

City of Alameda California



REQUEST FOR QUALIFICATIONS FOR KRUSI PARK RENOVATION

Background

The City of Alameda incorporated in April 1854 and is located on an island in San Francisco Bay. The city contains 22.7 square miles and has a population of approximately 74,000. The city provides citizens with a full service Recreation and Park Department which currently administers an extensive system of local parks, athletic fields, dog parks, skate parks, historical museums, gymnasiums, a model airplane field, community centers, and senior center.

The City of Alameda is seeking Statements of Qualifications (SOQs) from park planners, landscape architects, and/or individuals or teams experienced in providing park design and construction management services. It is envisioned that the successful firm will provide the following:

1. Conceptual design for the park building, play area, pathways and group picnic areas.
2. Preparation of construction documents including landscape, architectural, and electrical for use in the bidding process.
3. Work cooperatively with the City to complete the bidding process.
4. Provide construction administration and supervision through completion of the park renovation project.

Krusi Park, in its current configuration, is approximately six acres located at 900 Mound St., Alameda, CA. Amenities include three tennis courts, four athletic fields, two group picnic sites, and two children's play areas.

Qualification Submission Requirements

Interested firms should submit documentation that addresses the following:

A. Staffing and Organization

1. Firm name, address, telephone number, e-mail address, and contact persons.
2. Brief overview of the firm, its management and organizational structure including the year in which the firm was established.
3. Detailed description of the firm's professional qualifications demonstrating extensive experience in projects of a similar nature.
4. Background of all individuals to be involved in the renovation project.
5. A minimum of five references for similar projects that the firm has completed in the past three years.

6. Any additional supporting documentation such as brochures, promotional items, and collateral material including photos or drawings of similar projects that can present a comprehensive comparable profile.

B. Project Approach

1. Description of your approach to the process including methodology for public involvement, if any.
2. Brief explanation of management tools, techniques, and procedures your firm utilizes to maintain project schedules and to control costs.
3. Tentative timeline for project completion.

Deadline for Submissions

All submissions should be directed to:

Dale Lillard, Director
Alameda Recreation & Parks
2226 Santa Clara Avenue
Alameda, CA 94501
Phone: (510) 747-7529
Fax: (510) 523-4071

Deadline: All SOQs must be received by:

5:00 p.m. on Friday, December 17, 2010

Selection Process

All submissions received shall be reviewed by an internal team of the City of Alameda. The selected firm will then enter into negotiations to identify a detailed scope of work and budget for the desired work products and deliverables. The City retains the right to conduct in-person interviews at their discretion.