

UK-Ely: architectural and related services

2009/S 121-176188

CONTRACT NOTICE

Works

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

East Cambridgeshire District Council, East Cambridgeshire District Council The Grange Nutholt Lane Ely Cambs, Contact: Mark Sutcliffe, Attn: Mark Sutcliffe, Strategic Leisure , Rutherford House, Warrington Road, Warrington WA3 6ZH, UK-Ely CB7 4EE . Tel. +44 7770825565. E-mail: marksutcliffe@strategicleisure.co.uk. Fax +44 1925858769.

Internet address(es):

General address of the contracting authority: www.eastcambs.gov.uk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority.

General public services.

Recreation, culture and religion.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Professional Design Team Services for New Leisure Centre in Ely.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Works.

Design and execution.

Main site or location of works: UK. Site acquired by East Cambs Council in Ely just of Downham Road (B1411)

Postcode CB6 2SH adjacent to existing Ely Outdoor Sports Association.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

East Cambridgeshire Council (The Council) wishes to engage the services of a professional design team to assist in the delivery of a new leisure centre in Ely. Bidders will determine the mix and range of skills required but it is expected that the following core elements will be required; architect, quantity surveyor, mechanical and electrical engineer, structural engineer. It is envisaged that the facility will be procured either through a development and construct or design and build contract and therefore the Council is seeking to appoint a

design team for a two-stage process. Stage 1 will involve the preparation of the Employers Requirements and determination of the final form of procurement and Stage 2, subject to a final decision to proceed and the granting of planning approval, will be the role of Employer's Agent (i.e. retained by the Council) or involve part of the design team (e.g. architect and M and E Engineer) being novated to the design and build contractor. The scheme will include a multi-purpose community leisure centre including swimming pools, sports hall, squash courts, health and fitness suite, studios, creche, reception, changing rooms, cafe and vending areas, administrative area, pool viewing, toilet accommodation, circulation space, plant rooms and associated external works.

II.1.6) **Common procurement vocabulary (CPV):**

71200000, 71250000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 36 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

A performance guarantee bond or parent company guarantee may be required up to a maximum of 10 % of the contract sum. Applicants should confirm their ability to provide such surety if called upon.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

During stage 1, payment will be made either monthly or linked to key deliverables.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

In the event of a group of Companies or consortium approach, each member of the professional design team will sign an undertaking that each company or firm will be jointly and severally responsible and liable for the due performance of the contract.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Information and formalities necessary for evaluating if requirements are met:

A certificate, declaration under oath or solemn declaration providing proof that the bidder is enrolled on the professional trade or registers of the country of establishment, or where no such register exists, a declaration under oath or solemn declaration that he exercises the particular profession or trade.

Parties interested in being considered for this contract should request an Expression of Interest /

Prequalification questionnaire document in writing (letter, fax or e-mail) from Mark Sutcliffe, Strategic Leisure, contact details provided in I.1 above.

Completed questionnaires, together with supporting documentation requested therein should be marked for the attention of Mark Sutcliffe and returned to the address as provided in I.1 above by noon on 7th August.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required (if applicable):

Completion of Expression of Interest / Pre.

Qualification Questionnaire document as described in.

III.2.1, and provision of any supporting documentation requested therein.

Organisations must demonstrate sufficient financial capacity and standing to comply with Council's procedures.

A draft contract will be provided as supporting information to the PQQ.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required (if applicable):

Completion of Expression of Interest / Pre.

Qualification Questionnaire document.

III.2.4) Reserved contracts:

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 3. Maximum number: 5

Objective criteria for choosing the limited number of candidates: Candidates will be Assessed on technical merit, including experience in the design and management of the construction process of similar projects, technical capacity including available resources, quality assurance procedures, membership of professional and trade bodies, health and safety and environmental records and equal opportunity policy.

Candidates will also be assessed on financial record and standing.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

7.8.2009 - 12:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

As part of the selection process bidders may be required to attend for interview and / or give a presentation on their submission. The preliminary date(s) for this will be week commencing 17.8.2009.

For the avoidance of doubt the Council wishes to make it absolutely clear that by inviting expressions of interest for this scheme the Council is not entering into any contractual relationship (whether express, implied or otherwise) with any person who either expresses an interest in submitting a tender or who actually submits a tender. The Council reserves the right to terminate the tender process at any time and the Council shall not be liable for any costs or expenses incurred by any person in expressing an interest or in submitting a tender.

The awarding authority does not bind itself to accept the lowest or any offer.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

25.6.2009.