



Standard Modern Company

Request for Quote

SMC-RFQ-265400-03

Key RFQ Dates:

RFQ Issued: April 6th 2009

Submit Proposal By: April 20th 2009

Notice To Offerors Calling For Proposals

Standard Modern Company (SMC) is a commercial printer with a proven value of experience, state-of-the-art equipment, and extensive history of commitment to our clients. SMC has kept a uniform small business approach and attention to detail, that has kept our company in the spotlight of large corporations as the most preferred and most trusted among our competitors.

SMC is soliciting quotes for suppliers in the commercial printing industry

that can provide pre-press materials, rollers, chemicals, washes, inks, coatings, press blankets, boxes, and other materials listed in this request. In keeping with our emphasis of quality, Standard Modern seeks to establish professional relationships with commercial printing supply distributors who share our values, ensure on-time delivery, are committed to environmental stewardship, and offer competitive pricing on quality materials. With that said, your company has been identified as a potential supplier and we invite you to respond to this RFQ.

SMC is certified by the State Office of Minority and Women Business Assistance- SOMWBA, the Women's Business Enterprise National Council- WBENC, a member of the Graphic Arts International Union- GCIU 247c, and one of five top-rated statewide-certified vendors for the Commonwealth of Massachusetts. We show our dedication to the environment by use of Windpower and improvement in forestry practices with our membership of the Forest Stewardship Council.

PLEASE NOTE: Proposals with outstanding quality and value will be considered for up to a 3-year contract and should include a quote with price breakdown, qualifications, and list of references. Faxed proposals will be accepted and must be followed by a hardcopy via USPS. All proposals received by SMC after April 20th 2009 will be considered at our discretion.

We look forward to receiving your proposal and any questions you may have regarding this RFQ.

Sincerely,

Ted Mihos
Procurement Manager
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THIS REQUEST FOR QUOTE IS NOT IN ANY MANNER TO BE CONSIDERED AN ORDER FOR, OR AN OFFER FOR, THE PRODUCTS SET FORTH IN THIS RFQ, NOR WILL SMC INCUR OR BE LIABLE FOR ANY COSTS ASSOCIATED WITH THE PREPARATION OF YOUR OFFER. SMC RESERVES THE RIGHT TO ACCEPT OR REJECT AND OR ALL OFFERS. ACCEPTANCE OF YOUR RESPONSE IN NO WAY OBLIGATES SMC TO ISSUE CONTRACT INFORMATION TO RESPONDING FIRMS.

About Standard Modern Company: SMC is a full service commercial printer in business since 1974. Our client service, quality control and attention to detail are unsurpassed. Coordinating projects with Standard is an all-inclusive package. We offer a complete range of printing and advertising services including design, computer-to-plate technology, multi color offset printing, digital printing, digital color and high speed copying, bindery, fulfillment, corporate branding, and advertising specialties on-time and on-budget.

SMC has a reputation of experience and commitment to our clients that has proven time and time again to be worth the investment. We would be very interested in developing a professional relationship with a supplier that can offer swift delivery and reasonable price on quality materials.

CONFIDENTIALITY AGREEMENT:

THIS RFQ IS TO BE CONSIDERED CONFIDENTIAL AND THE PROPERTY OF SMC. BY RECEIVING THIS DOCUMENT, EACH FIRM AGREES THAT IT WILL NOT DISTRIBUTE OR PROVIDE INFORMATION CONTAINED HERE TO ANY PERSON NOT DIRECTLY RESPONSIBLE FOR GENERATING A RESPONSE TO THIS RFQ. FIRMS WISHING TO RESPOND TO THIS RFQ MUST SIGN AND DATE THIS PAGE AND FAX IT TO MY ATTENTION AS EARLY AS POSSIBLE. THIS WILL ALSO REGISTER YOU FOR UPDATES. HARD COPY ALSO TO BE INCLUDED IN YOUR PROPOSAL. ANY FIRM MAY DISCLOSE PARTS CONSIDERED RELEVANT TO PARTNERS AND/ OR SUBCONTRACTORS PROVIDED THAT THE PARTNER AND/ OR SUBCONTRACTOR ALSO SIGNS THE AGREEMENT.

EACH PARTY ACKNOWLEDGES THAT IT SHALL KEEP INFORMATION BELONGING TO THE OTHER PARTY IN STRICT CONFIDENCE AND SHALL NOT DISCLOSE IT TO ANY PERSON, FIRM, CORPORATION, OR PARTNERSHIP OTHER THEN ITS EMPLOYEES ON A NEED TO KNOW BASIS.

Authorized Employee or Director

Date

GENERAL INFORMATION

- Proposal/ Quote must be received by 2PM April 20th 2009, unless otherwise noted.
- Faxing or emailing the above confidentiality agreement to my attention ASAP will register your firm to receive updates and vendor question responses. Please attach contact info.
- Faxed proposals will be accepted but must be followed by a hardcopy via USPS by the deadline set fourth in this document.
- Request for additional information- Prior to the final selection, vendors may be required to submit additional information that SMC deems necessary to further evaluate the vendors qualifications. As part of our evaluation process, vendors are encouraged to supply additional information that may support your reputation.
- SMC will not be liable for any costs incurred by the vendor in connection with this RFQ.
- Right of Negotiation: SMC reserves the right to negotiate with the selected vendor the exact terms and conditions for a contract of one to three years.
- Time extension: SMC may delay scheduled dates if it is in the best interest of SMC, in which all interested vendors will receive an updated schedule.
- Supplier questions/ answers will be compiled and sent out to all participants. Questions may be e-mailed to tmihos@standardmodern.com or 508.586.4300 x118.
- As you consider this request- SMC encourages bundle-pricing options in order to achieve an overall deeper value. Extended rates should **scale from single unit price up to largest bulk possible, show discount, specify brand, and follow format.**
- Please refer to our equipment list for any related information on substitutions, specs, etc.
- Please attach RFQ number to each bid in order to avoid confusion.

Plain Cardboard Boxes

Unit Price	100	1000	5000	10000
17 X 11 X 7				
12 X 9 X 9				
12 X 9 X 12				
7 X 4 X 4				
J-14				