

UK-Belfast: data capture services

2008/S 40-055972

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Central Procurement Directorate on behalf of the Department of Finance and Personnel, 1st Floor, Clare House, 303 Airport Road West, Contact: Alan Hamilton, Attn: Alan Hamilton, UK-Belfast BT3 9ED . Tel. 028 90 81 65 18. E-mail: alan.hamilton@dfpni.gov.uk. Fax 028 90 81 65 18.

Internet address(es):

General address of the contracting authority: www.cpdni.gov.uk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Digitisation of Civil Registration Records.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 07.

Main place of performance: Digitisation to be performed for General Register Office, Northern Ireland (GRONI).

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The scanning and data capture of historical civil registration records of Northern Ireland. The scanned images and indexes must be quality tested before being provided to the Authority for further testing and final acceptance.

II.1.6) Common procurement vocabulary (CPV):

72313000, 72312100, 72312200, 72312000, 72318000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

No.

II.1.9) **Variants will be accepted:**
No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

The contractor will be required to provide an end-to-end service to digitise, data capture and link (the image to the index record) the following civil paper registration records: Birth Registration Records (1864-1996) - approx 3,483,752 records; Death Registration Records (1864-1996) - approx 2,203,618; Marriage Registration Records (1845-2004) - approx 1,355,235 records; Adoption Registration Records (1931-2002) - approx 19,839 records; and Stillbirth Registration Records (1961-1996) - approx 12,137 records.

II.2.2) **Options:**
No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**
Duration in months: 24 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
Joint and several liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**
No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: As stated in the PQQ documentation.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: As stated in the PQQ documentation.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: As stated in the PQQ documentation.

III.2.4) **Reserved contracts:**
No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**
No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**
No.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 5. Maximum number: 7

Objective criteria for choosing the limited number of candidates: As per the PQQ documentation.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

S1557507.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

26.3.2008 - 15:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

30.5.2008.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

IV.3.8) Conditions for opening tenders:

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION:

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

VI.4.2) Lodging of appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

25.2.2008.