



Department of Public Utilities

Wastewater Management Division
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February 24, 2010

NOTICE FOR CONSULTING SERVICES

THE CITY OF FRESNO IS INVITING CONSULTANTS TO SUBMIT
"STATEMENTS OF QUALIFICATIONS" FOR

DESIGN OF RELIEF SEWERS IN MARKS AVENUE, DEL MAR AVENUE AND GLENN/ La SALLE AVENUES

The City of Fresno (City) is requesting Statements of Qualifications (SOQ) from qualified engineering firms for the preparation of design, bid, build documents, support during bidding, and support during construction for the installation of relief sewer lines in Marks, Del Mar and Glenn/ La Salle Avenues.

The Marks Avenue relief sewer trunk line will be 36" diameter PVC running between South of Nielson and North of McKinley (approximately 9,248 linear feet). The existing 45-inch sewer provides insufficient capacity for projected wastewater flows as identified in the Wastewater Collection System Master Plan (WCSMP). This project is intended to provide the necessary additional capacity by the construction of a parallel 36-inch sewer in Marks Avenue. The proposed 36-inch pipe will be aligned on the east side of the existing 45-inch sewer. A CEQA study has been processed thru City of Fresno, Planning and Development Department. A geotechnical investigation should be conducted for the proposed trunk sewer improvements. The consultant level of effort must include at minimum the following: the schematic design phase, design development phase, construction document phase, bidding phase and construction phase.

The Del Mar Avenue relief sewer line will be 15" diameter PVC running between Barstow Avenue and Bullard Avenue (approximately 2,615 linear feet). The existing 18-inch sewer provides insufficient capacity for projected wastewater flows as identified in the WCSMP. This project is intended to provide the necessary additional capacity by the construction of a parallel 15-inch sewer in Del Mar Avenue. The proposed 15-inch pipe will be aligned on the west side of the existing 18-inch sewer. A CEQA study has been processed thru City of Fresno, Planning and Development Department. A geotechnical investigation should be conducted for the proposed trunk sewer improvements. The consultant level of effort will include at minimum the following: the schematic design phase, design development phase, construction document phase, bidding phase and construction phase.

The Glenn/La Salle Avenue relief sewer line will be 15" diameter PVC running from Glenn Avenue between State Route 180 to La Salle and La Salle between Glenn and Abby Street (approximately 2,140 linear feet). The existing 18-inch sewer provides insufficient capacity for projected wastewater flows as identified in the WCSMP. This project is intended to provide the necessary additional capacity by the construction of a parallel 15-inch sewer in Glenn and La Salle Avenues. A CEQA study is being processed thru City of Fresno, Wastewater Management Division. A geotechnical

investigation should be conducted for the proposed trunk sewer improvements. The consultant level of effort will include at minimum the following: the schematic design phase, design development phase, construction document phase, bidding phase and construction phase.

The proposal should be brief and should include the following:

1. Key staff resumes highlighting recent project experience. Any sub consultants required to complete the work should also be listed.
2. Any experience with relief sewer collection systems design and operation should be listed.
3. Listing of responsible Project Manager including a resume.
4. Listing of client references associated with similar completed projects would be desirable.

The proposed schedule for hiring the Consultant is as follows:

- SOQ's submitted to City – by 5 p.m. March 11, 2010
- Interviews of top candidates – beginning April 8, 2010 If necessary
- Choose Engineering Firm – April 15, 2010

Professional consultant services are individually selected for a specific project based upon experience of the consultant, special knowledge of the subject matter, ability to perform the services in the time allowed, record of success on similar work, ability to operate well in the necessary discussions, presentations, coordination and cooperation related to the project, as well as fees to be paid. Ultimately the consultant selected will be the firm evaluated to provide the best overall value to the City.

The City reserves the right to accept or reject any or all proposals and may select, and negotiate with one or more respondents concurrently. The City reserves the right to make the selection of a respondent based on any or all factors of value, whether quantitatively identifiable or not, including, but not limited to, the anticipated initiative and ability of the respondent to perform the services set forth herein.

Each firm submits a Statement of Proposals package at its own risk. No compensation will be due any firm for preparation of a written SOP. The City can cancel the project at any time without consequence.

Consultant selection shall be in accordance with established City Consultant selection policy. Fresno Municipal Code Section 4-109 provides for a local preference to local firms as defined in said section.

The minimum insurance requirements for this project will be professional liability insurance (errors and omissions) with limit of liability of not less than \$1,000,000 and commercial general liability of not less than \$1,000,000. The City's standard contract will be used which includes a conflict of interest statement, and completion of a statement of economic interest. Copies of the City's Standard Contract, Local Preference and Consultant Selection Policies are available on request. The actual insurance limits may be adjusted during negotiation; however the minimums will remain at \$1,000,000.

The City of Fresno hereby notifies all respondents that no person shall be excluded from participation in, denied any benefits of, or otherwise discriminated against in connection with the award and performance of any contract on the basis of race, religious creed, color, national origin, ancestry,

physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.

Regulated Communication in City Procurement Process Ordinance

The Regulated Communications in City Procurement Process Ordinance (Article 6, Chapter 4 of the Fresno Municipal Code) became effective May 7, 2004. With certain specified exceptions, the Ordinance provides that no Respondent, Bidder, Proposer (as the case may be) shall initiate, engage in, or continue any communication to or with any City elected official concerning or touching upon any matter which is the subject of this competitive procurement process.

Any Respondent, Bidder, Proposer or elected official (as the case may be) who initiates, engages in, continues in, or receives any regulated communication shall file the written disclosure required by the Regulated Communications in City Procurement Process Ordinance.

Any Respondent, Bidder, or Proposer violating the Regulated Communications in City Procurement Process Ordinance may be disqualified from participating in this procurement process and/or determined to be non-responsible. Additionally, the City may set aside the award of a contract, prior to its execution, to a party found to have violated the Ordinance.

Note: The full text of Fresno Municipal Code Chapter 4, Article 6 may be obtained at the City Clerk's office and may be viewed on the City's website at <http://www.fresno.gov>, reference from there **the "Bid Opportunities" link under the "For Business" heading, "Other Purchasing Information,"** and then **"Mayor/Council Communications Ordinance"**. Additional information can be found under the "FREQ ASK QUESTIONS" on the same page.

Debarment

A respondent who has been determined by the Council to be non-responsible may be debarred from bidding or proposing upon or being awarded any contract with the City or City of Fresno Redevelopment Agency, or from being a subcontractor or supplier at any tier upon such contract, in accordance with the procedures in Resolution 2003-130 adopted by Council on April 29, 2003. The initial period of any such debarment shall not be less than one year or more than three years. A respondent may request a hearing, in accordance with Resolution 2003-130, upon receipt of a notice of proposed debarment from the City Manager or his/her designee. A copy of the Resolution may be obtained from the City Clerk's Office, 2600 Fresno Street, Fresno, California 93721.

If your firm is interested in participating with this project, five (5) copies of your statement of qualifications must be submitted and received by Kevin Norgaard of the Public Utilities Dept. no later than 5:00pm on Thursday, March 11, 2010. The City will be utilizing a standard City Consultant Agreement and no exceptions to the agreement will be made. A copy will be made available to you during the interview process.

Should you have any questions, please feel free to call me at (559) 621-5297.

Sincerely,

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Cc: Kevin Norgaard
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