



THE CITY OF SAN DIEGO

Publication Date: July 23, 2009

Requesting Department: Engineering & Capital Projects Department
600 B Street
San Diego, CA 92101
(619) 533-3409

REQUEST FOR PROPOSALS

FOR

AS-NEEDED CIVIL ENGINEERING SERVICES (H104862)

The City of San Diego (City) is requesting proposals from highly qualified civil engineering firms for consultant services for As-Needed Civil Engineering Services (H104862).

It is the policy of the City to provide equal opportunity in its civil engineering professional services contracts. Toward this end, proposals from small businesses, disabled owned businesses, women owned businesses, firms owned by African-Americans, American Indians, Asian- Americans, Filipinos, and Latinos, and local firms are strongly encouraged. Prime consultants are encouraged to sub consult or joint venture with these firms. The City endeavors to do business with firms sharing the City's commitment to equal opportunity and will not do business with any firm that discriminates on the basis of race, religion, color, ancestry, age, gender, sexual orientation, disability, medical condition or place of birth. This project has a voluntary Subcontracting Participation Level (SPL) goal of 15%. SPL goals are achieved by contracting with any combination of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), Disadvantaged Business Enterprises (DBE), Disabled Veterans Business Enterprises (DVBE) or Other Business Enterprises (OBE) at the prime or subcontractor level. Definitions of MBE, WBE, DBE, DVBE and OBE are contained in the Request for Proposals (RFP). Attainment of the SPL goal is strongly encouraged, but strictly voluntary.

The City of San Diego will ensure that full access to programs, services, meetings and activities comply with Section 504, Title V, of the Rehabilitation Act and Americans with Disabilities Act (ADA) 1990, Public Law 101-336.

In-depth knowledge and a strong understanding of the local environment, and a local presence for interfacing with the City's project management staff are essential to the successful completion of this project. The proposal must address the consultant's knowledge and understanding of: the City and other local agencies regulations and policies; local environment; and local building codes and other design criteria. The proposal must also address how the consultant plans to interface with the City's project management staff and the consultant's

workforce in San Diego County.

All proposals submitted must be in full accord with the Request for Proposals (RFP) which can be obtained by requesting it email from John Mendivil, Consultant Services Coordinator, at jmendivil@sandiego.gov:

City of San Diego, Purchasing & Contracting Department
Attn: John Mendivil, Contracting Division
1200 Third Avenue, Suite 200
San Diego, CA 92101

For questions about the RFP please call John Mendivil at (619) 235-5855. When requesting the RFP, please refer to the specific project title listed above.

A preproposal conference will be held on, Tuesday, August 4, 2009, 2:00 PM, at, Comerica Bank Building, 600 B Street, San Diego, CA 92101, Large Conference Room 8A. It is strongly recommended that all interested parties attend. For more information, assistance, to request an agenda in alternative format, or to request a sign language or oral interpreter for the meeting, please contact Steve Frick, at 619-533-3409 at least five working days prior to the meeting to ensure availability.

Proposals are due no later than **5:00 p.m.**, Friday, August 28, 2009, at the location stated in the RFP. This RFP does not commit the City to award a contract or to defray any costs incurred in the preparation of a proposal pursuant to this RFP. The City reserves the right to accept or reject any or all proposals received as a result of this RFP. The City also reserves the right to revise this RFP, including but not limited to the preproposal conference date and the proposal due date. If the City revises the RFP, all RFP holders of record will be notified in writing by the City.

Summary Scope of Services

Consultant shall provide as-needed annual professional Civil Engineering services by Task Orders on an hourly basis. The Contract has a term of not to exceed five calendar years from the award and shall not exceed three million dollars. Civil Engineering Services include, but are not necessarily limited to, architectural, structural, mechanical, electrical, landscaping, survey, pipe cleaning & televising, pipe design or other services necessary to complete the Tasks. These services will be provided according to City directions and in conformance with the current California Building Code/Uniform Building Code, California Title 24 Accessibility Standards, and the Americans with Disabilities Act/Americans with Disabilities Act Design Guidelines including professional standards of practice established by the City (see paragraph 1-15). This includes all amendments and revisions of these standards as adopted by the City. The remainder of the Scope of Services is contained in the Request for Proposal for **As-Needed Civil Engineering Services (H104862)**, as Exhibit A to the Draft Agreement.