



VILLAGE OF PINECREST

REQUEST FOR PROPOSALS



BUILDING AND PLANNING SOFTWARE

NOTICE

The Village of Pinecrest, herein referred to as the “Village”, is soliciting proposals from qualified firms to provide a software package to address the needs of the Building and Planning Department.

For a complete copy of the RFP, please call (305) 234-2121 or visit the Village’s web site at www.pinecrest-fl.gov/bids.htm. All questions regarding this RFP must be submitted in writing no less than five (5) business days before the proposal due date. All questions and comments should be directed to the Assistant Village Manager, Alfredo Riverol, at 12645 Pinecrest Parkway, Pinecrest, FL 33156, ariverol@pinecrest-fl.gov, or Fax (305) 234-2131. Answers to all submitted questions will be distributed in writing to all vendors registered to participate in this RFP.

One (1) original and eight (8) copies of each proposal, including a letter of interest, statements of qualifications and experience, and other pertinent information for consideration, must be submitted to the Village of Pinecrest, 12645 Pinecrest Parkway, Pinecrest, FL 33156, no later than **10:00 a.m. on Friday, January 18, 2008** in a sealed envelope clearly marked “Building and Planning Software”. The Village of Pinecrest reserves the right to accept any proposal deemed to be in the best interest of the Village or to waive any informality in any proposal. The Village may reject any or all proposals and re-advertise.

SCOPE OF SERVICES

The proposed solution will be required to manage a variety of activities administered by the Building and Planning Department including: planning & zoning application reviews and workflow management, building permit & inspections processes, building plan review management, code/ordinance enforcement and related tasks, business license issuance/renewals, and public works permits & inspections. The Village prefers a Microsoft .NET solution which utilizes Microsoft SQL Server (2000/2005) as its RDBMS.

Additionally, the proposed solution should provide a fully-integrated IVR (interactive voice response) system for managing inspections scheduling and status inquiries as well as an online public access application for facilitating online permit applications, inspection scheduling, status inquiries, etc. It is preferred that the proposed system provide a fully-integrated GIS application (the Village uses ESRI) for displaying user-defined data (permits, inspections, violations, etc.) and performing custom queries. The system should also have a system for managing and reviewing digital building plans.