

NOTICE TO BIDDERS

South Point Boat Landing - Ramp Relocation Project Worcester County, Maryland

The Worcester County Commissioners are currently accepting sealed bids for relocating the boat ramp at the South Point Boat Landing. The project includes relocation of the existing boat ramp, construction of a new ramp, installation of bulkhead materials and creation of a marsh area and installation of a stone revetment. Bidders must have a minimum of five (5) years experience in boat ramp and bulkhead construction as well as installation of shoreline stabilization materials. Bid specification packages and bid forms are available from the Office of the County Commissioners, Room 1103 - Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863, obtained online at www.co.worcester.md.us or by calling the Commissioners' Office at 410-632-1194 to request a package by mail. Interested bidders are encouraged to attend a **pre-bid inspection to be held on Monday, April 25, 2011 at 1:00 pm**, at the South Point Boat Landing located at 5820 South Point Road, Berlin, Maryland 21811. **Sealed bids will be accepted until 1:00 PM, Monday, May 9, 2011** in the Office of the County Commissioners, Room 1103 - Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Bid for South Point Boat Landing - Ramp Relocation Project**" in the lower left-hand corner. After opening, bids will be forwarded to the Public Works Department for tabulation, review and recommendation to the County Commissioners for their consideration at a future meeting. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to Gerald Richardson, Maintenance Superintendent, or Ken Whited, Maintenance Supervisor, at (410) 632-3766.

INSTRUCTIONS TO BIDDERS

1. BIDS

Bid/Bid Form shall be submitted in a sealed envelope and clearly marked in the lower left-hand corner "**South Point Boat Landing - Ramp Relocation Project**"

2. LATE BIDS

Bids shall be mailed or hand carried to be received in the Office of the County Commissioners by or before Monday, May 9, 2011 at 1:00 p.m. Bids received after the appointed time will not be considered.

3. PRE-BID INSPECTION

A pre-bid inspection will be held on Monday, April 25, 2011 at 1:00 p.m. at the South Point Boat Landing located at 5820 South Point Road, Berlin, Maryland 21811. At that time, questions regarding the project scope will be addressed and attendees may review the work site for bid purposes. Any and all inquiries (RFI's) will be directed to Gerald Richardson or Ken Whited, during normal work days between the hours of 7:30 a.m. and 4:00 p.m. at (410) 632-3766 or by facsimile (410) 632-1753.

4. TAX

The County is **NOT** exempt from federal and state tax on this project. Your prices should reflect included tax.

5. BOND

Bid Bond **is not** required.

Performance Bond & Labor and Material Payment Bond **are** required and shall be included in the submitted bid based on the following guideline.

Unless waived by the Owner in writing, the Contractor shall furnish a Performance Bond and Labor and Materials Payment Bond covering the faithful performance of the Contract and the payment of all obligations arising there under and complying with the requirements of Maryland law. Both bonds shall be in the amount of one hundred percent (100%) of the contract amount and shall name the County Commissioners of Worcester County Maryland as obligee. Firms issuing bonds must be licensed to write bonds in the State of Maryland. The contractor shall pay premiums for required bonds. Obtaining of bonds by Contractor shall be a condition precedent to effectuation of the Contract between the Owner and Contractor. If additional work is authorized, the amounts of the bonds shall be increased to cover the value of the increased Contract sum.

6. **QUALIFICATION OF CONTRACTORS**

Bidders shall provide a list of any and all Sub-Contractors that may be employed to perform work on this project. All Sub-Contractors shall be listed on the Bidder's company letterhead which will accompany the Bid Form. The County shall reserve the right to reject any and all Sub-Contractors as listed with the Bid Form. Only approved Sub-Contractors shall be allowed to perform work at the referenced work site.

7. **TIME OF COMPLETION AND LIQUIDATED DAMAGES**

Bidder must agree to commence work on or before a date to be specified in a written "Notice to Proceed" by the Owner and to fully complete the Project within the consecutive calendar days as stipulated in the Form of Proposal and noted below.

Days to Complete...PHASE I: 60 days PHASE II: 30 days
Liquated Damages...\$300.00 per day

EXCEPTIONS TO LIQUATED DAMAGES: Delays caused by factors beyond the control and without the fault or negligence of the Contractor as determined by County.

8. **SPECIAL PROVISIONS**

- The Owner will provide an approved Shoreline Commission Permit
- The Owner will contact all necessary agencies and adjacent property owners
- The manufacturer shall certify that all materials intended to be used in the work are acceptable and compatible for the intended end use.
- The supplied products shall be installed only by a qualified contraction firm, which has been installing the specified product for not less than 5 years and is approved (licensed where applicable) by the material manufacturer.
- All material selections, installation methods and fastening systems shall meet all applicable codes by the agency having jurisdiction for the work.
- Bidder(s) shall include all fees, taxes, permits, electrical power for the work, compressed air for pneumatic tools, debris removal, clean up and inspections, etc. as may be required to complete the work as described in the Bid Documents.

9. **AWARD OF CONTRACT**

Bids will be opened in the Office of the County Commissioners at 1:00 p.m. on Monday, May 9, 2011. After opening, bids are to be forwarded to the Department of Public Works for tabulation, review and recommendation to the County Commissioners for consideration at a future meeting.

10. **SUBMITTALS**

Contractor shall submit 5 sets of product submittals and samples to the County or the Engineer no later than ten (10) days after award of contract. Only approved submitted products shall be used.

11. **SCOPE OF WORK**

- Generally, Contractor shall remove the existing boat ramp in its entirety and construct a new concrete boat ramp complete with docks as described in the J.W. Salm Engineering, Inc. bid document drawings titled "Cover Sheet, Stone Revetment – Wetland Marsh Creation dwg. #228-01-001 Sheet No. 1 of 2" plus "Boat Ramp and Dock – Plan and Sections dwg. #228-01-002 Sheet No. 2 of 2" dated July 2009. Other work included but not limited to is, creation of a marsh area complete with stone revetment, installation of bulkhead materials and paving of the in-filled boat ramp. All materials shall be new.
- The project will be performed in two phases and both phases may be completed uninterrupted so long as the County determines that a break in construction is not required. The project phasing will be as follows.
 - Phase I...NEW RAMP...Construct new boat ramp while keeping the existing ramp open for Public use.
 - Phase II...EXISTING RAMP...After the new ramp is considered complete to the satisfaction of the County and all governing agencies, demolish the existing boat ramp, install new bulkhead, install select fill materials, install the stone revetment and marsh creation site, install paving.

NOTE: Phase I & II shall be bid separately on the Bid Form as options to the County. If there are potential savings to be gained by combining the phases, then the Bidder(s) is encouraged to provide a discounted option for combining the work. See the attached "Bid Form" for clarity.

- Work Included:
 - .1 Contractor shall provide all supervision, labor, materials, tools and equipment to complete the work as described in J.W. Salm Engineering, Inc. Bid Document drawings titled "Cover Sheet, Stone Revetment – Wetland Marsh Creation dwg. #228-01-001 Sheet No. 1 of 2" plus "Boat Ramp and Dock – Plan and Sections dwg. #228-01-002 Sheet No. 2 of 2" dated July 2009 to the satisfaction of the County and governing inspection agencies.
 - .2 Contractor shall notify the County in writing of any potential conflicts observed with performance of the work.
 - .3 Contractor shall provide daily clean-up and removal off-site of all trash and debris generated by the work.

- .4 Contractor shall be required to locate stored materials in an area(s) designated by the County.
- .5 Contractor shall provide all warranties and guarantees as applicable by the manufacturer(s) of the supplied products.
- .6 Contractor shall provide any vertical hoisting and horizontal transportation required by this scope.
- .7 Contractor shall provide protective barriers and barricades at ground level to keep all visitors safe from hazards of the work. Barriers and barricades will be monitored and maintained at all times by this Contractor.
- .8 Contractor shall secure all loose materials at grade during performance of the work, after hours, and weekends. Materials shall be secured (removed from site if required) against severe weather conditions.
- .9 Contractor shall repair at its own expense any and all damage associated with the performance of this work.

BID FORM

County Commissioners of Worcester County Maryland "South Point Boat Landing - Ramp Relocation Project"

We the undersigned have received all of the Bid Documents, Addenda and reviewed the referenced work site as related to this project and fully understand the documents and requirements in their entirety.

1. PRICING

OPTION 1 PHASE I - TOTAL COST:

OPTION 2 PHASE II- TOTAL COST: \$ _____, _____ .00

OPTION 3

PHASE I & II COMBINED - TOTAL COST: \$ _____, _____ .00

INFORMATIONAL PRICING

Additional Material Mark Up.....ADD	% _____
Additional Labor...per man hour.....ADD	\$ _____

2. TIME REQUIRED FOR COMPLETION

It is understood and agreed that the Contractor will pay the Owner liquidated damages for each consecutive calendar day beyond that is stated in the bid document for each phase performed. Liquidated damages shall be \$300.00 per day.

BID MUST BE SIGNED TO BE CONSIDERED

Date: _____

Signature: _____

Name: _____

Company: _____

Address: _____

Telephone: _____