

UK-Coventry: business and management consultancy and related services

2009/S 89-128796

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Learning and Skills Council, Cheylesmore House, Quinton Road, UK-Coventry CV1 2WT . E-mail:
yhrprocurement@lsc.gov.uk.

Internet address(es):

General address of the contracting authority: www.lsc.gov.uk.

Further information can be obtained at: URL: <https://lsc.bravosolution.co.uk>.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: URL: <https://lsc.bravosolution.co.uk>.

Tenders or requests to participate must be sent to: URL: <https://lsc.bravosolution.co.uk>.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Regional Apprentice Redeployment Support Programme.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 24.

Main place of performance: This PQQ covers potential requirements for Apprenticeship Redeployment Support in each of the following regions: East of England, East Midlands, Greater London, North East, South East, South West, Yorkshire and the Humber.

NUTS code: UK.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Regional Apprentice Redeployment Support Programme covering East of England, East Midlands, Greater London, North East, South East, South West, Yorkshire and the Humber regions.

II.1.6) Common procurement vocabulary (CPV):

79400000, 80000000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for: one or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

On 21.10.2008, Skills Secretary John Denham announced a package of measures in response to the economic downturn. As part of this package, the LSC has 100 000 000 to support workers affected by redundancy. The Learning and Skills Council (LSC) has made available 50 000 000 through the European Social Fund (ESF) and 50 000 000 through Train to Gain to boost skills interventions for individuals under notice of redundancy, those made recently redundant, and those that are unemployed and further from the labour market, but could be made ready for work with this skills development support package. In January 2009, Invitations to Tender for this ESF provision were issued to employer responsive providers who were successful in the QPF process for delivery of Adult Education and Training Services and who were included on a list of providers approved to deliver these services.

Co-ordinating Bodies will be appointed in each of the specified regions to deploy regional funds. The Co-ordinating Body will manage the funds; work with all interested parties to generate additional capacity for apprenticeship work placements; provide support in finding a work based training placement with an employer to enable the target groups to complete their apprenticeship framework and enhance their opportunity to secure alternative employment.

Funding is available until December 2010, however the successful tenderer will be expected to fulfil reporting requirements up to March 2011.

Estimated value excluding VAT: 17 530 400 GBP.

II.2.2) **Options:**

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Completion: 31.3.2011.

INFORMATION ABOUT LOTS

LOT NO 1

TITLE: Supporting Redundant Apprentices in the Y&H region

1) **SHORT DESCRIPTION:**

Supporting Redundant Apprentices in the Y&H region.

2) **COMMON PROCUREMENT VOCABULARY (CPV):**

79400000, 80000000.

3) **QUANTITY OR SCOPE:**

To compliment provision already in place the LSC in Yorkshire and the Humber wishes to appoint a co-ordinating body to deploy a regional Y&H fund, which will assist us in managing the current situation regarding the redundancy of LSC apprentices across many sectors. We recognise the need to not only enable redundant apprentices who are nearing completion to access a training allowance in lieu of no longer being employed, but also to support the development of work-placements from a number of sectors to enable learners to complete their programmes. We wish to establish a fund that will mean that learners will continue to be paid an allowance whilst on work placement and will also support the development of work-placements from a number of sectors to enable learners to complete their programmes.

Estimated cost excluding VAT:
Range: between 4 000 000 and 6 000 000 GBP.

- 4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.
- 5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 2

TITLE: Apprentice Redeployment Support Programme North East Region

- 1) **SHORT DESCRIPTION:**
Apprentice Redeployment Support Programme North East Region.
- 2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.
- 3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC North East region intends to make available funding from its ESF Co-Financed Resources to support apprentices who have been made redundant, or have been issued with a notice of redundancy. The support will be to assist in finding a work based training placement with an employer which will enable the apprentice to complete their apprenticeship framework and enhance their opportunity to secure alternative employment.
Estimated cost excluding VAT: 1 695 000 GBP.
- 4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.
- 5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 3

TITLE: Apprentice Redeployment Support Programme Greater London

- 1) **SHORT DESCRIPTION:**
Apprentice Redeployment Support Programme Greater London.
- 2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.
- 3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC in Greater London intends to make available funding to support apprentices who have been made redundant, or have been issued with a notice of redundancy. The support will be to assist in finding a work based training placement with an employer to enable them to complete their apprenticeship framework and enhance their opportunity to secure alternative employment.
The successful tenderer for Greater London will need to be capable of offering the following services: Offering Information Advice and Guidance (IAG) services to Apprentices; Working with Employers to place Apprentices who need to be re-deployed; Working with Employers, the Learner and their existing apprenticeship provider to ensure the Apprentice has all the support required to assist them in completion of their Apprenticeship; and Payment of weekly allowances for the Apprentice.
Estimated cost excluding VAT: 3 500 000 GBP.

4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.

5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 4

TITLE: Regional Apprenticeships Redeployment support Programme East Midlands

1) **SHORT DESCRIPTION:**
Regional Apprentice Redeployment Support Programme East Midlands.

2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.

3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC in East Midlands intends to make available 1 535 400 GBP from its ESF Co-Financed Resources, (ESF 2007-13 Programme, Priority 2 – Redundancy response) to support apprentices who have been made redundant, or have been issued with a notice of redundancy. The support will be to assist in finding a work based training placement with an employer to enable them to complete their apprenticeship framework and enhance their opportunity to secure alternative employment.
Estimated cost excluding VAT: 1 535 400 GBP.

4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.

5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 5

TITLE: Apprentice Redeployment Support Programme South East Region

1) **SHORT DESCRIPTION:**
Apprentice Redeployment Support Programme South East Region.

2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.

3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC in South East region intends to make funds available to provide apprentices who have been made redundant or have been issued with a notice of redundancy, a work based training placement with an employer to enable them to complete their Framework and enhance their opportunity to secure alternative employment.
Activities will include: Identifying and supporting work-based training placements with suitable employers; Management of employer financial support payments; The payment of training allowances to eligible apprentices; Supporting individuals in job search activities and the transition to employment on completion of their framework.
Estimated cost excluding VAT: 2 100 000 GBP.

4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.

5) **ADDITIONAL INFORMATION ABOUT LOTS:**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 6

TITLE: Apprentice Redeployment Support Programme East of England Region

- 1) **SHORT DESCRIPTION:**
Apprentice Redeployment Support Programme East of England Region.
- 2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.
- 3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC in East of England region intends to make funds available to provide apprentices who have been made redundant or have been issued with a notice of redundancy, a work based training placement with an employer to enable them to complete their Framework and enhance their opportunity to secure alternative employment.
Estimated cost excluding VAT: 1 500 000 GBP.
- 4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.
- 5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

LOT NO 7

TITLE: Supporting Redundant Apprentices in the South West Region

- 1) **SHORT DESCRIPTION:**
Supporting Redundant Apprentices in the South West Region.
- 2) **COMMON PROCUREMENT VOCABULARY (CPV):**
79400000, 80000000.
- 3) **QUANTITY OR SCOPE:**
To compliment provision already in place the LSC South West region intends to make available funding from its ESF Co-Financed Resources to support apprentices who have been made redundant, or have been issued with a notice of redundancy, or those at risk of redundancy.
The support will be to assist in finding a work based training placement with an employer which will enable the apprentice to complete their apprenticeship framework and enhance their opportunity to secure alternative employment. Funding is also available to provide bursaries to support the recruitment of Apprentices in the South West Region.
Estimated cost excluding VAT: 1 200 000 GBP.
- 4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
Completion: 31.3.2011.
- 5) **ADDITIONAL INFORMATION ABOUT LOTS:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) **Deposits and guarantees required:**

No deposits will be required but Parent Company guarantees may be necessary.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The LSC needs to seek assurance as to interested organisations Financial Health. To this end the PQQ requests submission of appropriate financial information to support their interest. The LSC's normal payment terms as included in their standard Terms and Conditions will apply.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and Several Liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Relevant experience and insurances.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Suppliers Instructions How to Express Interest in this Tender~:

1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://lsc.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click "continue" - Enter your correct business and user details - Note the username you chose and click "Save" when complete - You will shortly receive an email with your unique password (please keep this secure).

2. Express an Interest in the tender - Login to the portal with the username/password - Click the "PQQs / ITTs Open To All Suppliers" link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content - Click the "Express Interest" button in the "Actions" box on the left-hand side of the page - This will move the PQQ /ITT into your "My PQQs/ My ITTs" page. (This is a secure area reserved for your projects only) - You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box.

3. Responding to the tender - You can now choose to "Reply" or "Reject" (please give a reason if rejecting) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then publish your reply using the publish button in the "Actions" box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Fully audited accounts for the last financial year will need to be submitted.

Minimum level(s) of standards possibly required: Successful Financial Health Assessment by the LSC and a recommended funding limit in excess of the value of contracts being sought.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Suitable experience of similar delivery.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Accelerated restricted.

Justification for the choice of accelerated procedure: On 21.10.2008, Skills Secretary John Denham announced a package of measures in response to the economic downturn to support workers affected by redundancy. It is imperative that the LSC is in a position to urgently deploy funding to ensure that apprentices who have been made redundant or under notice of redundancy can continue in learning and realise their learning goals. The current economic climate and the risk of Apprentices being made redundant and not completing their training/ education indicates a sufficient need to justify in the use of the Accelerated procedures.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 24.

Objective criteria for choosing the limited number of candidates: The total of 24 as a minimum is based on selection of at least three per region being selected for the 8 regions (Lots) available. These will be selected on the scores they achieve at PQQ stage.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

pqq_28655.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 21.5.2009 - 15:59.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

21.5.2009 - 16:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

1.6.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in days: 120 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

Yes.

Reference to project(s) and/or programme(s): ESF 2007-13 Programme.

VI.3) **ADDITIONAL INFORMATION:**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

7.5.2009.