



**CITY OF ROCKVILLE
ROCKVILLE, MARYLAND
INVITATION FOR BID #13-10
CONSTRUCTION OF LAKEWOOD STORMWATER
MANAGEMENT FACILITY RETROFIT**

SEALED BIDS will be received at the Purchasing Office, City of Rockville, 111 Maryland Avenue, Rockville, Maryland 20850-2364 until **2PM, TUESDAY, SEPTEMBER 1, 2009.**

The bidder assumes full responsibility for the timely delivery of a bid to the designated location. Bids delivered to any other office or location will not be considered. All bids will be publicly opened after the time set for receipt of bids and read aloud in the Mayor and Council Chambers at the same address.

BID DOCUMENTS

Bid documents may be obtained between the hours 8:30 a.m. - 5:00 p.m. weekdays from the Purchasing Department, City Hall, 111 Maryland Ave, Rockville, Maryland 20850. A non-refundable charge of \$20.00 made payable to the City of Rockville for the bid document and plans. See page 4 for document order form.

PRE-BID CONFERENCE

A pre-bid conference will be held on **TUESDAY, AUGUST 18, 2009 AT 10AM** in the Mayor and Council Chambers, Rockville City Hall, 111 Maryland Avenue, Rockville, MD 20850. This meeting is not mandatory, however bidders are strongly encouraged to attend. Immediately following the conference, a site visit will be conducted to permit bidders access to the project area. Call (240) 314-5048 for directions to City Hall.

PROJECT DESCRIPTION

The project consists of furnishing all labor, materials, equipment, tools, and services for the stormwater management (SWM) retrofit of one pond and other associated work as specified in the contract documents.

- Dewater existing pond
- Remove accumulated sediment from pond
- Remove and relocate existing storm drain inflow pipe to forebay
- Remove and replace pond riser and outlet works
- Construct new embankment fills
- Construct new forebay embankment
- Construction new forebay armoring
- Lining existing pond barrel outfall with reinforced shotcrete
- Restore construction access route to pre-construction conditions
- Install chain link fence and gate

- Install and maintain appropriate sediment controls and safety measures
- Tree protection

BID BOND

A certified check or bid bond must accompany bids for five (5) percent of the amount of the bid, made payable to the Mayor and Council of Rockville.

AGREEMENT

The successful contractor shall be required to complete a two party standard form of agreement (sample attached).

BID AWARD

Award will be made to lowest responsive and responsible bidder complying with all provisions of the Invitation for Bid, provided the price is reasonable and in the best interest of the City to accept.

SUBMISSION

All bids must be sealed in an envelope and labeled on the outside with the following information:

- Construction of Lakewood Stormwater Management Facility Retrofit
- Name and address of Offeror
- Bid Number 13-10

All bids are to be addressed and delivered by the date and time specified on the cover to:

Eileen Morris, Contracts Officer
Purchasing Department
City of Rockville
111 Maryland Avenue
Rockville, Maryland 20850

TECHNICAL AND CONTRACTUAL QUESTIONS

Technical and contractual questions pertaining to this IFB may be directed to Eileen Morris, Contract Officer, via e-mail at emorris@rockvillemd.gov.

ADDENDUM

Oral answers to questions relative to interpretation of specifications or the proposal process will not be binding on the City.

To ensure fair consideration for all offerors, any interpretation made to prospective offerors will be expressed in the form of an addendum to the specifications, if such information is deemed necessary for the preparation of proposals or if the lack of such information would be detrimental to the uninformed offeror. Such addendums, if issued, will posted at the address listed below:

<http://rockvillemd.gov/business/bids.htm#bids>

Please note, that it is the respondents responsibility to check this site frequently for Addendums, which may impact pricing, this documents requirements, terms and/or conditions. Failure to sign and return an Addendum with your response may result in disqualification of proposal.

TECHNICAL CONTACT/PROJECT MANAGER

Dan Kane, Civil Engineer I
Department of Public Works
Rockville City Hall
111 Maryland Avenue
Rockville, MD 20850
Telephone 240-314-8523
Email: dkane@rockvillemd.gov

NOTICE TO BIDDERS

Companies not incorporated in the State of Maryland must be in compliance with the State of Maryland Code of Regulations Title 21, State Procurement Regulations in order to enter into a contract with the City. "Pursuant to 7-201 et seq. of the Corporations and Associations, Article of the Annotated Code of Maryland corporations not incorporated in the State, shall be registered with the Department of Assessments and Taxation, 301 West Preston Street, Baltimore, Maryland 21201 before doing any interstate or foreign business in this state. Before doing any intrastate business in this state, a foreign corporation shall qualify with the Department of Assessments and Taxation."

US TREASURY IDENTIFICATION NUMBER

Bidders must supply with their bids their U.S. Treasury Department Employers' Identification Number as such number is shown on their Employer's quarterly Federal Tax Return (U.S. Treasury Department Form No. 941). This number shall be inserted on the Bid Sheet in the space provided.

QUALIFICATION TO CONTRACT WITH PUBLIC BODY

Bidders must be qualified to bid in the State in accordance with Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland which ordains that any person convicted of bribery (upon acts committed after July 1, 1997) in furtherance of obtaining a contract from the state or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the City.

DISABILITY INFORMATION

ANY INDIVIDUALS WITH DISABILITIES WHO WOULD LIKE TO RECEIVE THE INFORMATION IN THIS PUBLICATION IN ANOTHER FORM MAY CONTACT THE ADA COORDINATOR AT 240-314-8100, TDD 240-314-8137.



CITY OF ROCKVILLE
PLAN HOLDER INFORMATION FORM

**INVITATION FOR BID #13-10
CONSTRUCTION OF LAKEWOOD STORMWATER
MANAGEMENT FACILITY RETROFIT**

COMPANY NAME _____

CONTACT PERSON _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (____) _____

*EMAIL _____

(*NOTE: Addenda will be posted on the City's website (www.rockvillemd.gov). Plan holders are responsible for checking the City's website periodically for addenda

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FOR CITY OF ROCKVILLE USE ONLY

DEPOSIT ACCOUNT 110-950-01IN-3415

\$ 20.00 /SET