

Solicitation RFQ FTB 0910-EDRCON

EDR Tool Consultant

State of California

Bid RFQ FTB 0910-EDRCON EDR Tool Consultant

Bid Number RFQ FTB 0910-EDRCON
Bid Title EDR Tool Consultant

Bid Start Date Jun 24, 2009 1:43:08 PM PDT
Bid End Date Aug 5, 2009 1:00:00 PM PDT
Question & Answer End Date Jul 8, 2009 5:00:00 PM PDT

Bid Contact Linda A Turner
Staff ISA
916-845-4715
linda.turner@ftb.ca.gov

Standard Disclaimer The State of California advises that prospective bidders periodically check the websites, including but not limited to Bidsync, and/or other state department links for modifications to bid documents. The State of California is not responsible for a prospective bidder's misunderstanding of the bid solicitation or nonresponsive bid due to failure to check these websites for updates or amendments to bid documents, and/or other information regarding the bid solicitations. Failure to periodically check these websites will be at the bidder's sole risk.

The information published and/or responded to on these websites is public information. Confidential questions/issues/concerns should be directed to the contact on the ad.

Changes made on Jul 24, 2009 8:54:46 AM PDT

New Documents RFQ Consultant.doc

Removed Documents RFQ Consultant.doc

Previous End Date Jul 29, 2009 1:00:00 PM PDT New End Date Aug 5, 2009 1:00:00 PM PDT

Changes were made to the following items:

[EDR Tool Consultant](#)

Description

The purpose of the RFQ is to seek the services of a qualified supplier to perform documentation and business rule mining of FTB's legacy accounting systems using FTB's selected KMA tool, MicroFocus Modernization Workbench Works. Added on Jul 24, 2009:

07/24/09 - Addendum 1 - Extend the end date for submitting your response to August 5, 2009 by 1:00pm PT.

Changes made on Jul 24, 2009 8:54:46 AM PDT

STATE OF CALIFORNIA
Franchise Tax Board

REQUEST FOR QUOTATIONS
INFORMATION TECHNOLOGY GOODS AND SERVICES

QUOTATION/BID DUE DATE: 08/05/2009, 1:00PM PT	Responses must be delivered to the California Franchise Tax Board (FTB) no later than 1:00 p.m. Pacific Time (PT) on the quotation/bid due date.	Delivery Date: 30 Day ARO
Bidder name and address (Print): 4 _____ Contact (Print): 4 _____ Phone: _____ Fax: _____ 4 _____ Email: 4 _____	SOLICITATION NO. RELEASE DATE RFQ FTB-0910-EDRCON 06/23/2009 Contract award is subject to State approval of funding. For further information contact: Linda Turner (916) 845-4715 Linda.Turner@ftb.ca.gov Return final quotation/bid to: Franchise Tax Board HAND DELIVERY or UPS/FEDEX/DHL*: Procurement and Asset Management Attn: Linda Turner Mail Stop MS A374 9646 Butterfield Way Sacramento, CA 95827 <i>*Please make arrangements with the contact listed above to schedule a specified time for hand delivered final quotations/bids.</i>	ARE YOU CLAIMING PREFERENCE AS A SMALL BUSINESS: YES _____ NO _____ IF YES, MANUFACTURER? YES _____ NO _____ ARE YOU A NON-SMALL BUSINESS CLAIMING AT LEAST 25% SMALL BUSINESS SUBCONTRACTOR PREFERENCE? YES _____ NO _____ Ship To: Franchise Tax Board California Warehouse 9646 Butterfield Way Sacramento, CA 95827
Name (Print): 4 _____ Title: 4 _____ Signature: 4 _____ Date: _____ California Corporation Number: 4 _____ * If Bidder does not possess a California Corporation Number, indicate "None" or "N/A".	OR FACSIMILE (FAX)**: (916) 843-0680 Please note the following two items: 1) The State reserves the right to consider authorized facsimile quotations/bids as properly "sealed" if received prior to the closing time specified, provided that a hand-written signature is shown on the facsimile. (System generated signatures are not acceptable forms of signatures.) 2) If facsimile transmission of the quotation/bid is acceptable and the Bidder chooses to transmit their quotation/bid via facsimile, the Bidder understands and agrees that the State will consider only those portions of the quotation/bid received prior to the closing time specified; any pages received after that time, regardless of when sent, will not be considered. The State shall not be responsible for any delays in fax quotations/bids due to technical problems on either the Bidder or State's equipment (e.g. busy fax machine, etc.). Bidder quotation/bid responses received via any method other than fax, hand delivery or common carrier will be deemed non-responsive and rejected. WHEN SUBMITTING YOUR RESPONSE TO THIS RFQ, PLEASE SUBMIT 7 COPIES. Bidder responses received via email will be considered non-responsive.	Key Action Dates: 1. Release of Request For Quotations (RFQ) 06/24/2009 2. Last Day to Submit Questions for Clarification of the RFQ 07/08/2009 (COB) 3. Final Contractor Quotation/Bid Due at FTB 08/05/2009 (1:00PM PT) 4. Selection Evaluation Review* 08/06/2009 – 09/07/2009 5. Notice of Intent to Award 09/08/2009 6. Contract Award* 09/23/2009 Addendum 1 – extend the bid due date to 8/5/09 (1:00PM PT) *These dates are subject to change without notice or addendum to this RFQ.

REQUEST FOR QUOTATION CONTINUATION	Supplier Name:	Solicitation No. RFQ FTB 0910- EDRCON	Rev.
Bidder offers and agrees if this response is accepted within 45 calendar days following the date the response is due to furnish all the items upon which prices are quoted, at the prices set opposite each item, delivered at the designated point(s) by the method of delivery and within the times specified and subject to the attached General Provisions. DELCARATIONS UNDER PENALTY OF PERJURY; By signing above, with inclusion of the date of signature, the above signed Bidder DECLARES UNDER PENALTY OF PERJURY under the laws of the State of California as follows: (1) (STATEMENT OF COMPLIANCE). The above signed has complied with the non-discrimination program requirements of Government Code 12990 and Title 2, California Administrative Code Section 8103, and such declaration is true and correct. (2) The National Labor Relations Board declaration set forth in Paragraph 48 of the General Provisions is true and correct. (3) If a claim is made for the Small Business or Disabled Veterans Business preference, the information set forth within is true and correct. Your signature affixed hereon and dated certifies that you have met all California required tax filings and have no outstanding tax obligations. Your signature authorizes the verification of this certification. Your signature affixed hereon certifies that you have met all requirements, specifications, and certifications of this quotation/bid solicitation.			
<u>Delivery</u> – Final delivery, inspection and acceptance shall be at the location described in the “Ship To” address on page <u>Quotation Award:</u> Contract award resulting from this RFQ will be based on a “best value” method that includes cost as a factor. <u>Cash Discounts:</u> Cash discounts will not be considered when evaluating bid responses for award purposes. However, cash discounts may be offered and taken by departments processing invoices within the timeframe specified. <u>Shipment:</u> For the purposes of this solicitation, only bid responses quoting F.O.B Destination will be accepted. <u>Inquiries/questions:</u> All questions <u>must</u> be entered into the eProcurement/Bidsync by (07/08/2009, COB) <u>Bidder's Instructions and General Provisions:</u> The attached Bidder's Instructions and General Provisions have recently been revised. Please read carefully. <u>Quotation attachments:</u> Bid responses that reference a supplier's own terms and conditions or provisions will be considered non-responsive and will be rejected. <u>Important Note:</u> Only bids quoted on the State's own quotation forms will be considered. Bids shall be submitted in a sealed envelope/package with the solicitation number and the bid due date and time clearly marked on the outside of the envelope/package. <u>Verification of California Tax Status:</u> Acceptable verification results are required prior to contract award.			
<u>Responsible Bidder:</u> The Franchise Tax Board may require bidder(s) to submit evidence of their qualifications at such times and under conditions, as it may deem necessary. The question of whether a particular bidder is a responsible bidder may involve an evaluation of the bidder's experience, type of facility, expertise or financial resources regarding the particular items requested by the pertinent solicitation. If a bidder has been determined to be non-responsive, the bid shall be rejected.			
<u>Facsimile (FAX) Bids:</u> Facsimile machine (fax) bids will be considered only if they are sent to (916) 843-0680. Bids sent to any other fax number will not be considered. To be considered, all pages of a faxed bid must be completely received prior to the bid due date and time specified in this solicitation. Please be advised that there is a heavy demand placed on the fax machine receiving bids, and the State assumes no responsibility if a bidder cannot transmit their bid via fax, or if the entire bid is not received prior to the bid due date and time. Bidders responses received via email will be considered non-responsive.			
<u>Payee Data Record:</u> The bidder is required to submit a Payee Data Record, STD. Form 204 listing their Taxpayer Identification Number. Acceptable verification results are required prior to contract award.			

Seller's Permit: If applicable, please note that award will be conditional on providing the following document prior to award: You must provide your company's California retailer's seller's permit or certification of registration and, if applicable, the permit or certification of all participating affiliates, issued by California's State Board of Equalization (BOE), pursuant to all requirements as set forth in Sections 6487, 7101 and sections 6452.1, 6487.3, 18510 of the Revenue and Taxation Code, and Section 10295.1 of the Public Contract code. In order to expedite the process of verifying the validity of the permit, provide the BOE permit number in the space provided below (or attach a copy of the permit with your bid.)

BUSINESS ENTITY NAME	SELLER'S PERMIT NUMBER

California Disabled Veteran Business Enterprise (DVBE) Program Requirements: The State has established goals for Disabled Veteran Business Enterprises (DVBE) participating in State contracts. Please review the attached DVBE program requirements package. Bidders must complete and return all the appropriate pages in order for the quotation/bid to be considered responsive. **It is the Bidder's responsibility to comply with these mandatory DVBE Program Requirements and your efforts should begin immediately.**

Each listed certified DVBE must perform a "commercially useful function" (CUF) in the performance of the contract as defined in Government Code section 14837(d)(4).

See Attachment 4 - Disabled Veteran Business Enterprise (DVBE) Program Requirements (Std. 840 - Revision Date 12/06/2007).

Disabled Veteran Business Enterprise (DVBE) Bid Incentive: **Important Note regarding the DVBE Bid Incentive - The following DVBE bid incentives will be applied for the purposes of this solicitation.**

In accordance with Section 999.5(a) of the Military and Veterans Code an incentive will be given to bidders who provide DVBE participation. For evaluation purposes only, the State shall apply an incentive to bids that propose California certified DVBE participation as identified on the Bidder Declaration GSPD-05-105 and confirmed by the State. The incentive amount for awards based on low price will vary in conjunction with the percentage of DVBE participation. The following percentages will apply for awards based on low price.

Please note DVBE Program Requirements are a minimum of 3% for the purposes of this solicitation. Therefore, if a Bidder commits to subcontract less than 3%, the DVBE Bid Incentive will be applied however a Good Faith Effort is still required to be compliant.

Confirmed DVBE Participation of:	DVBE Incentive:
3.1% and Above	5%
3.0%	3%
2.0% to 2.9%	2%
1.0% to 1.9%	1%

Awards based on low price - the net bid price of responsive bids will be reduced (for evaluation purposes only) by the amount of DVBE incentive as applied to the lowest responsive net bid price. If the #1 ranked responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses. The incentive adjustment for awards based on low price cannot exceed 5% or \$100,000, whichever is less, of the #1 ranked net bid price. When used in combination with a preference adjustment, the cumulative adjustment amount cannot exceed 15% or \$100,000, whichever is less.

Small Business Regulations: The Small Business regulations, located in the California Code of Regulations (Title 2, Division 2, Chapter 3, Subchapter 8, Section 1896 et. seq.), concerning the application and calculation of the small business preference, small business certification, responsibilities of small business, department certification, and appeals are revised, effective 09/09/04. The new regulations can be viewed at (www.pd.dgs.ca.gov/smbus). Access the regulations by Clicking on "Small Business Regulations" in the right sidebar. For those without Internet access, a copy of the regulations can be obtained by calling the Office of Small Business and DVBE Services at (916) 375-4940.

Non-Small Business Subcontractor Preference: A five percent (5%) bid preference is available to a non-small business (NS) claiming twenty-five percent (25%) California certified small business (SB) subcontractor participation. If claiming the NS subcontractor preference, the bid response must include a list of the SB(s) with which you commit to subcontract in an amount of at least twenty-five percent (25%) of the net price with one or more California certified SBs.

Each listed certified SB must perform a "commercially useful function" (CUF) in the performance of the contract as defined in Government Code section 14837(d)(4).

The required list of California certified SB subcontracts must be attached to the bid response and must include the following: 1) subcontractor name, 2) address, 3) phone number, 4) a description of the work to be performed and/or products supplied, and 5) the dollar amount or percentage of the net bid price (as specified in the solicitation) per subcontractor. Completion of the Bidder Declaration serves this purpose.

See Attachment 5 for the URL to the above referenced Bidder Declaration Form.

Bidders claiming the five percent (5%) preference must commit to subcontract at least twenty-five percent (25%) of the net bid price with one or more California certified SBs. Completed certification applications and required support documents must be submitted to the Office of Small Business and DVBE Services (OSDS) no later than 5:00 p.m. on the bid due date, and the OSDS must be able to approve the application as submitted. Questions regarding certification should be directed to the OSDS at (916) 375-4940.

Small Business Nonprofit Veteran Service Agencies (SB/NVSA): SB/NVSA prime bidders meeting requirements specified in the Military and Veterans Code Section 999.50 et seq. and obtaining a California certification as a small business are eligible for the 5% small business preference. If applicable, claim the preference in the box on the right hand side of the first page of this solicitation.

Attachment with bid required if claiming the Small Business Preference: All bidders must complete and include the Bidder Declaration form GSPD-05-105. If claiming the non-small business subcontractor preference, the form must list all of the California certified small businesses with which you commit to subcontract in an amount of at least twenty-five percent (25%) of the net bid price. All certified small businesses must perform a "commercially useful function" (CUF) in the performance of the contract as defined in Government Code Section 14837(d)(4).

See Attachment 5 for the URL to the above referenced Bidder Declaration Form.

Small Business Certification: Bidders claiming the small business preference must be certified by California as a small business or must commit to subcontract at least 25% of the net bid price with one or more California certified small businesses. Completed certification applications and required support documents must be submitted to the Office of Small Business and DVBE Services (OSDS) no later than 5:00 p.m. on the bid due date, and the OSDS must be able to approve the application as submitted.

Small business nonprofit veteran service agencies (SB/NVSA) claiming the small business preference must possess certification by California prior to the day and time bids are due.

Questions regarding certification should be directed to the OSDS at (916) 375-4940.

Declaration Forms: All bidders must complete the Bidder Declaration GSPD-05-105 and include it with the bid response. When completing the declaration, bidders must identify all subcontractors proposed for participation in the contract. Bidders awarded a contract are contractually obligated to use the subcontractors for the corresponding work identified unless the State agrees to a substitution and it is incorporated by amendment to the contract. Bidders who have been certified by California as a DVBE (or who are bidding rental equipment and have obtained the participation of subcontractors certified by California as a DVBE) must also submit a completed form(s) STD. 843 (Disabled Veteran Business Enterprise Declaration). All disabled veteran owners and disabled veteran managers of the DVBE(s) must sign the form(s). Should the form not be included with the solicitation, contact the State contracting official or obtain a copy online from the Department of General Services Procurement Division, Office of Small Business and DVBE Services (OSDS) website at www.pd.dgs.ca.gov/smbus. The completed form should be included with the bid response. At the State's option prior to award, bidders may be required to submit additional written clarifying information. Failure to submit the required written information as specified may be grounds for bid rejection.

See Attachment 3 for the URL to the above referenced Bidder Declaration Form.

Award of Contract: Award of contract, if made, will be in accordance with the RFQ information on Evaluation to a responsible bidder whose bid complies with all the requirements of the RFQ documents and an addenda thereto, except for such immaterial defects as may be waived by the State. Award, if made, will be made within forty-five (45) days after the scheduled date for Contract Award as specified in the RFQ; however, a bidder may extend the offer beyond 45 days in the event of a delay of contract award.

The State reserves the right to determine the successful bidder(s) either on the basis of best value, unless otherwise expressly provided in the State's RFQ. The State reserves the right to modify or cancel in whole or in part this RFQ.

Written notification of the State's intent to award will be made to all responding bidders. If a bidder, having submitted a bid, can show that its bid, instead of the bid selected by the State, should be selected for contract award, the bidder will be allowed five (5) working days to submit a protest to the Intent to Award, according to the instructions contained in the paragraph titled "Protests" of this RFQ.

Protests: Any bidder's issues regarding solicitation requirements must be resolved (or attempts to resolve them must have been made) before a protest may be submitted according to the procedure below. These issues will first be resolved by the contact for the solicitation or if they result in a protest, the protest will be submitted to DGS Procurement Division Deputy Director to hear and resolve issues and whose decision will be final.

If a bidder has submitted a bid which it believes to be totally responsive to the requirements of the RFQ and to be the bid that should have been selected according to the evaluation procedure in the solicitation section on Evaluation and the bidder believes the State has incorrectly selected another bidder for award, the bidder may submit a protest of the selection as described below. Protests regarding selection of the "successful supplier" will be heard and resolved by the Victim Compensation and Government Claims Board whose decision will be final.

All protests of award must be made in writing, signed by an individual authorized to bind the bidder contractually and financially, and

contain a statement of the reason(s) for protest; citing the law, rule, regulation or procedure on which the protest is based. The protester must provide facts and evidence to support the claim. Protests must be mailed or delivered to:

Street and Mailing Address:

Deputy Director
Procurement Division
707 Third Street, Second Floor South
West Sacramento, CA 95605

Facsimile No.: (916) 375-4611

All protests to the RFQ or protests concerning the evaluation, recommendation, or other aspects of the selection process must be received by the DGS Procurement Division Deputy Director as promptly as possible, but not later than the date indicated in the Notification of Intent to Award. Certified or registered mail must be used unless delivered in person, in which case the protester should obtain a receipt of delivery.

Confidentiality of Data: All financial, statistical, personal, technical and other data and information relating to the State's operation which are designated confidential by the State and made available to the Contractor in order to carry out this agreement, or which become available to the Contractor in carrying out this agreement, shall be protected by the Contractor from unauthorized use and disclosure through the observance of the same or more effective procedural requirements as are applicable to the State. The identification of all such confidential data and information as well as the State's procedural requirements for protection of such data and information from unauthorized use and disclosure shall be provided by the State in writing to the Contractor. If the methods and procedures employed by the Contractor for the protection of the Contractor's data and information are deemed by the State to be adequate for the protection of the State's confidential information, such methods and procedures may be used, with the written consent of the State, to carry out the intent of this paragraph. The Contractor shall not be required under the provisions of this paragraph to keep confidential any data or information, which is or becomes publicly available, is already rightfully in the Contractor's possession, is independently developed by the Contractor outside the scope of this agreement, or is rightfully obtained from third parties. Any data or information, which the State identifies to the Contractor to be confidential, will be treated in the following manner:

- a. Any employee, agent or representative of the Contractor whose duties require access to such data or information, or to any equipment or device which contains such data or information, will be required to sign a Confidentiality Statement (FTB Form 7904) prior to contract award.
- b. When Contractor exercises the option to replace defective parts of any equipment or device containing confidential data, Contractor will certify to the State that all such data contained therein has been destroyed and is no longer readable. Any hard copy printouts created during testing or servicing of equipment or devices, which disclose any confidential data, or information will be destroyed by the Contractor in accordance with Internal Revenue Service specifications, or will be given to the State for proper disposal.

Payment Methodology: In consideration of the performance of the foregoing in a satisfactory manner, the FTB agrees to pay the Supplier for services rendered, in arrears, upon receipt of an itemized monthly invoice, for the period of this agreement.

The State agrees to pay the Contractor, upon receipt of an itemized invoice submitted by the Contractor, in triplicate to:

Franchise Tax Board
ATTN: Fiscal Accounting
P.O. Box 2800
Sacramento, CA 95812-2800

Financing Information: The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS \$Mart and/or Lease \$Mart). If payment is via the financial marketplace, the Supplier will invoice the State-selected Lender/Lessor for all product listed on the State's procurement document; in turn, the Lender/Lessor will pay the supplier on behalf of the State.

Background Check and Fingerprinting Of Contractor Personnel: The Franchise Tax Board reserves the right to investigate the personal history of all contractor personnel who might have access to the Franchise Tax Board's facilities, data systems or confidential materials. The Franchise Tax Board may require such contractors, subcontractors, or independent contractors and their employees to complete a personal history questionnaire and be fingerprinted. Fingerprints will be sent to the California Department of Justice for information regarding prior criminal history. If a contractor, subcontractor, or independent contractor currently performs a personal history investigation on its employees, the Franchise tax Board may, at its discretion, accept that information in lieu of doing its own investigation.

Public Contract Codes

Public Contract Code Section 10365.5 states no person, firm, or subsidiary thereof who has been awarded a consulting services contract may submit a bid for, nor be awarded a contract for, the provision of services, procurement of goods or supplies, or any other related action which is required, suggested, or otherwise deemed appropriate in the end product of the consulting services contract.

(b) Subdivision (a) does not apply to any person, firm, or subsidiary thereof who is awarded a subcontract of a consulting services contract which amounts to no more than 10 percent of the total monetary value of the consulting services contract.

(c) Subdivisions (a) and (b) do not apply to consulting services contracts subject to Chapter 10 (commencing with Section 4525) of Division 5 of Title 1 of the Government Code.

Persuant to Public Contract Code Section 10411, for the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency.

Note: If awarded this contract, you will be precluded from participating in the RFP for the Prime Solution Provider.

THE FOLLOWING DOCUMENTS ARE CONSIDERED PART OF THIS SOLICITATION:

1. [Form GSPD-451](#), Bidder Instructions, Effective 8/03/07/ [Form GSPD-451, Bidder Instructions, Effective 8/03/07 ADA Version](#)
2. [IT General Provisions \(Revised and Effective 04/12/07\) /ADA Compliant Version](#)
3. [Information Technology Purchase Special Provisions](#), effective 02/08/07 [ADA Compliant version](#)
4. [Information Technology Personal Services Special Provisions](#), effective 02/08/07 [ADA Compliant version](#)
5. Attachment 1 – Statement of Work
6. Attachment 2 – Cost Sheet
7. Attachment 3 – Bidder Declaration and DVBE Declaration
8. Attachment 4 – DVBE Program Requirements
9. Attachment 5 – Small Business and Non-Small Business Preference
10. Attachment 6 – Target Area Contract Preference Act (TACPA), Enterprise Zone Act (EZA) and Local Agency Military Base Recovery Area (LAMBRA) Act Preferences.
11. Attachment 7 – Commercially Useful Function Documentation
12. Attachment 8 – Payee Data Record
13. Attachment 9 – Response Label (Optional Use)

Bidder Checklist for Quotation/Bid Submission:

In order for the quotation/bid to be acceptable, the following documents should be completed and included with your submitted quotation/bid response. A description of the nature of each document is included. **THOSE DOCUMENTS MARKED "MANDATORY" MUST BE RETURNED OR YOUR BID WILL BE REJECTED.** Those documents described as "should be submitted with your bid" will not cause your bid to be rejected; however, if they are included it will expedite the procurement process.

NOTE: The list below may not be all inclusive.

Document	Location	Description
Bidder Information and Signature	Pg. 1	Mandatory – Bidder must complete the information requested and sign on the appropriate line.
Seller's Permit	Pg. 3	Fill in the box on page 3.
Statement of Work	Attachment 1	Mandatory
Cost Sheet	Attachment 2	Mandatory – Bidder must complete tables.
Bidders' Declaration (GSPD-05-105)	Attachment 3	Mandatory
DVBE Declaration (STD. 843) (if applicable)		Applies in the following situations: 1. The Prime Bidder is certified as a Disabled Veteran Business Enterprise, and/or, 2. There are subcontractors that are Certified Disabled Veteran Business Enterprises. These declarations must be included with the bid.
DVBE Program Requirements (STD. 840)	Attachment 4	Mandatory
Small Business Preference and Non-Small Business Preference	Attachment 5	Mandatory if applying for either preference.
Target Area Contract Preference Act, Local Agency Military Base Recovery Area and Enterprise Zone Act Preferences	Attachment 6	Mandatory if you are requesting any of these preferences.
Commercially Useful Function Requirements	Attachment 7	This applies to Certified Small Businesses and Certified Disabled Veteran Businesses submitting Bids as the Prime Contractor. This should be submitted with the bid; however it may be obtained prior to contract award. The State has the option to verify that the Prime Bidder and any subcontractors are performing a Commercially Useful Function.
Payee Data Record	Attachment 8	This should be submitted with your response, however, it may be obtained prior to award.

RFQ FTB-0809-xxx

ATTACHMENT 1 - STATEMENT OF WORK

REQUIREMENTS

1. Background

The Franchise Tax Board (FTB) has purchased the **Micro Focus Modernization Workbench Works** knowledge mining and abstraction (KMA) tool. FTB requires expert vendor services to utilize **Micro Focus Modernization Workbench works** to perform system documentation and KMA related activities for the mainframe resident Business Entities Tax System (BETS) and Personal Income Tax (PIT) System. The identification, documentation and extraction of business rules imbedded in these legacy tax accounting systems is a prerequisite for a significant departmental tax systems modernization effort. The initial focus of this engagement is documentation of the PIT system and includes the documentation, discovery, validation and extraction of business rules from critical functional areas within the PIT system applications into a rules repository to prepare for export to a Business Process Management (BPM) Tool. The effort for BETS is focused on performing KMA related activities for developing a strategy and plan to document applications and perform business rules mining that will be used for subsequent modernization efforts. This effort helps FTB identify and isolate the business rules imbedded in the BETS and PIT batch and online applications as well as business rules associated with manual workflow that supports the automated processes and is a key primary component of our departmental modernization initiatives.

2. Description of Services

The primary objective of this agreement is to obtain the services of a qualified contractor to perform documentation and business rule mining of FTB's legacy accounting systems using FTB's selected KMA tool, **Micro Focus Modernization Workbench Works**.

System Overview:

- PIT and BETS run on an IBM Z9 Enterprise Class E-server / 2094-s08 Model 702.
- PIT uses an ADABAS database. There are approximately 2500 COBOL programs totaling 7 million lines of code, and 900 Natural programs totaling 1 million lines of code.
- BETS uses a DB2 database. There are approximately 1500 COBOL programs totaling 5 million lines of code, and 300 Natural programs totaling 350,000 lines of code.

Contractor will perform the following services:

- Provide overall Project Management
- Utilize **Micro Focus Modernization Workbench Works** to define the terminology associated with the PIT business rules in a non-technical English based glossary to be used during PIT business rules extraction.
- Utilize **Micro Focus Modernization Workbench Works** to document system and identify, document and validate business rules embedded within FTB's PIT legacy tax accounting system.
- Extract (i.e. mine) the PIT business rules first and use remaining time to develop a strategy and plan to document and extract the BETS business rules.
- Transfer knowledge of **Micro Focus Modernization Workbench Works** tool functionality and business rule mining methodology to FTB staff.

Deliverables:

- Project Plan and schedule
- Weekly/monthly progress status reports
- Knowledge transfer of tool artifacts
- Project closeout documentation
 - o Turnover of tool and project artifacts to FTB

RFQ FTB 0910-EDRCON**Personal Income Tax Accounting System (PIT) KMA Activities**

- Rules framework and plan for mining PIT business rules
- Documentation and reports displaying that full extraction coverage has been performed
- A fully populated tool managed glossary of PIT business rules terminology in non-technical English terms
- A fully populated and organized repository of extracted and documented business rules associated with the following areas:
 - o **(Priority 1)** The following two functional area are required in the quote
 - § Return Validation
 - § Payment Validation
 - o **(Priority 2)** The following are desirable
 - § Noticing
 - § Contact / Address
 - § Critical PIT system functions

Business Entities Tax System (BETS) KMA Activities

- **(Priority 1)** The following two areas are required in the quote
 - § Rules framework for mining BETS business rules
 - § A comprehensive strategy and plan for documenting and mining BETS business rules

Cost

A fixed price bid to accomplish the work as outlined in the Statement of Work (SOW). This should include total cost, total number of hours, and number of staff and their position. Specify the number of hours per item in the deliverable section. Maximum Contract is \$730,000 and requires that all **Priority 1** deliverables be completed. **Priority 2** deliverables are desirable and will be given additional points.

3. RULES OF ENGAGEMENT

The following rules will apply for the duration of this contract:

- The assigned Supplier personnel may be subjected to an extensive background check prior to FTB granting access to facilities or systems.
- The Supplier personnel shall provide FTB 24/7 contact information.
- The Supplier personnel shall be subject to FTB policy and State/Federal regulations.
- For full disclosure of contract rules of engagement, the Supplier can refer to the FTB Information Security Policy (ISP), IRS Publication 1075, and other applicable regulations.
- All activity performed, as a result of this engagement must be scheduled in advance and approved by the designated FTB technical point of contact.
- Some activities may need to be scheduled during off hours in accordance with business area management to avoid potential interruptions in business processes.
- All Supplier individuals working on this project must sign and adhere to the FTB Confidentiality Statement, FTB 7904.
- At least one FTB Information Security staff member will be working with the Supplier staff while on FTB premises.
- FTB will provide a laptop computer for the Supplier's use during the engagement. The Supplier will not connect to FTB's network with a computer not owned or under the control of the FTB.

4. REVIEW CRITERIA

The Supplier's proposed personnel must meet the following requirements. The Supplier's proposed personnel's breadth and years of experience for each requirement will be considered when evaluating the quotations/bids submitted in response to this request. In addition, interviews with prospective candidates may be conducted to assist in determining their capability to perform minimum qualifications:

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- Verifiable experience of a successful KMA engagement with the **Micro Focus Modernization Workbench Works** tool in an organization with legacy systems of similar size and scope to FTB.
- **Micro Focus Modernization Workbench Works** KMA tool proficiency certification for Consultant key staff.

5. RESPONSIBILITIES OF THE STATE

- The contractor will use FTB supplied software and hardware to access FTB systems. Workspace will be provided for a maximum (6) supplier staff while on-site for the duration of the contract. The workspace will include desk or tables, phone and access to the projects' LAN.
- The State will provide access to project information, including, but not limited to, technical documentation and project status data and access to project and supplier personnel for information related to the project.
- The State is not responsible for providing clerical or administrative support to the supplier

6. CONTRACT TERM

The period of performance for this contract starts from as early as Oct 1, 2009 and ends no sooner than March 30, 2010 and no later than June 30, 2010. FTB retains the option to extend contract completion dates. It is expected that full-time contractor personnel will normally work onsite from approximately 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding state holidays for the duration of the contract.

7. TRAVEL

Travel and per diem expenses are the responsibility of the Supplier and the State is not obligated to pay for such expenses

8. CONFIDENTIALITY OF DATA

All data and information relating to the State's operations which are designated confidential by the State shall be protected by the Supplier from unauthorized use and disclosure through the observance of the procedural requirements as are applicable to the State. The identification of all such confidential data and information as well as the State's procedural requirements for protection of the data and information from unauthorized use and disclosure shall be provided by the State in writing to the Supplier. If the methods and procedures employed by the Supplier for the protection of the Supplier's data and information are deemed by the State to be adequate for the protection of the State's confidential information, such methods and procedures may be used, with the written consent of the State, to carry out the intent of this paragraph. The Supplier shall not be required under the provisions of this paragraph to keep confidential any data or information that is or becomes publicly available, is already rightfully in the Supplier's possession, developed independently by the Supplier outside the scope of this agreement, or obtained rightfully from third parties. The Supplier will treat any data or information, which the State identifies to the Supplier to be confidential, in the following manner:

- a) Any employee, agent or representative of the Supplier whose duties require access to data or information, or to any equipment or device which contains data or information, will first sign a Confidentiality Statement (FTB Form 7904) as presented in FTB General Procedure Manual, Section 7000.
- b) The Supplier will destroy any hard copy printouts created during the assessment that discloses any confidential data or information in accordance with Internal Revenue Service specifications, or they will be given to the State for proper disposal.

9. STATEMENT OF CONFIDENTIALITY

The Franchise Tax Board has taxpayer tax returns and other confidential data in its custody. Unauthorized inspection or disclosure of State returns or other confidential data is a misdemeanor (Sections 19542 and 19542.1, Revenue and Taxation Code). Unauthorized inspection or disclosure

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of Federal returns and other confidential federal return data is a felony (Sections 7213(a)(1) and 7213A(a)(1)(B) Internal Revenue Code).

10. DISCLOSURE OF CONFIDENTIAL INFORMATION

Any unwarranted disclosure or use of FTB information or any willful unauthorized inspection of the FTB files is an act punishable as a misdemeanor. Inspection is defined to mean any examination of confidential information. The Supplier and its representatives, in recognizing the confidentiality of FTB information, agrees to take all appropriate precautions to protect the confidential information obtained pursuant to this Agreement from unauthorized disclosure. The Supplier and its representatives will conduct oversight of its users with access to the confidential information provided under this Agreement, and will promptly notify the FTB of any suspected violations of security or confidentiality by its users.

11. BACKGROUND CHECK AND FINGERPRINTING OF CONTRACTOR PERSONNEL

The Franchise Tax Board reserves the right to investigate the personal history of all Contractor personnel who might have access to the Franchise Tax Board's facilities, data systems or confidential materials. The Franchise Tax Board may require such Contractors, subcontractors, or independent contractors and their employees to complete a personal history questionnaire and be fingerprinted. Fingerprints will be sent to the California Department of Justice for information regarding prior criminal history. If a Contractor, subcontractor, or independent contractor currently performs a personal history investigation on its employees, the Franchise Tax Board may, at its discretion, accept that information in lieu of doing its own investigation.

12. COMPLETION CRITERIA AND PAYMENT METHODOLOGY

In consideration of the performance of the foregoing in a satisfactory manner, the FTB agrees to pay the Supplier for services rendered, in arrears, upon receipt of an itemized monthly invoice, for the period of this agreement.

Invoices shall be submitted **in triplicate**, clearly referencing this agreement, and mailed to:

Franchise Tax Board
Attn: Fiscal Accounting
P. O. Box 2800
Sacramento, CA 95812-2800

13. STATE POINTS OF CONTACT

Name	Phone(s)	Fax	E-mail
	(916) 845-	(916) 845-	
	(916) 845-	(916) 845-	
	(916) 845-	(916) 845-	
Linda Turner Procurement Specialist	(916) 845-4715	(916) 843-0680	Linda.Turner@ftb.ca.gov

14. SUPPLIER POINTS OF CONTACT

Name	Phone(s)	Fax	E-mail

RFQ FTB 0910-EDRCON**GENERAL INFORMATION****1. Background and Purpose of the Request for Quote (RFQ)**

The purpose of this RFQ is to seek the services of a qualified supplier to perform documentation and business rule mining of FTB's legacy accounting systems using FTB's selected KMA tool, **MicroFocus Modernization Workbench Works**.

The submitted response must meet all requirements stated in the SOW and Cost Worksheet. (Attachments 1 and 2)

The FTB reserves the right to reject any and all Suppliers' responses.

2. Response Requirements

This RFQ and the supplier's response to this document will be made part of the ordering department's contract and procurement contract file.

Responses must contain all requested information and data and conform to the format described in this section. It is the supplier's responsibility to provide all necessary information for the State to evaluate the response, verify requested information and determine the supplier's ability to perform the tasks and activities defined in the State's SOW attachments. It is also the supplier's responsibility to ensure that all personnel proposed meet the minimum requirements.

The supplier must submit one (1) original and six (6) copies of their response to the department contact name and address contained on the cover sheet to this RFQ.

PLEASE NOTE THE FOLLOWING:

ALL COST INFORMATION SHALL BE SUBMITTED SEPARATELY FROM THE SUBMITTED RESUME(S), REFERENCES,

AND

RESPONSES NOT RECEIVED BY THE DATE AND TIME SPECIFIED IN KEY DATES WILL NOT BE CONSIDERED.

3. RFQ Response ContentOverview

The vendor's approach to the requirements and approach to accomplish the work effort.

Proposed Key Staff

- Project Manager
- Senior Technical Lead
- Technical Analyst
- Analyst

The plan should include a minimum staffing of 3 persons.

Work Plan and Task List

High level tasks and milestones outlined in the SOW.

RFQ FTB 0910-EDRCON**Experience**

The majority of the information required to respond to this RFQ is contained in the State's SOW attachments.

- a) Response to State's SOW attachments.
Provide resume(s) for each Supplier staff person proposed, detailing his/her experience.

Experience with knowledge mining projects within a organization with legacy systems of similar size and scope to Franchise Tax Board. Project management approach related specifically to documenting and rule mining complex systems. Experience and training in Micro Focus Modernization Workbench Works. This must be supported with resume(s) of proposed staff.

The resume(s) should provide the following for each period of employment:

- Name of Company
- Period of Employment (MM/YY – MM/YY)
- Duties/Tasks while employed or contracted – include duties/tasks as they relate to the classification proposed
- Education – must be included if required by classification
- Certifications – must be included if required by classification

The resume(s) shall exhibit how the candidate(s) meets the requirements detailed in the State's SOW attachments.

NOTE: Validate that staff resume(s) meets all of the bullets above.

References

References of the vendor's experience with Knowledge Mining and Rule Extraction projects. References must be provided from at least two different projects. For each project cited, at least one reference from the technical side and another reference from the business side must be provided.

- a) The references should include the following:
- Name of Customer Organization
 - Name of the project and individual's role on the project
 - Customer Point of Contact – including email address and phone number including area code

NOTE: Verify the accuracy of customer contact information provided in your response.

If the Supplier fails to meet the above requirement, the quotation/bid may be considered non-responsive. Additionally, if a negative response is received from a candidate reference, your quotation/bid may be rejected.

Completed Cost Worksheet – Attachment 2.

PLEASE NOTE THAT ALL COST INFORMATION SHALL BE SUBMITTED SEPARATELY FROM THE SUBMITTED RESUME(S), AND REFERENCES. THE HOURLY RATE(S) MUST BE SUBMITTED IN THE COST WORKSHEET – ATTACHMENT 2.

4. Evaluation of Bids

Responses to this RFQ will first be reviewed for responsiveness to the requirements of the RFQ that include the State's SOW attachments. If a response is missing information required in either Attachment 1 or 2 it may be deemed not responsive. Further review is subject to department's discretion.

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Quotes will be evaluated for “best value” and scored on the criteria listed below. The evaluation criteria are divided into 4 major categories. Those categories and their related percentages and maximum point scores follow.

- **Work Plan/Task List Category Priority 1 (Mandatory)**
Desirable Priority 2 (0 – 99 points)

(Priority 1 & 2 are on page 9 of this RFQ)

This category includes the following criteria: An overview that describes the vendor's understanding of FTB requirements, project timeline and approach to accomplishing the work effort; Tasks to accomplish the objectives as outlined by the Statement of Work and Deliverables sections to include duration estimates for each task.

- **Experience as Documented in the Proposal Category (20% - 200 points)**
Desirable experience (0 -100 points)

This category includes the following criteria: Experience with knowledge mining projects in an organization with legacy systems of similar size and scope to FTB. Project management approach related specifically to documenting and rule mining complex systems. Experience and training in Micro Focus Modernization Workbench Works. This must be supported with resume(s) of proposed staff.

- **References Category (30% - 300 points)**

This category includes the following criteria: Experience and success with knowledge mining and rule extraction project. References must be provided from at least two different projects. For each project cited, at least one reference from the technical side and another reference from the business side must be provided.

- **Cost Category (20% - 200 points)**

This category includes the following criteria: A fixed price bid with an estimated number of hours proposed to accomplish the work as outlined in the SOW section.

- **Evaluation Criteria Breakdown**

Within each category, there is a breakdown of individual criterion. Each criterion is assigned a point value. The actual number of points awarded for each criterion during the scoring process will be awarded based on the following formula:

The key staff must collectively meet all of the following experiences	
Mandatory (M)	Desirable (DS)
Minimum of five (5) years experience in formal project management for large-scale Information Technology (IT) projects	Project Management Professional (PMP) certification from the Project Management Institute or other project management certification
Minimum of three (3) years experience as an IT manager/supervisor	Experience in Revenue/Accounting Systems
Minimum five (5) years mainframe application development experience with at least three (3) years of that experience in a team lead capacity (Senior Technical Lead)	Experience with Accenture's (formerly Andersen's) Tax Administration System (TAS)
Minimum of two (2) years hands-on experience with Micro Focus Modernization Workbench Works	Experience with FTB's PIT and BETS systems

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Minimum two (2) years experience with providing technical leadership over a comprehensive documentation project	Experience in Revenue/Accounting Systems
Minimum one (1) year development experience with COBOL, CICS, DB2 and Natural, Complete, Adabas and JCL	Knowledge of industry best practice standards/policies related to business application documentation and business rules extraction
	Hands-on experience documenting software and extracting business rules

- **Cost**

To ensure that each proposal is given the best possible representation, the points will be awarded based on a comparison of the lowest offer with most hours. The lowest offer with most hours will receive 100% of the points. The next lowest offer will receive the next highest score calculated as follows (the figures below are for informational purposes only and are not representative of the anticipated cost):

Step 1: Find the lowest total cost per hour submitted of all the offers.

Offer A \$400,000.00 @ 3,000 hours
 Offer B \$500,000.00 @ 2,500 hours
 Offer C \$600,000.00 @ 3,500 hours

Step 2: Divide the total number of hours into the total cost

Offer A	$\frac{\$400,000.00}{3,000} = \$133.33/\text{hour}$	1.00 (100 percent of max points)
Offer B	$\frac{\$500,000.00}{2,500} = \$200.00/\text{hour}$	.666 (66.6 percent of max points)
Offer C	$\frac{\$600,000.00}{3,500} = \$171.00/\text{hour}$	.800 (80 percent of max points)

RFQ FTB 0910-EDRCON**ATTACHMENT 2 - COST WORKSHEET**

To define and cost all required items, the Supplier shall complete the cost worksheet delineated in this section. It is the Supplier's responsibility to ensure that all required services are proposed accurately and completely itemized in the following cost worksheet and in the contract. Complete the following cost worksheet to indicate the personnel that will perform the tasks and provide the services as described in the SOW.

For all proposed staff:

- Enter the "Candidate Name" in Column A.
- Enter the "Classification" in Column B.
- Enter the "Tasks" the candidate will perform in Column C.
- Enter the "Hourly Rate" in Column D.
- Enter the "Proposed Hours" in Column E.
- Enter the "Hourly Rate Multiplied By Proposed Hours" in Column F.
- Add lines 1 through 3 for Column E and enter the grand total.

The hourly rates quoted/bid by the Supplier shall be binding for the term of the contract. The awarded contract will delineate the hours proposed and the hourly rate(s) calculated on this worksheet for a grand total. The Supplier agrees that if the entire contract requires fewer hours than proposed, the State will be invoiced for the actual number of hours worked. The Supplier also agrees that if the entire contract requires more hours than proposed, the State will only be invoiced for the number of hours quoted/bid.

LINE	COLUMN A CANDIDATE NAME	COLUMN B CLASSIFICATION	COLUMN C TASKS	COLUMN D HOURLY RATE	COLUMN E PROPOSED HOURS	COLUMN F HOURLY RATE MULTIPLIED BY PROPOSED HOURS
1						
2						
3						
					GRAND TOTAL	

Suppliers should be aware that the total cost to the State for this contract cannot exceed \$730,000.00

RFQ FTB 0910-EDRCON**Attachment 3****BIDDER DECLARATION FORM GSPD-05-105**

All bidders **must** complete the Bidder Declaration GSPD-05-105 and include it with the bid response.

<http://www.documents.dgs.ca.gov/pd/delegations/GSPD105.pdf>

DVBE DECLARATION FORM STD. 843

(If Applicable)

Bidders who have been certified by California as a DVBE (or who are bidding rental equipment and have obtained the participation of subcontractors certified by California as a DVBE) should also submit a completed form(s) STD. 843 (Disabled Veteran Business Enterprise Declaration). All disabled veteran owners and disabled veteran managers of the DVBE(s) must sign the form(s). Should the form not be included with the solicitation, contact the State contracting official or obtain a copy online from the Department of General Services Procurement Division, Office of Small Business and DVBE Services (OSDS) website at www.pd.dgs.ca.gov/smbus. The completed form should be included with the quotation/bid response. Please refer to the following URL for more details:

<http://www.documents.dgs.ca.gov/pd/poliproc/STD-843.pdf>

RFQ FTB 0910-EDRCON**Attachment 4****DVBE ENTERPRISE PROGRAM REQUIREMENTS**

PLEASE READ THESE INSTRUCTIONS CAREFULLY. Bidders must fully comply with DVBE Participation Program requirements. Failure to submit a complete response may result in a nonresponsive determination, in which case the bid will be rejected. *Refer to the following DVBE Resource Packet and Documentation of DVBE Program Requirements website links for requirements and DVBE form (STD 840) that **must** be completed and submitted with the bid.*

NOTE: In Option B, Good Faith Effort, Step 3, advertisement(s) have been waived.

The California Disabled Veteran Business Enterprise Requirements and DVBE form (STD 840) are available at the following web site links:

DVBE Resource Packet: <http://www.pd.dgs.ca.gov/Publications/resource.htm>

DOCUMENTATION OF DVBE PROGRAM REQUIREMENTS (STD 840):

DVBE STD 840.doc

RFQ FTB 0910-EDRCON**Attachment 5****SMALL BUSINESS AND NON-SMALL BUSINESS PREFERENCE**

1. Are you claiming preference as a Small Business?

YES _____ IF YES PROVIDE THE OSDS REFERENCE NUMBER _____

NO _____

If yes, submit your Small Business Certification document from the Department of General Services.

2. Are you a Non-Small Business requesting the 5% preference? This preference is available to non-small businesses claiming twenty-five percent (25%) California certified small business subcontractor participation. The subcontracting must be a Commercially Useful Function (CUF) in order to qualify for this preference. The State reserves the right to verify CUF prior to contract award.

YES _____ NO _____

RFQ FTB 0910-EDRCON**Attachment 6****TACPA, LAMBRA and EZA Preferences**

The following preferences will be granted for this procurement. Bidders wishing to take advantage of these preferences will need to review the following websites and submit the appropriate response with the quotation/bid:

- TACPA: <http://www.pd.dgs.ca.gov/edip/tacpalang.htm>
- EZA: <http://www.pd.dgs.ca.gov/edip/eza.htm>
- LAMBRA: <http://www.pd.dgs.ca.gov/edip/lambra.htm>

Please Note: In accordance with 2 CCR section 1896.8 (e) the maximum SB quotation/bid preference allowed may not exceed \$50,000 for any quotation/bid, and the combined cost of preferences granted may not exceed \$100,000 total. Combined quotation/bid preferences and incentives (SB, recycle, DVBE, TACPA, EZA, and/or LAMBRA) may not exceed 15% for any quotation/bid or \$100,000 whichever is less.

RFQ FTB 0910-EDRCON**Attachment 7****COMMERCIALLY USEFUL FUNCTION DOCUMENTATION**

All certified Small Business, Microbusiness, and/or DVBE contractors, subcontractors or suppliers must meet the commercially useful function requirements under Government Code, Section 14837(d)(4) (for SB) and Military and Veterans Code, Section 999(b)(5)(B0 (for DVBE).

Please answer the following questions, as they apply to your company for the goods/services being acquired in this procurement.

1	Will your company be responsible for the execution of a distinct element of the resulting purchase order?	Yes___ No___
2	Will your company be actually performing, managing, or supervising an element of the resulting purchase order?	Yes___ No___
3	Will your company be performing work on the resulting purchase order that is normal for its business, services, and functions?	Yes___ No___
4	Will there be any subcontracting that is greater than that expected to be subcontracted by normal industry practices for the resulting purchase order?	Yes___ No___

For a response of No in questions 1-3, or a response of Yes in question 4, may result in your bid being eliminated from consideration At the State's option prior to award, bidders may be required to submit additional written clarifying information.

RFQ FTB 0910-EDRCON**Attachment 8****Payee Data Record, STD. 204**

All bidders are required to sign the Payee Data Record, STD. 204, and submit it with your bid response. Refer to the following website link for more details:

<http://www.documents.dgs.ca.gov/osp/pdf/std204.pdf>

RFQ FTB 0910-EDRCON**Attachment 9****RESPONSE LABEL**

Affix the following label to the sealed cover for United Parcel Service (UPS), Federal Express, DHL or hand delivery to FTB's physical address:



QUOTATION/BID RESPONSE for RFQ 0910-EDRCON

Franchise Tax Board
Attn: **Linda Turner**
Procurement & Asset Mgmt. (MS A374)
9646 Butterfield Way
Sacramento, CA 95827

**CONFIDENTIAL – TO BE OPENED BY
ADDRESSEE ONLY**
QUOTATION/BID SUBMISSION BY 08/05/2009 - 1:00PM PT



Question and Answers for Bid #RFQ FTB 0910-EDRCON - EDR Tool Consultant

OVERALL BID QUESTIONS

Question 1

Under the Staff Qualifications it is broken down by Mandatory and Desirable categories. Qualifications for Project Manager and Sr. Technical Lead are identified but not Technical Analyst and Analyst Which qualifications are they supposed to meet? Please explain. (Submitted: Jun 27, 2009 8:40:08 AM PDT)

Answer

- "Key staff must collectively meet all the experiences".

Any combination of key staff experience must meet the mandatory requirements. Any combination of key staff experience that meets desirable will be given extra points. (Answered: Jun 29, 2009 8:59:40 AM PDT)

Question 2

May I have the name of the firm previously awarded bid and price. (Submitted: Jun 29, 2009 11:27:04 AM PDT)

Answer

- That information is not available at this time. (Answered: Jul 15, 2009 11:27:52 AM PDT)

Question Deadline: Jul 8, 2009 5:00:00 PM PDT