

REQUEST FOR QUOTATIONS

BUS STOP CLEANING AND MAINTENANCE SERVICES

The City of Paso Robles (City) is soliciting quotations for the monthly cleaning and maintenance of bus stops owned by the City. The locations of the City's bus stops are listed in the attached Exhibit A.

SCOPE OF WORK

- The vendor shall be responsible for cleaning and maintaining the City's bus stops, in a professional manner, while following all State and City storm water requirements, by removing any and all foreign materials found at the bus stop and in the bus stop's immediate surroundings, including, but not limited to, gum, litter, newspapers, and graffiti.
- The vendor shall be responsible for washing the interior and exterior of each bus stop to remove all dust, dirt and debris from seats, benches, shelters (including roofs), trash cans, windows, panels, and rails. Bus stops shall be washed only between the hours of 8 p.m. and 6:30 a.m. to ensure that bus stop patrons are not inconvenienced.
- Each bus stop shall be cleaned and maintained once every thirty (30) days.
- The vendor shall be responsible for providing all appropriate cleaning equipment and supplies required to perform the cleaning and maintenance of the bus stops. All cleaning materials must be approved by the City prior to use. In cleaning its equipment, the vendor shall adhere to all City standards for water runoff collection and disposal.
- On the day following the cleaning of any bus stops, the vendor shall submit to the City a Cleaning and Maintenance Log, listing those bus stops that were cleaned.
- No later than the last day of each month, the vendor shall submit to the City a Monthly Summary Cleaning and Maintenance Log.

CITY INSPECTIONS AND PAYMENT

The City shall have the right to inspect those bus stops reflected in the Cleaning and Maintenance Logs submitted to the City, to determine whether the cleaning and maintenance services were adequately performed.

The City shall pay the vendor once per month for its cleaning and maintenance services. Any payment by the City shall be made no later than fifteen (15) days after the City's receipt of an invoice from the vendor and the Monthly Summary Cleaning and Maintenance Log, unless the City determines, in its reasonable discretion, that the

cleaning and maintenance services were not adequately performed with respect to a certain bus stop. In that case, the City shall notify the vendor of the deficient service, and the vendor shall re-perform the cleaning and maintenance services for the bus stop or bus stops at issue, at the vendor's own expense, and to the City's satisfaction.

TERM OF AGREEMENT

The term of the vendor's agreement with the City for the cleaning and maintenance of City bus stops shall be one year. The agreement may be subject to renewal if both parties agree.

QUOTATION REQUIREMENTS

Quotations must contain the cost of cleaning and maintenance service per bus stop, as well as the total cost per month for providing such services.

SUBMISSION DEADLINE

All quotations must be submitted no later than 5:00 PM on **March 18, 2011**.

Quotations shall be submitted to the following address:

City of Paso Robles
Administrative Services Department
821 Pine Street, Suite "A"
Paso Robles, CA 93446
Or via FAX at (805) 237-6565

Exhibit "A"

List of City bus stops and amenities

Bus Stop Location	Amenities at bus stop			
	Shelter	Bench	Trash Can	Signage
Spring @ 34th (westside)	x	x	x	x
Spring @ 34th (eastside)	x	x	x	x
Spring @ 32nd (westside)	x	x	x	x
Spring @ 32nd (eastside)	x	x	x	x
Spring @ 30th (westside)	x	x	x	x
Spring @ 30th (eastside)				x
Spring @ 28th (eastside)				x
Spring @ 28th (westside)	x	x	x	x
28th & Park (Chet Dotter housing)	x	x	x	x
Spring @ 26th (westside)				x
Spring @ 24th (eastside)				x
Spring @ 24th (westside)				x
Ysabel @ Adelaide Motel				x
Riverside @ Event Center				x
Riverside @ 20th @ crosswalk				x
Riverside @ 19th				x
Riverside @ 17th				x
Riverside @ 14th				x
Riverside @ 14th				x
Crestion @ Shannon Hill				x
Creston @ Capitol Hill				x
Creston @ Walnut	x	x	x	x
Creston @ Bolen		x	x	x
Creston @ Daniel Lewis (northside)				x
Crestion @ Daniel Lewis School (southside)				x
Creston @ Vons Center	x	x	x	x
Crestion @ Melody				x
Creston @ Oak Meadows				x
Crestion @ Winifred Pifer School				x
Creston @ Food 4 Less	x	x	x	x
Sherwood @ Creston				x
Sherwood @ Quail Run	x	x	x	x
Airport @ Scott (eastside)		x		x
Scott @ Airport (westside)		x	x	x
Scott @ Larkellen	x	x	x	x
Scott @ Westfield (northside)		x	x	x
Scott @ Westfield (southside)		x	x	x
Scott Street Senior Center	x	x	x	x
Scott @ Via Ramona				x
Creston @ Myrtlewood (One Stop)				x
Stoney Creek @ Apartments (northside)				x
Stoney Creek @ Apartments (southside)	x	x	x	x
Ramouillet @ Torrey Pines (eastside)				x
Ramouillet @ Torrey Pines (westside)				x
Ramouillet @ Nicklaus (eastside)				x
Ramouillet @ Nicklaus (westside)				x
Rambouillet @ Wade (eastside)				x
Rambouillet @ Wade (westside)				x
Niblick @ PR High School	x	x	x	x
Niblick @ McDonald's	x	x	x	x
Niblick @ Albertson's Center	x	x	x	x
2nd & Oak				x
Spring @ 2nd				x

Exhibit "A"

List of City bus stops and amenities

Bus Stop Location	Amenities at bus stop			
	Shelter	Bench	Trash Can	Signage
Spring @ 4th	x	x	x	x
Spring @ 5th (eastide)		x	x	x
Park @ 6th (Robbins Field)				x
8TH AND PINE Street		x	x	x
Spring @ 10th (Library)	x	x	x	x
Spring @ 10th (Paso Robles Inn)	x	x	x	x
Spring @ 14th	x	x	x	x
Spring @ 15th (westside)	x	x	x	x
Spring @ 17th				x
Spring @ 19th	x	x	x	x
Spring @ 20th	x	x	x	x
Spring @ 21st (eastide)	x	x	x	x
Spring @ 21st (westside))	x	x	x	x
Theater Drive @ Target shopping center	x	x	x	x
Cuesta College North County campus	x	x	x	x
Dallons drive @ Golden Hill road	x	x	x	x