

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY
DEPARTMENT OF POSTS, INDIA**

**OFFICE OF THE SR. SUPDT. OF POST OFFICES KOLHAPUR DIVISION, KOLHAPUR
(Technology Branch)**

NOTICE INVITING TENDER

Sealed tenders are invited on behalf of the President of India by the Sr. Supdt. Of Post Offices, Kolhapur Division, Kolhapur 416003 for Comprehensive Annual Maintenance Contract of Computers & Peripherals herein referred to as equipments installed at Kolhapur Division Office and at various offices in Kolhapur Division. The number and places are tentative. They are likely to vary. The method of submission of tender, amount of Earnest Money /Security Deposit and General Terms and Conditions applicable to contract has been mentioned in Annexure I.

1. The work is to be performed strictly as per parameters / technical specifications given in Part I of Annexure II. The terms and conditions specific to the contract have been mentioned in Part-II of annexure II. The format for submission of tender has been given in Annexure III (for technical Bid) and Annexure IV (for Commercial Bid) to this Notice Inviting tender. The schedule of tender is given as under.

2. Schedule of Tender:

Tender No: Tech/Kolhapur/Hardware Maintenance/Short Tender/09-10 Dtd. 13-11-2009.

Last date and time of receipt of Tender 21-12-2009 (1500 hrs)

Amount of Earnest Money Deposit: Rs.35,800/-

as per Clause 3 of Annexure I : (Rs. Thirty Five Thousand Eight Hundred Only)

Date and time of opening of Tender: 22-12-2009; 1000 hrs. For Technical bid only.

Venue: O/o The SSPOs Kolhapur Division, Kolhapur 416 003.

3. The tender Form along with terms and conditions can be had from the undersigned, on any working day (Monday to Friday) from 10:00 am to 5:00 pm till 18-12-2009 (date before last date of receipt of Tender) on payment of **Rs. 200 (Rupees Two Hundred only)**

4. The tenders completed in all respect must in all cases be received in this office before date and time indicated in the Schedule of Tender in para 2 above. This office is not responsible for any kind of delay for receipt of tender within specified date and time and the tenders received after the schedule date and time will be rejected outright. The tenders should be submitted to **Shri.D.V. Thakar SSPOs, O/O SSPOs Kolhapur Division, Kolhapur 416 003** on all working days till the last date of submission. All Outstation tenders should be sent by Registered Post / Speed Post. Only one tender should be kept in one cover. The tender is not transferable.

**[D.V. Thakar]
O/O SSPOs Kolhapur Division,
Kolhapur 416 003**

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY
DEPARTMENT OF POSTS, INDIA**

Tender No: Tech/Kolhapur/Hardware Maintenance/Short Tender/09-10 Dtd. 13/11/2009.

ANNEXURE –I

(GENERAL TERMS & CONDITIONS)

1. **Parties** The parties to the Contract are the firm (the tenderer to whom the Comprehensive Annual Maintenance Contract has been issued) and the Government of India through the Department of Posts for and on behalf of the President of India.

2. **Addresses** For all purposes of the contract including arbitration there under, the address of the firm mentioned in the tender shall be final unless the firm notifies a change of address by a separate letter sent by registered post with acknowledgement due to the undersigned. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

3. **Earnest Money**

- 3.1 Earnest Money of **Rs.35,800/- (Rs. Thirty Five Thousand Eight Hundred Only)** must be deposited by bidders in any Post Office and **Original Receipt** in form ACG 67 provided by the Post office in token of having received the amount should be submitted along with Technical Bid of their tenders.
- 3.2 No request for transfer of any previous deposit money or security deposit or payment of any pending bill held by the Department in respect of any previous contract will be entertained.
- 3.3 Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the government.
- 3.4 The tenders without Earnest Money Deposit will be summarily rejected.
- 3.5 No claim shall lie against the Government / Department in respect of erosion in the value or interest on the amount of Earnest Money Deposit or Security Deposit.
- 3.6 The tender would be available on the website and the payment of the same needs to be indicated.

4. **Preparation and Submission of Tender:**

The tender should be submitted in two parts namely **Technical Bid** along with the proof of **Earnest Money Deposit** (in form given in Annexure III) and **Commercial Bid** (in form given in annexure IV) and each should be kept in a **separate sealed cover**. Both the bids should be kept in another sealed cover addressed to the undersigned. The outer envelope containing sealed cover should bear the address, Tender Number and date, subject of tender, date and time of opening of the same. The inner envelopes should be superscripted with Tender Number, subject of Tender, whether the envelope is containing **“Technical Bid”** or **“Commercial Bid”** and date of opening of tender.

5. Signing of Tender:

Individual signing the tender or other documents connected with contract must specify whether he signs as:

- (a) A 'sole proprietor' of the concern or constituent attorney of such sole proprietor.
- (b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners submitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related documents must be signed by all partners of the firm.

(3) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind such other person and if on enquiry it appears that the persons so signing had no authority to do so, **undersigned authority** may, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(4) **The tenderer should sign and affix his/his firms stamp at each page of the tender and all its Annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS NOTICE INVITING TENDER.** (This sub-clause will not be applicable in cases where signing of a separate agreement is considered by the Department of Posts as necessary.)

6. Technical Bid:

6.1 The technical bid should be submitted in form given in Annexure III along with the original receipt obtained from any post office for the deposit of Earnest Money Deposits in the UCR for the amount indicated above along with full details of technical facilities for executing the work i.e. equipment, infrastructure etc and associated security features and any other information sought for in the last section of the Annexure II.

7. Commercial Bid:

7.1 The Commercial bid should be submitted in form given in Annexure IV a separate sealed cover kept inside the main cover. The commercial bids of the tenders short-listed after evaluation of technical bids only will be opened on a specified date and time to be intimated to the respective tenderer. A duly constituted Tender

Evaluation committee (TEC) will evaluate the Commercial Bids.

7.2 A consolidated price should be quoted along with its break up showing various items of charge. **The prices quoted shall be firm and final.**

7.3 Taxes, if any, to be paid need to be duly indicated in the bid otherwise no extra payment would be made for this purpose.

7.4 Terms of payment as stated in the Tender Document shall be final.

7.5 At the time of payment of bills, the income tax, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.

8. Validity of Bids:

The bids shall be valid for a period of 180 days from the date of opening of the tenders. This has to be so specified by the tenderer in the Technical bid and commercial bid. The approved contract will be in force for a period of **one year** from the date mentioned in the formal agreement and can be extended for further period at the discretion of the undersigned or competent authority of this Department. It should be clearly understood that the rate once approved is final and under no circumstances the rate cannot be altered / revised during the currency of the agreement. This has to be so specified by the tenderer in the commercial bid.

9. Opening of Tender:

The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification. On the date and time indicated in the 'Schedule of Tender' only Technical bids will be opened and read out in the presence of tenderer's representatives.

10 Criterion for Evaluation of Tender :

The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Annexure III and then on the basis of commercial information furnished in form given in Annexure IV. The commercial bid (Annexure IV) of such firms found valid based on technical parameters (as per Annexure III) will be opened on the date, time and venue to be announced after opening of the Technical Bid. It must be kept in view that no decision will be given by the Tender Evaluation Committee or any inferences drawn during the meeting of this committee by the tenderer's or their representatives will be their own view and the Department will not be responsible and abide by the same. The reasons for selection or rejection of a particular tender will not be disclosed. The award of work will further subject to any specific terms and conditions of the contract given in Part II of Annexure II of this NIT.

11. Right of Acceptance:

11.1 The Department of Posts reserves all rights to reject any tender including of those tenderer's who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of Department of Posts in this regard is final and binding.

- 11.2 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation.

12. Communication of Acceptance:

Successful Tenderer will be informed of the acceptance of his tender. Necessary Instructions regarding the amount and time provided for Security Deposit will be communicated.

13. Time Schedule for completing of Work:

The order must be executed within a period of 7 days from the date of receipt of confirmed order or as per schedule mentioned in Part II of Annexure II and will be in force for a period of one year.

14. Security Deposit:

14.1 The successful tenderer will have to deposit in cash in any post office under UCR a sum equivalent to 10% of the total value of the order in favour of Department of Posts towards Security Deposit within 7 days from the date of acceptance of the tender and produce the receipt in original to the Department of Posts. The Security Deposit will not be adjusted against any payment due to the firm from the Department or the Central Government.

14.2 The Security Deposit can be forfeited by order of the Department of Posts in the event of any breach or negligence or non-observance of any conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said security deposit as may be considered by the Department of Posts sufficient to cover any incorrect or excess payments made on the bills to the firm shall be retained until the final audit report on the account of firm's bill has been received and examined.

15. Penalty:

In the event of the contractor failing to:

- (i) Observe or perform any of the conditions of the work as set out herein; or
- (ii) Execute the work in good and workman-like manner and to the satisfaction of any by the time fixed by the Department of Posts.

(a) It shall be lawful for the Department of Posts in its discretion in the former event to remove or withhold any part of the work until such times as he may be satisfied that contractor is able to do and will duly observe the said conditions and in the latter event to reject or remove as the case may require any work executed otherwise than in a good and workman-like manner to the satisfaction of and by the time fixed by the Department of Posts and in both or either of the events aforesaid to make such arrangements as he may think it for the reproduction of the work so removed of work in lieu of that so rejected or removed as aforesaid on account and at the risk of the contractor.

(b) Provided further that if in either event any excess cost be incurred by reason of the difference between the prices paid and the accepted rates Department of Posts may charge

the amount of such excess cost to the contractor and the same may at any time thereafter be deducted from any amount that may become due to the contractor under this or any other contract or from the security deposit or may be demanded of him to be paid within seven days to the credit of the Department of Posts.

(c) In the event of discovery of any error or defect due to the fault of the contractor at any time after the delivery of goods ordered, the contractor shall be bound, if called upon to do so, to rectify such error or defect at his own cost to the satisfaction of and within the time fixed by the Department of Posts. In the event of the delivery of any defective work, which owing to urgency or for any other reason cannot be wholly rejected the Department of Posts shall have the power to deduct from any payment due to the contractor such sum as he may deem expedient.

(d) In the event of a work being wholly rejected, the Department of Posts may at its discretion either:

- (1) Permit the contractor to re-do the same within such time as he may specify at contractor's own cost which shall include the costs of all sorts i.e. materials, labor, overheads, transportation etc: or
- (2) Arrange to get the additional work done elsewhere and by any other person or from any other source that the contractor in which case the amount of extra cost, if any, shall be recovered from the contractor in the manner provided in sub-clause (b) of this clause.

(e) The powers of the Department of Posts under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided nor forfeiture of deposit mentioned under clause 14 above.

(f) Since the work being awarded to the contractor is of important nature the service and repairs/replacement should be attended to on priority. The response time should not be more than 12 to 24 hours in a station within 100 kms. from the Head quarter station where the CAMC agreement is reached and should not be more than 24 to 36 hours in stations beyond 100 kms. from the Head quarter station where the CAMC agreement is reached and fault should be rectified within the time response mentioned above i.e. within 12 to 24 hours and 24 to 36 hours as the case may be, failing which standby should be provided so as to continue the day to day work at the office. In case of failure on the part of successful tenderer to rectify the problems within the specified time after reporting the problems, the department will be at liberty to get it repaired at the risk of the successful tenderer and the cost of such repairs would be deducted from the CAMC charges payable. There will also be penalty clauses in the agreement for delay in rectifying the faults within the specified time.

16. Natural Calamity, Strike etc:

In case of strike, combination of workmen or natural calamity of any kind, fire accidents or circumstances beyond the control of the firm causing stoppage of his work, whereby the delivery or completion of work may be suspended resulting in undue delay without penalty, the Department of Posts shall have the power during such stoppage to get the work done elsewhere without charging the contractor. No obligation will rest on Department of post for any portion of the work undertaken before such a stoppage. The contractor shall provide every facility for removal and use of materials as may be necessary for timely completion of the work.

17. Insolvency etc:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise in the event of the firm failing to comply with any of the conditions herein specified the Department of Posts shall have the power to terminate the contract without previous notice.

18 Breach of terms and conditions:

In case of breach of any terms and conditions mentioned above, the competent authority will have the right to cancel the work order without assigning any reason therefore and nothing will be payable by this Department in that event and the security deposit shall also stand forfeited.

19. Subletting of Work:

The firm shall not assign or sublet the work or any part of it to any other person or party without having first obtained permission in writing of the Postmaster General, Kolhapur which he will be at liberty to refuse if he thinks fit.

20. Right to Call upon information regarding status of work:

The Department will have the right to call upon information regarding status of work at any point of time.

21. Precautionary Measures:

- 21.1 While observing the economy in costs in his own interest the contractor must be careful that quality and cleanliness of the work is maintained as well as time schedule prescribed etc, should not be disturbed.
- 21.2 The contract must take every care to see that the work or any portion of thereof does not fall into unauthorized hands. Care should be taken to execute the work under proper security conditions and no spare item of work / copies should be retained / sold or otherwise made over by the contractor or any of his staff member to any person other than the persons authorized by the Department of Posts.

22. Equipment :

The following should be kept in view during Annual Maintenance contract period in respect of maintenance of equipments listed.

The firm must confirm that the parts of the equipments to be replaced with confirm to the OEM specifications in all respects. The mere fact that the competent authority has approved the CAMC (just by seeing it in a non-expertise way) will in no way absolve the firm from replacing items / parts of the different specifications. Where the equipments offered are not to the required specification the extent of deviation may be clearly indicated.

- 23. The tender is not transferable. Only one tender shall be submitted by one tenderer.

24. Terms of Payment:

- 24.1 No payment shall be made in advance nor any loan from any bank, or financial institution, shall be recommended on the basis of the order.
- 24.2 The payment would be in arrears at the end of every quarter of the year of CAMC.
- 24.3 The bills shall be submitted in TRIPLICATE duly stamped and pre-receipted at the end of each quarter and submitted to the concerned for passing the bill for payment.
- 24.4 All payments shall be made by cheque only.
- 24.5 Service reports for having attended preventive maintenance during the CAMC duly stamped by the In-charge of the respective office is to be attached along with the bill for payment.
- 24.6 The Department of Posts shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.
- 24.7 The term payment mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.
- 24.8 In case of the firm enters CAMC with the Department of Posts or any other Government organizations at the rates lower than the rates indicated in this order, the lower rates will be applicable to this order also.

25. Arbitration :

If any difference arises concerning this agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal in containing a Sole Arbitrator to be appointed by the Postmaster General, Kolhapur. Such request shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or lost mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The arbitration proceedings shall take place at Kolhapur, Kolhapur and shall be conducted in English. The provisions of Arbitration and Conciliation Act, 1990 and the rules framed there under and in force shall be applicable to such proceedings.

[D.V. Thakar]
O/O SSPOs Kolhapur Division,
Kolhapur 416 003

ANNEXURE – II

PARAMETERS AND TECHNICAL SPECIFICATIONS FOR EXECUTING THE WORK.

Part - I

(Parameters and Technical Specifications for executing the work order)

1. The CAMC of Computers & Peripherals covers various Post offices in Kolhapur Division. Details given in Annexure A. The number and places may vary depending on the actual / on expiry of present warranty.
2. Items to be covered under Comprehensive annual Maintenance Contract are Servers, Desktops, Printers of HCL, HP, Wipro etc.
3. The Annual Maintenance contract to be entered into is for all types of equipments mentioned in the Annexure – A, and there is no choice for particular equipments. Therefore the tenderer should quote for all types of equipments mentioned in annexure A. If the tender is quoted for particular equipments such tenders will be rejected at the discretion of the undersigned or competent authority of the Department of Posts.

Part-II

(Terms and conditions specific to the Contract)

1. Customer Support Capability :

- 1.1 The tenderer should have entered into Annual maintenance contract for a minimum of 2 clients for various Systems. The Certificate from such clients to the effect that the service provided during the CAMC period is excellent should be produced along with the tender clearly mentioning the total number of equipments for which Annual maintenance contract has been entered.
- 1.2 The tenderer should have proven capability to source OEM parts especially of HCL, HP, Wipro Systems etc.
- 1.3 The successful tenderer at the time of entering into agreement with the concerned Divisions / units will have to furnish the Bank guarantee for 10% of CAMC amount (one year)
- 1.4 The tenderer should produce the list of customers along with tender.
- 1.5 The tenderer should also mention in the tender the list of their service Centers.
- 1.6 The tenderer should also mention in the tender his company profile along with his Balance sheets and Profit and Loss Statement.
- 1.7 The number of equipments indicated is approximate and this may vary.
- 1.8 The tenderer shall provide supporting documents in support of his claims/statements made in the bid documents.

2. CAMC Support :

- 2.1 The comprehensive onsite annual maintenance contract is initially proposed to enter into for a period of one year and thereafter the contract can be renewed at the sole discretion of the competent authority of the Department of Posts for the approved amount plus statutory levies applicable at the time of renewal.

- 2.2 The Annual Maintenance contract should be comprehensive and onsite and cover all (electrical, electronic, mechanical, etc) parts of the equipments. The contractors obligations shall be limited to the repair or replacement of any equipment or for part of the equipment which has been reported as defective by the DOP and found to be defective by the contractor after inspection.
- 2.3 The contractor should attend to all breakdown call of the Computer & Peripherals immediately after receipt of the report and make the system operational. Contract shall also set up a help desk in their office on all working days, which will provide assistance over the phone or fax to the client. The contract will also furnish mobile telephone numbers of the service engineers to the post offices concerned.
- 2.4 During the CAMC period, if it is required to replace any individual component / device, the replaced component / device should be of OEM. If OEM component is not available with the permission of the Department of Posts, replacement should be by equivalent or higher capacity component which should be fully compatible with the existing system. If the system cannot be made operational within the stipulated time a replacement system of equivalent or higher capacity should be provided till the original system is repaired. The original system has to be replaced with a reasonable period.
- 2.5 The response time should not be more than 12 to 24 hours in a station with 100 kms from the Head quarter station where the CAMC agreement is reached and should not be more than 24 to 36 hours in stations beyond 100 kms from the Head quarter station where the CAMC agreement is reached and fault should be rectified within the time response mentioned above i.e. within 12 to 24 hours and 24 to 36 hours as the case may be, failing which standby should be provided so as to continue the day to day work at the office. In case of failure on the part of successful tenderer to rectify the problems within the specified time after reporting the problems, the department will be at liberty to get it repaired at the risk of the successful tenderer and the cost of such repairs would be deducted from the CAMC charges payable. There will also be penalty clauses in the agreement for delay in rectifying the faults within the specified time.
- 2.6 After the contract is awarded, if it is found that the service given by the vendor is not satisfactory, the contract may be terminated by the competent authority or his representative nominated for the purpose, without notice.
- 2.7 Any pending payment will not be paid if terminated for the above reason.
- 2.8 The contract shall also ensure a minimum of one visit per location for preventive maintenance in three months.
- 2.9 The contractor shall remove dust from the equipments by vacuum cleaning by a small vacuum cleaner carefully so that the equipment is not damaged during preventive maintenance without fail. If any damage is caused while doing so, the part or equipment of equivalent quality should be provided by the contractor.
- 2.10 The spare parts removed and replaced shall be duly entered into a register and signed both by the client and contractors agents.
- 2.11 All the Server Systems mentioned are inclusive of all the components to be maintained and to be treated as a whole for the quotes.
- 2.12 Rates quoted should be free from any precondition regarding payments etc, or otherwise offers are liable to be rejected.
- 2.13 Corrections & alterations, if any in the submitted offer should be initialed, otherwise the tender is liable to be rejected.

- 2.14 The CAMC charges quoted should be shown separately exclusive of all taxes and incidentals. No extra compensation / claim / duty due to market fluctuation or otherwise will be entertained during the period of contract. The tender should remain open for acceptance for a period of 180 days from the date of opening of the tender.

3. General :

- 3.1 Any attempt on the part of the tenderer to influence in any way for the acceptance of his tender will render the tender for rejection.
- 3.2 The decision of the competent authority shall be final on any matter of dispute arising out of this tender.

ANNEXURE A

No	Details of Equipments	Number of Systems				
		HCL	HP	Others	TVS	Total
1	Servers	12	30		----	42
2	Nodes	61	102		----	163
3	Printers 136 Col	----	----	----	43	43
4	Printers 80 Col	----	----		126	126
5	Laser Printers	----	40	----	----	40
6	Passbook Printers	----	----	6(Olivetti)	----	6
	TOTAL	37	172	6	169	420

**DETAILS OF HARDWARE AT VARIOUS COMPUTERIZED POST OFFICE IN
KOLHAPUR DIVISION**

Sr. No	Name of the Office	No of Server	No of PCS	No of DM Printers		No of Laser Printer	Pass Book Printer
				80 Col	136 Col		
	1	2	3	4	5	7	8
1	Kolhapur H.O.	2	20	7	2	2	2
2	Kolhapur City H.O.	1	15	7	3	2	2
3	Ichalkaranji H.O.	2	14	8	3	1	2
4	Ajara	1	3	3	1	1	0
5	Bambavada	1	3	3	1	1	0
6	Bhendegalli	1	3	3	1	1	0
7	Bidri	1	3	3	1	1	0
8	Chandgad	1	3	3	1	1	0
9	G.M. Yard	1	3	3	1	1	0
10	Gadhinglaj	1	4	2	1	1	0
11	Gandhinagar	1	3	3	1	1	0
12	Gargoti	1	3	2	1	1	0
13	Halkarani	1	3	3	1	1	0
14	Hupari	1	3	3	1	1	0
15	Hatkalangada	1	3	3	1	1	0
16	Jaysingpur	1	2	1	1	1	0
17	Kagal	1	3	3	1	1	0
18	Kale	1	3	3	1	1	0
19	Kapshi	1	3	3	1	1	0
20	Kodoli(Diverted at Rukadi)	0	3	3	1	1	0
21	Kolhapur R.S.	1	3	2	1	1	0
22	Kurundwad	1	3	3	1	1	0
23	Laxmipuri (Diverted at Shahuwadi)	1	3	2	1	1	0
24	Malkapur	1	3	3	1	1	0
25	Mangalwar peth	1	3	3	1	1	0
26	MIDC Shirol	1	3	3	1	1	0

27	Murgud	1	3	3	1	1	0
28	Parite	1	3	3	1	1	0
29	Radhanagari	1	3	3	1	1	0
30	Rajrampuri	1	3	2	1	1	0
31	Rankala	0	3	3	1	1	0
32	Shahupuri	1	3	2	1	1	0
33	Shaniwarpe th	1	4	3	1	1	0
34	Shirol	1	3	3	1	1	0
35	Shivaji Unversity	1	3	3	1	1	0
36	Uttur	1	3	3	1	1	0
37	Vadgaon	1	3	2	1	1	0
38	Warananagar	1	3	3	1	1	0
39	Babujamal	1	2	2	0	0	0
40	Ichalkaranji Udyognagar	1	2	2	0	0	0
41	Karve	1	2	2	0	0	0
42	Shivaji Vidyapeeth Marg	1	2	2	0	0	0
	Total	42	163	126	43	40	6

ANNEXURE – III
TENDER FORM – I TECHNICAL INFORMATIONS AND UNDERTAKING.

(See Clause 6 of annexure I of this tender document)
(Tenderer may use separate sheet wherever required)

Sub Notice inviting Tender for CAMC of Computers & Peripherals.

1. Name of the Tenderer / contractor : _____
2. Nature of the concern : _____
(i.e. Sole Proprietor or Partnership firm or a company or a Government Department or a Public Sector Organisation)
3. ACG – 67 Particulars : Receipt No. _____
(to be enclosed) Dated _____
Name of Post office _____
Amount _____
4. Whether each page of NIT and its Annexure have been signed and stamped. _____
5. Whether ready to start the work from the date given by the Department of Posts and ready to enter into an agreement accordingly _____
6. Orders executed since last three years to be indicated as under :

No	Name of the customer	Order No / Date	Order Value	Nature of Service	Value of the Order
1	2	3	4	5	6

7. **Brief details of project personnel proposed to be deployed on the order may be given on a separate sheet.** (Indicating their names, qualifications, experience in the field and your personal opinion about them)
8. Whether Annual reports of the Concern/Tenderer is enclosed, if yes, state number and years _____.
9. The tenderer should mention in the tender the list of their service centers, nearest location of their principals support centre and details of customer support establishment.(para 1.5 of Part II of annexure II)
10. The tenderer should also produce his company profile (Para 1.6 of Part II of Annexure II)
11. Any other information important in the Opinion of the tenderer. _____

Signature of Tenderer with stamp of the firm.

Dated at : _____

UNDERTAKING

1. I/We undertake that I/we have carefully studied all the terms and conditions and understood the parameters of the proposed work of the Department of Posts and shall abide by them.
2. I/We also undertake that I/We have understood "Parameters and Technical Specifications for conducting / supply the work/items mentioned in Annexure II of the Tender No. _____ dated _____ and shall conduct the work / supply strictly as per those parameters and technical specifications for conduction / supply of the work/items
3. I/We further undertake that the information given in this tender is true and correct in all respect and we hold the responsibility for the same.
4. I/We also undertake that the spares/parts to be replaced/supplied with the Technical Bid are in accordance with specifications given in Part – I of Annexure II to the NIT and I/We shall be responsible for rejection / cancellation of contract if the spares/parts to be replaced/supplied are not found up to the mark or for civil / criminal proceedings if the material supplied is found sub-standard or not accordance with the spares/parts to be replaced/supplied furnished along with the tender at a future date:

Signature of Tenderer
with stamp of the firm

Dated at : _____

ANNEXURE – IV

TENDER FORM – 2 COMMERCIAL INFORMATIONS

(See Clause 7 of Annexure I of this Tender Document)

Sub Notice Inviting Tender for CCAMC of Server Systems

No	Particulars	Quantity	Unit price (In Rs.)	Total Amount (In Rs.)
1	Servers	42		
2	Desktops	163		
3	Printers 136 Col	43		
4	Printers 80 Col	126		
5	Laser Printers	40		
6	Passbook Printers	6		

3. Any other information :

Dated at : _____

Signature of tenderer
with stamp of the firm.