



Chesterfield County, Virginia

Purchasing Department

9842 Lori Road, Suite 101 – P.O. Box 51 – Chesterfield, VA 23832-0001

Phone: (804) 748-1617 – Fax: (804) 717-6378 – Internet: chesterfield.gov

NOTICE TO BIDDERS

December 30, 2011

Sealed Bids on behalf of Chesterfield County, Virginia, will be received in the Purchasing Department, 9842 Lori Road, Suite 101 (Court Square), Chesterfield, Virginia 23832-0001, until but no later than **2:30 p.m.** local time prevailing, **January 25, 2012** and then publicly opened and read immediately thereafter for the following:

Invitation for Bid #11- 0349 - Chesterfield County Central Library Repair

Scope of Work: The project consists of the removal of asbestos containing materials and in Chesterfield County' Central Library. Work will consist of removal of an estimated 22,000 square feet of asbestos containing textured ceiling material on ceilings and walls, removal of an estimated 150 square feet of floor tiles, and selected demolition.

PRE-BID CONFERENCE - MANDATORY

A **mandatory** pre-bid conference and site visit will be held on **January 12, 2012 at 8:00 a.m.**

The conference will be held at: Chesterfield County Central Library, 9501 Lori Road, Chesterfield, VA 23832 at the rear loading dock.

Attendance at this pre-bid conference is mandatory in order for your bid to be considered for award.

Copies of Invitation for Bid documents and addenda may be obtained by:

Submitting a request and deposit of Seventy Five Dollars (\$75.00) per set, by check only to: EEE Consulting, attn: Pam Rickman, 8525 Bell Creek Road, Mechanicsville, VA 23116, (804)442-3330 ext. 212, pam.rickman@eee-consulting.com.

Provide the deposit amount in 2 checks made payable to: EEE Consulting, \$35.00 per set for shipping and handling (non-refundable) fee and a second check in the amount of \$40.00 per set for deposit. Request and deposit must be received at least four days prior to receiving documents. Documents will not be distributed until deposit is received. General Contractors may obtain a limit of two sets by refundable deposit; others may obtain one sets by refundable deposit. Additional sets must be purchased (no refund).

For return of deposit; bid documents (including any addenda) must be returned to: Pam Rickman, EEE Consulting, 8525 Bell Creek Road, Mechanicsville, VA 23116 within ten (10) days from receipt of bids, intact and in good condition. Failure to comply with the above conditions or returning documents that are unbound or rebound out-of-order will result in forfeiture of the deposit. Upon return of the documents (including addenda, if any), prepaid, in good condition, free from markings thereon, within ten (10) days from receipt of bids, refund of deposits will be made less \$35.00 per set for handling.

Public Inspection of Invitation for Bid Documents will be available at the following locations:

1. MHC/BIZPORT, 9 North Third Street, Richmond, VA 23219
2. Builders' Exchange Association of Virginia, 3207 Hermitage Road, Richmond, VA 23227
3. Valley Construction News, 356 W. Campbell Avenue, S.W., Roanoke, VA 24016
4. Greater Virginia Contractor's Association, 2406 Chamberlayne Avenue, Richmond, VA 23222
5. ARC Richmond, 1400 North Boulevard, Richmond, VA 23230
6. iSqFt, c/o A & E Reprographics, 4505 Columbus Street, Suite 104, Virginia Beach, VA 23462

Prepared By
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Senior Contract Officer