

Seattle Community Colleges
Purchasing Department
Request for Quotation (RFQ)
(This is not an order.)

Date: 7/20/11 RFQ No: 322268
From: Lisa Gacer, Buyer
Seattle Community Colleges, Purchasing Department, 1500 Harvard Avenue, Seattle, WA 98122
Lisa.gacer@seattlecolleges.edu (206) 934-5534

Please email your completed response to the email address above or mail or fax to Purchasing, Fax No (206) 934-5523. If your quotation is not received by August 10, 2011, it may not be considered. Refer all questions to Purchasing indicating the RFQ number.

Term of Payment is Net 30 Days. Delivery is F.O.B. Destination unless otherwise stated below.

The deadline for submittal of bidder questions is July 27, 2011 in order to be answered by Seattle Community College. Please submit questions via e-mail to Lisa Gacer at lisa.gacer@seattlecolleges.edu.

Seattle Community College School of Cosmetology is seeking a quotation for cosmetology supplies. Your response must contain the RFQ form (this form), signed in ink by a person authorized by the Respondent to bind the company to any contract and the Price Sheet included with this RFQ.

Mandatory Bid Requirements:

- Respondent shall quote all or nothing. Partial quotes shall be rejected as non-responsive.
- Respondent shall not quote substitute products due to reasons of conformity. Quotes containing a substitute product shall be rejected as non-responsive
- Respondent shall provide a fast turnaround after order is placed.
- Respondent shall provide a vendor representative that has an understanding of the school business.
- Respondent shall quote price for items only and provide shipping and return policy in quote.

Estimated Usage: The College does not guarantee any minimum purchase. The quantities provided are estimated quantities; orders are placed on an as needed basis through June 30, 2012.

Contract Term: The Purchaser expects to execute a Contract for goods and/or services for one year. At the Purchaser's option, an amendment may be executed extending the Contract for up to two additional one-year periods, along with appropriate adjustments in the scope of work and compensation.

NOTE: This Request for Quotation and any subsequent Purchase Order is subject to the Seattle Community Colleges General Terms and Conditions at Business Opportunities on the SCCD Web site
<http://www.sccd.ctc.edu/DISTRICT/district/supplierintro.aspx>.

Please respond by completely filling the information below:

Firm Name: _____ Tax ID: _____
Mailing Address: _____
City/State/Zip: _____
Quoted by: _____ Date: _____
Telephone: _____ Email Address: _____
Toll Free No: _____ Fax: _____ Delivery Date: _____