5 years of experience with designated voltage. The second person shall have a minimum of 2 years of experience with designated voltage.
- Contractor shall stock the necessary materials to facilitate DHA distribution systems. Examples are but not limited to 30' and 40 'treated utility poles, transformers of different sizes from 25 – 167.5 KVA, 15 KV primary cutouts; various wire for distribution systems, anchors, clamps approved for purpose and other assortment of materials to maintain the distribution system.
- Contractor's technicians will treat everything on poles as being energized and will do so from ground up and back to ground.

EVALUATION CRITERIA

All proposals submitted will be reviewed and evaluated by the CEO, or individuals designated by him, based on evidence of the ability to perform work, the capability of contractor to respond to emergencies such as power outages or damaged systems that threatens life or property, the contractor's ability to provide equipment for the safety of employees and customers, and the contractor's hourly rates for labor and equipment. Durham Housing Authority may reject any and all proposals. Evaluation Criteria is as listed below.

Please respond to Criteria 1, 2, 3 and 4 below on a separate page.

EVALUATION CRITERIA POINT DEFINITIONS

Criteria 1. Evidence of the ability to perform work – principals, staff, experience, facilities, technical, and professional competence.

Unacceptable (no /experience)	0 points
Advantageous (some experience with electrical utility distribution and transmissions systems (5-9 years)	15 points
Highly Advantageous (extensive experience with electrical utility distribution and transmission systems (10-15 years)	35 points

Criteria 2. Capability of contractor to respond to emergencies such as power outages or damaged systems that threatens life or property.

Emergency Response – exceeding 6 hours	0 points
Emergency Response – not exceeding 4 hours	15 points
Emergency Response – not exceeding 2 hours	30 points

Criteria 3. Contractor has equipment to provide safety for employees and customers as outlined in Responsibility of Contractor.

Equipment and vehicles available 24-7 days a week (no)	0 points
Equipment and vehicles available 24-7 days a week (yes)	30 points

Criteria 4. Section 3

Unacceptable (proposal indicates that the bidder has no plan).	0 points
Highly Advantageous (proposal indicates that the bidder has a plan in place).	5 points
Total Available Points	100 points

SCHEDULE AND REQUIRED INFORMATION

Proposal Due Date: The Durham Housing Authority requests sealed bids for ***RFP #11-060 Electrical Utility Distribution & Outdoor Lighting Services until 2:00P.M., EDST, on Tuesday, November 1, 2011***, at DHA, 330 East Main Street, Durham, North Carolina. Your firm must provide five (5) copies of the proposal. One (1) proposal must be an original. DHA will date stamp all proposal upon receipt to evidence such. Acknowledgement of receipt will be provided upon request. Faxed proposals are not acceptable, except where one original hard copy is received prior to the proposal closing date and time.

Responses should be addressed as follows:

Mailing Address:

RFP #11-060: *Electrical Utility Distribution & Outdoor Lighting*
Attention: William Bryant
Housing Authority of the City of Durham
P.O. Box 1726
Durham, NC 27702

Street Address:

RFP #11-060: *Electrical Utility Distribution & Outdoor Lighting*
Attention: William Bryant
Housing Authority of the City of Durham
330 East Main Street
Durham, NC 27701

Interpretation: Questions about how to interpret this RFP may arise and if so respondents should submit questions via email to wbryant@dha-nc.org or by Fax to (919) 667-2127, attention William Bryant.

DHA reserves the right to amend the Scope of Work or Submission Requirements or any part of this RFP, prior to or subsequent to the submission deadline. If prior, DHA shall issue a written amendment to all those prospective firms who were issued a copy of the RFP, and if necessary, based on the nature and extent of the amendment, to all those who submitted a proposal and if necessary provide a date for submitting additional information based on the amendment. Absent an amendment by DHA, and minor omissions mentioned below, no modification to the firm's submission shall be accepted after the submission deadline.

DHA Options: All proposals will become the property of DHA. DHA reserves the right, in its sole discretion, to cancel the RFP, reject any or all proposals either in whole, or in part, with or without cause, and to waive any informality in the RFP process. Final awards will be subject to available funds.

DHA reserves the right to purchase lighting fixture(s) and associated parts.

DHA will consider as NON-RESPONSIVE any firm for which critical information is lacking or whose submission represents a substantial deviation from the requirement of the RFP.

Contact with DHA Staff, Board and Residents: Any contact between respondents and DHA staff, Board members, or residents during the selection process is disallowed except as stated in the Interpretation section above.

Personnel: The procured firm will not be considered DHA personnel, and DHA assumes the proposal of certain personnel to be a statement of their availability to do the work.

Contractor's Status: It is understood that the Contractor is an independent contractor and is not to be considered an employee of the DHA, or assume any right, privilege or duties of an employee, and shall save harmless the DHA and its employees from claims suits, actions and costs of every description resulting from the Contractor's activities on behalf of the DHA in connection with this Agreement.

Incurred Cost in Preparing Proposals: Cost incurred for proposal preparation is to be borne by the respondent.

CONTRACT ISSUES

Attached is the **United States Department of Housing and Urban Development General Contract Conditions (Non-Construction), HUD Form 5370-C (5/92) (see Attachment C.)**, which is a part of this Request for Proposals and the subsequent contract to be developed and executed.

The selected firm must provide evidence of General Liability Insurance Coverage (\$500,000 minimum limit), Automobile Liability Insurance coverage (\$500,000 minimum limit) and Worker's Compensation coverage in accordance with the laws/regulations/statutes of the State of North Carolina. **The Durham Housing Authority shall be named as an additional insured on your insurance policy.**

Cancellation: Either party may cancel this contract after thirty days notice in writing without cause and shall be deemed absolved of further responsibility or liability.

SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

RFP #11-060

Electrical Utility Distribution & Outdoor Lighting

NOTE: Pre-Bid Conference and Walk Through: The Pre-Bid Conference and Walk Through is scheduled for Wednesday, October 19, 2011 at 10:00 am at 1002 Sherwood Drive, Durham, NC parking lot.

1. Forms to be returned for compliance with the request for proposal bid procedure:

- Form of Bid
- Non-Collusive Affidavit
- Certifications and Representations of Offerors Non Construction Contract HUD 5369-C
- Projected Utilization of Section 3 Residents as Employees and Section 3 Businesses
- List of three contracts of similar size, including contact person and phone number
- **Evaluation Criteria 1,2,3 and 4 responses**

2. Each bid must be submitted in a sealed envelope, showing the bid title, date and time due on the front of the envelope.

3. All bids must be signed by the authorized official of the firm. Bids may be rejected if they show any omissions, alterations or irregularities of any kind.

4. Questions concerning specifications should be referred to William Bryant, Procurement Manager via email: wbryant@dha-nc.org or via fax, attention William Bryant at 919-667-2127.

FORM OF BID

RFP #11-060

ELECTRICAL UTILITY DISTRIBUTION & OUTDOOR LIGHTING

TO: The Housing Authority of the City of Durham
330 East Main Street
Durham, North Carolina 27702

Gentlemen:

1. The undersigned, having familiarized (himself) (themselves) with the local conditions affecting the cost of the work, and with the Specifications (including Request for Proposal, Instructions to Offerors Non Construction, Certifications and Representations of Offerors Non Construction Contract, Supplementary Instructions to Bidders, this bid, the form of Non-Collusive Affidavit, the form of Contract, the Contract Conditions Non-Construction, the Affirmative Action Plan, the Bid Summary, and the Addenda if any thereto), as prepared by the Housing Authority of the City of Durham, and on file at www.durhamhousing.org and www.demandstar.com ; hereby proposes to furnish ***Electrical Utility Distribution & Outdoor Lighting*** at DHA Properties for the Durham Housing Authority as described in the Specifications; all in accordance therewith.

Costs:

Hourly Rate: \$ _____ per qualified person

Hourly Rate: \$ _____ per qualified person

Equipment Costs: \$ _____ Digger – Derrick Bucket Vehicle

2. In submitting this bid, it is understood that the right is reserved by the Housing Authority of the City of Durham, North Carolina to reject any and all bids. If written notice of the acceptance of this bid is mailed, telegraphed or delivered to the undersigned within 30 days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required bond within ten (10) days after the contract is presented to him for signature which Contract shall incorporate all of the requirements contained in the plans and specifications above described.

3. Bid Security in the sum of Not Applicable Dollars (\$ _____) in the form of _____ is submitted herewith in accordance with the Specifications.

4. Attached hereto is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this proposal or any other proposal or the submitting of proposals for the contract for which this proposal is submitted.

5. The bidder represents that he () has, () has not, participated in a previous contract or subcontract subject to the equal opportunity clause prescribed by Executive Orders 10925, 11114,

or 11246 or the Secretary of Labor; that he/she () has, () has not, filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards. (The above representation need not be submitted in connection with contracts or subcontracts which are exempt from the clause.)

6. Certification of Nonsegregated Facilities. By signing this Form of Proposal, the bidder certifies that he/she does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he/she does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. He further agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause: that he will retain such certifications in his files; and that he/she will forward a notice to his proposed subcontractors as provided in the Instruction to Bidders.

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date _____

Name of Bidder

Official Address

License No. _____

By _____

Print Name: _____

Title _____

Phone: _____

FORM OF NON-COLLUSIVE AFFIDAVIT

A F F I D A V I T

(Prime Bidder)

State of _____)ss.

County of _____)

_____, being first duly sworn, deposes and says:

That he/she is _____
(Partner or Officer of the Firm of, etc.)

the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to affix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Housing Authority of the City of Durham or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of: _____

Name of Bidder if Bidder is an Individual

Name of Partner if Bidder is a Partnership

Name of Officer if Bidder is a Corporation

Subscribed and sworn to before me _____

this _____ day of _____ 20_____.

My commission expires _____ 20_____.

Certifications and Representations of Offerors

Non-Construction Contract

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This form includes clauses required by OMB's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. The form is required for nonconstruction contracts awarded by Housing Agencies (HAs). The form is used by bidders/offers to certify to the HA's Contracting Officer for contract compliance. If the form were not used, HAs would be unable to enforce their contracts. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Contingent Fee Representation and Agreement

(a) The bidder/offeror represents and certifies as part of its bid/offer that, except for full-time bona fide employees working solely for the bidder/offeror, the bidder/offeror:

- (1) ☐ has, ☐ has not employed or retained any person or company to solicit or obtain this contract; and
- (2) ☐ has, ☐ has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(b) If the answer to either (a)(1) or (a) (2) above is affirmative, the bidder/offeror shall make an immediate and full written disclosure to the PHA Contracting Officer.

(c) Any misrepresentation by the bidder/offeror shall give the PHA the right to (1) terminate the resultant contract; (2) at its discretion, to deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

2. Small, Minority, Women-Owned Business Concern Representation

The bidder/offeror represents and certifies as part of its bid/offer that it:

- (a) ☐ is, ☐ is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.
- (b) ☐ is, ☐ is not a women-owned small business concern. "Women-owned," as used in this provision, means a small business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.
- (c) ☐ is, ☐ is not a minority enterprise which, pursuant to Executive Order 11625, is defined as a business which is at least 51 percent owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- | | |
|---|---|
| ☐ Black Americans | ☐ Asian Pacific Americans |
| ☐ Hispanic Americans | ☐ Asian Indian Americans |
| ☐ Native Americans | ☐ Hasidic Jewish Americans |

3. Certificate of Independent Price Determination

(a) The bidder/offeror certifies that—

- (1) The prices in this bid/offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder/offeror or competitor relating to (i) those prices, (ii) the intention to submit a bid/offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this bid/offer have not been and will not be knowingly disclosed by the bidder/offeror, directly or indirectly, to any other bidder/offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the bidder/offeror to induce any other concern to submit or not to submit a bid/offer for the purpose of restricting competition.

(b) Each signature on the bid/offer is considered to be a certification by the signatory that the signatory:

- (1) Is the person in the bidder/offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above (insert full name of person(s) in the bidder/offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder/offeror's organization);
(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

- (c) If the bidder/offeror deletes or modifies subparagraph (a)2 above, the bidder/offeror must furnish with its bid/offer a signed statement setting forth in detail the circumstances of the disclosure.

4. Organizational Conflicts of Interest Certification

- (a) The Contractor warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of work under a proposed contract and a prospective contractor's organizational, financial, contractual or other interest are such that:
- (i) Award of the contract may result in an unfair competitive advantage;
 - (ii) The Contractor's objectivity in performing the contract work may be impaired; or
 - (iii) That the Contractor has disclosed all relevant information and requested the HA to make a determination with respect to this Contract.
- (b) The Contractor agrees that if after award he or she discovers an organizational conflict of interest with respect to this contract, he or she shall make an immediate and full disclosure in writing to the HA which shall include a description of the action which the Contractor has taken or intends to eliminate or neutralize the conflict. The HA may, however, terminate the Contract for the convenience of HA if it would be in the best interest of HA.
- (c) In the event the Contractor was aware of an organizational conflict of interest before the award of this Contract and intentionally did not disclose the conflict to the HA, the HA may terminate the Contract for default.
- (d) The Contractor shall require a disclosure or representation from subcontractors and consultants who may be in a position to influence the advice or assistance rendered to the HA and shall include any necessary provisions to eliminate or neutralize conflicts of interest in consultant agreements or subcontracts involving performance or work under this Contract.

5. Authorized Negotiators (RFPs only)

The offeror represents that the following persons are authorized to negotiate on its behalf with the PHA in connection with this request for proposals: (list names, titles, and telephone numbers of the authorized negotiators):

6. Conflict of Interest

In the absence of any actual or apparent conflict, the offeror, by submission of a proposal, hereby warrants that to the best of its knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement, as described in the clause in this solicitation titled "Organizational Conflict of Interest."

7. Offeror's Signature

The offeror hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

Signature & Date:

Typed or Printed Name:

Title:

THE FOLLOWING INFORMATION SHOULD BE SUBMITTED ON YOUR OWN STATIONERY
WITH THE BID.

I. PROJECTED UTILIZATION OF SECTION 3 RESIDENTS AS EMPLOYEES

<u>Job Categories</u> <u>on this project</u>	<u># of employees</u> <u>needed</u>	<u># of employees</u> <u>available</u>	<u>Projected # of</u> <u>Section 3 hires</u>
(Examples)			
Superintendent			
Foreman			
Clerical			
Craftsman			
(journeyman)			
Apprentices			
Operators			
Laborers			
Others (specify)			

II. PROJECTED UTILIZATION OF SECTION 3 BUSINESSES

<u>Subcontracts</u>	<u>Eligible Section 3</u> <u>businesses in the area?</u>	<u>Projected # of contracts</u> <u>with eligible Section</u> <u>3 businesses</u>
	<u>Yes</u> <u>No</u>	
(Examples)		
Clearing		
Grading		
Pipe		
Terra Cotta		
Iron		
Fill material		
Earth		
Sand & gravel		
Concrete		

III. PROGRAM TO BE FOLLOWED IN THE ACCOMPLISHMENT OF THE PROJECTED
UTILIZATION OF SECTION 3 RESIDENTS AND SECTION 3 BUSINESSES

Signature
(Must be a responsible company
officer or government official)

RFP #11-060

Electrical Utility Distribution & Outdoor Lighting

CONTRACTOR REFERENCES

Prospective Contractor must supply at least three (3) references of government agencies and/or private firms for which it has done similar or related work during the past two (2) years.

1. Agency or Firm Name: _____
Business Address: _____
Contact Person: _____
Phone Number: _____

2. Agency or Firm Name: _____
Business Address: _____
Contact Person: _____
Phone Number: _____

3. Agency or Firm Name: _____
Business Address: _____
Contact Person: _____
Phone Number: _____

4. Agency or Firm Name: _____
Business Address: _____
Contact Person: _____
Phone Number: _____

RFP #11-060

Electrical Utility Distribution & Outdoor Lighting

RESPONSES TO

EVALUATION CRITERIA 1, 2, 3 AND 4