

REQUEST FOR PROPOSALS

#13-09

COMMUNICATIONS CONSULTING SERVICES

Notice is hereby given that **CTTRANSIT** is requesting Proposals from outside organizations to provide the following: Communications Consulting Services. The H.N.S. Management Company, Inc. (d/b/a **CTTRANSIT**) is a subsidiary corporation of First Transit Group, Inc. established as the legal entity to perform a management contract with the State of Connecticut.

Materials and services shall be based on all provisions, conditions, instructions, and specifications as outlined in the Proposal. Forms, instructions, and specifications are available from the Purchasing Department of **CTTRANSIT**; by e-mailing Proposer's complete company information (including company name, address, telephone and fax number, contact person, and email address) to bsheridan@cttransit.com or by calling Bonnie Sheridan, Purchasing & Contracts Officer, (860) 522-8101 ext. 301. A Pre-Proposal meeting will be held on Thursday, April 23, 2009 at 10:00 am at 100 Leibert Road, Hartford, CT 06120 in the First Floor Training Room. Proposal clarifications, questions, and/or suggestions will be received until 10:00 am on Tuesday, April 28, 2009 and Proposals are due no later than, May 11, 2009 at 4:00 pm. Sealed Proposal should be clearly marked "**RFP #13-09**" "**COMMUNICATIONS CONSULTING SERVICES**" in capital letters and sent to the attention of Bonnie Sheridan, Purchasing & Contracts Officer at PO Box 66, Hartford, CT 06141-0066 or Leibert Road, Hartford, CT 06120 for hand delivery. Any Proposal received thereafter shall not be considered and will be returned to the Proposer. It is the responsibility of the Proposer to assure that its Proposal arrives at the designated location and person by the specified time stated above.

Issuance of the Request for Proposal does not commit **CTTRANSIT** to award any contract. **CTTRANSIT** reserves the right to waive any irregularities and formalities, to reject any and all Proposals submitted, to re-advertise and to make contract awards in the best interest of **CTTRANSIT** and/or the Department of Transportation of the State of Connecticut.

Bonnie Sheridan
Purchasing & Contracts Officer

An Affirmative Action—Equal Opportunity Employer