

SUBMIT BID TO:

Broward County Purchasing Division
115 S. Andrews Avenue, Room 212
Fort Lauderdale, Florida 33301-1801
954-357-6065/66

BOARD OF COUNTY COMMISSIONERS
BROWARD COUNTY, FLORIDA

INVITATION FOR BID

Bidder Acknowledgment

— GENERAL CONDITIONS —

THESE INSTRUCTIONS ARE STANDARD FOR ALL CONTRACTS FOR COMMODITIES/SERVICES ISSUED BY THE BOARD OF COUNTY COMMISSIONERS. THE BOARD OF COUNTY COMMISSIONERS MAY DELETE, SUPERSEDE OR MODIFY ANY OF THESE STANDARD INSTRUCTIONS FOR A PARTICULAR CONTRACT BY INDICATING SUCH CHANGE IN THE SPECIAL INSTRUCTIONS TO BIDDERS OR IN THE BID SHEETS. BY ACCEPTANCE OF A PURCHASE ORDER ISSUED BY THE COUNTY, BIDDER AGREES THAT THE PROVISIONS INCLUDED WITHIN THIS INVITATION FOR BID SHALL PREVAIL OVER ANY CONFLICTING PROVISION WITHIN ANY STANDARD FORM CONTRACT OF THE BIDDER REGARDLESS OF ANY LANGUAGE IN BIDDER'S CONTRACT TO THE CONTRARY.

BIDDER ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH YOUR BID

SEALED BIDS: This form must be executed and submitted with all bid sheets and should be in a sealed envelope. (PLEASE INCLUDE ONE ORIGINAL SIGNED BID DOCUMENT IN BLUE INK AND ONE PHOTOCOPY OF SIGNED BID DOCUMENT PER ENVELOPE). The face of the envelope should contain the above address, the date and the time of bid opening, and bid number. Bids not submitted on attached bid may be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

- EXECUTION OF BID:** A. Bid must contain an original signature of an individual authorized to bind the bidder. Bid must be typed or printed in ink. The ink should be blue ink. All corrections made by bidder to their bid must also be initialed. The bidder's name should also appear on each page of the bid sheet if required. B. No award will be made to a bidder who is delinquent in payment of any taxes, fees, fines, contractual debts, judgments, or any other debts due and owed to the County, or is in default on any contractual or regulatory obligation to the County. By signing and submitting this bid, bidder attests that it is not delinquent in payment of any taxes, fees, fines, contractual debts, judgments or any other debts due and owed to the County, nor is it in default on any contractual or regulatory obligation to the County. In the event the bidder's statement is discovered to be false, bidder will be subject to debarment and the County may terminate any contract it has with bidder. C. Bidder certifies by signing the bid that no principles or corporate officers of the firm were principles or corporate officers in any other firm which may have been suspended or debarred from doing business with Broward County within the last three years, unless so noted in the bid documents. D. By signing this bid, bidder attests that any and all statements, oral, written or otherwise, made in support of this bid, are accurate, true and correct. Bidder acknowledges that inaccurate, untruthful, or incorrect statements made in support of this bid may be used by the County as a basis for rejection of this bid, rescission of the award, or termination of the contract. Bidder acknowledges that the termination of the contract because of a determination of an inaccurate, untruthful, or incorrect statement made in support of this bid may also serve as the basis for debarment of bidder pursuant to Section 21-119 of the Broward County Administrative Code.

- BID WITHDRAWAL:** No bidder may withdraw their bid before the expiration of ninety (90) calendar days from the date of bid opening unless vendor so notes in the bid.

(Continued on Page 2)

BIDS WILL BE OPENED 2:00 p.m. **MARCH 4, 2009**
and may not be withdrawn within 90 calendar days after such date and time.

BID TITLE

ELECTRICAL/ELECTRONIC MRO SUPPLIES/(NSM)

BID NO. **E0696222B1**

PURCHASING AGENT NAME & TELEPHONE NUMBER

LIZ OVERTON, (954) 357-6076

DELIVERY DATE

SEE SPECIAL INSTRUCTION

CASH DISCOUNT TERMS

BID GUARANTY IS ATTACHED, WHEN REQUIRED, IN
THE AMOUNT OF \$

REASON FOR NO BID

FEDERAL EMPLOYER I.D. or SOCIAL SECURITY NUMBER

DUN & BRADSTREET NUMBER

BIDDER NAME

BIDDER MAILING ADDRESS/CITY/STATE/ZIP

AREA CODE TELEPHONE NO.

CONTACT PERSON

FAX NO.

BIDDERS E-MAIL ADDRESS

*AUTHORIZED SIGNATURE

(submit original in blue ink)

/ /
DATE

PRINT NAME

TITLE

*I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same items/services, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. Further by signature of this form, pages 1 through 6 are acknowledged and accepted as well as any special instruction sheet(s) if applicable.

3. **BID OPENING:** Shall be public, on date, location and time specified on the bid form. The official time is the time clock located in the Purchasing Division reception area and will be accepted by all parties without reservation. It is the bidder's responsibility to assure that their bid is delivered on date, location and time specified on the bid form. Bids, which for any reason are not so delivered, will not be considered. Bid files and any bids after they are opened may be examined during normal working hours by appointment. Bid tabulations are available for inspection upon request. Bid results will be posted on the Broward County web site at: www.broward.org/purchasing/results.
4. **ADDENDA TO BID:** Broward County reserves the right to amend this Invitation For Bid prior to the Bid opening date indicated. Only written addenda will be binding. If, upon review, material errors in specifications are found, contact the Purchasing Division immediately, prior to Bid opening date, to allow for review and subsequent clarification on the part of Broward County.
5. **PRICES, TERMS & PAYMENTS:** Firm prices shall be bid and include all handling, set up, shipping and inside delivery charges to the destination shown herein unless otherwise indicated.
 - (a) **The Bidder:** in submitting this bid certifies that the prices quoted herein are not higher than the prices at which the same commodity(ies) or service(s) is sold in approximately similar quantities under similar terms and conditions to any purchaser whomsoever.
 - (b) **F.O.B.** — as specified in Special Instructions to bidder.
 - (c) **Tie Bids:** The award on tie bids will be decided by the Director of the Purchasing Division in accordance with the provisions of the Procurement Code.
 - (d) **TAXES:** Broward County is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption numbers appear on purchase order. The Contractor shall pay all applicable sales, consumer, land use, or other similar taxes required by law. The Contractor is responsible for reviewing the pertinent State Statutes involving the sales tax and complying with all requirements.
 - (e) **DISCOUNTS:** Bidders may offer a cash discount for prompt payment. However, such discounts will not be considered in determining the lowest net cost for bid evaluation purposes. Bidders should reflect any discounts to be considered in the bid evaluation in the unit prices bid.
 - (f) **MISTAKES:** Bidders are cautioned to examine all specifications, drawings, delivery instructions, unit prices, extensions and all other special conditions pertaining to the bid. Failure of the bidder to examine all pertinent documents shall not entitle them to any relief from the conditions imposed in the contract. In case of mistakes in extension, the unit price shall govern. Multiplication or addition errors are deemed clerical errors and shall be corrected by the County.
 - (g) **ORDERING:** The Board of County Commissioners reserves the right to purchase commodities/services specified herein through contracts established by other governmental agencies or through separate procurement actions due to unique or special needs. If an urgent delivery is required, within a shorter period than the delivery time specified in the contract and if the seller is unable to comply therewith, the Board of County Commissioners reserves the right to obtain such delivery from others without penalty or prejudice to the County or to the seller.
6. **OPEN-END CONTRACT:** No guarantee is expressed or implied as to the total quantity of commodities/services to be purchased under any open end contract. Estimated quantities will be used for bid comparison purposes only. The Board of County Commissioners reserves the right to: issue purchase orders as and when required, or, issue a blanket purchase order for individual agencies and release partial quantities or, issue instructions for use of Direct Purchase Orders by various County agencies, or, any combination of the preceding. No delivery shall become due or be acceptable without a written order or shipping instruction by the County, unless otherwise provided in the contract. Such order will contain the quantity, time of delivery and other pertinent data. However, on items urgently required, the seller may be given telephone notice, to be confirmed by an order in writing.
7. **CONTRACT PERIOD (OPEN-END CONTRACT):** The initial contract period shall start with the expiration date of the previous contract or date of award, whichever is latest, and shall terminate one (1) year from that date. The contractor will complete delivery and the County will receive delivery on any orders mailed to the contractor prior to the date of expiration. The Purchasing Director may renew this contract for a second period subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the County. Notification of Intent to Renew will be mailed sixty (60) calendar days in advance of expiration date of this contract. All prices, terms and conditions shall remain firm for the initial period of the contract and for any renewal period unless subject to price adjustment specified as a "special condition" hereto.

In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the Purchasing Director. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the County.
8. **FIXED CONTRACT QUANTITIES:** Purchase order(s) for full quantities will be issued to successful bidder(s) after notification of award and receipt of all required documents. Fixed contract quantities up to twenty (20) percent of the originally specified quantities may be ordered prior to the expiration of one (1) year after the date of award, provided the Contractor agrees to furnish such quantities at the same prices, terms and conditions.
9. **AWARDS:** If a specific basis of award is not established in the special instructions to bidders, the award shall be to the responsible bidder with the lowest responsive bid meeting the written specifications. As the best interest of the Board of County Commissioners may require, the right is reserved to make award(s) by individual commodities/services, group of commodities/services, all or none or any combination thereof. When a group is specified, all items within the group must be bid. A bidder desiring to bid "No Charge" on an item in a group must so indicate, otherwise the bid for the group will be construed as incomplete and may be rejected. However, if bidders do not bid all items within a group, the County reserves the right to award on an item by item basis. When a group bid is indicated for variable quantities and the bid for the group shows evidence of unbalanced bid prices, such bid may be rejected. The Purchasing Director, or the Board of County Commissioners, whichever is applicable

reserves the right to waive technicalities and irregularities and to reject any or all bids.

10. **PAYMENT:** Payment will be made by the County after commodities/services have been received, accepted and properly invoiced as indicated in contract and/or order. Invoices must bear the purchase order number.

11. **DELIVERY:** Delivery time shall be computed in calendar days from the issuance date of purchase order. Although, actual requested date or number of calendar days for delivery may be specified, state number of calendar days required to make delivery and installation after issuance of purchase order or request for services in space provided. Unless otherwise stipulated in the Contract, delivery shall be made between 9:00 a.m. and 4:00 p.m., Monday through Friday, except holidays, and at other time by special arrangements. However goods required for daily consumption, or where the delivery is an emergency, a replacement, or is overdue, the convenience of the Division shall govern. If, in calculating the number of calendar days from the order date, the delivery date falls on a Saturday, Sunday or holiday, delivery shall be made not later than next succeeding business day. Delivery time may be considered in determining award.

12. **TERMINATION:**

- (a) **AVAILABILITY OF FUNDS:** If the term of this contract extends beyond a single fiscal year of the County, the continuation of this Contract beyond the end of any fiscal year shall be subject to the availability of funds from the County in accordance with Chapter 129, Florida Statutes. The Broward County Board of County Commissioners shall be the final authority as to availability of funds and how such available funds are to be allotted and expended. In the event funds for this project/purchase are not made available or otherwise allocated Broward County may terminate this contract upon thirty (30) days prior written notice to the contractor.
- (b) **NON PERFORMANCE:** The Contract may be terminated for cause by the Awarding Authority for the County or by Bidder if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. Cause for termination shall include, but not be limited to, failure to suitably perform the work, failure to suitably deliver goods in accordance with the specifications and instructions in this Bid, failure to continuously perform the work in a manner calculated to meet or accomplish the objectives of the County as set forth in this Bid, or multiple breach of the provisions of this Bid notwithstanding whether any such breach was previously waived or cured.
- (c) **TERMINATION FOR CONVENIENCE:** The Awarding Authority may terminate the Contract for convenience upon no less than thirty (30) days written notice. In the event the Contract is terminated for convenience, Bidder shall be paid for any goods properly delivered and services properly performed to the date the Contract is terminated; however, upon being notified of County's election to terminate, Bidder shall cease any deliveries, shipment or carriage of goods, and refrain from performing further services or incurring additional expenses under the terms of the Contract. In no event will payment be made for lost or future profits. Bidder acknowledges and agrees that ten dollars (\$10.00) of the compensation to be paid by County, the adequacy of which is hereby acknowledged by Bidder, is given as specific consideration to Bidder for the County's right to terminate this Contract.

13. **CONDITIONS AND PACKAGING:** Unless otherwise stated in the special instructions to bidders or the bid sheets, or specifically ordered from an accepted price list, deliveries must consist only of new and unused goods and shall be the current standards production model available at the time of the bid. The goods must be suitably packaged for shipment by common carrier. Each container or multiple units or items otherwise packaged shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier, purchase order number and any other markings required by specifications, or other acceptable means of identifying vendor and purchase order number.

14. **SAFETY STANDARDS:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards thereunder. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered from a contract resulting from this bid must be accompanied by a Material Safety Data Sheet (MSDS). A Material Safety Data Sheet (MSDS) should also be submitted to the Broward County Risk Management Division, 115 South Andrews Avenue, Room 210, Fort Lauderdale, Florida 33301-1803. The MSDS must include the following information.

- (a) The chemical name and the common name of the toxic substance.
- (b) The hazards or other risks in the use of the toxic substance, including:
1. The potential for fire, explosion, corrosivity, and reactivity;
 2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by exposure to the toxic substance; and
 3. The primary routes of entry and symptoms of over-exposure.
- (c) The proper precautions, handling practices, necessary personal protective equipment, and other safety precautions in the use of or exposure to the toxic substances, including appropriate emergency treatment in case of overexposure.
- (d) The emergency procedure for spills, fire, disposal, and first aid.
- (e) A description in lay terms of the known specific potential health risks posed by the toxic substance intended to alert any person reading this information.
- (f) The year and month, if available, that the information was compiled and the name, address, and emergency telephone number of the manufacturer responsible for preparing the information.

15. **MANUFACTURERS NAME AND APPROVED EQUIVALENTS:** Manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and establishment of quality level desired and are not intended to limit competition unless otherwise specified in the bid. The bidder may offer any brand which meets or exceeds the specifications for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and catalog number. Bidder shall submit with the bid complete descriptive literature and/or specifications. The bidder should also explain in detail the reason(s) why and submit proof that the proposed equivalent

will meet the specifications and not be considered an exception thereto. Broward County Board of County Commissioners reserves the right to be the sole judge of what is equal and acceptable. Bids which do not comply with these requirements are subject to rejection. If Bidder fails to name a substitute it will be assumed that the bidder will furnish goods identical to bid standard.

16. **INTERPRETATIONS:** Any questions concerning conditions and specifications of this bid shall be directed in writing to the Purchasing Division a minimum of 24 hours prior to bid opening. No interpretation(s) shall be considered binding unless provided to all Bidders in writing by the Purchasing Director.
17. **NON-CONFORMANCE TO CONTRACT CONDITIONS:** The County may withhold acceptance of, or reject any items which are found, upon examination, not to meet the specification requirements. Upon written notification of rejection, items shall be removed within five (5) calendar days by the Vendor at their expense and redelivered at their expense. Rejected goods left longer than thirty (30) days will be regarded as abandoned and the Board shall have the right to dispose of them as its own property. On foodstuffs and drugs, no written notice or rejection need be given. Upon verbal notice to do so, the Vendor shall immediately remove and replace such rejected merchandise at their expense. Rejection for non-conformance, failure to provide services conforming to specifications, or failure to meet delivery schedules may result in contractor being found in default.
18. **INSPECTION, ACCEPTANCE AND TITLE:** Inspection and acceptance will be at destination. Title and risk of loss or damage to all items shall be the responsibility of the contractor until accepted by the County.
19. **GOVERNMENTAL RESTRICTIONS:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the successful bidder to notify the County at once, indicating in their letter the specific regulation which required an alteration. The Board of County Commissioners reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no further expense to the County.
20. **LEGAL REQUIREMENTS:** Applicable provisions of all Federal, State of Florida, County and local laws, and of all ordinances, rules and regulations including the Procurement Code of Broward County shall govern development, submittal and evaluation of bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid in response hereto and Broward County by and through its officers, employees and authorized representative, or any other person natural or otherwise. Lack of knowledge by any bidder shall not constitute a recognizable defense against the legal effect thereof.
21. **INDEMNIFICATION:** Bidder shall at all times hereafter indemnify, hold harmless and, at County Attorney's option, defend or pay for an attorney selected by County Attorney to defend County, its officers, agents, servants, and employees against any and all claims, losses, liabilities, and expenditures of any kind, including attorney fees, court costs, and expenses, caused by negligent act or omission of Bidder, its employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Contract including, without limitation, any and all claims, demands, or causes of action

of any nature whatsoever resulting from injuries or damages sustained by any person or property. The provisions of this section shall survive the expiration or earlier termination of this Contract. To the extent considered necessary by the Purchasing Director and the County Attorney, any sums due Bidder under this Contract may be retained by County until all of County's claims for indemnification pursuant to this Contract have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by the County.

22. **NOTICE:** Written notice provided pursuant to this Contract shall be sent by certified United States Mail, postage prepaid, return receipt requested, or by hand-delivery with a request for a written receipt of acknowledgment of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the County designates:

Director, Broward County Purchasing Division
115 S. Andrews Avenue, Room 212
Fort Lauderdale, FL 33301-1801

Bidder shall identify in the Bid a designated person and address to whom notice shall be sent when required by the Contract.

23. **JURISDICTION, VENUE, WAIVER OF JURY TRIAL:** The Contract shall be interpreted and construed in accordance with and governed by the laws of the state of Florida. Any controversies or legal problems arising out of the Contract and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida, the venue situs, and shall be governed by the laws of the state of Florida. By entering into this Contract, Bidder and County hereby expressly waive any rights either party may have to a trial by jury of any civil litigation related to this Contract.
24. **PATENTS AND ROYALTIES:** The bidder, without exception, shall indemnify and save harmless and defend the County, its officers, agents and employees from liability of any nature or kind, including but not limited to attorney's fees, costs and expenses for or on account of any copyrighted, patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the County. If the bidder uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work. This provision shall survive the expiration or earlier termination of the contract.
25. **ASSIGNMENT, SUBCONTRACT:** Contractor shall not transfer, convey, pledge, subcontract or assign the performance required by this bid without the prior written consent of the Purchasing Director. Any Award issued pursuant to this bid invitation and the monies which may become due hereunder are not assignable, transferrable, or otherwise disposable except with the prior written consent of the Purchasing Director.
26. **QUALIFICATIONS OF BIDDER:** Bids will be considered only from firms normally engaged in providing the types of commodities/services specified herein. The Purchasing Director or the Board of County Commissioners, reserves the right to inspect the facilities, equipment, personnel and organization or to take any other action necessary to determine ability to perform in accordance with specifications, terms and

conditions. The Purchasing Director or the Board of County Commissioners will determine whether the evidence of ability to perform is satisfactory and reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform. The Purchasing Director or the Board of County Commissioners reserves the right to consider a bidder's history of citations and/or violations of Environmental regulations in determining responsibility. Bidder should submit with his proposal a complete history of all citations and/or violations notices and dispositions thereof. Failure of a Bidder to submit such information may be grounds for termination of any contract awarded to successful Bidder. Bidder shall notify the County immediately of notice of any citations or violations which they may receive after the Bid or Proposal opening date and during the time of performance under any Contract awarded to them.

27. **EQUAL EMPLOYMENT OPPORTUNITY:** No Contractor shall discriminate against any employee or applicant for employment because of race, religion, age, color, sex or national origin, sexual orientation, marital status, political affiliation, disability, or physical or mental handicap if qualified. Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment without regard to their race, religion, age, color, sex or national origin, sexual orientation, marital status, political affiliation, disability, or physical or mental handicap. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection of training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

The contractor selected to perform work on a County project must include the foregoing or similar language in its contracts with any subcontractors or sub consultants, except that any project assisted by U.S. Department of Transportation funds shall comply with the non-discrimination requirements in Title 49 C.F.R. Parts 23 and 26, as amended. The Subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause. Failure to comply with above requirements is a material breach of the contract, and may result in the termination of this contract or such other remedy as the County deems appropriate.

28. **MODIFICATIONS:** All changes to purchase orders shall be by issuance of a change order. Any modifications or changes to any contract entered into as a result of this bid must be by written amendment with the same formality and of equal dignity prior to the initiation of any such change.
29. **RESOLUTION OF PROTESTED SOLICITATIONS AND PROPOSED AWARDS:** In accordance with the Broward County Procurement Code Sec. 21.118, relative to "Pre-Litigation Protested Solicitations and Proposed Awards":
- a. Right to Protest. Any actual or prospective bidder or offeror who is aggrieved in connection with the solicitation or proposed award of a contract may protest to the Director of Purchasing. Any protest concerning the bid specifications or requirements must be made within seventy-two (72) hours from the time the facts become known and, in any case, at least twenty-four (24) hours prior to the bid opening. Such protest must be made in writing to the Purchasing Director. Failure to timely protest bid specifications

or requirements is a waiver of the ability to protest the specifications or requirements.

- b. Any protest from a bidder or offeror with a substantial interest in connection with the solicitation or proposed award of a contract which is within the Purchasing Director's award authority shall be submitted in writing within three working days from the time the recommendation for award is made by a Purchasing Agent to the Purchasing Director.
- c. Any protest of a solicitation or proposed award which is in excess of the Purchasing Director's award authority after the bid opening, shall be submitted in writing within seven (7) calendar days after such aggrieved person having a substantial interest should have known the facts giving rise thereto.
30. **PUBLIC ENTITY CRIMES ACT:** Bidder represents that its response to this invitation for bid will not violate the Public Entity Crimes Act, Section 287.133, Florida Statutes, which essentially provides that a person or affiliate who is a contractor, consultant or other provider who has been placed on the convicted vendor list following a conviction of a Public Entity Crime may not submit a bid on a contract to provide any goods or services to the County, may not submit a bid on a contract with the County for the construction or repair of a public building or public work, may not submit bids on leases of real property to the County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact any business with the County in excess of the threshold amount provided in Section 287.017, Florida Statutes, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Bidder represents that its response to this Invitation For Bid is not a violation of Section 287.134, Florida Statutes, which essentially states that the County, as a public entity, cannot do business with an entity that is on the "discriminatory vendor list" i.e., has been found by a court to have discriminated as defined therein. Violation of this section shall result in cancellation of the County purchase and may result in debarment.
31. **RECYCLED CONTENT INFORMATION:** In support of the Florida Waste Management Law, bidders are encouraged to supply with their bid, any information available regarding recycled material content in the products bid. The County is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal, etc.); and the percentage of recycled material contained in the product. The County also requests information regarding any known or potential material content in the product that may be extracted and recycled after the product has served its intended purpose.
32. **PURCHASE BY OTHER GOVERNMENTAL AGENCIES:** Each Governmental unit which avails itself of this contract will establish its own contract, place its own orders, issue its own purchase orders, be invoiced therefrom and make its own payments and issue its own exemption certificates as required by the bidder.
- It is understood and agreed that Broward County is not a legally bound party to any contractual agreement made between any other governmental unit and the bidder as a result of this bid.
33. **PUBLIC RECORDS:** Any material submitted in response to this Invitation For Bid will become a public document pursuant to Section 119.071, F.S. This includes material which the responding bidder might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission,

effective after opening pursuant to Section 119.071, F.S.

34. **AUDIT RIGHT AND RETENTION OF RECORDS:** County shall have the right to audit the books, records, and accounts of contractor that are related to this project. Contractor shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries to the project.

Contractor shall preserve and make available, at reasonable times for examination and audit by County, all financial records, supporting documents, statistical records, and any other documents pertinent to this agreement for the required retention period of the Florida Public Records Act (Chapter 119, Fla. Stat.), if applicable, or if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or (3) years, whichever is longer, the books, records and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by County to be applicable to contractor's records, contractor shall comply with all requirements thereof; however, no confidentiality or nondisclosure requirement of either federal or state law shall be violated by contractor. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for County's disallowance and recovery of any payment upon such entry.

The entire chapter of the Broward County Procurement Code describing the aforementioned subject matter can be obtained from the Purchasing Division's Secretary by calling 954-357-6071. You may also view and/or download the Procurement Code, Notices for Bids, Requests for Quotation, Request for Letters of Interest, structure of the Purchasing Division, telephone directory, How to do Business with Broward County and Vendor Registration on the internet at:

www.broward.org/purchasing



Finance and Administrative Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6065 • FAX 954-357-8535

ATTENTION

Dear Vendor,

Thank you for your interest in doing business with Broward County. We look forward to a very successful procurement process.

Please take notice to the bid submittal requirements outlined in this solicitation. Read and follow the instructions very carefully, as any misinterpretation or failure to comply with instructions could lead to your submittal being rejected. Any change(s) to this solicitation will be conveyed through the written addendum process. Notifications of addendums are sent electronically to vendors registered under the applicable commodity code(s) at the time the original solicitation was created. In addition, all addendums are posted on the Purchasing Division website, www.broward.org/purchasing; select current solicitations. Please read carefully and follow all instructions provided on the addendum, as well as the instructions provided in the original solicitation.

It is the intent of the Purchasing Division to provide quality services. If you have any questions, please visit our website to view the information provided on "How to Do Business with Broward County – A Vendor's Guide," or feel free to contact the agent of concern. Again, thank you for your continued interest in doing business with Broward County.

Sincerely,

A handwritten signature in blue ink that reads "Brenda J. Billingsley".

Brenda J. Billingsley, Director
Broward County Purchasing Division

Broward County Board of County Commissioners

Josephus Eggelation, Jr. • Sue Gunzburger • Kristin D. Jacobs • Ken Keechi • Ilene Lieberman • Stacy Ritter • John E. Rodstrom, Jr. • Diana Wasserman-Rubin • Lois Wexler
www.broward.org/purchasing

PURCHASING **D**IVISION
BOARD OF COUNTY COMMISSIONERS
BROWARD COUNTY, FLORIDA

SPECIAL INSTRUCTIONS TO BIDDERS (IN ADDITION TO GENERAL CONDITIONS)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

SUBMISSION OF SEALED BIDS: The Invitation for Bid form must be executed and submitted with all bid sheets and should be in a sealed envelope. The original should be signed in blue ink. Both the original bid and one (1) photocopy of your bid should be included in a single envelope. The Bidder is responsible for retaining a copy of all submittals for their own records. The face of the envelope should contain the company name, address, date and time of bid opening, bid number and bid title. Bids not submitted on bid sheets may be rejected. Bidder should not submit bids on their own form or any other form other than Broward County Bid Sheet. All bids are subject to the conditions specified herein. Bids which do not comply with these conditions are subject to rejection.

1. SCOPE:

- 1.1 Bids are hereby invited on an open-end basis for Electrical/Electronic MRO (Maintenance, Repair and Operational Supplies) for the Water & Wastewater Operations Division and various other Broward County agencies that may have need of these services and products.
- 1.2 The initial contract period shall start on date of award, or April 12, 2009, whichever is later and shall terminate two (2) years from that date. The Contractor will complete delivery and the County will receive delivery on any orders mailed to the contractor prior to the date of expiration.
- 1.3 All discounts, terms and conditions shall remain fixed for the initial period of the contract. In addition, all prices, terms and conditions shall remain fixed for the renewal period of the contract.
- 1.4 **There will be no allowable price escalations for fuel costs throughout any contract period(s), unless otherwise specified in this document.**
- 1.5 The Director of Purchasing may renew this contract for one (1) three-year period subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the County. Notification of Intent to Renew will be mailed one hundred twenty (120) calendar days in advance of expiration date of this contract.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

1. **SCOPE:** (Continued)

- 1.6 No guarantee is expressed or implied as to the total quantity of commodities/services to be purchased under any open end contract. Estimated quantities will be used for bid comparison purposes only. The Board of County Commissioners reserves the right to: issue purchase orders as and when required, or, issue a blanket purchase order for individual agencies and release partial quantities or, issue instructions for use of Direct Purchase Orders by various County agencies, make random, open market purchases for any or all of the item(s) on any open end contract or, any combination of the preceding. No delivery shall become due or be acceptable without a written order by the County, unless otherwise provided for in the contract. Such order will contain the quantity, time of delivery and other pertinent data. However, on items urgently required, the seller may be given telephone notice, to be confirmed by an order in writing.

2. **AWARD CRITERIA**

Award will be to the responsive, responsible bidder offering the highest percentage discount resulting in the low total for all items.

3. **SPECIFICATIONS AND REQUIREMENTS:**

The specifications, requirements and services to be provided are stated in Attachment "A" attached hereto and made a part hereof.

4. **CONTINGENCY FEES:**

By submission of this offer, contractor certifies that no contingency fees (sometimes known as a finder's fee) has been paid to any person or organization other than a bona-fide employee working solely for the vendor to secure a contract made pursuant to this solicitation. Violation of this policy may result in termination of any resultant contract and/or possible debarment of the contractor.

5. **FURTHER INFORMATION:**

- 5.1 Bidders requiring additional information regarding any of the bid terms, conditions or administrative requirements should contact Liz Overton, Purchasing Agent at (954) 357-6076 or e-mail loverton@broward.org.
- 5.2 No change(s) and no interpretation(s) shall be considered binding unless provided to all bidders in writing by the Director of the Purchasing Division.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

6. **PORT EVERGLADES SECURITY REQUIREMENTS:**

- 6.1 The Department of Port Everglades requires persons to present, at port entry, a valid driver's license and valid reason for wishing to be granted port access in order to obtain a temporary/visitor ID badge. For persons who will visit the Port more than 5 times in a 90 day period, a permanent identification badge must be obtained and paid for by the contractor for all employees, subcontractors, agents and servants visiting or working on the port project. A restricted access badge application process will include fingerprints and a comprehensive background check. Badges must be renewed annually and the fees paid pursuant to Broward County Administrative Code, Section 42.6. For further information, please call (954) 765-4604.
- 6.2 All vehicles that are used regularly on the dock apron must have a Dockside Parking Permit. Only a limited number of permits will be issued per business entity. The fee is \$100.00 per permit/vehicle. Individuals requesting a permit must possess a valid Port-issued Restricted Access Area badge with a "Dock" destination. Requests for Dockside Parking Permits must be submitted in writing, on company letterhead, to the ID Badge Office. Applicants must demonstrate a need for access to the dock apron. Requests shall be investigated, and approved, if appropriate justification is provided. Supporting documentation must be supplied, if requested. Dock permits are not transferable and must be affixed to the lower left corner of the permitted vehicle's windshield. Should the permit holder wish to transfer the permit to another vehicle during the term of issuance, the permit will be removed and exchanged at no charge for a new permit. Only one business entity representative will be permitted on the dock at a time at the vessel location.
- 6.3 The Federal Government has instituted requirements for a Transportation Worker Identification Credential (TWIC) for all personnel requiring unescorted access to designated secure areas within Port Everglades. The contractor will be responsible for complying with the applicable TWIC requirements. For further information, please call 1-800-347-8942, or go on line to <http://twicinformation.tsa.dhs.gov>.

7. **SPECIAL NOTICE:** In accordance with OSHA Regulation 29 CFR 1926.1101(k) (2), bidders are notified of the presence of asbestos containing material and/or presumed asbestos containing material at some Broward County locations. For a listing of those locations, refer to www.broward.org/purchasing/bids/asbestos.pdf. You may request a copy of subject location listing by calling (954) 357-6066.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

8. DELIVERY AND ACCEPTANCE:

- 8.1 Delivery time shall be computed in calendar days from the issuance date of purchase order. Although, actual requested date or number of calendar days for delivery may be specified, state on the Bid Sheet the number of calendar days required to make delivery after issuance of purchase order.
- 8.2 However, goods required for daily consumption, or where the delivery is an emergency, a replacement, or is overdue, the convenience of the Division shall govern. If, in calculating the number of calendar days from the order date, the delivery date falls on a Saturday, Sunday or holiday, delivery shall be made not later than next succeeding business day.
- 8.3 Delivery is FOB destination, freight included and is to be made to various Broward County Locations as indicated by purchase order.
- 8.4 Orders of less than \$50.00 will not be processed. Note: This provision shall not be used by an agency to circumvent the intent of the contract.
- 8.5 Delivery is desired within ten (10) calendar days after receipt of a purchase order. Vendor who cannot meet delivery requirements may be considered non-responsive. If for any reason the Contractor cannot meet delivery specified on the purchase order, Contractor must make arrangements with the issuer. Order may be cancelled if agreement cannot be made on delivery time.

9. INSURANCE REQUIREMENTS: (SAMPLE INSURANCE CERTIFICATE ATTACHED)(Attachment "F")

The following Insurance Requirements for Automobile Liability are not applicable where delivery will be made by a third party carrier. All vendors that will be making deliveries in their own vehicles are required to provide proof of insurance for Automobile Liability and other pertinent coverages as indicated below prior to award. If deliveries are being made by a third party carrier, other pertinent coverages listed on the certificate are still required. The Contractor should provide proper insurance to the Purchasing Division within five (5) business days after request by the Purchasing Agent but prior to award by the Director of Purchasing or recommendation of award to the Board of County Commissioners, whichever is applicable.

The Insurance Requirements contained in this Bid represent the minimal protection necessary for the County as determined by the Risk Management Division. Further modifications of the requirements may be made at the sole discretion of the Risk Management Division upon a material change in scope at any time during the term of the contract or at time of contract renewal upon mutual agreement of the parties. No award will be recommended until a written determination is made by Risk Management Division that the County is adequately protected. The low bidder should provide proper insurance to the Purchasing Division within five (5) business days after request by the Purchasing Agent but prior to award by the Director of Purchasing or recommendation of award to the Board of County Commissioners, whichever is applicable.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

9. **INSURANCE REQUIREMENTS:** (Continued)

Without limiting any of the other obligations or liabilities of CONTRACTOR, CONTRACTOR shall provide, pay for, and maintain in force until all of its work to be performed under this Contract has been completed and accepted by the COUNTY (or for such duration as is otherwise specified hereinafter), the insurance coverages set forth in this Section.

- 9.1 Workers' Compensation Insurance to apply for all employees in compliance with the "Workers Compensation Law" of the State of Florida and all applicable Federal laws. In addition, the policy(ies) must include:
 - 9.1.1 Employers' Liability with minimum limits of One Hundred Thousand Dollars (\$100,000.00) each accident.
 - 9.1.2 Notice of Cancellation and/or Restriction -- The policy(ies) must be endorsed to provide Broward County with thirty (30) days notice of cancellation and/or restriction.
 - 9.1.3 If any operations are to be undertaken on or about navigable waters, coverage must be included for the U.S. Longshoremen and Harbor Workers Act and Jones Act.
- 9.2 Comprehensive General Liability with minimum limits of Five Hundred Thousand Dollars (\$500,000.00) per occurrence and Five Hundred Thousand Dollars (\$500,000.00) aggregate, combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Comprehensive General Liability policy, without restrictive endorsements, as filed by the Insurance Services Office and must include:
 - 9.2.1 Premises-Operations.
 - 9.2.2 Products/Completed Operations Hazard.
 - 9.2.3 Broad Form Contractual Coverage applicable to this specific Contract, including any hold harmless and/or indemnification agreement.
 - 9.2.4 Broad Form Property Damage.
 - 9.2.5 Independent Contractors.
 - 9.2.6 Personal Injury Coverage with Employee and Contractual Exclusions removed with minimum limits of coverage equal to those/required for Bodily Injury Liability and Property Damage Liability.
 - 9.2.7 COUNTY is to be included as an "Additional Insured" in the name of "Broward County Board of Commissioners" with respect to liability arising out of operations performed for COUNTY in connection with general supervision of such operation.
 - 9.2.8 Notice of Cancellation and/or Restriction -- The policy(ies) must be endorsed to provide Broward County with thirty (30) days notice of cancellation and/or restriction.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

9. **INSURANCE REQUIREMENTS:** (Continued)

- 9.3 Business Automobile Liability with minimum limits of Three Hundred Thousand Dollars (\$300,000.00) per occurrence combined single limit for Bodily Injury Liability and Property policy, without restrictive endorsements, as filed by the Insurance Services Office and must include:
- 9.3.1 Comprehensive Form.
 - 9.3.2 Owned Vehicles.
 - 9.3.3 Hired Vehicles.
 - 9.3.4 Non-Owned Vehicles.
 - 9.3.5 Any auto, if applicable.
 - 9.3.6 Notice of Cancellation and/or Restriction -- The policy(ies) must be endorsed to provide Broward County with thirty (30) days notice of cancellation and/or restrictions.
- 9.4 The CONTRACTOR shall be required to provide to the COUNTY Certificates of Insurance evidencing the insurance coverage specified in 9.1, 9.2, and 9.3 above. The Contractor should provide these Certificates within five (5) business days after request by the Purchasing Agent but prior to award by the Director of Purchasing or recommendation of award to the Board of County Commissioners, whichever is applicable. The required Certificates of Insurance shall not only name the types of policies provided, but also shall refer specifically to this Contract and section and the above paragraphs in accordance as required by such paragraphs of this Contract. If the initial insurance expires prior to the completion of the work, renewal Certificates of Insurance shall be furnished thirty (30) days prior to the date of their expiration.
- 9.5 Certificates of insurance shall be provided as specified in sub-section 9.4 above unless any of these coverages are, for just cause, inapplicable, and upon specific request by the vendor are excepted by written determination of Risk Management and approved by the Director of Purchasing. If an exception is requested, the bidder should indicate in the appropriate area on the bid sheet any such request including reason(s) thereto for exemption from insurance requirements as specified in this section of this invitation for bid/quotation request.

10. **WARRANTY:**

The successful bidder and manufacturer shall guarantee their product to be free of defects and workmanship for a period of one year from date material is received and accepted by the County. Any defective material found during the warranty period shall be replaced by the contractor at no additional cost to the County. There will be no shipping or restocking charge associated with any returned merchandise returned within sixty (60) calendar days after receipt of the item.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

11. **LOCAL BUSINESS TAX RECEIPT REQUIREMENTS: (formerly known as OCCUPATIONAL LICENSE TAX)**
All vendors maintaining a business address within Broward County must have and provide a copy of a current Broward County Local Business Tax Receipt prior to contract award. The Contractor should provide a copy of its Local Business Tax Receipt within five (5) business days after request by the Purchasing Agent but prior to award by the Director of Purchasing or recommendation of award to the Board of County Commissioners, whichever is applicable. Failure to do so may result in your bid being deemed non-responsive. For further information on obtaining or renewing your firm's Local Business Tax Receipt, contact the Revenue Collection Division, Local Business Tax Section at (954) 831-4000.
12. **NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND AMERICANS WITH DISABILITIES ACT:**
"CONTRACTOR shall not unlawfully discriminate against any person in its operations and activities or in its use or expenditure of funds in fulfilling its obligations under this Agreement. CONTRACTOR shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by COUNTY, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, CONTRACTOR shall take affirmative steps to ensure nondiscrimination in employment against disabled persons.
- CONTRACTOR decisions regarding the delivery of services under this Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation (Broward County Code, Chapter 16½) in performing any services pursuant to this Agreement."
13. **LIVING WAGE ORDINANCE:**
Not applicable for this bid.
14. **CONE OF SILENCE ORDINANCE:**
- 14.1 At the time of Bid opening in this solicitation process, a Cone of Silence will be imposed. Section 1-266, Broward County Code of Ordinances, provides that after Bid opening, potential vendors and their representatives are substantially restricted from communicating regarding this Bid with any county commissioner or commissioner's staff, the county administrator, deputy and assistants to the county administrator and their respective support staff, or any person appointed by the county commission to evaluate or recommend selection in this Bid process. Communication with the Contact Person (designated in the solicitation) for purposes of providing clarification and information necessary to complete the processing of an award or to make a public record request are exceptions to the Cone of Silence requirements. After the application of the Cone of Silence, inquiries regarding this solicitation should be directed to the Director of Purchasing or designee.
- 14.2 This County's Ordinance prohibits certain communications among vendors, county staff, and selection committee members. Any violations of this ordinance by any members of the responding firm or its joint venturers may be reported to the County's Office of Professional Standards.
- 14.3 The Cone of Silence terminates when the County Commission or other awarding authority takes action which ends the solicitation.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

15. **COMMUNITY DISADVANTAGED BUSINESS ENTERPRISE (CDBE):**

15.1 The Broward County Community Disadvantaged Business Enterprise Program (CDBE Program) shall not apply to this contract. There is no CDBE participation goal assigned to this contract.

16. **PREFERENCES:**

No contractor shall receive more than one county-authorized preference for the same procurement. If a contractor is eligible for more than one County-authorized bid preference for a particular procurement, the contractor shall be eligible to receive only the bid preference that is most favorable to the contractor.

16.1 **DOMESTIC PARTNER CLAUSE: (Attachment "E")**

Preference for county contractors providing for nondiscrimination of benefits for domestic partners. (Reference Ordinance No. 1999-18, as amended)

In accordance with Broward County Code, Chapter 16 ½, section 16 ½-157 and the Broward County Administrative Code, Subsections 21.31.a., 6., 7., 8., the Broward County Board of County Commissioners reserves the right to apply a preference in the award of a contract to those Contractors providing for nondiscrimination of benefits for domestic partners. This preference may be applied to all awards of \$250,000 per annum or more. The determination to apply this preference shall be made by the Board of County Commissioners.

To be eligible for the domestic partnership preference, a contractor's program eligibility criteria must be substantially equivalent to those established in Section 16 ½-153 (b), Broward County Code. A contractor will be deemed ineligible for the domestic partnership preference if its benefits program discriminates against employees in violation of the Broward County Human Rights Act.

16.2 **LOCAL PREFERENCE CLAUSE:**

In accordance with Broward County Ordinance No. 2004-29, the Broward County Board of County Commissioners provides a local preference. This preference includes any county with which the Broward County Board of County Commissioners has entered into an inter-local agreement of reciprocity. Except where otherwise provided by federal or state law or other funding source restrictions, an apparent low bidder outside the preference area and a local bidder whose submittal is within 10% of the apparent low bid will be given the opportunity to submit a best and final offer. Award will then be to the low responsive, responsible bid.

Local business means the vendor has a valid occupational license issued by the county within which the vendor conducts their business at least one year prior to bid or proposal opening, that authorizes the business to provide the goods, services or construction to be purchased and a physical address located within the limits of said county, in an area zoned for the conduct of such business, from which the vendor operates or performs business on a day-to-day basis that is a substantial component of the goods or services being offered. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing a physical address.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

17. **DRUG-FREE WORKPLACE CERTIFICATION:**

Broward County Procurement Code Chapter 21.31.a. requires awards of competitive sealed bids and sealed proposals requiring Board Award be made only to firms certifying the establishment of a drug free workplace. The Drug Free Workplace Certification (Attachment "D") should be furnished within five (5) business days after request by the Purchasing Agent but prior to recommendation of award to the Board of County Commissioners. Failure to provide this certification will render your office unqualified and ineligible for award.

18. **NON-COLLUSION STATEMENT:**

By signing this offer, the vendor certifies that this offer is made independently and free from collusion. Vendor shall disclose below, to their best knowledge, any Broward County officer or employee, or any relative of any such officer or employee as defined in Section 112.3135 (1) (c), Fla. Stat. (1989), who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement. Any Broward County officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the Broward County Procurement Code.

<u>NAME</u>	<u>RELATIONSHIPS</u>

In the event the vendor does not indicate any names, the County shall interpret this to mean that the vendor has indicated that no such relationships exist.

SPECIAL INSTRUCTIONS TO BIDDERS
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

19. **DOCUMENT CHECKLIST:**

THE FOLLOWING ITEMS MAY BE REQUIRED TO DETERMINE BID RESPONSIVENESS. PLEASE ENSURE THAT ALL APPLICABLE ITEMS ARE COMPLETED AND SUBMITTED WITH YOUR BID. FAILURE TO MEET THE APPLICABLE REQUIREMENTS MAY RENDER YOUR BID NON-RESPONSIVE. ADDITIONAL INFORMATION FOR THESE ITEMS CAN BE FOUND THROUGHOUT THIS BID DOCUMENT.

A. **Bid/Addendum**

- ☐ The Invitation for Bid must be signed in ink.
- ☐ If an Addendum is required, it must be acknowledged on the Bid sheet or returned with your Bid.
- ☐ If a revised Bid sheet is required, it must be returned with the Addendum.

20. **ADDITIONAL ITEMS:**

THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED WITH YOUR BID, BUT NO LATER THAN FIVE (5) BUSINESS DAYS FROM REQUEST OF THE PURCHASING AGENT.

A. **Supplements/Attachments**

- ☐ Copy of Broward County Local Business Tax Receipt (For Broward County Vendors)
- ☐ The Non-Collusion Statement
- ☐ The Vendor Questionnaire
- ☐ Drug Free Workplace Certification – Attachment “D”
- ☐ Domestic Partner Certification - Attachment “E”
- ☐ Certificate of Insurance, per sample attached - Attachment “F”

*** All original Bids must be received in the Purchasing Division no later than 2:00 p.m. on the opening date specified. Late Bids will not be accepted. Please allow additional time for traffic and parking. This Checklist is for informational purposes only, it is not necessary to return.**

BID SHEETELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

TO: BOARD OF COUNTY COMMISSIONERS
BROWARD COUNTY, FLORIDA

All blanks have been filled in, BID SHEET is attached to the completed "Invitation For Bid" and returned herewith.

In accordance with all terms, conditions, specifications and requirements, the bidder offers the following:

GROUP 1 (ITEMS 1 THRU 42)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
1.		3M Electrical				
	\$ 500.00	Cable Ties	Less	%	=	\$
	\$ 1,700.00	Tape	Less	%	=	\$
	\$ 200.00	Wire Connectors	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 1						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
2.		Alfa Wire				
	\$ 1,500.00	Circuit Breakers	Less	%	=	\$
	\$ 200.00	Connectors	Less	%	=	\$
	\$ 500.00	Switches	Less	%	=	\$
	\$ 1,000.00	All Types of Copper Wire	Less	%	=	\$
TOTAL FOR ITEM 2						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
3.		<u>Appleton Electric</u>				
	\$ 1,500.00	Circuit Breakers & Motor Starters	Less	%	=	\$
	\$ 500.00	Cable & Cord Connectors	Less	%	=	\$
	\$ 1,500.00	Conduit Bodies & Boxes	Less	%	=	\$
	\$ 1,200.00	Conduit Fittings	Less	%	=	\$
	\$ 1,500.00	Panelboards with Circuit Breakers	Less	%	=	\$
	\$ 1,000.00	Switches	Less	%	=	\$
	\$ 1,000.00	All Types of Copper Wire	Less	%	=	\$
TOTAL FOR ITEM 3						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
4.		<u>Automatic Timing & Controls (ATC) Diversified</u>				
	\$ 3,000.00	General Purpose Control & Distribution Equipment	Less	%	=	\$
	\$ 2,500.00	HVAC Products (delay on breaker timer, control relay, compressor protection switches)	Less	%	=	\$
	\$ 500.00	Monitors, Current, Phase/Voltage	Less	%	=	\$
	\$ 3,000.00	Alternative Relay & Control, Isolated Switches	Less	%	=	\$
	\$ 750.00	Time Delay Relays Switches	Less	%	=	\$
	\$ 1,200.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 4						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
5.		<u>Allen-Bradley/Rockwell Automation</u>				
	\$ 3,000.00	General Purpose Control Equipment	Less	%	=	\$
	\$ 100.00	Overload Relays	Less	%	=	\$
	\$ 3,000.00	Power Flex Drives	Less	%	=	\$
	\$ 1,500.00	Sensors	Less	%	=	\$
	\$ 1,500.00	Witches-Limit/Pressure				
	\$ 3,000.00	Transformers	Less	%	=	\$
	\$ 2,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 5						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
6.		<u>American Insulated</u>				
	\$ 1,000.00	Portable Cord Sets - All Type	Less	%	=	\$
	\$ 2,500.00	All Types of Copper Wire	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 6						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
7.		<u>Barksdale Electrical</u>				
	\$ 4,000.00	Level Control	Less	%	=	\$
	\$10,000.00	Pressure Transmitter & Transducer	Less	%	=	\$
	\$ 2,500.00	Regulators	Less	%	=	\$
	\$ 2,000.00	Temperature Switches -Limit/ Pressure	Less	%	=	\$
	\$ 1,200.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 7						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
8.		<u>Barnes Electrical</u>				
	\$ 1,200.00	Temperature Switches -Limit/Pressure	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 8						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
9.		<u>Bridgeport</u>				
	\$ 1,200.00	Rigid Conduit & IMC Fittings	Less	%	=	\$
	\$ 1,500.00	EMT Conduit Fittings	Less	%	=	\$
	\$ 750.00	Portable Cord Fitting	Less	%	=	\$
	\$ 750.00	Metal Clad Cable Fitting	Less	%	=	\$
	\$ 1,000.00	Clamps, Hangers	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 9						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
10.		<u>Carol Electrical Products</u>				
	\$ 5,500.00	Copper Wire	Less	%	=	\$
	\$ 1,000.00	Portable Cord Sets - All Types	Less	%	=	\$
	\$ 3,000.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 10						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
11.		<u>Cooper/Bussman Fuses Electrical Supplies</u>				
	\$ 200.00	Fuse Blocks & Holders	Less	%	=	\$
	\$ 2,000.00	Medium Voltage Fuses	Less	%	=	\$
	\$ 3,000.00	Power Distribution Fuses	Less	%	=	\$
	\$ 400.00	Semiconductor Fuses	Less	%	=	\$
	\$ 200.00	Small Dimension Fuses	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 11						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
12.		<u>Crouse-Hinds</u>				
	\$ 750.00	All Type Boxes/Outlets W/Covers (Floor, Junction, Wall)	Less	%	=	\$
	\$ 1,000.00	Conduit Bodies-Malleable & Aluminum	Less	%	=	\$
	\$ 200.00	Condulet Conduit	Less	%	=	\$
	\$ 1,500.00	Lighting Equipment Commercial	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 12						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
13.		<u>Cutler Hammer</u>				
	\$ 1,500.00	Auxiliary Switches	Less	%	=	\$
	\$ 5,000.00	Circuit Breakers	Less	%	=	\$
	\$ 1,800.00	Contact Kits	Less	%	=	\$
	\$10,000.00	Motor Control Electro Mechanical	Less	%	=	\$
	\$ 2,500.00	Overload Heaters	Less	%	=	\$
	\$ 800.00	Safety Switches	Less	%	=	\$
	\$ 5,000.00	Starter Magnetic Contactors	Less	%	=	\$
	\$ 200.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 13						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
14.		<u>Dwyer Controls</u>				
	\$ 1,500.00	Float Switches	Less	%	=	\$
	\$ 1,500.00	Limit Switches	Less	%	=	\$
	\$ 3,500.00	Switches - Mercoid	Less	%	=	\$
	\$ 200.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 14						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
15.		<u>DATAKOM Electronics</u>				
	\$ 450.00	Connectors	Less	%	=	\$
	\$ 800.00	Data Switch	Less	%	=	\$
	\$ 1,400.00	Elapsed Time Meters	Less	%	=	\$
	\$ 500.00	Splitters	Less	%	=	\$
	\$ 500.00	Switches - Mercoid	Less	%	=	\$
	\$ 200.00	Coaxial Wall Plates	Less	%	=	\$
	\$ 100.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 15						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
16.		<u>Emerson Electronics</u>				
	\$ 800.00	Electric Heater Switches & Controls	Less	%	=	\$
	\$15,000.00	Emerson Motors 40 HP & Below	Less	%	=	\$
	\$ 4,000.00	Fan Cooling Kits	Less	%	=	\$
	\$ 1,500.00	Lighting Fixtures	Less	%	=	\$
	\$ 500.00	Pulse/Voltage/Liquid Monitor Detail Display	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 16						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
17.		<u>Greenlee Textron Inc.,</u>				
	\$ 500.00	Cable and Cord Covers & Fittings	Less	%	=	\$
	\$ 500.00	Cable Identification	Less	%	=	\$
	\$ 500.00	Junction Boxes All Type	Less	%	=	\$
	\$ 500.00	Network Products	Less	%	=	\$
	\$ 500.00	Ties, Clips, Grommets	Less	%	=	\$
	\$ 2,500.00	Wire & Cable	Less	%	=	\$
	\$ 4,800.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 17						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
18.		<u>Gould Shawmut Fuses Electrical Supplies</u>				
	\$ 100.00	Fuse Blocks & Holders	Less	%	=	\$
	\$ 400.00	Medium Voltage Fuses	Less	%	=	\$
	\$ 500.00	Patch Panels	Less	%	=	\$
	\$ 500.00	Power Distribution Fuses	Less	%	=	\$
	\$ 400.00	Semiconductor Fuses	Less	%	=	\$
	\$ 200.00	Small Dimension Fuses	Less	%	=	\$
	\$ 300.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 18						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
19.		<u>G.E. Electrical Supplies</u>				
	\$ 3,000.00	Circuit Breaker	Less	%	=	\$
	\$ 3,000.00	Electrical Starters	Less	%	=	\$
	\$15,000.00	GE Motors 40 HP & Below	Less	%	=	\$
	\$ 1,000.00	Fuses-Current Limiting	Less	%	=	\$
	\$ 200.00	Lighting Fixtures	Less	%	=	\$
	\$ 400.00	Magnetic Contactors	Less	%	=	\$
	\$ 200.00	All Type Outlet Boxes	Less	%	=	\$
	\$ 200.00	Plugs	Less	%	=	\$
	\$ 500.00	Switches	Less	%	=	\$
	\$ 2,500.00	Transformer Dry Type	Less	%	=	\$
	\$ 1,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 19						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
20.		<u>Gardner Bender (GB) Electrical Products</u>				
	\$ 100.00	Butt Splicers	Less	%	=	\$
	\$ 400.00	Crimp Terminals	Less	%	=	\$
	\$ 200.00	Lugs	Less	%	=	\$
	\$ 200.00	Markings- Electrical	Less	%	=	\$
	\$ 500.00	Safety Markings	Less	%	=	\$
	\$ 200.00	Splicers	Less	%	=	\$
	\$ 500.00	Surge Suppressors	Less	%	=	\$
	\$ 400.00	Wire Connectors	Less	%	=	\$
	\$ 100.00	Wire Pulling Products	Less	%	=	\$
	\$ 1,500.00	Fuses	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 20						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
21.		<u>Hoffman Enclosures Electrical Supplies</u>				
	\$ 800.00	Electric Boxes - All Type	Less	%	=	\$
	\$ 2,000.00	Enclosures	Less	%	=	\$
	\$ 1,000.00	Filters	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 21						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
22.		<u>Hoyt Electrical Products</u>				
	\$ 900.00	Contact Sets	Less	%	=	\$
	\$ 500.00	Panel Meters	Less	%	=	\$
	\$ 2,500.00	Transducers	Less	%	=	\$
	\$ 2,500.00	Transmitters	Less	%	=	\$
	\$ 1,500.00	Voltage Sensors	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 22						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
23.		<u>Honeywell Electronics</u>				
	\$ 900.00	Switches- Micro	Less	%	=	\$
	\$ 1,000.00	Coil Sets for Physical Vapor Deposition Control	Less	%	=	\$
	\$ 200.00	Covers	Less	%	=	\$
	\$ 500.00	Coaxial & Electrical Wall Plates/Receptacles	Less	%	=	\$
	\$ 900.00	Relays	Less	%	=	\$
	\$ 500.00	Panels	Less	%	=	\$
	\$ 800.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 23						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
24		<u>Ideal Industries</u>				
	\$ 900.00	Wire Termination	Less	%	=	\$
	\$ 4,000.00	Data Comm/Low Voltage Switches & Controls	Less	%	=	\$
	\$ 200.00	Wallplates, Splitters, Patch Cable	Less	%	=	\$
	\$ 200.00	Wire Markers	Less	%	=	\$
	\$ 500.00	Cable Ties	Less	%	=	\$
	\$ 250.00	Indicator Lights	Less	%	=	\$
	\$ 1,500.00	Toggle, Rocker, Push-Button and Chain Switches	Less	%	=	\$
	\$ 1,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 24						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
25.		<u>Intermatic Electronics</u>				
	\$ 200.00	Enclosures	Less	%	=	\$
	\$ 200.00	Hubs	Less	%	=	\$
	\$10,000.00	Motors 20HP & Below	Less	%	=	\$
	\$ 2,500.00	Power Boards	Less	%	=	\$
	\$ 2,500.00	Surge Suppressors	Less	%	=	\$
	\$ 1,800.00	Switches- Photo Control	Less	%	=	\$
	\$ 1,000.00	Time Switches	Less	%	=	\$
	\$ 750.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 25						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
26.		<u>Kindorf Electrical Supplies/Steel City</u>				
	\$ 1,500.00	Beam Clamps & Hanger Supports	Less	%	=	\$
	\$ 500.00	Conduit Metal Framing	Less	%	=	\$
	\$ 1,000.00	Conduit, Cable & Pipe Supports	Less	%	=	\$
	\$ 500.00	Fastening Devices	Less	%	=	\$
	\$ 200.00	Hanger Supports	Less	%	=	\$
	\$ 800.00	Hardware and Threaded Components	Less	%	=	\$
	\$ 900.00	All Type Light Fixtures	Less	%	=	\$
	\$ 1,500.00	Pipe Supports	Less	%	=	\$
	\$ 300.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 26						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
27.		<u>Leviton Electrical Supplies</u>				
	\$ 500.00	GFCI Protection Products	Less	%	=	\$
	\$ 300.00	Plugs and Connectors	Less	%	=	\$
	\$ 400.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 28						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
28.		<u>Little Fuse Electrical Fuses</u>				
	\$ 300.00	Fuse Blocks & Holders	Less	%	=	\$
	\$ 200.00	Medium Voltage Fuses	Less	%	=	\$
	\$ 200.00	Plugs and Connectors	Less	%	=	\$
	\$ 500.00	Power Distribution Fuses	Less	%	=	\$
	\$ 200.00	Receptacles	Less	%	=	\$
	\$ 500.00	Semi Conductor Fuses	Less	%	=	\$
	\$ 450.00	Small Dimension Fuses	Less	%	=	\$
	\$ 400.00	Switches	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 28						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
29.		<u>Panduit Electrical Supplies</u>				
	\$ 500.00	Cable Ties	Less	%	=	\$
	\$ 800.00	Wire Clamps, Clips, Retainers	Less	%	=	\$
	\$ 200.00	Wire Markers	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 29						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
30.		<u>P & B Electric Supplies</u>				
	\$ 500.00	Relays	Less	%	=	\$
	\$ 400.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 30						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
31.		<u>RACO Electrical Supplies</u>				
	\$10,000.00	Bells- Weatherproof	Less	%	=	\$
	\$ 500.00	Blanks	Less	%	=	\$
	\$ 2,500.00	All Types - Wall & Floor & Junction Boxes Outlets	Less	%	=	\$
	\$ 200.00	Bushing Reducers	Less	%	=	\$
	\$ 200.00	Clamps	Less	%	=	\$
	\$ 200.00	Locknuts	Less	%	=	\$
	\$ 1,000.00	Metallic Fittings	Less	%	=	\$
	\$ 1,000.00	Non-Metallic Products	Less	%	=	\$
	\$10,000.00	Fuse Steel Boxes	Less	%	=	\$
	\$ 200.00	Straps	Less	%	=	\$
	\$ 4,000.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 31						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
32.		<u>Reliance Controls</u>				
	\$ 800.00	Circuit Breakers Combinations	Less	%	=	\$
	\$ 1,000.00	Double Pole Circuit Breakers	Less	%	=	\$
	\$ 800.00	Heavy Duty Cord Sets	Less	%	=	\$
	\$ 2,500.00	Manual Transfer Switches	Less	%	=	\$
	\$ 2,500.00	Mount Transfer Switches	Less	%	=	\$
	\$ 2,000.00	Panel/Link Manual Transfer Panels	Less	%	=	\$
	\$ 2,000.00	Power Cord Connectors and Plugs	Less	%	=	\$
	\$ 500.00	Power Inlet Boxes NEMA	Less	%	=	\$
	\$ 2,000.00	Control Relays & Timers	Less	%	=	\$
	\$ 4,000.00	Motor Starter & Controllers	Less	%	=	\$
	\$ 1,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 32						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
33.		<u>Robert Shaw Electrical Supplies</u>				
	\$ 900.00	Switches - Vibration	Less	%	=	\$
	\$ 1,000.00	Electric Heater Switches & Controls	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 33						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
34.		<u>Schneider Electrical Supplies</u>				
	\$ 5,000.00	Contact Kits	Less	%	=	\$
	\$ 500.00	Converts	Less	%	=	\$
	\$ 500.00	Limit Switches	Less	%	=	\$
	\$ 800.00	Relays	Less	%	=	\$
	\$ 500.00	Switches - Float	Less	%	=	\$
	\$ 500.00	Switches - General Purpose	Less	%	=	\$
	\$ 1,500.00	Switches - Mercoid	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 34						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
35.		<u>Square D Electrical Supplies</u>				
	\$ 800.00	Blocks	Less	%	=	\$
	\$ 2,500.00	Breaker Boxes	Less	%	=	\$
	\$ 5,000.00	Circuit Breakers	Less	%	=	\$
	\$ 2,000.00	Contact Kits	Less	%	=	\$
	\$ 5,000.00	Electrical Heaters	Less	%	=	\$
	\$ 500.00	Enclosures	Less	%	=	\$
	\$ 1,500.00	Fuses	Less	%	=	\$
	\$ 1,500.00	Meter Sockets	Less	%	=	\$
	\$ 3,000.00	PLC (Controllers Programmable Logic) Controllers & Processors	Less	%	=	\$
	\$ 3,000.00	Relays	Less	%	=	\$
	\$ 5,000.00	Starters	Less	%	=	\$
	\$ 2,000.00	Switch Panel	Less	%	=	\$
	\$ 2,500.00	Switches - Panel Boards and Distribution Equipment	Less	%	=	\$
	\$ 5,000.00	Transformers	Less	%	=	\$
	\$ 4,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 35						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
36.		<u>Superstrut Electrician Supplies</u>				
	\$ 500.00	Cable & Cord Connectors	Less	%	=	\$
	\$ 1,200.00	Conduit Bodies & Boxes	Less	%	=	\$
	\$ 200.00	Conduit Fittings	Less	%	=	\$
	\$ 200.00	Cover Plates	Less	%	=	\$
	\$ 3,000.00	Galvanized Channels	Less	%	=	\$
	\$ 500.00	Guy Wire Fittings	Less	%	=	\$
	\$ 500.00	Hangers, Clamps & Clips	Less	%	=	\$
	\$ 200.00	Nuts, Hooks, Bolts, Anchors/fasteners	Less	%	=	\$
	\$ 200.00	Spring Nuts	Less	%	=	\$
	\$ 2,500.00	Stainless Steel Channels	Less	%	=	\$
	\$ 1,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 36						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

GROUP 1 (ITEMS 1 THRU 42) (Continued)

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
37.		<u>Thomas & Betts Electrical Supplies</u>				
	\$ 500.00	Cable Ties	Less	%	=	\$
	\$ 4,600.00	Conduit - Galvanized	Less	%	=	\$
	\$ 2,500.00	Conduit- Aluminum	Less	%	=	\$
	\$ 2,500.00	Conduit Bodies Non-Metallic	Less	%	=	\$
	\$ 3,500.00	Conduit -Flex Liquidite	Less	%	=	\$
	\$ 2,500.00	Conduit- Thinwall EMT	Less	%	=	\$
	\$ 500.00	Connectors - Rigid Setscrew	Less	%	=	\$
	\$ 200.00	Condulet Conduit	Less	%	=	\$
	\$ 4,000.00	Couplings	Less	%	=	\$
	\$ 2,000.00	Couplings -EMT Compression	Less	%	=	\$
	\$ 1,000.00	Couplings- Liquidite	Less	%	=	\$
	\$ 1,000.00	Fittings Cable	Less	%	=	\$
	\$ 1,200.00	All Type - Wall, Floor, Junction Boxes/Outlets	Less	%	=	\$
	\$ 200.00	Locknuts	Less	%	=	\$
	\$ 2,500.00	Spring Nuts	Less	%	=	\$
	\$ 1,700.00	Straps - Backspaces	Less	%	=	\$
	\$ 1,500.00	Tapes	Less	%	=	\$
	\$ 3,000.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 37					\$	

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
38.		<u>Unistrut Electrical Supply</u>				
	\$ 200.00	Cap Screws	Less	%	=	\$
	\$ 2,500.00	Channel Strut	Less	%	=	\$
	\$ 200.00	Clamps	Less	%	=	\$
	\$ 200.00	Cover Plates	Less	%	=	\$
	\$ 5,000.00	Galvanized Channels	Less	%	=	\$
	\$ 500.00	Hangers	Less	%	=	\$
	\$ 200.00	Nuts, Bolts	Less	%	=	\$
	\$ 200.00	Spring Nuts	Less	%	=	\$
	\$ 2,500.00	Stainless Steel Channels	Less	%	=	\$
	\$ 200.00	Washers	Less	%	=	\$
	\$ 1,500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 38					\$	

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
39.		<u>Westinghouse Electrical Products</u>				
	\$ 200.00	Bushings	Less	%	=	\$
	\$ 5,000.00	Circuit Breakers	Less	%	=	\$
	\$ 1,000.00	Contact Kits	Less	%	=	\$
	\$ 6,500.00	Control & Distribution Equipment System	Less	%	=	\$
	\$10,000.00	Westinghouse Electrical Motors 40HP and Below	Less	%	=	\$
	\$ 1,500.00	Fuses	Less	%	=	\$
	\$ 2,500.00	Heater Coils	Less	%	=	\$
	\$ 200.00	Lenses	Less	%	=	\$
	\$ 2,500.00	Panel Switches	Less	%	=	\$
	\$ 3,000.00	Starters	Less	%	=	\$
	\$ 2,500.00	Switches Panel Boards	Less	%	=	\$
	\$ 8,000.00	Transformers	Less	%	=	\$
	\$ 5,000.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 39						\$

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
40.		<u>Wheatland</u>				
	\$ 2,500.00	Conduit Steel	Less	%	=	\$
	\$ 500.00	Rigid	Less	%	=	\$
	\$ 2,500.00	EMT	Less	%	=	\$
	\$ 2,000.00	IMC	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 40						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
41.		<u>Wiremold</u>				
	\$ 3,000.00	All Type - Wall, Floor, Junction Boxes/Outlets	Less	%	=	\$
	\$ 500.00	Wire & Cable	Less	%	=	\$
	\$ 1,000.00	Conduit	Less	%	=	\$
	\$ 500.00	Guy Wire Fittings	Less	%	=	\$
	\$ 250.00	Hangers, Clamps & Clips	Less	%	=	\$
	\$ 500.00	Network Products	Less	%	=	\$
	\$ 200.00	Nuts, Hooks, Bolts, Anchors/fasteners	Less	%	=	\$
	\$ 500.00	All Other Sections	Less	%	=	\$
TOTAL FOR ITEM 41						\$

NAME OF COMPANY: _____

BID SHEET
(Continued)**ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**GROUP 1 (ITEMS 1 THRU 42) (Continued)**

ITEM NO.	ESTIMATED ANNUAL VALUE	COMMODITY CODE DESCRIPTION	LESS	DISCOUNT FROM TRADE SERVICE 3 rd COLUMN	=	TOTAL
42.		<u>Wire, Various Types</u>				
	\$ 1,500.00	MTW Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 2,200.00	SJO Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 2,200.00	SO Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 1,500.00	Stranded Copper Wiring	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 1,500.00	TFF Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 1,500.00	TFFN Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$10,000.00	THHN/THWN	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 4,000.00	THW Stranded Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 9,500.00	XHHW Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 2,500.00	XLPE Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
	\$ 2,000.00	IMSA Copper Wire	Less	%	=	\$
		MFG. OFFERED: _____				
TOTAL FOR ITEM 42						\$
GROUP 1 TOTAL (ITEMS 1 THRU 42)						\$

NAME OF COMPANY: _____

AUTHORIZED SIGNATURE: _____

By signing this bid sheet your firm is agreeing to
the terms and conditions of the Invitation for Bid.

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

RECAP SHEET

ITEM 1 TOTAL	\$ _____
ITEM 2 TOTAL	\$ _____
ITEM 3 TOTAL	\$ _____
ITEM 4 TOTAL	\$ _____
ITEM 5 TOTAL	\$ _____
ITEM 6 TOTAL	\$ _____
ITEM 7 TOTAL	\$ _____
ITEM 8 TOTAL	\$ _____
ITEM 9 TOTAL	\$ _____
ITEM 10 TOTAL	\$ _____
ITEM 11 TOTAL	\$ _____
ITEM 12 TOTAL	\$ _____
ITEM 13 TOTAL	\$ _____
ITEM 14 TOTAL	\$ _____
ITEM 15 TOTAL	\$ _____
ITEM 16 TOTAL	\$ _____
ITEM 17 TOTAL	\$ _____
ITEM 18 TOTAL	\$ _____
ITEM 19 TOTAL	\$ _____
ITEM 20 TOTAL	\$ _____
ITEM 21 TOTAL	\$ _____
ITEM 22 TOTAL	\$ _____

BID SHEET
(Continued)ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)RECAP SHEET
(Continued)

ITEM 23 TOTAL	\$ _____
ITEM 24 TOTAL	\$ _____
ITEM 25 TOTAL	\$ _____
ITEM 26 TOTAL	\$ _____
ITEM 27 TOTAL	\$ _____
ITEM 28 TOTAL	\$ _____
ITEM 29 TOTAL	\$ _____
ITEM 30 TOTAL	\$ _____
ITEM 31 TOTAL	\$ _____
ITEM 32 TOTAL	\$ _____
ITEM 33 TOTAL	\$ _____
ITEM 34 TOTAL	\$ _____
ITEM 35 TOTAL	\$ _____
ITEM 36 TOTAL	\$ _____
ITEM 37 TOTAL	\$ _____
ITEM 38 TOTAL	\$ _____
ITEM 39 TOTAL	\$ _____
ITEM 40 TOTAL	\$ _____
ITEM 41 TOTAL	\$ _____
ITEM 42 TOTAL	\$ _____
GRAND TOTAL GROUP 1 (ITEMS 1 THRU 42)	\$ _____

ELECTRICAL/ELECTRONIC MRO SUPPLIES **(NON-SHELTERED MARKET)**

BID SHEET
(Continued)

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

ELECTRONIC PAYMENT:

Would your company accept payment from Broward County by Electronic Funds Transfer (EFT)? YES ☐ NO ☐

PREFERENCES:

DO YOU QUALIFY FOR THE LOCAL PREFERENCE CLAUSE? YES ☐ NO ☐

DO YOU QUALIFY FOR THE DOMESTIC PARTNER CLAUSE? YES ☐ NO ☐

OTHER GOVERNMENT ENTITIES:

THE UNDERSIGNED BIDDER WILL EXTEND THE SAME PRICE, TERMS AND CONDITIONS TO OTHER GOVERNMENTS LOCATED IN BROWARD COUNTY DURING THE PERIOD COVERED BY THIS CONTRACT, IF REQUESTED.

☐ YES☐ NO

VENDOR FAX # _____

WILL THIS PRICING BE EXTENDED TO OTHER GOVERNMENTS LOCATED IN DADE OR PALM BEACH COUNTIES?

☐ YES☐ NO

OTHER GOVERNMENTS LOCATED WITHIN THE STATE OF FLORIDA?

☐ YES☐ NO**ADDENDA:**

LIST BELOW ALL ADDENDA (IDENTIFIED BY NUMBER) THAT YOUR COMPANY HAS RECEIVED AND HEREBY ACKNOWLEDGES SINCE ISSUANCE OF THIS BID:

NOTICES TO BIDDER:

1. PLEASE COMPLETE APPLICABLE INFORMATION ON THE FACE OF THE INVITATION FOR BID/BIDDER ACKNOWLEDGMENT FORM (IFB). IF THE COUNTY DOES NOT HAVE THE CORRECT INFORMATION, PAYMENTS CANNOT BE MADE TO YOUR FIRM.
2. BE SURE TO HAVE THE INVITATION FOR BID, [BIDDER ACKNOWLEDGMENT FORM] SIGNED BY AN AUTHORIZED REPRESENTATIVE OF YOUR FIRM OR YOUR BID WILL NOT BE CONSIDERED RESPONSIVE.

NAME OF COMPANY: _____

**VENDOR QUESTIONNAIRE - SUPPLEMENT TO BID SHEET**

THIS COMPLETED FORM SHOULD BE SUBMITTED WITH THE BID; HOWEVER, IT MUST BE SUBMITTED WITHIN FIVE (5) WORKING DAYS OF THE COUNTY'S REQUEST.

The undersigned authorized representative of the Bidder certifies the truth and accuracy of all statements and the answers contained herein. Respond to all questions applicable for this solicitation.

1. How many years has your organization been in business?

1A. What type of service/commodity does your company offer?

2. What is the last project of this nature that you have completed?

3. Have you ever failed to complete any work or not timely shipped commodities awarded to you?
If yes, when and why?

3A. Give owner names, addresses and telephone numbers, and surety and project names, for all projects for which you have performed work, where your surety has intervened to assist in completion of the project, whether or not a claim was made.

NAME OF COMPANY: _____

VENDOR QUESTIONNAIRE - SUPPLEMENT TO BID SHEET
(Continued)

4. Give names, addresses and telephone numbers of three individuals, corporations, agencies, or institutions for which you have sold similar commodities to:

4.1. _____
(Name) (Address) (Phone No.)

4.2. _____
(Name) (Address) (Phone No.)

4.3. _____
(Name) (Address) (Phone No.)

5. State the true, exact, correct and complete name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name).

5.1 The correct name of the Bidder: _____

5.2 The business is a (Sole Proprietorship) (Partnership) (Corporation)

5.3 The address of principal place of business: _____

5.4 The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:

NAME OF COMPANY: _____

VENDOR QUESTIONNAIRE - SUPPLEMENT TO BID SHEET
(Continued)

- 5.5 List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were principals or officers.

- 5.6 List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

- 5.7 List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s).

- 5.8 List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last three (3) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; a description of the subject matter of the dispute; and the final outcome of the claim.

NAME OF COMPANY: _____

VENDOR QUESTIONNAIRE - SUPPLEMENT TO BID SHEET
(Continued)

- 5.9 List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization(s) were defendants.

- 5.10 Has the Bidder, its principals, officers or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? If yes, provide details.

6. Give detailed information and examples of capabilities of Web Site that will be prepared for this bid. Web Site must be ready for use by April 12 or date of award.

Web Site will have the following requirements:

- | | | | |
|-----|---|------------------------------|-----------------------------|
| 6.1 | County-specific current contract pricing | YES ☐ | NO ☐ |
| 6.2 | Detailed items descriptions; pictures when possible | YES ☐ | NO ☐ |
| 6.3 | Indicators of recycled product and minority, manufacturer product, when possible | YES ☐ | NO ☐ |
| 6.4 | Robust search engine capabilities | YES ☐ | NO ☐ |
| 6.5 | "Shopping-cart" ordering capabilities | YES ☐ | NO ☐ |
| 6.6 | Universal Resource Locator (URL) for the Internet Page | YES ☐ | NO ☐ |
| 6.7 | Additional links or information may be placed on the screen to access additional product literature or other useful info. | YES ☐ | NO ☐ |
| 6.8 | Does Website have the capability to compare like items from different manufacturers listed on the bid? | YES ☐ | NO ☐ |

NAME OF COMPANY: _____

VENDOR QUESTIONNAIRE - SUPPLEMENT TO BID SHEET
(Continued)

7. Explain how Broward County will be guaranteed percentage of discount quoted in this bid.

8. Does your company have a return policy? (See Paragraph 1.7 of Specifications, Attachment "A") YES NO

If YES

9. Does your company provide next day delivery? YES NO

10. For any manufacturer not on Trade Service, Bidder must submit manufacturer's current published price list.

NAME OF COMPANY: _____

BID SHEET**ORDERING INSTRUCTIONS**

BIDDER: _____

Please identify the person who will be responsible for administering the Contract on your behalf if award is made, and include an emergency contact phone number:

Name: _____
Title: _____
Street Address: _____
E-mail Address: _____
Phone Number(s): _____
Fax Number: _____

If the person responsible for answering questions about the bid is different from the person identified above, please provide the same information for that person.

Name: _____
Title: _____
Street Address: _____
E-mail Address: _____
Phone Number(s): _____
Fax Number: _____

Ordering Information:

Please provide the following information about where Customers should direct orders. You must provide a regular mailing address. If equipped to receive purchase orders electronically, you may also provide an Internet address.

Name: _____
Title: _____
Street Address or P.O. Box: _____
City, State, Zip: _____
Phone Number: _____
Toll Free Number: _____
Ordering Fax Number: _____
Internet Address: _____
Federal ID Number: _____
Remit Address: _____
City, State Zip: _____
Web Site Address (For Broward County Contract) _____

NOTE: Duplicate as necessary for multiple ordering locations.

ATTACHMENT "A"**SPECIFICATIONS****ELECTRICAL/ELECTRONIC MRO SUPPLIES**
(NON-SHELTERED MARKET)**1. GENERAL INTRODUCTION AND BACKGROUND**

- 1.1 It is the intent of the County to obtain the most cost effective price for Electrical/Electronic Supplies for Broward County while maximizing the quality and level of service.
- 1.2 This contract is intended for Maintenance, Repair and Operations only, and is not intended for large construction or major renovation projects. For projects requiring large quantities of Equipment and Supplies delivered to one location, consideration should be given to issuing a solicitation for that project.
- 1.3 This contract will be used for commodities that include but will not be limited to: buss bars, ducts and accessories, capacitors for motor starting and running, circuit breakers load centers, panelboards, metal and plastic conduit with fittings and boxes, cutouts, fuses, fuseholders, fuselinks, generators, electrical hardware such as connectors and clamps and fasteners, electrical tape, lighting fixtures, motor controllers, electric motors, transformers, wiring devices such as switches and receptacles and various types of commonly used wire and cable. And other items as specified on bid sheets.
- 1.4 Lamps and Ballasts shall not be a part of this contract.
- 1.5 Orders of less than \$50.00 will not be processed. Note: This provision shall not be used by an agency to circumvent the intent of the contract.
- 1.6 All orders are FOB Destination to any point located within Broward County within ten calendar days after the receipt of the purchase order.
- 1.7 There will be no shipping or re-stocking charge associated with any merchandise returned within 60 calendar days after receipt of item.

2. BASIS OF AWARD:

Award will be to responsive, responsible Bidder offering the highest percentage discounts resulting in the low total for all items.

3. FIXED PERCENTAGE DISCOUNT:

Bidder should indicate in all spaces provided on the Bid Sheets their single fixed discount from the current Trade Service, third column price. For any manufacturer not listed on Trade Service, Bidders may offer their fix percentage discount from the most current manufacturer's price list that will be used for the term of the contract. Percentage mark-ups are not accepted, however, bidders may offer a fixed percentage of zero percent.

ATTACHMENT "A"
(Continued)

SPECIFICATIONS

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

4. **CATALOGS/PRICE LISTS:**

For manufacturers not listed on Trade Service, only the most current manufacturer published list price will be considered. Multiple line dealer and/or distributor catalogs and price lists are not acceptable. For manufacturers not on Trade Service the most current published price must be available on County's Web Site provided by the Contractor or have a link to the manufacturer on line prices.

5. **ORDERING INSTRUCTIONS/SAVINGS FORMS:**

Bidders shall submit a completed Ordering Instruction Form that identifies persons responsible for answering questions about the response, and administering the Contract, if awarded, and shall provide information necessary for placing orders under the contract. This form should be provided with the bid or within three days when requested by the Purchasing Agent.

6. **TECHNICAL REQUIREMENTS:**

6.1 Successful Bidder is required to have a web site that has County-specific current contract pricing; detailed item descriptions, pictures when possible; Indicators of green seal, recycled product and minority manufactured product, when possible; robust search engine capability, additional links or information may be placed on the screen to access additional product literature; shopping-cart ordering capability ; and Universal Resource Locator (URL) for the Internet Page.

6.2 Each contract vendor shall develop and maintain a Web Page on the internet to enable access to and ordering from the Contractor's catalog for all Broward County agencies.

7. **ADDITIONAL DISCOUNTS:**

7.1 **Quantity Discounts**

Contractors are urged to offer additional discounts for one time delivery of large single orders. Using Agencies should seek to negotiate additional price concession on quantity purchases of any products under this Contract.

7.2 **Best Pricing Offer**

During the Contract term, if the County becomes aware of better pricing offered by the Contractor for substantially the same or a smaller quantity of a product outside the Contract, but upon the same or similar terms of the Contract, then at the discretion of the County the price under the Contract shall be immediately reduced to the lower price.

ATTACHMENT "A"
(Continued)

SPECIFICATIONS

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

7. ADDITIONAL DISCOUNTS: (Continued)

7.3 Sales Promotions

In addition to decreasing prices during Contract term due to a change in market conditions, a Contractor may conduct sales promotions involving price reductions for a specified lesser period. A Contractor shall submit to the Purchasing Division documentation identifying the proposed (1) starting and ending dates of the promotion (2) products involved, and (3) promotional prices compared to then-authorized prices. Promotional prices shall be available to all Customers and posted conspicuously on the Web Site.

8. MANUFACTURER/PRODUCT ADDITIONS/DELETIONS:

8.1 Any proposed manufacturer/product additions offered shall satisfy all criteria specified in the bid documents and the terms of the Contract, and shall be limited to the electrical or electronic categories listed on the solicitation price sheets.

8.2 Any manufacturer/product submitted for addition to the contract will not be approved for addition unless the prices are competitive with the prices agencies have been paying for like items. Any manufacturer added to the contract must be approved by the Director of Purchasing.

8.3 Changes to the contract Price Sheet or related information (e.g. Ordering information) shall not be deemed Contract amendments.

9. PRICE ADJUSTMENTS:

9.1 Contract prices are based on discount from Trade Service, third column price, or manufacturer's published price lists (not on Trade Service) bid by the Contractor. Contract pricing on the Website will be per the Trade Service and may be updated on a regular basis. The same discount bid by the contractor will be applied to the manufacturer's new price list, including any new products added by the manufacturer that are available to the contractor.

9.2 The contractor may decrease prices at any time.

ATTACHMENT "A"
(Continued)

SPECIFICATIONS

ELECTRICAL/ELECTRONIC MRO SUPPLIES
(NON-SHELTERED MARKET)

10. WARRANTY:

10.1 The successful bidder and manufacturer shall guarantee their products to be free of defects and workmanship for a minimum of one year from date materials is received and accepted by Broward County. Any defective material noted during the warranty period shall be replaced by the successful bidder at no additional cost to the County.

10.2 At the time of delivery, the Contractor shall be responsible for notifying the User of any warranties or guarantees and the terms contained therein for items delivered.

11. CONTRACTOR COMPLAINTS:

Contractor complaints made by the Using Agencies and processed through the Purchasing Division are to be corrected within seven calendar days of formal complaint. Written response to the Purchasing Division and the Using Division is required. Failure to properly resolve complaints within seven calendar days may result in the cancellation of this contract.

12. CONTRACTOR/CUSTOMER MEETINGS:

In order to maintain the partnership between the County and the Contractor, each quarter the County or the Contractor may request a meeting to review the contract and any problems that should be addressed.

The County encourages Contractors to identify opportunities to generate lower costs. A continuous improvement effort, consisting of various ideas to enhance Contract procedures, may be discussed at the quarterly meetings or as identified.

13. CONTRACTOR EVALUATIONS:

Attached you will find an evaluation form that will be completed by Using Agencies three to six months prior to the expiration of the initial contract period and any renewal periods. The evaluation will be considered when making a recommendation to the Director of Purchasing to renew the contract. A score of 36 or less and/or an overall rating of poor or unsatisfactory may be cause to not renew the contract.

14. ESTIMATED DOLLAR VALUE:

It is anticipated that Broward County Water and Wastewater Operation Division and other eligible users will expend approximately \$550,000.00 annually for Electrical/Electronic Equipment and Supplies. Additional eligible agencies include but are not limited to Broward County Facilities Maintenance Division, Parks and Recreation Division, Port Everglades and the Aviation Department. This estimated figure is given only as a guideline for preparing your response and should not be construed as representing an actual commitment figure under this solicitation.

ATTACHMENT "B"**VENDOR CONTRACT EVALUATION FORM**

1. Contract No. _____
2. Contract Title: _____
3. Vendor Name: _____
4. Vendor Contact Person: _____
5. Vendor Number: _____
6. Contract Administrator/Title: _____
7. Person Doing the Evaluation: _____
8. Division: _____
9. Phone Number: _____

10. OVERALL RATING (Please Circle) Unsatisfactory; Poor; Fair; Good; Excellent
11. Vendor complaint forms sent to this vendor during the contract period? _____
Attach copies if yes.
12. Recommended for future contracts? (Please Circle) Yes; No; Conditional

SPECIFIC RATINGS
(Rate numerically 1 to 5 with 5 as best)

- | | | | | | | |
|-----|--|---|---|---|---|---|
| 1. | Cooperation with Contract Administrator and other County Personnel | 1 | 2 | 3 | 4 | 5 |
| 2. | Vendor Quality Control Program | 1 | 2 | 3 | 4 | 5 |
| 3. | All items/quantities delivered as per Purchase Order | 1 | 2 | 3 | 4 | 5 |
| 4. | Vendor informed Contract Administer about any irregularities in service/deliveries | 1 | 2 | 3 | 4 | 5 |
| 5. | Vendor called back for unresolved issues | 1 | 2 | 3 | 4 | 5 |
| 6. | Purchase order items delivered in one shipment without back orders. | 1 | 2 | 3 | 4 | 5 |
| 7. | Orders delivered within 10 days | 1 | 2 | 3 | 4 | 5 |
| 8. | Vendor's On-line web site easy to use | 1 | 2 | 3 | 4 | 5 |
| 9. | Vendor On line contract information helpful | 1 | 2 | 3 | 4 | 5 |
| 10. | On line customer service helpful | 1 | 2 | 3 | 4 | 5 |
| 11. | Vendor paper work and invoice correct and on time | 1 | 2 | 3 | 4 | 5 |
| 12. | Invoice problems resolved without delay | 1 | 2 | 3 | 4 | 5 |

ATTACHMENT "C"SAVINGS/PRICE REDUCTIONS

The Respondent is required to furnish the percent (%) savings in prices offered compared to retail, list, published or other usual and customary prices that would be paid by the purchaser without benefit of a contract resulting from this bid.

DATE _____

COMPETITIVE PRICE OFFERED PROVIDED _____% SAVINGS OFF THE
MSFP FOR ITEM # _____

HOW CAN WE VERIFY THE CLAIMED SAVINGS (example: retail or other and customary prices published at (URL), or other sources of benchmark prices)?

AUTHORIZED SIGNATURE: _____

TELEPHONE NUMBER: _____

BIDDER/RESPONDENT NAME: _____

IF CONTRACT AWARDED, PURCHASING AGENT TOOK THE FOLLOWING STEPS TO VERIFY SAVINGS:

WHAT WERE THE RESULTS? _____

PURCHASING: _____

ATTACHMENT "D"
DRUG FREE WORKPLACE CERTIFICATION

The undersigned vendor hereby certifies that it will provide a drug-free workplace program by:

- (1) Publishing a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the offeror's workplace, and specifying the actions that will be taken against employees for violations of such prohibition;
- (2) Establishing a continuing drug-free awareness program to inform its employees about:
 - (i) The dangers of drug abuse in the workplace;
 - (ii) The offeror's policy of maintaining a drug-free workplace;
 - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (iv) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Giving all employees engaged in performance of the contract a copy of the statement required by subparagraph (1);
- (4) Notifying all employees, in writing, of the statement required by subparagraph (1), that as a condition of employment on a covered contract, the employee shall:
 - (i) Abide by the terms of the statement; and
 - (ii) Notify the employer in writing of the employee's conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or of any state, for a violation occurring in the workplace NO later than five days after such conviction.
- (5) Notifying Broward County government in writing within 10 calendar days after receiving notice under subdivision (4) (ii) above, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
- (6) Within 30 calendar days after receiving notice under subparagraph (4) of a conviction, taking one of the following actions with respect to an employee who is convicted of a drug abuse violation occurring in the workplace:
 - (i) Taking appropriate personnel action against such employee, up to and including termination; or
 - (ii) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- (7) Making a good faith effort to maintain a drug-free workplace program through implementation of subparagraphs (1) through (6).

 (Vendor Signature)

 (Print Vendor Name)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2009,

by _____
 (Name of person who's signature is being notarized)

as _____ of _____
 (Title) (Name of Corporation/Company)

known to me to be the person described herein, or who produced _____
 (Type of Identification)

as identification, and who did/did not take an oath.

NOTARY PUBLIC:

 (Signature)

 (Print Name)

My commission expires: _____

ATTACHMENT "E"CERTIFICATION OF VENDORS PROVIDING
BENEFITS FOR DOMESTIC PARTNERS

The undersigned vendor hereby certifies that its employee benefits policies are in compliance with Broward County Ordinance #1999-03, as amended by Broward County Ordinance #1999-18, as follows:

A. Vendor's employee benefits program includes the following minimum standards:

1. Any vendor's employee who is a party to a domestic partnership relationship is entitled to elect insurance coverage for his or her domestic partner or a dependent of such domestic partner on the same basis in which any other vendor's employee may elect insurance coverage for his or her spouse or dependents. A vendor's employee's right to elect insurance coverage for his or her domestic partner, or the partner's dependent, extends to all forms of insurance provided by the vendor to the spouses and dependents of vendor's employees.
2. Any vendor's employee who is a party to a domestic partnership relationship is entitled to use all forms of leave provided by the vendor including, but not limited to sick leave and annual leave to care for his or her domestic partner or the dependent of the domestic partner as applicable.
3. All other benefits available to the spouses and dependents of vendor's employees are made available on the same basis to the domestic partner, or dependent of such domestic partner, of a vendor's employee who is party to a domestic partnership relationship.
4. It is within the vendor's discretion as to what benefits are provided to its employees and whether vendor's employees who are party to a domestic partnership relationship must be registered in accordance with Broward County Ordinance No. 1999-03, as amended, in order to be eligible for access to employee benefits.

B. The vendor's domestic partnership eligibility criteria are substantially equivalent to the following:

1. Each domestic partner is at least 18 years old and competent to contract.
2. Neither domestic partner is married nor a partner to another domestic partnership relationship.
3. The domestic partners are not related by blood.
4. Consent of either domestic partner to the domestic partnership relationship has not been obtained by force, duress, or fraud.
5. Each domestic partner agrees to be jointly responsible for each other's basic food and shelter.

(Vendor signature)

(Print vendor name)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____,
by _____ as _____

(Name of person whose signature is being notarized)

(Title)

of _____, known to me to be the person described

(Name of corporation/entity)

herein, or who produced _____ as identification, and who did/did not take an oath.

(Type of identification)

NOTARY PUBLIC:

(Signature)

(Print name)

State of _____ at Large (SEAL)

My commission expires: _____

ATTACHMENT "F"**Insurance Requirements for the Purchase and Delivery of Electrical Supplies**

The following coverages are deemed appropriate for minimum insurance requirements for this project and will be required of the selected firm & identified in the negotiated agreement. Any deviation or change during the contract negotiation period shall be approved by Risk Mgt.

TYPE OF INSURANCE	Limits on Liability in Thousands of Dollars		
		Each Occurrence	Aggregate
GENERAL LIABILITY / ☒ Commercial General Liability ☒ Premises-Operations ☐ Explosion & Collapse Hazard ☐ Underground Hazard ☒ Products/Completed Operations Hazard ☒ Contractual Insurance ☒ Broad Form Property Damage ☒ Independent Contractors ☒ Personal Injury	Bodily Injury		
	Property Damage		
	Bodily Injury and Property Damage Combined	\$500K	\$500K
	Personal Injury		
AUTO LIABILITY ☒ Comprehensive Form ☒ Owned ☒ Hired ☒ Non-owned ☒ Any Auto	Bodily Injury (each person)		Broward County reserves the right to review and revise any insurance requirements at the time of contract renewal, not limited to the limits, coverages and endorsements based on insurance market conditions and/or changes in the scope of services.
	Bodily Injury (each accident)		
	Property Damage		
	Bodily Injury and Property Damage Combined	\$300K	
☐ POLLUTION & ENVIRONMENTAL LIABILITY	Max Ded. \$		
☒ WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY (NOTE *)	☒ STATUTORY		
		(each accident)	\$100K MIN
☐ PROFESSIONAL LIABILITY ~ E&O	Max. Ded. \$		\$
	VENDOR RESPONSIBLE FOR DEDUCTIBLE		
☐ PROPERTY COVERAGE / ALL RISK	Max. Ded. \$		Agreed value
	VENDOR RESPONSIBLE FOR DEDUCTIBLE		
☐ If project greater than \$50k - installation floater required for replacement of materials, equipment and installation. All risk, agreed value.	Max Deductible	\$ 10K	
	Each Claim	VENDOR RESPONSIBLE FOR DEDUCTIBLE	
Contractor responsible for all tools, materials, equipment, machinery, etc., until completion and acceptance by County.			

Description of Operations/Locations/Vehicles Certificate must show on general liability and excess liability **Additional Insured: Broward County Board of County Commissioners, Broward County, Florida.** Also when applicable certificate should show **B.C.B.C.C as a named insured for property and builders risk and as a loss payee for installation floater when coverage's are required.** Certificate Must be Signed and All applicable Deductibles shown. **CONTRACTOR RESPONSIBLE FOR ALL DEDUCTIBLES UNLESS OTHERWISE STATED.** Indicate bid number, RLI/RFP, and project manager.

NOTE * - If the Company is exempt from Workers' Compensation Coverage, please provide a letter on company letterhead or a copy of the State's exemption which documents this status and attaché to the Certificate of Insurance for approval. If any operations are to be undertaken on or about navigable waters, coverage must be included for U.S. Longshoremen & Harbor Workers' Act/ & Jones Act
CANCELLATION: Thirty (30) Day written notice of cancellation required to the Certificate Holder:

Name & Address of Certificate Holder
 Broward County Board of County Commissioners
 Risk Management Division, RM 210
 115 South Andrews Avenue
 Fort Lauderdale, FL 33301
 RE: (J. Kimball, WRS)

Dawn Mehler
 Digitally signed by Dawn Mehler
 DN: cn=Dawn Mehler, o=BSC, ou=Broward
 County, ou=Risk Management,
 email=dmeher@broward.org
 Date: 2008.12.09 14:55:33 -0500
 Dawn Mehler,
 Risk Management Division
 12/9/08

InsuranceLimitsForm 03 Revised certificateofinsrevised2005 DOC COL