

Bid Detail Information

Bid Number : RFP 366-SH
Bid Title : Arraignment and Visitation Video System (AVVS) Services
Bid Type : Service
Department : Sheriff
Commodity : AUDIO VISUAL EQUIPMENT AND SUPPLIES (NOT OTHERWISE CLASSIFIED)
Open Date : 4/7/2009
Closing Date : 5/20/2009 3:00 PM
Bid Amount : N/A
Bid Download : Not Available
Bid Description : The County of Los Angeles Sheriff's Department (Department) is releasing a Request For Proposals (RFP) to solicit proposals from qualified proposers for Arraignment and Visitation Video System Services for the Department. Selected proposer will provide Arraignment and Visitation Video System to County Court and Custody facilities.

Interested and qualified proposers that can demonstrate their ability to successfully provide the solicited services and equipment are invited to submit proposal(s) provided they meet all minimum mandatory requirements and contractual requirements.

RFP SUBMISSION INFORMATION**RFP Release**

The RFP will be available in electronic format on April 7, 2009, after 10:00 a.m. You may access the RFP in electronic (PDF) format via the Department's website at: http://www.lasd.org/lasd_contracts/info.html (underscore between "lasd" and "contracts") and the County's website at: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

If the Proposer wishes to access the RFP via the above Department website, the Proposer MUST inform Amy Wang of the Department's Contracts Unit at acwang@lasd.org of Proposer's name, organization representing, address, e-mail address, fax number and telephone number.

The RFP will also be available in hard copy and CD format and may be picked up after April 7, 2009, at the following address:

Los Angeles County Sheriff's Department
Sherman Block Sheriff's Headquarters Building
Contracts Unit
4700 Ramona Boulevard, 2nd Floor
Monterey Park, California 91754

Requests for receiving the RFP in the mail can also be made to the Sheriff's Department Contracts Unit (Attention: Amy Wang) at acwang@lasd.org.

RFP Timetable

- Release of RFP..... April 7, 2009
- Request for a Solicitation Requirements Review Due by 10:00 A.M. Pacific Standard Time (PST) April 22, 2009
- Written Questions Due by 10:00 A.M. PST..... April 22, 2009
- Mandatory Proposers Conference at 10:00 A.M. PST April 23, 2009
- Questions and Answers Released April 29, 2009
- Proposals due by 3:00 P.M. PST..... May 20, 2009

MANDATORY PROPOSERS CONFERENCE

A Mandatory Proposers Conference will be held to discuss the RFP. County staff will respond to questions from potential Proposers. This is a mandatory Proposers Conference. All potential Proposers must attend this meeting in order to participate in the proposal submission process scheduled as follows:

Date: April 23, 2009

Time: 10:00 a.m. – 12:00 p.m.

Address: Los Angeles County Sheriff's Department, Court Services Division Headquarters, 1000 South Fremont Avenue, A9-East, 5th Floor onference Room, Alhambra, California 91803

Please contact Amy Wang [acwang@lasd.org] or fax number (323) 415-1031] to RSVP and confirm

attendance 24 hours before the scheduled conference.

PROPOSAL SUBMISSION REQUIREMENTS

The complete Proposal package must include the original hardcopy and five (5) numbered copies in a sealed package plainly marked in the upper left hand corner with the name and address of the Proposer and bear the words:

"PROPOSAL FOR THE ARRAIGNMENT AND VISITATION VIDEO SYSTEM SERVICES, RFP 366-SH"

The Proposal(s) shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Sherman Block Sheriff's Headquarters Building
Contracts Unit, 2nd Floor
4700 Ramona Boulevard
Monterey Park, California 91754
Attention: Amy Wang

PROPOSAL DUE DATE/TIME: May 20, 2009/3:00 P.M. (PST)

It is the sole responsibility of the submitting Proposer to ensure that its proposal is received before the submission deadline. Proposers shall bear all risks associated with delays in delivery by any person or entity, including the United States Mail. Any proposal(s) received after the scheduled closing time for receipt of proposals, as stated above, will not be accepted and will be returned to the sender unopened. Timely

Hand-delivered proposals are acceptable. Facsimile (fax) or electronic mail (e-mail) copies will not be accepted.

CONTACT WITH COUNTY PERSONNEL

Any questions regarding this RFP or any matter relating thereto must be in writing and may be mailed, e-mailed or faxed to:

Los Angeles County Sheriff's Department
Contracts Unit
4700 Ramona Boulevard, Room #214
Monterey Park, California 91754
Attention: Amy Wang
E-mail address: acwang@lasd.org
Fax #: (323) 415-1031

If it is discovered that a Proposer contacted and received information from any County personnel, other than the person specified above, regarding this solicitation during the RFP process, Sheriff, in his sole determination, may disqualify the proposal from further consideration.

All interested and qualified Vendors are invited to submit proposals.

Contact Name : AMY WANG

Contact Phone# : (323) 526-5621

Contact Email : acwang@lasd.org

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