

Request for Proposals No. 10-500154

Architectural and Engineering Design Services for
North and South DeKalb Community / Senior Centers

IN
DeKalb County, Georgia



DeKalb County, Georgia

Proposal Due Date & Time:

July 1, 2010 at 3:00 p.m. EST

Location:

Department of Purchasing and Contracting

The Maloof Center, Second Floor

1300 Commerce Drive

Decatur, GA 30030

Contract Administrator:

Cathryn G. Horner

cghorner@co.dekalb.ga.us

**DEPARTMENT
OF
PURCHASING & CONTRACTING**



**OFFICE
OF
DIRECTOR**

**DeKalb County Government
Second Floor, The Maloof Center, 1300 Commerce Drive, Decatur, GA 30030**

June 3, 2010

REQUEST FOR PROPOSALS (RFP) No. 10-500154

FOR

**ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR NORTH AND
SOUTH DEKALB COMMUNITY CENTERS**

DEKALB COUNTY, GEORGIA

DeKalb County Government requests qualified architectural firms and individuals with experience and expertise in professional Architectural and Engineering Design Services and related Incidental Planning and Specialized Services to submit proposals for Architectural and Engineering Services to provide surveying, construction documents, drawings, programming, reports, plans, engineering documents, specifications, construction contract administration, and interior design for the development and construction of two (2) Community / Senior Centers in DeKalb County, Georgia.

The two (2) Community / Senior Centers will be located in unique locations within DeKalb County:

Project #	Type Facility	Location	Proposed Size
1	South DeKalb Community/Senior Center	1931 Candler Road Decatur, Georgia 30032	15,000 square feet
2	North DeKalb Community/Senior Center	3393 Malone Drive Chamblee, Georgia 30341	15,000 square feet

Funding for this project is provided by the Department of Housing and Urban Development (HUD) and is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.) Awarding of the contract is subject to and contingent upon funds from the Community Development Block Grant Program (CDBG) and Section 108 of the Housing and Community Development Act of 1974, as amended, 42 USC 5308.

The contract shall commence with ten (10) calendar days after receipt of written Notice to Proceed. Contract shall be for twelve (12) consecutive months and may be automatically renewed for two (2) successive one (1) year terms upon the same terms and conditions stated in the contract.

The County reserves the right to make one (1) award or multiple awards.

I. INTRODUCTION

DeKalb County, Georgia is a large urban County with a current population of approximately 750,000 citizens. Known for its diversity and progressiveness, it has a subgroup population of older adults in excess of 150,000 and growing due to health initiatives and medical advances. In the DeKalb County, Georgia's 2008-2012 HUD Consolidated Plan are proposed activities that augment and substantially improve the County's efforts toward supporting seniors in targeted areas of the County.

Specifically, DeKalb County Government plans to construct two Community / Senior Centers in the next 12 to 24 months to respond to the growing demands for senior services and community needs. This limited clientele composed of primarily senior citizens is considerably more vocal, active, and health conscience than previous generations. Both centers will offer similar programming and size. For conceptual planning, the following is a generic description of the proposed high level requirements for both of the community / senior centers:

The DeKalb Community / Senior Centers will be "state of the art" facilities. Each facility is planned to have a commercial kitchen, community meeting rooms, a computer lab, a fully equipped fitness room, walking trails, court yards, and senior sitting areas both inside and around the grounds. The Main Dining Hall should accommodate an above average size attendance considering local fire codes for a seated meal. The dining hall will be designed to easily convert and serve as a meeting space for educational seminars, and possible community/ civic presentations. Activity rooms for ceramics, billiards, and games (chess, bridge, backgammon, etc), a very small library, gift shop, and a large social lounge will complete the requirements. The balance of the space should accommodate a customer service office, and space for agencies providing case management, referral services, and medical health counseling services. Additionally, the space should accommodate physical therapy, aerobics exercise, and social/ educational opportunities. The maximum size of the Community / Senior Centers will be 15,000 square feet. The facility programming may vary in accordance with seniors' desires as expressed at community meetings. Adequate parking for seniors should be planned using specific demographics for seniors in the respective Senior/ Community Center locations.

The construction budget for each project will be based upon available funding from HUD and CDBG sources. It is estimated that the construction budget for each project will be an amount not to exceed \$3,000,000 or an amount not to exceed \$3,750,000. The Responder is requested to provide a cost proposal for each construction budget option for each Center (refer to Attachment A, *Cost Proposal*). The County will award one (1) budget option per Center.

Responders are strongly encouraged to visit the location of each proposed Community/Senior Center prior to submitting a response to this RFP.

PROJECT I

The South DeKalb Community / Senior Center

The proposed South DeKalb Community / Senior Center will be located at 1931 Candler Road, Decatur, GA 30032. The "state of the art" Center is planned to be approximately **15,000 square feet**. Currently there is an existing Senior Center residing on 2.5 acres of County owned land that will be demolished. A minimum of 74 parking spaces shall be provided specifically for the center. The entire site master plan includes approximately 13 acres with approved plans for a new Community / Senior Center, County Library, Senior Housing Facilities, and parking.

PROJECT II

The North DeKalb Community Center

The original North Senior Center was located at Johnson Ferry Public Housing. However, due to the redevelopment of Johnson Ferry Complex, the North Senior Center is no longer available for seniors in the areas. DeKalb County is using a temporary location to provide senior services. The proposed location for the "state of the art" facility is 3393 Malone Drive, Chamblee, Georgia 30341. After completion, the facility will serve eligible citizens in the Chamblee and Doraville areas. The Community / Senior Center is planned to be approximately **15,000 square feet**. A minimum of 53 parking spaces shall be provided on-site specifically for the center.

II. STATEMENT OF WORK

This Statement of Work outlines the basic requirements for architectural and engineering (A&E) design services for two (2) DeKalb County Community / Senior Centers. The Consultant shall design for best practices for "green" (Energy Use Intensity, High Efficiency Roofs, efficient Thermal Mass, Indoor Air Quality, Natural Ventilation, etc.) and other energy conservation measures (refer to USGBC and Energy Star criterion).

- A.** Consultant's services shall include all personnel, labor, materials, overhead, equipment, postage, printing, copying, plotting, mileage, deliveries, all cost (direct and indirect), administrative costs, reimbursables, and all things necessary to provide all research, recommendations, studies, conferences, presentations, written documents, designs, specifications, details, drawings, issuance of certificates for payment, review of documents, inspections, supervision and approval of work, preparation of addendums, change orders, work acceptance as necessary to accomplish specific authorized projects and as further specified in Statement of Work of this RFP.
- B.** Each project is site specific. The responder must submit a total not to exceed lump sum amount for work specified for each Center project. Successful responders shall complete all work according to proposed project time schedules and shall provide all deliverables as specified in a timely manner within the total not to exceed amount stated in the contract.

C. Services to be provided may include but are not limited to the following:

1. Preliminary Design Services

The County shall provide a previously approved conceptual overall site master plan for the South DeKalb Community / Senior Center for coordination purposes. The site master plan includes a future Library, two future Senior Housing facilities and green space. The master plan identifies areas for shared vehicular circulation and connections with these adjoining properties. On-site underground detention beneath the parking lot is anticipated.

An existing structure is located on the North DeKalb Community / Senior Center site. The County is considering multiple options for the demolition, design and construction of the new Community / Senior Center at this location.

The responders shall prepare as many studies as may reasonably be required in order to develop a detailed scope of work for the project. Preliminary design shall be accompanied by associated cost estimates and any additional items of work as defined within the specific requirements or deliverable for the work scope. Preliminary design layout for all elements of the project to resolve all open issues shall be completed during this phase of work. This also includes evaluation of all state, federal and local codes, ordinances, and utility connections. Design deliverables will be specific within the scope of work as applicable. The responder shall anticipate three to four meetings with the senior citizens and the community to assure the design is acceptable for the 15,000 SF facility.

The Consultant shall obtain a survey including all boundary, topographic, existing features, infrastructure and all data necessary to meet all requirements of the specific project during this phase.

2. Design Services

This service may be comprised of two sub-phases, schematic design and design development. During the schematic design phase, alternative spatial solutions to the defined Scope of Work shall be developed, priced and presented with the aid of the site plans and architectural plans showing all programmed spaces, elevations and sections. At the end of the schematic design phase, one set of alternatives is selected to be carried into the design development phase. During the design development phase, the selected scheme is developed in detail to establish the validity and constructability of the schematic design. Drawings may include developed site plans, floor plans, elevation, building and wall sections, material selections and finishes. Outline specifications and a cost estimate shall be included. The Consultant shall use due care to determine that products specified for use in the construction documents shall be readily available unless written authorization to the contrary is given by the County.

At the end of the design development phase all design decisions are made final. A presentation meeting attended by the Project Design Review Team, the County representatives, and other subcontractors as necessary shall be conducted by the Responder to resolve any disputes arising from the design review process. Deliverables will be specified within the Scope of Work as applicable. The responder shall anticipate one meeting with the

senior citizens and the community during this phase to assure design is acceptable for the 15,000 SF facility.

3. Final Design Services

Final construction documents, including drawings, specifications, and project manuals are prepared during this phase and the Consultant shall furnish 6 copies to the County. For regulatory approval and public bidding, construction documents have to be completely coordinated, checked and cross-checked. Keeping construction change orders to a minimum is a primary responsibility of the Consultant. Additionally, a detailed final cost estimate is required. Comprehensiveness and constructability are paramount to the Responders completion of the final design and subsequent acceptance by the County for construction. Deliverables will be specified within the Scope of Work as applicable.

4. Bidding and Advertising Support Services

This task shall be performed by the Consultant during the period an Invitation to Bid is issued to the public by the County. The Consultant shall interpret plans and specifications, prepare and issue amendments and related drawings, attend Pre-Bid meetings, and develop (as necessary) addenda, drawings and specifications as required by Contractor questions and requests for information.

5. Construction Administration Services

This task shall be performed by the Consultant during the construction phase. The Consultant shall perform bi-weekly site visits, attend bi-weekly site meetings, review shop drawings, samples, submittals, and mock ups. The Consultant shall also review and perform detailed cost estimates, review Contractor and Sub-Contractor qualifications and subsequently provide recommendations, and resolve design errors. Additionally, the Consultant shall review Contractors coordination documents and adherence to the construction schedule, review and verify Contractor change orders, and actively participate in the preparation of a punch list. Deliverables will be specified within the Scope of Work as applicable.

During the performance of the bi-weekly site visits, Consultant shall carefully inspect the work of the contractor to determine the quality, quantity, and progress of the work in comparison with the requirements of the construction documents. In making such inspections, the Consultant shall exercise professional knowledge, expertise, and care to protect the County from defects or deficiencies in the work, from unexcused delays in the schedule, and from overpayment to the Contractor. Following each inspection, Consultant shall submit a written report and advise the County of any omissions, substitutions, defects, deficiencies or deviations from the construction documents in the work of the contractor. Review updates to the project schedule based on performance of the contractor and weather delays.

The Consultant shall reject work which does not conform to the construction documents unless directed by the County, in writing, not to do so.

D. The following is a list of required design services for this contract:

1. Obtain all survey information necessary for accurate, complete construction documents, and to facilitate County permitting requirements to include storm water management and erosion control and sedimentation management.
2. Conceptual Space Planning and Budgeting
3. Full Service Architecture and Engineering
4. Contract Document Preparation
5. Contract Administration
6. Interior Design
7. Master Planning and Landscape Architecture
8. Programming
9. Structural, Civil, Mechanical, Electrical, and Plumbing Engineering Design Services
10. Statement of Conditions Reports of Existing Facilities with Recommended Remedial Work and Budget
11. Wayfinding and Signage Standards
12. Coordination of Performance Standards as necessary for Certification of Design and Construction of Leadership in Energy and Environmental Design (LEED), Qualification and Certification Coordination Programs for Applicable New Construction and Major Renovations.

E. Documentation of performance measurements for each project is required, such as checklist for project coordination and of project meeting review, and conformance to assigned design schedules. Responder shall describe their firm's process for ongoing service improvement, such as Total Quality Management (TQM) in the Technical Proposal.

F. Progress reporting is required for the project and shall include, but is not limited to, critical path design schedule with defined milestones, meeting minutes with assigned action items, telephone log of significant calls, transmittal and submittal logs, job site inspection reports, field directives, and punch lists. Specific reporting requirements and reporting frequency shall be mutually agreed upon by County and successful Consultant.

G. The work shall be limited to facilities and property currently owned by DeKalb County Government, or new construction to be accomplished on property owned by DeKalb County Government. Please see **Section I, Introduction**, of this RFP for listing of the two (2) specific Community / Senior Center projects.

H. The successful Consulting firm will work under the direction of the DeKalb Community Development Director

I. Dependant upon the specific design project, sketches, presentation products, architectural and engineering construction drawings, and written product and performance specifications may be required in hard and soft (electronic format acceptable to County) copy, bound reports, and other similar work products.

- J. All design work shall meet the minimum standards set forth by the applicable building codes and laws, professional licensing organizations, and authorities having jurisdiction.
- K. The Consultant shall be responsible for the accuracy of the work and any error and/or omission made by the Consultant in any phase of the work under this contract. The Consultant shall, without additional compensation, promptly correct any errors, omissions, deficiencies, or conflicts in the Consultant's work.
- L. The Consultant shall be the initial interpreter of the requirements of the drawings and specifications and the initial judge of the performance there under by the contractor. The Consultant shall render written or graphic interpretations necessary for the proper execution or progress of the work with reasonable promptness on the request of the contractor or County.
- M. Consultant shall provide four (4) copies of the "As Built Drawings" in both hard and soft copy (electronic format acceptable to County) at completion of the project.
- N. There shall be a guarantee period of twelve (12) months after completion of the Center, during which the Consultant shall inspect the Center for evidence of faulty materials and/or workmanship. The seasonal equipment and materials shall be inspected by the Consultant in its appropriate season. The Center, in general, shall be inspected at or about the ninth month after completion and Consultant shall provide a written report detailing warranty work to be completed by Contractor.
- O. Professional Liability (Errors and Omissions) Insurance is required. **See Attachment C**, Sample County Contract.

III. PROPOSAL FORMAT:

Responders must submit a complete response to this Request for Proposal. There is no restriction on the length of a submittal; however, Responders are expected to submit information that is concise, relevant, and in the format prescribed in this Proposal Format Section. **Fees, price quotations, or cost proposals are NOT to be presented in the proposal. Responders are required to submit firm fixed costs in a separate sealed envelope identified as Attachment A to this RFP. The sealed envelope shall contain the responder's name, the request for proposals number, and title of the request for proposals clearly identified on the outside of the envelope.**

Responders are required to submit their proposals in the following format:

**TECHNICAL PROPOSAL (NOTE: DO NOT INCLUDE ANY COSTS OF ANY
KIND IN THIS SECTION.)**

General Guidance: Responders shall provide the technical proposal in three (3) sections as follows:

Section 1 – Section 1 shall contain the following general information that is Common to Project 1 and Project 2:

- Financial Capacity
- Firm Experience
- Design Methodology
- Work Examples
- Firm Size and Work Load
- References
- Exceptions

Section 2 – Section 2 shall contain the following information unique to Project 1 (South DeKalb Community / Senior Center):

- Technical Approach
- Project Management
- Architectural Team
- Engineering Team
- Consultant Team
- Quality and Schedule Control
- HUD – Section 3

Section 3 - Section 3 shall contain the following information unique to Project 2 (North DeKalb Community / Senior Center):

- Technical Approach
- Project Management
- Architectural Team
- Engineering Team
- Consultant Team
- Quality and Schedule Control
- HUD – Section 3

Required Response:

Section 1 – Section 1 shall contain the following general information that is Common to Project 1 and Project 2:

- 1. Financial Capacity** - Provide the most current two (2) years of independently prepared financial statements for the corporation. The financial statements from the independent accounting firm shall include management letters, audited financials, balance sheets, income statements, and cash flow statements.
- 2. Firm Experience** – Summarize the experience of the firm with projects of similar type and scope for which the firm is the firm of record. Each example must include; Project Name, Project Type, Project Size (square feet), Project Scope, Project Manager, Project Architect, Project Designer, Consultant(s), Project Budget, and Completion Date. Narratives on the submitted examples of projects shall describe project similarities and how the firm’s experience is relevant to this RFP.
- 3. Design Methodology** – In common terminology, explain your firm’s methodology and approach used to understand your client’s design needs and goals.

Also, discuss how your firm interacts with clients and the processes used to deliver a contracted scope of work.

4. **Work Examples** – Provide examples of work product including sample drawings (reduced to 11” x 17”) and bound specifications. Include color copies of project photos, renderings, and other means to visually express your qualifications and aesthetic capabilities.
5. **Firm Size and Work Load** - List current and anticipated projects, describing size (sq. footage), type, phase, and completion dates. Also, list by title, your firms’ total number of key staff members. Provide a chart that compares your firms’ total work-hour capacity against its current project work-hour load.
6. **References** - Provide a minimum of four (4) references which shall include owners name and address, email address, phone number, owner’s representative name, address, email address, and phone number, and construction contractor’s name, project manager, address, email address, and phone number.
7. **Exceptions** – Clearly and concisely state all exceptions to the requirements, Statement of Work, or terms and conditions contained in this RFP and its attachments. Responder’s failure to state exceptions shall be construed as acceptance. See Attachment C, *Sample County Contract*, for additional requirements regarding proposed revisions to the County’s standard contract document.

Section 2 – Section 2 shall contain the following information unique to Project 1 (South DeKalb Community / Senior Center):

1. **Technical Approach** – Responders are required to describe the procedures and methods, consistent with **Section II, the Statement of Work**, which will achieve the required outcome of each project. Responders must submit a complete response and the submitted information must be concise, relevant, and specific to each Community / Senior Center project.
2. **Project Management** – Describe how the projects will be organized, scheduled, and managed. Describe the resources necessary to accomplish the outcome of the project. Include anticipated use of sub-contractors, vendors, and Section III participants. Provide the qualifications and experience of the proposed sub-contractors.
3. **Architectural Team** – Provide names, education, registration of project managers, project architects, project designers, and other key individuals who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects that are of similar scope and relevance to this RFP.
4. **Engineering Team** – Provide names, education, registration, along with the role and responsibilities of engineers who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects

that are of similar scope and relevance to this RFP.

5. **Consultant Team** –Provide firm name(s), name of key personnel, education, registration, along with the role and responsibilities of consultants who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects that are of similar scope and relevance to this RFP.
6. **Quality and Schedule Control** - Describe the methods used by the firm to check quality and completeness of design aspects and construction documents, along with any ongoing process used to improve the firm's level of service. Also, describe the methods used by your firm to plan, track, and maintain both the project's design and construction administration schedules.
7. **HUD – Section 3** – Describe your planned activities to address HUD Section 3 Reporting requirements for each project.

Section 3 – Section 3 shall contain the following information unique to Project 2 (North DeKalb Community / Senior Center):

1. **Technical Approach** – Responders are required to describe the procedures and methods, consistent with **Section II, the Statement of Work**, which will achieve the required outcome of each project. Responders must submit a complete response and the submitted information must be concise, relevant, and specific to each Community / Senior Center project.
2. **Project Management** – Describe how the projects will be organized, scheduled, and managed. Describe the resources necessary to accomplish the outcome of the project. Include anticipated use of sub-contractors, vendors, and Section III participants. Provide the qualifications and experience of the proposed sub-contractors.
3. **Architectural Team** – Provide names, education, registration of project managers, project architects, project designers, and other key individuals who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects that are of similar scope and relevance to this RFP.
4. **Engineering Team** – Provide names, education, registration, along with the role and responsibilities of engineers who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects that are of similar scope and relevance to this RFP.
5. **Consultant Team** –Provide firm name(s), name of key personnel, education, registration, along with the role and responsibilities of consultants who will be assigned to the contracted design project. Narratives on team members shall describe their roles and responsibilities within projects that are of similar scope and relevance to this RFP.

6. **Quality and Schedule Control** - Describe the methods used by the firm to check quality and completeness of design aspects and construction documents, along with any ongoing process used to improve the firm's level of service. Also, describe the methods used by your firm to plan, track, and maintain both the project's design and construction administration schedules.
7. **HUD – Section 3** – Describe your planned activities to address HUD Section 3 Reporting requirements for each project.

A. Local Small Business Enterprise Ordinance

It is the objective of the Chief Executive Officer and Board of Commissioners of DeKalb County to provide maximum practicable opportunity for all businesses to participate in the performance of government contracts, including Local Small Business Enterprises (LSBE), Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). See Attachment B of this RFP. The County's *Schedule of Local Small Business Enterprise Participation, Minority Business Enterprise and Women Business Enterprise Opportunity Tracking Form* (Exhibit A) and *Letter of Intent to Perform as a Subcontractor or Provide Materials or Services* (Exhibit B) are included in the Request for Proposal (RFP), along with sample report forms (Exhibit C). The current DeKalb County List of Certified Vendors is included as Exhibit D.

For details relative to DeKalb County's Local Small Business Enterprise Ordinance, contact the Contract Compliance Division at contract@co.dekalb.ga.us or 404.371.4730.

In order for a Proposal to be considered, it is **mandatory** that the *Schedule of Local Small Business Enterprise Participation, Minority Business Enterprise and Women Business Enterprise Opportunity Tracking Form* (Exhibit A) and *Letter of Intent to Perform as a Subcontractor or Provide Materials or Services* (Exhibit B) be completed and submitted with responder's proposal.

B. Federal Work Authorization Program Contractor and Subcontractor Evidence of Compliance

All qualifying contractors and subcontractors performing work with DeKalb County, Georgia must register and participate in the federal work authorization program to verify the work eligibility information of new employees. Successful responder(s) shall be required to register and participate in the federal work authorization program which is a part of Attachment C, *Sample County Contract*.

D. Cost Proposal

The cost proposal must be submitted in a separate, sealed envelope with the responder's name, the request for proposals number, and title of the request for proposals clearly

identified on the outside of the envelope.

DO NOT INCLUDE FEES OR COSTS IN ANY AREA OUTSIDE OF THIS COST PROPOSAL.

Responders are required to submit firm fixed costs on the Cost Proposal Form identified as Attachment A to this RFP. All personnel, labor, overhead, profit, equipment, materials, copying, deliveries, all cost (direct and indirect), administrative cost, reimbursables, and all cost necessary to complete the work under this RFP shall be included on the *Cost Proposal Form*, Attachment A.

IV. CRITERIA FOR SELECTION

The following selection criteria will be used as the basis for the evaluation of proposals.

- A. Technical Approach to the Project
- B. Project Management Experience and Qualifications
- C. Organizational Qualifications
- D. Personnel/ Staffing
- E. Financial Capacity
- F. LSBE
- G. HUD Section 3
- H. Interview
- I. Cost Proposal (Architectural and Engineering Design Fees)
- J. Exceptions to Standard County Contract

V. CONTRACT ADMINISTRATION

A. Standard County Contract

The attached sample contract is the County's standard contract document (see Attachment C, which specifically outlines the contractual responsibilities. All responders should thoroughly review the document prior to submitting a proposal. Any proposed revisions to the terms or language of this document must be submitted in writing with the responder's response to the request for proposals. Since proposed revisions may result in a proposal being rejected if the revisions are unacceptable to the County, responders should review any proposed revisions with an officer of the firm having authority to execute the contract. Historically, very few exceptions are typically granted to the standard County contract.

No alterations can be made in the contract after award by the Board of Commissioners.

B. Submittal Instructions

Ten (10) copies of the Technical Proposal and one (1) copy of the Cost Proposal must be submitted to the following address no later than 3:00 p.m. July 1, 2010.

**DeKalb County Department of Purchasing and Contracting
The Maloof Center, Second Floor
1300 Commerce Drive
Decatur, Georgia 30030.**

Proposals must be clearly identified on the outside of the envelope with the responder's name, RFP Number, Title for the Request for Proposals.

C. MANDATORY Pre-Proposal Conference

A MANDATORY pre-proposal conference will be held at 10:00 a.m. on the 14th day of June, 2010 at the Clark Harrison Building, Conference Room A, 330 West Ponce de Leon Avenue, Decatur, Georgia 30030. Interested responders must attend and participate in the pre-proposal conference. For information regarding the pre-proposal conference and site visit, please contact Cathryn Horner at 404.371.6334.

D. Questions

All questions concerning the project shall be submitted to the Director of Purchasing and Contracting, The Maloof Center, Second Floor, 1300 Commerce Drive, Decatur, Georgia 30030, in writing no later than 5:00 pm on June 15, 2010. Questions received by the Director of Purchasing and Contracting after this date will not receive a response.

E. Acknowledgment of Addenda

Addenda may be issued in response to changes in the Request for Proposals. Addenda must be acknowledged either in a cover letter or by signing and returning the Addendum form. Acknowledgments must be received no later than the proposal due date. If Acknowledgments are returned with the proposal, they must be submitted with the technical proposal only. Failure to properly acknowledge any Addendum may result in a declaration of non-responsiveness by the County Administration. All addendums issued for this project may be found on DeKalb County's website, <http://www.co.dekalb.ga.us/purchasing/index.htm>.

F. Proposal Duration

Proposals submitted in response to this RFP must be valid for a period of One Hundred and Twenty (120) days from proposal submission deadline, and must be so marked.

G. Project Director

The County will designate a Project Director to coordinate this project for the County. The successful responder will perform all work required pursuant to the contract under the direction of and subject to the approval of the designated Project Director.

H. Expenses of Preparing Responses to this RFP

The County accepts no responsibility for any expenses incurred by the responders to this RFP. Such expenses are to be borne exclusively by the responders.

I. Georgia Open Records Act

Without regard to any designation made by the person or entity making a submission, DeKalb County considers all information submitted in response to this invitation or request to be a public record that will be disclosed upon request pursuant to the Georgia Open Records Act, O.C.G.A. §50-18-70 et seq., without consulting or contacting the person or entity making the submission, unless a court order is presented with the submission. You may wish to consult an attorney or obtain legal advice prior to making a submission.

However, O.C.G.A. §50-18-72(a) (6) (A) exempts certain records from disclosure to the public. The section provides that: “Real estate appraisals, engineering or feasibility estimates, or other records made for or by the state or a local agency relative to the acquisition of real property until such time as the property has been acquired or the proposed transaction has been terminated or abandoned.”

J. First Source Ordinance

The DeKalb County First Source Ordinance requires contractors or entities employing 15 or more employees entering into any type of agreement with the County, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction, professional or consultant services, which is funded in whole or part with County funds or County-administered funds in which the contractor is to receive \$50,000.00 or more in County expenditures or committed expenditures to make a good faith effort to hire DeKalb County residents for at least 50% of entry level jobs using the First Source Registry. For more information on this Ordinance requirement, please contact DeKalb Workforce Development at 404.687.3400.

VI. AWARD OF CONTRACT

An evaluation committee will review and rate all proposals and may determine an interview list of the firms whose proposals are highest rated based on qualifications and information provided in Section III, Proposal Format, and Section IV, Criteria for Selection.

Interview listed firms will be scheduled for an oral presentation to the evaluation committee, not to exceed one hour's duration, responding to questions from the evaluation committee relevant to the firm's proposal.

The evaluation committee will then re-score all interview listed firms based on the information submitted and oral interview, and will compile a new list ranking those firms. After all rating is completed, the committee will open cost proposals of only the final short listed firms and

will include the cost proposal information along with its recommendation for award to the DeKalb County Board of Commissioners, who will make the final decision as to award of contract.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS, TO WAIVE INFORMALITIES, AND TO RE-ADVERTISE.

Sincerely,

Kelvin L. Walton, Director
Purchasing and Contracting

Attachments:

- A. Cost Proposal Form
 - Project #1 – South DeKalb Community Senior Center
 - Project #2 – North DeKalb Community / Senior Center
- B. Local Small Business Enterprise, Minority Business Enterprise, Women Business Enterprise Opportunity Tracking Form with Certified Vendor Report
- C. Sample County Contract with Federal Work Authorization Program Contractor and Subcontractor Evidence of Compliance Form
- D. Proposal Cover Sheet
- E. Reference Form and Reference Check Release Statement
- F. Community Development Block Grant Forms and Instructions
- G. HUD Section 3 Regulations

ATTACHMENT A

COST PROPOSAL FORM

(consisting of 5 pages)

**ARCHITECTURAL AND ENGINEERING DESIGN SERVICES
FOR
NORTH AND SOUTH DEKALB COMMUNITY/SENIOR CENTERS
IN
DEKALB COUNTY, GEORGIA**

Responder: Please complete the attached pages of Cost Proposal Form, and return with this cover page.

Provide a separate Lump Sum Fee for Project #1 (South DeKalb Community / Senior Center) and Project #2 (North DeKalb Community / Senior Center). Also provide a Lump Sum Fee for Option A and Option B for both projects.

The Lump Sum Fee should include ALL fees, including consulting fees and all reimbursables.

Please provide the following information:

Name of Firm: _____

Address: _____

Contact Person Submitting Proposal: _____

Title of Contact Person: _____

Telephone Number: _____

Fax Number: _____

E-mail Address: _____

Signature of Contact Person

Title of Contact Person

PROJECT #1, SOUTH DEKALB COMMUNITY / SENIOR CENTER

NOTE: Responders, DO NOT CHANGE OR ALTER THIS COST PROPOSAL FORM. Only provide the required input in the appropriate columns. Alterations or modifications will subject your proposal to possible disqualification.

A. Cost Proposal - Project #1 - South DeKalb Community / Senior Center

	Option A	Option B
Proposed Project Size	15,000 SF	15,000 SF
Construction Budget Per Square Foot	\$200 / SF	\$250 / SF
Construction Budget Total	\$3,000,000	\$3,750,000
Firm, Fixed Not to Exceed, Lump Sum Fee	\$ _____	\$ _____

Note: Firm, Not to Exceed, Lump Sum Fee can not be changed unless the scope of services significantly changes and is properly documented and approved.

The bidder has carefully examined and fully understands the Contract, Scope of Work, and other attached documents, and hereby agrees that if his proposal is accepted, he will contract with DeKalb County according to the Request for Proposal documents for Architectural and Engineering Design Services

B. Reimbursable Expenses for Contract Period and Subsequent Renewal Terms

It is anticipated that the fees priced above will include all expenses. If that is not the case, describe below any additional expenses that you would wish to be reimbursed. Any expenses, not priced above, will require prior approval of the County. All reimbursable expenses must be requested and approved by the County in advance. Attach your firm's policies on the approval and control of reimbursable expenses.

<u>Type Expense</u>	<u>Reason for Expense</u>	<u>Estimated Cost</u>	<u>Maximum Cost</u>
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C. Professional Services Rates for Contract Period and Subsequent Renewal Terms

Consultant shall provide **firm, fixed** hourly rates for project architects, designers, engineers, and other key positions (including consultants) performing services under this contract. The rates shall be used in the costing of any out of scope work required during the term of the contract. All out of scope work must be approved in writing via fully executed amendment prior to its commencement.

Labor Category	Firm Fixed Hourly Rate

PROJECT #2, NORTH DEKALB COMMUNITY / SENIOR CENTER

NOTE: Responders, DO NOT CHANGE OR ALTER THIS COST PROPOSAL FORM. Only provide the required input in the appropriate columns. Alterations or modifications will subject your proposal to possible disqualification.

A. Cost Proposal - Project #2 - North DeKalb Community / Senior Center

	Option A	Option B
Proposed Project Size	15,000 SF	15,000 SF
Construction Budget Per Square Foot	\$200 / SF	\$250 / SF
Construction Budget Total	\$3,000,000	\$3,750,000
Firm, Fixed Not to Exceed Lump Sum Fee	\$ _____	\$ _____

Note: Firm, Not to Exceed, Lump Sum Fee can not be changed unless the scope of services significantly changes and is properly documented and approved.

The bidder has carefully examined and fully understands the Contract, Scope of Work, and other attached documents, and hereby agrees that if his proposal is accepted, he will contract with DeKalb County according to the Request for Proposal documents for Architectural and Engineering Design Services

B. Reimbursable Expenses for Contract Period and Subsequent Renewal Terms

It is anticipated that the fees priced above will include all expenses. If that is not the case, describe below any additional expenses that you would wish to be reimbursed. Any expenses, not priced above, will require prior approval of the County. All reimbursable expenses must be requested and approved by the County in advance. Attach your firm's policies on the approval and control of reimbursable expenses.

<u>Type Expense</u>	<u>Reason for Expense</u>	<u>Estimated Cost</u>	<u>Maximum Cost</u>
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C. Professional Services Rates for Contract Period and Subsequent Renewal Terms

Consultant shall provide **firm, fixed** hourly rates for project architects, designers, engineers, and other key positions (including consultants) performing services under this contract. The rates shall be used in the costing of any out of scope work required during the term of the contract. All out of scope work must be approved in writing via fully executed amendment prior to its commencement.

Labor Category	Firm Fixed Hourly Rate

**SCHEDULE OF LOCAL SMALL BUSINESS ENTERPRISE PARTICIPATION
MINORITY BUSINESS ENTERPRISE AND WOMEN BUSINESS ENTERPRISE OPPORTUNITY
TRACKING FORM**

The Chief Executive Officer and the Board of Commissioners of DeKalb County believe that it is important to encourage the participation of small and local businesses in the continuing business of County government; and that the participation of these types of businesses in procurement will strengthen the overall economic fabric of DeKalb County, contribute to the County's economy and tax base, and provide employment to local residents. Therefore, the Chief Executive Officer and the Board of Commissioners have made the success of local small businesses a permanent goal of DeKalb County by implementing the **Local Small Business Enterprise Ordinance**.

PROVISIONS OF LOCAL SMALL BUSINESS ENTERPRISE (LSBE) ORDINANCE

Amount of LSBE Participation Required
20% of Total Award

	Request For Proposals (RFP)	Invitations To Bid (ITB)
LSBE Within DeKalb (LSBE-DeKalb)	Ten (10) Percentage Points	Ten (10) Percent Preference
LSBE Outside DeKalb (LSBE-MSA)	Five (5) Percentage Points	Five (5) Percent Preference

Certified Local Small Business Enterprises (LSBEs) located within DeKalb County and prime contractors utilizing LSBEs that are locally-based inside DeKalb County shall receive **ten (10) percentage points in the initial evaluation of their response to any Request for Proposal and a ten (10) percent preference on all responses to any Invitation to Bid**. Certified LSBEs located outside of DeKalb County but within the ten (10) County Metropolitan Statistical Area (MSA) consisting of Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale Counties shall receive **five (5) percentage points in the initial evaluation of their response to any Request for Proposal and a five (5) percent preference on all responses to any Invitation to Bid**.

For all **qualified sealed solicitations**, the Director of Purchasing and Contracting, DeKalb County Government, shall determine if the bidder/proposer has included written documentation showing that **at least twenty percent (20%) of the total contract award will be performed by a certified LSBE**. This written documentation shall be in the form of a notarized Schedule of LSBE Participation (Attached hereto as Exhibit "A".) For all contracts, a signed letter of intent from all certified LSBEs describing the work, material, equipment and/or services to be performed or provided by the LSBE(s) and the agreed upon dollar value shall be due with the bid or proposal documents and included with Exhibit "A". The certified vendor list compiled by the Contract Compliance Division, Purchasing and Contracting Department, DeKalb County Government establishes the group of Certified LSBE's from which the bidder/proposer must solicit subcontractors for LSBE participation.

Contractors failing to meet the LSBE benchmark must document and demonstrate **Good Faith Efforts** in accordance with the attached "Checklist for Good Faith Efforts" portion of "Exhibit A." Failure to achieve the LSBE benchmark or demonstrate good faith efforts may result in a bid or proposal being rejected. The notarized Schedule of LSBE Participation shall be due and submitted with each bid or proposal. **Failure to complete and submit the notarized Schedule of LSBE Participation may result in a bid or proposal being rejected.**

Upon award, Prime Contractors are required to submit a report detailing LSBE/Sub-Contractor usage with each request for payment and not less than on a monthly basis. Prime Contractors are also required to certify that all sub-contractors have been paid within seven (7) days of the Prime's receipt of payment from the County. Failure to provide requested reports/documentation may constitute a material breach of contract, entitling the County to terminate the Contract for default or pursue other remedies. LSBE sub-contractors must submit a detailed report of their sub-contracting activity for each County contract they participate in. **Sample Report Forms** are attached as Exhibit C.

For eligible bids over \$5,000,000.00, The Director of Purchasing and Contracting or designee will determine if the Mentor-Protégé provision of the Ordinance will apply.

It is the objective of the Chief Executive Officer and Board of Commissioners of DeKalb County to provide maximum practicable opportunity for all businesses to participate in the performance of government contracts, including Local Small Business Enterprises (LSBE), Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). To achieve this purpose, the County would like to track and record information about participating vendors. The attached "Exhibit A," also records who performs work and renders services to the County. Contractors are requested to indicate whether they are a LSBE, MBE or WBE and list the level of participation by subcontractors designated as such on each solicitation.

COMPLETION OF THIS ENTIRE FORM IS MANDATORY
Failure to complete and submit this entire form may result in your bid/proposal being rejected.

“EXHIBIT A”

**SCHEDULE OF LOCAL SMALL BUSINESS ENTERPRISE PARTICIPATION
MINORITY /WOMEN BUSINESS ENTERPRISE OPPORTUNITY TRACKING FORM**

As specified, Bidders and Proposers are to present the details of LSBE, MBE AND WBE participation below:

PRIME BIDDER/PROPOSER _____ SOLICITATION NUMBER: _____

TITLE OF UNIT OF WORK _____

1. My firm, as the prime bidder/proposer on this unit of work, is a certified (check all that apply):
____LSBE-DeKalb ____LSBE-MSA ____MBE ____WBE.
2. If you are a Certified LSBE, MBE or WBE, please indicate below the portion of work (including the percentage of the amount bid/proposal) that your firm will carry out directly: _____.
3. If the prime bidder/proposer is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the LSBE, MBE or WBE joint venture firm. _____

LSBE, MBE, and/or WBE subcontractors and/or firms (including suppliers) to be utilized in performance of this contract, if awarded. No changes can be made in the subcontractors listed below without the prior written approval of the County. **Please attach a signed letter of intent from all certified LSBEs describing the work, materials, equipment or services to be performed and/or provided and the agreed upon dollar value. A Letter of Intent form is attached hereto as Exhibit “B”.**

- Name of Contractor _____
Address _____
Contact Person _____ Telephone _____
Fax _____ Email _____
Check all that apply: ____LSBE-DeKalb ____LSBE-MSA ____MBE ____WBE; Attach proof of LSBE, MBE and/or WBE certification.
Type of Work/Contract Item _____
Percentage of Work or Estimated Contract Award Amount to be performed _____
- Name of Contractor _____
Address _____
Contact Person _____ Telephone _____
Fax _____ Email _____
Check all that apply: ____LSBE-DeKalb ____LSBE-MSA ____MBE ____WBE; Attach proof of LSBE, MBE and/or WBE certification.
Type of Work/Contract Item _____
Percentage of Work or Contract Award Amount to be performed _____

((Please use separate page to list additional LSBE, MBE or WBE subcontractors and/or firms (including suppliers) to be utilized in performance of this contract, if awarded.))

COMPLETION OF THIS ENTIRE FORM IS MANDATORY
Failure to complete and submit this entire form may result in your bid/proposal being rejected.

DEKALB COUNTY
CHECKLIST FOR GOOD FAITH EFFORTS

A bidder/proposer that does not meet the owner's LSBE participation benchmark is required to demonstrate that it made "good faith efforts." Please indicate whether or not any of these actions were taken.

- | | <u>Yes</u> | <u>No</u> | |
|-----|------------|-----------|--|
| 1. | _____ | _____ | Advertisement for solicitation of Local Small Business Enterprises in general circulation media, trade association publications, and minority-focus media, to provide notice of sub-contracting opportunities. |
| 2. | _____ | _____ | Advertisement in general circulation media at least seven (7) calendar days prior to bid or proposal opening any and all sub-contractor opportunities. Proof of advertisement must be submitted with the bid or proposal. |
| 3. | _____ | _____ | Provided interested LSBEs with timely, adequate information about the plans, specification, and other such requirements of the contract to facilitate their quotation and conducted follow up to initial solicitations. |
| 4. | _____ | _____ | Provided written notice to LSBEs that their interest in sub-contracting opportunities or furnishing supplies is solicited. Provide a contact log showing the name, address, email and contact number (phone or fax) used to contact the proposed certified subcontractors, nature of work requested for quote, date of contact, the name and title of the person making the effort and the amount of the quoted price if one was obtained. |
| 5. | _____ | _____ | Efforts made to divide the work for LSBE sub-contracting in areas likely to be successful and identify portions of work available to LSBEs consistent with their availability. Include a list of divisions of work not subcontracted and the corresponding reasons for not including them. The ability or desire of a bidder/proposer to perform the work of a contract with its own organization does not relieve it of the responsibility to make good faith efforts on all scopes of work subject to subcontracting. |
| 6. | _____ | _____ | Efforts made to assist potential LSBE sub-contractors meet bonding, insurance or other governmental contracting requirements. Where feasible, facilitating the leasing of supplies or equipment when they are of such a specialized nature that the LSBE(s) could not readily and economically obtain them in the marketplace. |
| 7. | _____ | _____ | Utilization of services of available minority community organizations, minority contractor groups and other organizations that provide assistance in the recruitment and placement of LSBEs. |
| 8. | _____ | _____ | Communication with the Contract Compliance Division seeking assistance in identifying available LSBEs. |
| 9. | _____ | _____ | Joint venture opportunities. |
| 10. | _____ | _____ | Other actions (specify _____) |

Please explain any no answers (by number)

This list is a guideline and by no means exhaustive. The County will review these efforts, along with other documents, towards assessing the bidder/proposer's efforts to meet the owner's LSBE Participation benchmark. If you require assistance in identifying certified, bona fide LSBEs, please contact the Purchasing and Contracting Department, Contract Compliance Division at (404) 371-4795. A copy of the list of LSBEs certified by the DeKalb County Government, Purchasing and Contracting Department, Contract Compliance Division is available on our website at www.co.dekalb.ga.us.

COMPLETION OF THIS ENTIRE FORM IS MANDATORY
Failure to complete and submit this entire form may result in your bid/proposal being rejected.

**DEKALB COUNTY LOCAL SMALL BUSINESS ENTERPRISE SCHEDULE OF PARTICIPATION
MINORITY/WOMEN BUSINESS ENTERPRISE OPPORTUNITY TRACKING FORM**

Bidder/Proposer Statement of Compliance

Bidder(s)/Proposer(s) hereby state that they have read and understand the requirements and conditions as set forth in the objectives and that reasonable effort were made to support the County in providing the maximum practicable opportunity for the utilization of LSBEs consistent with the efficient and economical performance of this contract. The Bidder and any subcontractors shall file compliance reports at reasonable times and intervals with the County in the form and to the extent prescribed by the Director of DeKalb County Purchasing and Contracting Department. Compliance reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of Contractors and their subcontractors.

1. **Non-Discrimination Policy**

- a. During the performance of this agreement, Contractor agrees to conform to the following Non-Discrimination Policy adopted by the County.
- b. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor will take action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following:
 - (1) Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices to be provided setting forth provisions of this non-discrimination clause.
 - (2) Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.
- c. Without limiting the foregoing, Contractor shall not discriminate on the basis of disability in the admission or access to, or treatment or employment in, the programs and activities, which form the subject of the contract. The Contractor will take action to ensure that applicants for participation in such programs and activities are considered without regard to disability. Such action shall include, but not be limited to, the following:
 - (1) Contractor agrees to post in conspicuous places available to participants in its programs and activities notices to be provided setting forth the provisions of this non-discrimination clause.
 - (2) Contractor shall, in all solicitations or advertisements for programs or activities, which are the subject of the contract, state that all qualified applicants will receive consideration for participation without regard to disability.

2. **Commitment**

The undersigned certifies that he/she has read, understands, and agrees to be bound by the bid specifications, including the accompanying Exhibits and other terms and conditions of the Invitation to Bid and/or Request for Proposal regarding LSBE utilization. The undersigned further certifies that he/she is legally authorized by the bidder or responder to make the statements and representations in Exhibit A and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned will enter into formal agreement(s) with the LSBE(s) listed in this Exhibit A, which are deemed by the owner to be legitimate and responsible LSBEs. Said agreement(s) shall be for the work and contract with the County. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder knowing them to be false, or if there is a failure of the successful Bidder (i.e., Contractor) to implement any of the stated agreements, intentions, objectives, goals and commitments set forth herein without prior approval of the County, then in any such events the contractor's act or failure to act, as the case may be, shall constitute a material breach of contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and not in lieu of, any other rights and remedies the County may have for other defaults under the Contract. Additionally, the Contractor will be subject to the loss of any future contract awards by the County for a period of one year.

Firm Name (Please Print): _____

Firm's Officer: _____

(Authorized Signature and Title Required) _____ Date _____

Sworn to and Subscribed to before me this _____ day of _____, 200__.

Notary Public

My Commission Expires: _____

COMPLETION OF THIS ENTIRE FORM IS MANDATORY
Failure to complete and submit this entire form may result in your bid/proposal being rejected.

**“EXHIBIT B”
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR
OR
PROVIDE MATERIALS OR SERVICES**

This form **must** be completed by ALL known sub-contractors and submitted with the bid/proposal. Photocopies of this form are acceptable. Complete a form for each sub-contractor.

To: _____
(Name of Prime Contractor Firm)

From: _____ ☐ LSBE ☐ MBE ☐ WBE
(Name of Subcontractor Firm) (Check all that apply)

ITB/RFP Number: _____

Project Name: _____

The undersigned is prepared to perform the following described work or provide materials or services in connection with the above project (specify in detail particular work items, materials, or services to be performed or provided):

Description of Materials or Services	Project Commence Date	% of Contract Award

Signature: _____
Prime Contractor

Signature: _____
Sub Contractor

Title _____

Title _____

Date _____

Date _____

Please Submit Form with Bid Documents

**COMPLETION OF THIS ENTIRE FORM IS MANDATORY
Failure to complete and submit this entire form may result in your bid/proposal being rejected.**

Exhibit C
(consisting of 2 pages)

01/09 FORM 7B



PRIME CONTRACTOR LSBE UTILIZATION REPORT

Please complete a separate form for each contract.

This report **must** be submitted with each request for payment, and not less than monthly, along with a copy of your monthly invoice (schedule of values/payment application) to the Contract Compliance Division. Failure to comply **may** result in the County commencing proceedings and pursuing any other available legal remedy. Sanctions may include the suspending of any payment or part thereof, termination or cancellation of the contract, and the denial of participation in any future contracts awarded by DeKalb County.

PRIME CONTRACTOR		Contract Award Amount	Complete to Date
Name:			
Address:			
Telephone #:		Fax #	Email

REPORTING PERIOD: (From - To)	
PROJECT NAME:	
ITB/RFP NUMBER:	
CONTRACT NUMBER:	
PROJECT LOCATION:	

ANY CHANGE ORDER AMOUNT AFFECTING SUB-CONTRACTOR UTILIZATION: \$ _____
AMOUNT OF REQUISITION THIS PERIOD: \$ _____
TOTAL AMOUNT REQUISITIONED TO DATE: \$ _____
SUB-CONTRACTOR UTILIZATION (add additional rows as needed)

Name of Sub-Contractor	Description of Work	Amount of Sub-Contract	Amount Paid This Period	Amount Paid To Date

Executed By: _____ (Signature) _____ (Printed Name) Date: _____

Return Completed Form to:
Contract Compliance Division, DeKalb County Purchasing and Contracting
1300 Commerce Drive 1st Floor, Decatur, Georgia 30030
404-371-4795(phone) 404-371-2511 (fax)

**LSBE SUB-CONTRACTOR REPORT**

Please complete a separate form for each contract.

This report **must** be submitted by the 10th of each month, along with a copy of your monthly invoice and copies of any check payments to the Contract Compliance Division. Failure to comply **may** result in de-certification and the denial of participation in any future contracts awarded by DeKalb County.

SUB – CONTRACTOR		Sub-Contract Award Amount	% Completed to Date
Name:			
Address:			
Telephone #:		Fax#	Email

PRIME CONTRACTOR:	
CONTRACT NUMBER:	
ITB/RFP NUMBER:	
PROJECT LOCATION:	

ANY CHANGE ORDER AMOUNT AFFECTING SUB-CONTRACTOR UTILIZATION

Date of Work	Description of Work	Current Amount Invoiced	Amount Paid To Date	Outstanding Payments/Past Due Amount
TOTALS				

Executed By: _____ Date: _____
(Signature) (Printed Name)
Notary: _____ My Commission Expires: _____

Return Completed Form to:
Contract Compliance Division, DeKalb County Purchasing and Contracting
1300 Commerce Drive 1st Floor, Decatur, Georgia 30030
404-371-4795(phone) 404-371-2511 (fax)

Certified Vendors List

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
LSBE-DEKALB MBE	3MACK'S LAWN SERVICE	105 Huntcliff Trl Ellenwood GA 30294	Dwayne Fisher PH: (404)513-5142 Fax: (770)506-9407 dwaynefisher@bellsouth.net	Professional Service Firm	Lawn Maintenance
LSBE-DEKALB	3PSL LLC	5333 Crestland Ct Stone Mountain GA 30087	Rufus Johns PH: (770)717-7684 Fax: (770)717-7684 hbutler_5333@hotmail.com	Professional Service Firm	Data & Telecom, IT Outsourcing.
WBE	A & S PAVING INC	2747 S Stone Mountain-Lithonia Rd Lithonia GA 30058	Beverly Allen PH: (770)482-1597 Fax: (770)482-4422 A108@bellsouth.net	Construction Firm	Asphalt Paving, Storm Drain, Water and Sewer.
LSBE-DEKALB	A C SHEPPARD HAULING INC	PO Box 2069 Lithonia GA 30058	Arthur Sheppard PH: (770)652-8388 Fax: (770)484-2561 acsheppardhauling@comcast.net	Professional Service Firm	Hauling Services.
LSBE-DEKALB MBE WBE	A PLATT COMPANY	4248 Indian Manor Dr Stone Mountain GA 30083	Anita Payne PH: (404)292-7167 Fax: (404)292-6573 aplattco@bellsouth.net	Construction Firm Professional Service Firm	Real Estate Acquisitions.
LSBE-DEKALB	A S A P LANDSCAPE MANAGEMENT GROUP	707 Watson Reef Stone Mountain GA 30087	Jessie Benton PH: (404)606-7052 jlbenton@bellsouth.net	Professional Service Firm	Property Management.
LSBE-DEKALB MBE	A VINCENT POPE & ASSOCIATES	7 Chief Matthews Rd Unit 1A Decatur GA 30030		Professional Service Firm	Architecture, Planning & Interior Design
LSBE-DEKALB MBE	A VINCENT POPE & ASSOCIATES	1901 Montreal Rd Ste 102 Tucker GA 30084	Anthony Pope PH: (770)934-0333 Fax: (770)934-0013 t.green@vincentpope.com	Professional Service Firm	Architecture, Planning & Interior Design

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
LSBE-MSA MBE WBE	A&J ENTERPRISE CORPORATION	156 Forsyth St Ste B Atlanta GA 30303	Alfreda Stukes PH: (678)933-4606 ajworldwideenterprise@gmail.com	Construction Firm	Consultant of Construction/Building Maintenance and General Contracting
MBE	A-ACTION JANITORIAL SERVICE INC	6607 Tribble St Lithonia GA 30058	Tamar Washington PH: (770)922-4942 Fax: (770)760-9948 barbara@aactioninc.com	Professional Service Firm	Janitorial/Custodial Services
MBE	ABATECH SERVICES INC	2795 Main St W Ste 20A Snellville GA 30078	Bernard Ayuk PH: (678)344-7959 Fax: (678)344-7782 bayuk@abatechdiversified.com	Construction Firm	General Construction, Asbestos Abatement
MBE WBE	AC & DC POWER TECHNOLOGIES LLC	135 Industrial Way Ste A Fayetteville GA 30215	Charles McCartha PH: (678)817-7996 Fax: (678)817-7752 charles@acdcpowertechnologies.com	Commodity Supplier	Electrical Products, Generators & Transformers
MBE	ACA & TWINS PAINTING COMPANY LLC	PO Box 183 Stone Mountain GA 30086	Malachi Smith PH: (678)462-3944 Fax: (404)228-6292 ssmit18@emory.edu	Professional Service Firm	Painting
LSBE-MSA	ACCOU-WALL INTERIORS INC	4840 Old National Hwy College Park GA 30337	Anthony Tolbert Fax: (404)559-1770 AcTolbert@accou-wall.com	Construction Firm	Drywall & Acoustical Ceilings, Interior Build-Out
LSBE-DEKALB MBE WBE	ACCURA ENGINEERING AND CONSULTING SERVICES INC	3342 International Park Dr Atlanta GA 30316	Prashanthi Reddy PH: (404)241-8722 Fax: (404)241-4577 preddy@accura.com	Construction Firm	Geotechnical Engineering, Construction, Inspection and Testing
LSBE-MSA MBE	ACR ENGINEERING	3060 Holcomb Bridge Rd Ste G-2 Norcross GA 30071	Abbas Heidari PH: (678)291-0000 x22 Fax: (678)291-6887 abbas@acrengineers.com	Professional Service Firm	Civil Engineering/Surveyor
LSBE-MSA MBE	ADA MEDICAL RESOURCES INC	5385 Five Forks Trickum Rd Ste 200K Stone Mountain GA 30087	Andre White PH: (770)923-0051 Fax: (770)923-6757 adamedi2002@yahoo.com	Commodity Supplier	Medical/Healthcare Supplies & Equipment

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
LSBE-MSA MBE	ADVANCE HOME AUTOMATION INC	1070 Great Oaks Dr Lawrenceville GA 30045	Ron Pullin PH: (770)846-4506 Fax: (678)344-2016 rpullin@ahadesign.com	Professional Service Firm	Low Voltage Contractor Sepciality
LSBE-DEKALB	ADVANTAGE COMPUTER AGE INC	1296 Stillwood Dr Atlanta GA 30306	Laura Zekoll PH: (404)888-9962 Fax: (404)733-6721 laura_zekoll@acai.com	Professional Service Firm	Information Technology Staffing & Consulting
LSBE-DEKALB WBE	AFF SERVICES INC	PO Box 942136 Atlanta GA 31141	Beth Roby PH: (404)378-1977 Fax: (404)371-9784 broby@affserv.com	Professional Service Firm	Interior Design/Commercial Architecture, & Furniture
LSBE-MSA MBE	AGILITY SURVEYING CO INC	707 Whitlock Ave Ste A-40 Marietta GA 30064	Rawle Stanley PH: (678)354-9025 Fax: (678)354-9026 rjstanley@agilitysurveying.com	Professional Service Firm	Surveying Services
LSBE-MSA MBE	AIKEN GLOBAL GROUP LLC	3800 Camp Creek Pkwy Bldg 1800 Ste 124 Atlanta GA 30331	Anthony Aiken PH: (404)684-7172 Fax: (404)684-7173 acaiken@aikenglobal.com	Professional Service Firm	Environmental Consultants
LSBE-DEKALB	AJS FACILITY SERVICES	5231 E Memorial Dr Stone Mountain GA 30083	Derrick Holland PH: (404)296-9336 Fax: (404)296-9886	Construction Firm	Wallcoverings/Paint & Construction Management.
MBE	ALL ABOUT SAFETY & CONTRACTING LLC	4595 Red Tail Dr Lithonia GA 30038	Kodjo Savi PH: (678)614-8214 Fax: (770)322-7561 allaboutsafety@yahoo.com	Professional Service Firm	Safety, Construction Management & Utility Contractor
LSBE-MSA MBE WBE	ALL N 1 SECURITY SERVICES INC	3915 Cascade Rd Ste 360 Atlanta GA 30331	Cheral Leslie PH: (404)691-4915 Fax: (404)691-3279 cheral@alln1security.com	Professional Service Firm	Security Services and Security Technology
LSBE-DEKALB MBE WBE	ALL SOURCE PROFESSIONALS INC	8075 Mall Pkwy Ste 101-348 Lithonia GA 30038	Andrea Barrett PH: (678)526-1939 x139 Fax: (866)245-1939 abarrett@allsourcepros.com	Professional Service Firm	Medical Billing & Administrative Services

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
MBE	ALLAN VIGIL FORD LINCOLN MERCURY INC	6790 Mount Zion Blvd Morrow GA 30260	Robert Burtner PH: (678)364-3673 Fax: (770)960-6268 buntner@vigilford.com	Commodity Supplier	Automotive Dealership
MBE	ALLAN VIGIL FORD LINCOLN MERCURY INC	6790 Mount Zion Blvd Morrow GA 30260	Fax: (770)960-6268	Commodity Supplier	Automotive Dealership
MBE	ALLAN VIGIL FORD LINCOLN MERCURY INC	6790 Mount Zion Blvd Morrow GA 30260		Commodity Supplier	Automotive Dealership
LSBE-MSA MBE WBE	ALLIED LOGISTICS INC	2911 Northeast Pkwy Atlanta GA 30360	Milton Kirby PH: (770)300-9900 Fax: (770)252-6717 milton@allied-logistics.net	Professional Service Firm	Freight Transportation, Logistics & Machinery Transport
LSBE-MSA MBE	ALPHA ENGINEERING & ASSOCIATES LLC	3360 Country Creek Dr Kennesaw GA 30152	Shaker Batarsch PH: (770)966-1492 Fax: (770)783-8078 ssbatarsch@gmail.com	Professional Service Firm	Civil & Structural Engineering
MBE WBE	ALPHA MEDICAL EQUIPMENT & SUPPLIES INC	3979-B Lawrenceville Hwy Tucker GA 30084	Elizabeth Asika PH: (770)354-0118 Fax: (770)723-9068 lizikas@aol.com	Commodity Supplier	Medical Equipment & Supplies
LSBE-DEKALB MBE WBE	AMEGA PROMOTIONALS LLC	PO Box 830862 Stone Mountain GA 30083	Denise Ewing PH: (404)289-2445 Fax: (404)289-2445 amegapromo@yahoo.com	Commodity Supplier	Sales of Promotional Items
LSBE-MSA MBE	AMERICA'S CHOICE PORTABLE TOILETS INC	2541 County Line Rd Atlanta GA 30331	Wayne Cleveland PH: (404)587-8467 Fax: (404)699-6779 acpttoilets@yahoo.com	Professional Service Firm	Provider of Portable Toilets
MBE	AMERICAN MEDICAL LLC	230 Peachtree St NW Ste 1985 Atlanta GA 30303	Melvin Johnson PH: (404)614-6008 Fax: (404)614-6009 contactus@gseservices.com	Professional Service Firm	Medical, Hospital & Surgical Equipment
WBE	AMERICAN SHORING INC	107 East Lake Dr SE Atlanta GA 30317	Kelli Wilson PH: (404)373-3363 Fax: (404)687-8477	Construction Firm	Construction, Shoring, Pile & Welding

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
			wilson99@earthlink.net		
LSBE-MSA MBE	AMERICAN SYSTEMS INC DBA SIMON SYSTEMS	3034 Lakewood Ave Atlanta GA 30310	Simon Robinson PH: (404)766-5208 Fax: (404)766-5210	Professional Service FirmCommodity Supplier	Sign Manufacturer & Digital Screen Printing
LSBE-DEKALB MBE	AMERICAN TRANSMISSION INC	5965 Memorial Dr Stone Mountain GA 30083-3429		Professional Service Firm	Automotive Transmissions, Equipment & Maintenance
LSBE-DEKALB MBE	AMERICAN TRANSMISSION INC	5965 Memorial Dr Stone Mountain GA 30083-3429	Everett Holmes PH: (404)297-8836 Fax: (404)297-9553	Professional Service Firm	Automotive Transmissions, Equipment & Maintenance
MBE	AMERICOLLECT LLC	196 Peachtree St SW Atlanta GA 30303	Tracey Edwards PH: (404)564-3639 Fax: (404)594-2999 tracyedward@payamericollect.co m	Professional Service Firm	Financial Debt Collection Agency
MBE	AMERICOLLECT LLC	2001 Martin Luther King Jr Dr Ste 309 Atlanta GA 30310	Tracey Edwards PH: (404)564-3639 x3094 Fax: (404)564-2999 americollect@gmail.com	Professional Service Firm	Financial Debt Collection Agency
LSBE-DEKALB WBE	AMY LANDESBURG ART & DESIGN INC	130-B New St Decatur GA 30030	Amy Landesberg PH: (404)370-0090 Fax: (404)370-0093 al@alarch.com	Professional Service Firm	Architectural & Interior Design
WBE	ANALYTICAL ENVIRONMENT AL SERVICES INC	3785 Presidential Pkwy Atlanta GA 30340	Mehmet Yildirim Fax: (770)457-8188 mcraim@aesatlanta.com	Professional Service Firm	Enviromental Laboratory Services
LSBE-DEKALB MBE WBE	ANGIE'S ENTERPRISE INC	6998 Rogers Lake Rd Lithonia GA 30058	Blossom Bryan Fax: (770)482-6080 blssbry8@aol.com	Construction Firm	Hauling, Demolition and Grading Services
MBE	APPLEBEE'S PLUMBING COMPANY	3273 Sims St #1 Hapeville GA 30354	Garrott Hamelett PH: (404)767-8755 Fax: (404)767-8363 lenny@applebeesplumbing.com	Professional Service Firm	Plumbing, Excavation and Utilities
LSBE-MSA	ARCHIMETRIC	3453 Holcomb Bridge	Farid Termei	Construction Firm	Architecture,

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MBE	DESIGN & CONSTRUCTION INC	Rd Ste 140 Norcross GA 30092	PH: (770)841-1644 Fax: (770)446-8533 ftermei@archimetric.net		Construction, Design-Build, General Contractor
LSBE-MSA MBE WBE	ARK TEMPORARY STAFFING LLC	175 Gwinnett Dr Ste 310 Lawrenceville GA 30045	Renae Keitt PH: (770)962-5099 Fax: (770)962-8527 jobs@arktempstaffing.com	Professional Service Firm	Temporary and Permanent Personnel Services
MBE	ARS MECHANICAL LLC	1941 Gees Mill Rd Conyers GA 30013	Sadat Nichols PH: (770)760-1533 Fax: (770)760-0266 sadatn@bellsouth.net	Construction Firm	HVAC & Refrigeration Equipment
LSBE-MSA MBE	ASC SOLUTIONS INCORPORATED	5965 Peachtree Corners East Ste A3 Norcross GA 30071	Robert Watson PH: (404)808-0406 Fax: (678)990-7964 rwatson@go-ascsolutions.com	Commodity Supplier	Voice, Data, Video and Security Equipment
LSBE-MSA WBE	ASSOCIATED CONSULTING ENGINEERS & SURVEYORS INC	PO Box 439 Palmetto GA 30268	Brian Pelham PH: (770)463-3734 Fax: (770)463-5406 brian@acesenginc.com	Professional Service Firm	Civil Engineering
MBE WBE	ASTERIX CONSULTING INC	2251 Spencers Way Stone Mountain GA 30087	Amitabh Sharma PH: (770)270-1757 Fax: (770)270-0610 amitabh@asterixit.com	Professional Service Firm	IT Consulting Services.
LSBE-MSA WBE	ATHENA CONSTRUCTION GROUP INC	1620 Vesta Ave College Park GA 30337	Gretchen Orrin PH: (404)768-7803 Fax: (404)768-7975 gretchen.orrin@athenaconstruction.net	Construction Firm	Heavy and Site Construction
LSBE-DEKALB	ATLANTA COST SERVICES	4914 Terrace Green Trace Stone Mountain GA 30088	Sam Jones PH: (404)502-8677 Fax: (770)891-8903 sajjr1940@hotmail.com	Construction Firm	General Contractor
WBE	ATLANTA ENVIRONMENTAL MANAGEMENT INC	2580 Northeast Expy NE Atlanta GA 30345	Janet Hart PH: (404)329-9006 Fax: (404)329-2057	Professional Service Firm	Environmental Consulting, Engineering and Hydrogeologic Services

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MBE	ATLANTA GRADING & UTILITIES LLC	3395 Jonesboro Rd SE Atlanta GA 30354	Wilbert Franklin PH: (770)716-5595 x310 Fax: (770)716-5596 vernaf@agullc.net	Construction Firm	Grading
MBE	ATLANTA PAVING & CONCRETE CONSTRUCTION INC	6120 Second St Doraville GA 30360	Wayne Boatright PH: (770)220-0228 Fax: (770)220-2628 jmuller55@bellsouth.net	Construction Firm	Paving, Soil Stabilization, Milling, Reclamation
MBE	ATLANTA TILE AND MASONRY LLC	892 Sheppard Rd Stone Mountain GA 30083	Errol Hylton PH: (770)469-6499 Fax: (770)413-1001 atlantatileandmasonry@yahoo.com	Construction Firm	Tile & Masonry
LSBE-DEKALB MBE	ATLANTA UTILITY CONSTRUCTORS	4251 Eastside Dr Decatur GA 30034	Arthur Queen PH: (404)286-1884 Fax: (404)288-9523 g.street@egmatlanta.com	Construction Firm	General Utility and Infrastructure Construction and Management.
WBE	ATLANTIC COAST CONSULTING INC	630 Colonial Park Dr Ste 110 Roswell GA 30075	Murray Griffin PH: (770)594-5988 Fax: (770)594-5967 mgriffin@atlce.net	Professional Service Firm	Civil Engineering
LSBE-MSA	ATS ELECTRICAL SERVICES INC	3300 Cumberland Blvd Ste 300 Atlanta GA 30096	Calvin Bolton PH: (404)419-7085 Fax: (404)419-7101 info@atselectricalinc.com	Professional Service Firm	Electrical & Construction Services
LSBE-MSA	AUTOMATIC PROTECTION SERVICES INC	4655 Canton Rd Marietta GA 30066	Henry Costanzo PH: (770)926-2531 Fax: (770)874-0000 hcostanzo@aps240.com	Professional Service Firm	Fire, Burglar & Protection Services
LSBE-MSA	AUTOMATIC PROTECTION SERVICES INC	2687 McCullum Pkwy Ste D Kennesaw GA 30144		Professional Service Firm	Fire, Burglar & Protection Services
LSBE-DEKALB MBE WBE	B & B MOVERS INC	1805 Boulderview Dr Atlanta GA 30316	Barbara Billingsley PH: (404)212-0819 Fax: (404)212-0267 info@bbmovers.	Professional Service Firm	Governmental Relocations, Technology, Freight Logistics Services, Hauling and Dumping

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					Services
LSBE-DEKALB MBE WBE	B & B MOVERS INC	2587 Gresham Rd Atlanta GA 30316	Barbara Billingsley PH: (404)212-0819 Fax: (404)212-0267 info@bbmovers.com	Professional Service Firm	Governmental Relocations, Technology, Freight Logistics Services, Hauling and Dumping Services
MBE	B & E JACKSON & ASSOCIATES	230 Peachtree St NW Ste 1800 Atlanta GA 30303	Birdel Jackson PH: (404)577-4914 Fax: (404)577-4419 bjackson@bejackson.com	Construction Firm	Engineering, Site Architecture, Development
LSBE-DEKALB MBE	B E GUTHRIE CONSTRUCTION COMPANY INC	2490 Columbia Dr Decatur GA 30034	Byron Guthrie PH: (404)286-2277 Fax: (404)288-4582 beguthrie@bellsouth.net	Construction Firm	Commercial Construction and Renovations
LSBE-MSA	B&G SECURITY INTERNATIONA L LLC	6631 Hwy 42 Ste 114-116 Rex GA 30273	Angela Gardner PH: (770)507-6409 Fax: (770)507-6415 agardner@bgsecurity.com	Professional Service Firm	Security Guard Service
LSBE-MSA MBE	B&J PAVING INC	2339 Brannen Rd SE Atlanta GA 30316	PH: (404)642-6172 Fax: (404)241-1493 barkouschee@aol.com	Construction Firm	Asphalt Paving, Concrete, Traffic Signal Installation and Maintenance, Fiber Optic Cable Installation
LSBE-MSA MBE	B&J PAVING INC	4091 Stock Rd Monroe GA 30655	Michael Barney PH: (404)642-6172 Fax: (404)241-1493 barkouchee@aol.com	Construction Firm	Asphalt Paving, Concrete, Traffic Signal Installation and Maintenance, Fiber Optic Cable Installation
LSBE-MSA MBE	B&J PAVING INC	4185 Roosevelt Hwy College Park GA 30349-2561	Michael Barney PH: (404)642-6172 Fax: (404)241-1493 barkouchee@aol.com	Construction Firm	Asphalt Paving, Concrete, Traffic Signal Installation and Maintenance, Fiber Optic Cable Installation
LSBE-MSA MBE	BACKSTROM MCCORLEY BERRY &	235 Peachtree St North Tower Ste 400 Atlanta	Vincent McCarley PH: (415)392-5505 Fax: (405)392-5276	Professional Service Firm	Investment Management

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	COMPANY LLC	GA 30303	vmccarley@bmcbbc.com		
LSBE-MSA MBE	BACKSTROM MCCORLEY BERRY & COMPANY LLC	115 Sansome St Mezz A San Francisco CA 94104	Vincent McCaley PH: (415)433-0270 Fax: (415)392-5276 umccarley@bmcbbc.com	Professional Service Firm	Investment Management
LSBE-DEKALB MBE WBE	BANKS INVESTMENT SERVICES	5570 Downs Way Lithonia GA 30058	James Thomas PH: (770)369-7873 Fax: (404)785-9614 serlinthiab1@yahoo.com	Professional Service Firm	Construction and Renovation
LSBE-DEKALB	BANKS LAND DEVELOPMENT LLC	2359 Cove Rd Lithonia GA 30058	James Banks PH: (404)861-5449 james_sbanks@yahoo.com	Construction Firm	Demolition, Grading & General Contractor
LSBE-MSA MBE	BANNEKER ENERGY LLC	7200 Lancaster Loop Sandy Springs GA 30328	Lothario Tolbert PH: (678)508-0017 Fax: (678)320-9576 ltolbert@bannekerenergy.com	Commodity Supplier	Fuel and Lubricants
MBE	BAT ASSOCIATES INC	5151 Brook Hollow Pkwy Ste 250 Norcross GA 30071	Jack Kuo PH: (770)242-3908 Fax: (770)242-3912 atlanta@batassociates.com	Professional Service Firm	Environmental/Hazard ous Waste Consulting
WBE	BATTLE MANAGEMENT INC	237 Grover Turner Way McDonough GA 30253	Tina Mitchell PH: (770)987-4001 Fax: (770)987-4071 tina.mitchell@taxbattle.com	Professional Service Firm	Accounting, Auditing, & Organizational Development
MBE	BENALYTICS CONSULTING GROUP LLC	1290 Kennestone Cir Ste A201 Marietta GA 30066	Charles Atkinson PH: (770)420-0525 Fax: (770)420-0535 catkinson@benalytics.com	Professional Service Firm	Employee Benefits Consultant and Broker
LSBE-MSA MBE WBE	BENCHMARK MANAGEMENT LLC	100 Peachtree St Ste 1900 Atlanta GA 30303	Jan Bryson jbryson@bmholdings.net	Professional Service Firm	Engineering, Project & Construction Management
LSBE-MSA MBE	BEPC LLC	101 Marietta St Ste 3650 Atlanta GA 30303	Ian Martin PH: (770)354-6590 Fax: (404)524-2291 imartin@bepcllc.com	Construction Firm Professional Service Firm	General Construction Services

<i>Certification Type</i>	<i>Business Name</i>	<i>Address</i>	<i>Contact Name & Information</i>	<i>Business Category</i>	<i>Business Type</i>
MBE	BEST PRINT INC	4187B Snapfinger Woods Dr Decatur GA 30035-3412	Don Jackson PH: (404)288-5595 Fax: (404)288-1401 vjackson@bestprintanddesign.com	Professional Service Firm	Commercial Printing, High Speed Digital Reproduction, Graphic Design
LSBE-DEKALB MBE WBE	BETHEA AND ASSOCIATES LLC	4439 Thurgood Estates Dr Ellenwood GA 30294	Yolanda Bethea PH: (404)388-9437 Fax: (404)759-2092 bethea_ba@msn.com	Professional Service Firm	Information Technology Consulting and Project Management
LSBE-MSA MBE	BEYONDSITES TECHNOLOGY INC	3180 Ridgerock Way Snellville GA 30078	Clint Parker clint@beyondsitesinc.com	Professional Service Firm	Engineering, Design & Construction Management
MBE WBE	BILLEVE LLC	1596 W Cleveland Ave Ste 102 East Point GA 30344	Kimberly Brown PH: (678)698-2463 Fax: (404)530-2838 kcb@billeve.com	Construction Firm	Life Commercial Construction Project Mgmt, Interior Design, Space Planning
LSBE-DEKALB WBE	BOWLER ENGINEERS INC	1650 Fearn Cir NE Atlanta GA 30319	Carol Bowler PH: (678)613-9909 Fax: (678)461-9072 cabowler@bowlerengineers.com	Professional Service Firm	Engineering, Traffic & Transportation Services
LSBE-DEKALB	BRADFORD HOMES & GROUNDS	PO Box 851 Redan GA 30074-0851	Bradford Rudolph PH: (770)605-6664 Fax: (770)484-4754 pathule@aol.com	Construction Firm	General Contracting
LSBE-DEKALB MBE	BRICE-HALL ASSOCIATES LLC	5180 Fieldgreen Xing Ste 100 Stone Mountain GA 30088	David Brice PH: (404)455-6937 Fax: (770)322-3843 dkttbrice@comcast.net	Professional Service Firm	Environmental Services and Telecommunication Management
MBE	BRINDLEY PIETERS AND ASSOCIATES INC	225 Peachtree St NE Ste 1430 Atlanta GA 30303	Brindley Pieters PH: (404)224-9260 Fax: (404)224-9268 bpieters@bpa-engineers.com	Professional Service Firm	Engineering & Public Works
LSBE-MSA MBE	BRON CLEVELAND ASSOCIATES INC	16-B Lenox Pointe NE Atlant GA 30324	Ligia Florim PH: (404)841-6364 Fax: (404)841-0978 lflorim@broncleveland.com	Professional Service Firm	Engineering Consulting

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LSBE-MSA MBE	BROWN DESIGN GROUP INC	PO Box 90906 Atlanta GA 30364-0906	PH: (404)761-6003 Fax: (404)761-0020 tbrown@thebrowndesigngroup.com	Construction Firm	Architecture/Engineering Services
LSBE-MSA MBE	BROWN DESIGN GROUP INC	3099 Washington Rd East Point GA 30344	Tarlee Brown Fax: (404)761-0020 tbrown@thebrowndesigngroup.com	Construction Firm	Architecture/Engineering Services
MBE WBE	BROWN OFFICE SYSTEMS	1733 Washington Ave Atlanta GA 30344	Rhonda Brown PH: (404)766-6056 x225 Fax: (404)766-6076 threet.brown@brownofficesystems.com	Professional Service Firm	Furniture Dealer
MBE WBE	BROWN'S ROOFING SVC INC	5600 Mason Rd College Park GA 30349	Carolyn Brown PH: (770)969-1130 Fax: (770)969-1197 cjb@brownsfoofingsvc.com	Construction Firm	Commercial Roofing and Roof Inspections
MBE	BRYSON CONSTRUCTORS INC	2847 Main St East Point GA 30344	Steve Barnes PH: (404)762-1000 Fax: (404)762-1056 sbarnes@brysonconstructors.com	Construction Firm	Commercial Construction, Design Build
MBE	BUILD-EZ CONSTRUCTION INC	1050 Matheson Way Alpharetta GA 30022-5514	Jorge Velilla PH: (678)377-3301 Fax: (678)377-3303 jorge@build-ez.com	Construction Firm	Concrete Foundations, Walls, Masonry
WBE	C & C LAND SURVEYORS INC	3459 Acworth Due West Rd Ste 218 Acworth GA 30101	Cathy Costarides PH: (770)975-3933 Fax: (770)975-3501 cathy@ccland.com	Professional Service Firm	Land Surveyor
WBE	C & S PAVING INC	786 Ruby St Marietta GA 30066	Kent Jones PH: (770)422-9124 Fax: (770)425-6244 kent@cspaving.com	Construction Firm	Asphalt Paving
LSBE-DEKALB MBE WBE	C I TECH CONSTRUCTION	5876 Ravensway Dr Lithonia GA 30058	Gerry Harris PH: (678)760-3115 Fax: (770)981-5976 geeharr@yahoo.com	Construction Firm	Residential & Commercial Construction & Restoration
LSBE-MSA	C J HEARNE CONSTRUCTION	131 Ponce de Leon Ave #204	Christine Hearne PH: (404)876-2761	Construction Firm	Commercial Building Construction

<i>Certification Type</i>	<i>Business Name</i>	<i>Address</i>	<i>Contact Name & Information</i>	<i>Business Category</i>	<i>Business Type</i>
	COMPANY	Atlanta GA 30308	Fax: (404)892-6211 cjhearneconst@bellsouth.net		
LSBE-MSA MBE	C&D ENGINEERS & ASSOCIATES LLC	3891 Murdock Ct Duluth GA 30096	Chay Duong PH: (440)610-8249 Fax: (706)410-1519 chay@cndengineers.com	Professional Service Firm	Structural Engineering and Inspection
LSBE-DEKALB MBE WBE	CAD SPECIALIST INC	PO Box 2108 Decatur GA 30031	Mary Alexander Fax: (404)377-9207 mda@cadspecialist.com	Professional Service Firm	CAD Specialists & GIS Services
MBE	CAMERON AND ASSOCIATES INC	6100 Lake Forest Dr Ste 550 Atlanta GA 30328-3889	Annette Bond PH: (404)843-3399 Fax: (404)843-3572 williamcameron@caiquality.com	Professional Service Firm	Counseling and Social Services Consultant
LSBE-DEKALB	CAPITAL MEDIA PRODUCTIONS	774 Pine Roc Dr Stone Mountain GA 30083	Sam McPherson PH: (770)879-6267 Fax: (770)879-5315 capitalmediaproductions@comcast.net	Professional Service Firm	Audio/Video Production Services
WBE	CAPSTONE CONCEPTS INC	2070 Peachtree Industrial Ct Ste 107 Chamblee GA 30341	Carol White PH: (770)451-8684 Fax: (770)451-2642 carol@hamco-atlanta.com	Commodity Supplier	Paper and Imaging Distributor
WBE	CARDOZO ENGINEERING INC	2050 Marconi Dr Ste 300 Alpharetta GA 30005	Rosanne Cardozo PH: (770)751-7077 Fax: (770)740-9773 rwc@cardozo.us	Professional Service Firm	Engineering & Construction Management
LSBE-DEKALB MBE WBE	CAROLYN'S HAULING INC	PO Box 383 Redan GA 30074	Carolyn Lewis PH: (770)318-3085 Fax: (770)557-0514 carolynshauling@comcast.net	Construction Firm	Hauling Services
MBE	CARTER BROTHERS LLC	100 Hartsfield Center PkwY Ste 100 Atlanta GA 30354	Blake Carter PH: (404)767-2525 Fax: (404)763-6570 lriley@carterbrothers.com	Commodity Supplier	Electronics Security, Safety & Project Management
LSBE-DEKALB	CAS DEVELOPMENT	PO Box 597 Pine Lake	Cecil Francis PH: (678)886-5340	Construction Firm	Construction

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	GROUP LLC	GA 30072	Fax: (678)669-2608 casdevelopment@bellsouth.net		
LSBE-DEKALB MBE	CASCADE BUILDING SYSTEMS LLC	1045 Research Center Atlanta Drive #A Atlanta GA 30331	E Mitchell PH: (404)505-1200 Fax: (404)505-8805 ermitchell@ermitchell.com	Construction Firm	General Contractor
MBE	CAT PLUMBING INC	2025 Rock Creek Rd Buford GA 30519	Gloria Naquin PH: (770)271-7538 Fax: (770)271-0078 catplumbing@bellsouth.net	Construction Firm	Plumbing
LSBE-DEKALB	CCR ENVIRONMENT AL INC	3783 Presidential Pkwy Ste 123 Atlanta GA 30340	Chris Crow PH: (770)458-7943 Fax: (770)458-2454 ccr@ccrenvironmental.com	Professional Service Firm	Environmental Consulting
MBE WBE	CELEBRITY FENCE COMPANY INC	3736 George Washington Dr Ellenwood GA 30294	N Mainer PH: (770)507-8611 Fax: (770)507-9656 cfco@cs.com	Professional Service Firm	Commercial and Industrial Fencing
LSBE-DEKALB	CENTER FOR BEHAVIOR AND ADDICTION MANAGEMENT	4319 Covington Hwy Ste 117-A1 Decatur GA 30035	Charles Sperling PH: (404)288-4668 Fax: (404)288-4688 charles@cbam.org	Professional Service Firm	Drug Testing and Counseling
MBE WBE	CFAX URBAN DEVELOPMENT GROUP LLC	460 Benjamin Cir Fayetteville GA 30214	Cherie Fairfax PH: (404)805-1845 Fax: (770)716-7829 cfaxudgroup@comcast.net	Construction Firm	General Residential & Commercial Contractor
LSBE-MSA MBE WBE	CHARTER CONSTRUCTION SERVICES INC	4998 Lakeland Woods Ct Atlanta GA 30338	Kay Broaddus PH: (770)235-5992 Fax: (770)399-6738 kay@chartercs.com	Professional Service Firm	Landscaping, Irrigation & Erosion Control.
LSBE-DEKALB MBE	CITYWIDE AIR CONDITIONING AND HEATING INC	3453 Linecrest Rd Ellenwood GA 30294	Terrance Thomas PH: (404)392-0902 Fax: (404)212-6907 terrance@citywideac-heat.com	Professional Service Firm	HVAC Service and Installation
MBE	CIVIL WORKS INC	495 Hutchens Rd Atlanta	Vira Tarpeh PH: (404)363-8727	Construction Firm	General Contruction /Utilities

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
		GA 30354	Fax: (404)363-8728 vtarpeh@gacivilworks.com		
LSBE-MSA WBE	CKS CONTRACTING LLC	110 Waterford Falls Dr Canton GA 30114	Candace Shakar PH: (770)928-3933 Fax: (800)860-1192 ckscontracting@aol.com	Commodity Supplier	Water, Wastewater Pipes & Valves
LSBE-DEKALB MBE	CLOUD AND CLOUD CONCRETE CONSTRUCTION INC	3629 Burlingham Dr Lithonia GA 30038	Ty Cloud PH: (678)418-8448 ty@cloudandcloud.com	Construction Firm	Concrete & Foundations
MBE	CMES INC	4494 Stone Mountain Hwy Ste A Lilburn GA 30047	Ramesh Suhagia PH: (770)982-1905 Fax: (770)982-1907 guarang.p@cmesinc.net	Construction Firm	New Single-Family Housing Construction
LSBE-MSA	COBBLESTONE CONSULTING INC	101 Brickworks Cir Atlanta GA 30307	Laurie Bacopoulos PH: (404)786-1125 Fax: (404)581-0437 laurieb@cobblestoneconsulting.com	Professional Service Firm	Project Management & Business Staffing
LSBE-DEKALB MBE	COLUMBIA DRIVE ANIMAL CLINIC PC	3956 Glenwood Rd Decatur GA 30032-7061	Conrad Wilson PH: (404)289-5231 Fax: (404)289-5344 dr_wilson@bellsouth.net	Professional Service Firm	Animal Clinic & Veterinary Services
LSBE-DEKALB MBE	CONCEPT 2000 TECHNOLOGY INC	3800 Flat Shoals Pkwy Apt 6-O Decatur GA 30034-4004	Dan Debardeleben PH: (404)244-0377 Fax: (404)244-4760 dand@concept2000tech.com	Professional Service Firm	Information Technology Service and Solutions
LSBE-DEKALB MBE WBE	CONSCIOUS RECRUITING INC	575 DeKalb Industrial Way Ste 104-171 Decatur GA 30030	Damali Edwards PH: (404)736-3544 damali.edwards@gmail.com	Professional Service Firm	Professional Recruiting Service
LSBE-DEKALB	CONSTRUCTION WORKS INC	2524 Lithonia Blvd Ste D Lithonia GA 30058	Cedric Walker PH: (678)526-8189 Fax: (770)484-3430 cwalkercwi@comcast.net	Construction Firm	Construction Management
LSBE-DEKALB	CONSTRUCTIVE	1222 Laurel Hill Dr	Sara Silvio	Construction Firm	Engineering,

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
WBE	INGENUITY LLC	Decatur GA 30033	PH: (678)230-5601 ssilvio@constructiveingenuity.com		Construction and Real Estate Consulting
LSBE-MSA MBE WBE	CONTECH DESIGN GROUP INC	5600 Oakbrook Pkwy Norcross GA 30093	Feleshia Sams PH: (404)248-9522 x6562 Fax: (404)248-9352 fsams@contechdg.com	Professional Service Firm	Security/Safety Consulting, Design, Engineering
LSBE-MSA	CONTRACT BUSINESS INTERIORS INC	3455 N Desert Dr Bldg 3 Ste 103 East Point GA 30344	Stephen Gamble PH: (404)684-0802 Fax: (404)684-0802 cbiincsg@bellsouth.net	Professional Service Firm	Furniture Dealer
LSBE-DEKALB MBE	CONVOY MARKETING LLC	4765 Memorial Dr Ste B Decatur GA 30032	Greg Seals PH: (404)299-6100 Fax: (866)355-1186 gseals@convoymarketing.com	Professional Service Firm	Printing and Wrap Signs
LSBE-DEKALB MBE WBE	COOPER & CARTER TREE SVC INC	5153 Round Table Dr Ellenwood GA 30294	Winoca Cooper PH: (404)381-6310 Fax: (404)244-1930 wnc_cooper@yahoo.com	Professional Service Firm	Tree Removal, Debris Hauling, Disaster Clean-up
LSBE-MSA MBE	CORPORATE ENVIRONMENT AL RISK MANAGEMENT	2115 Monroe Dr NE Ste 110 Atlanta GA 30324	Albert Edwards PH: (678)999-0173 Fax: (678)999-0186 mreese@cerm.com	Construction Firm	Construction, Engineering, Ecological and Management Services
MBE	CORPORATE TEMPS	5950 Live Oak Pkwy Ste 230 Norcross GA 30093	Shawn Menefee PH: (770)934-1710 Fax: (770)449-1944 ccraig@corporatetemps.com	Professional Service Firm	Professional Temporary Service
LSBE-MSA MBE	CORPORATE VISION INC	3750 N Quail Dr Douglasville GA 30135	Horace Roberts PH: (404)867-9368 Fax: (770)489-9589 corpvisioninc@yahoo.com	Construction Firm Professional Service Firm	Residential/Commercial Construction and Maintenance
LSBE-MSA WBE	COSTING SERVICES GROUP INC	1447 Peachtree St Ste 209 Atlanta GA 30309	Katreena Jones PH: (404)815-9555 Fax: (404)815-9666 katreena@costingservicesgroup.com	Professional Service Firm	Construction Cost Estimating; Cost Consulting
LSBE-DEKALB	COTANGENT	7031 Crestwood Pl	Adesina Tewogbade	Professional Service Firm	General Construction

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
MBE	TECHNICAL SERVICES LLC	Lithonia GA 30058	PH: (770)879-1647 Fax: (770)879-1647 Shola1@prodigy.net		
LSBE-DEKALB	CRAWFORD ENTERPRISES INC	6978 Glen Cove Ln Stone Mountain GA 30087	Clarenton Crawford PH: (770)310-4769 clarentonc@yahoo.com	Professional Service Firm	Concrete and Brickwork, Business Support
LSBE-MSA	CROWN ROOFING INC	160 Stanley Ct Ste A Lawrenceville GA 30045-5216	Charles Dudish Jr PH: (678)985-8533 Fax: (678)985-8580 charles@crowroofinginc.com	Construction Firm	Commercial Roofing and Repair
LSBE-DEKALB MBE WBE	CURRENT-C PROPERTIES LLC	4439 Thurgood Estates Dr Ellenwood GA 30294	Cendy Rouse PH: (404)643-3505 Fax: (404)759-2092 currentcproperties@msn.com	Construction Firm	Construction, Drywall, Painting, Tile, Concrete and Site Work. Real Estate Services
LSBE-DEKALB MBE	CYMILL MOTORS INC	5950 Covington Hwy Decatur GA 30035	Cynthia Thorpe PH: (404)569-0229 Fax: (770)808-6480 cymilzoe5@bellsouth.net	Professional Service Firm	Wrecker Service, Auto Repair
LSBE-MSA MBE	CYQUEST BUSINESS SOLUTIONS INC	3645 Market Place Blvd Ste 130 East Point GA 30344	DeVan Brown PH: (404)761-6699 Fax: (404)761-5984 devan@cyquest.biz	Professional Service Firm	Human Resources Outsourcing
LSBE-MSA	D & D ELLIOTT ENTERPRISE, INC	1072 Bryant Street Conyers GA 30012	William Elliott PH: (678)994-1851 Fax: (770)787-1664 can-elliott@bellsouth.net	Construction Firm	Construction/General Contracting
LSBE-MSA WBE	D CLARK HARRIS INC	225 Banks Rd Fayetteville GA 30214	Dorothy Harris PH: (404)218-3453 Fax: (770)716-9252 dclarkharris@bellsouth.net	Construction Firm	Construction Management, Transporting Waste Water
LSBE-DEKALB MBE	D&R CONTRACTING	2551 Yocumshire Court Lithonia GA 30058	Richard Harris PH: (770)337-0634 Fax: (404)269-2203 d_and_r18@yahoo.com	Construction Firm	General & Electrical Contractor
LSBE-MSA MBE WBE	D'BABS CONSTRUCTION INC	2692 Harris St East Point GA 30344	Jerry Hall PH: (404)559-8889 Fax: (404)559-8882 brnelson@bellsouth.net	Professional Service Firm	Remodeling and Alterations

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LSBE-MSA MBE	DATA SYSTEMS AND GAMES INC	270 Riverside Pkwy Ste D Austell GA 30168	Charles Day PH: (770)745-5808 Fax: (678)398-1511 chuck@dsgames.com	Professional Service Firm	Information Technology
LSBE-DEKALB MBE	DAVINE SOLUTIONS	985 Mainstreet Lake Dr Stone Mountain GA 30088	Wesley Hudson PH: (404)488-2197 davinesolutions@yahoo.com	Professional Service Firm	Low Voltage, Telecommunications Cable Installation
MBE	DAVIS & ASSOCIATES INC	1514 E Cleveland Ave Ste 103 East Point GA 30344	PH: (317)263-9947	Construction Firm	Construction Management and General Contracting
LSBE-MSA MBE WBE	DBC CLEANING CONTRACTORS LLC	855 Aronson Lake Ct Roswell GA 30075	Debra Collins PH: (678)825-7522 Fax: (678)366-3763 db.cleans@yahoo.com	Construction FirmProfessional Service Firm	Cleaning Contractors
LSBE-DEKALB MBE	DEAN JANITORIAL SERVICE INC	100 Camellia Ln #632 Lithonia GA 30058	Willie Dean PH: (404)488-8289 deansjanitorial2004@yahoo.com	Professional Service Firm	Janitorial Service
LSBE-DEKALB MBE	DEAN JANITORIAL SERVICE INC	520 Prince of Wales Stone Mountain GA 30083	Willie Dean PH: (404)488-8289	Professional Service Firm	Janitorial Service
LSBE-MSA MBE	DELMONICO RESTORATION AND DEVELOPMENT LLC	817 W Peachtree St Ste 310 Atlanta GA 30308	Anthony Nievera PH: (678)275-4075 Fax: (678)275-4075 anthony@delmonico.com	Professional Service Firm	Demolition, Hazardous Waste Disposal, HDPE Lining
MBE	DELON HAMPTON AND ASSOCIATES	800 K St NW Ste 720 N Lobby Washington DC 20001	Elijah Rogers PH: (202)898-1999 Fax: (202)371-2073 dhadc@delonhampton.com	Professional Service Firm	Engineering, Construction and Program Management
LSBE-DEKALB MBE	DESMEAR SYSTEMS INC	2130 LaVista Executive Park Dr Tucker GA 30084	Omotayo Idowu PH: (770)908-2711 Fax: (770)908-2765 idowut@desmear.com	Professional Service Firm	Engineering Design & Construction

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LSBE-MSA WBE	DIAGNOSTIC RESOURCES & SOLUTIONS LLC	2840 Cressington Bend Kennesaw GA 30144	Sanyale Berthelot PH: (678)594-0731 Fax: (678)594-0732 danyalesmith@yahoo.com	Professional Service Firm	Sewer Analysis
WBE	DIANNA HUNT & ASSOCIATES	1096 Mt Bethel Rd McDonough GA 30252-6119	Dianna Hunt PH: (770)957-7526	Professional Service Firm	Real Estate Consultant
MBE	DIGITAL XPRESS PRINTING INC	2211 Beaver Ruin Rd Ste 170 Norcross GA 30071	Bhavi Shah PH: (770)931-2025 Fax: (770)931-2024 bhavi@dxprint.com	Professional Service Firm	Printing, Copying and Typesetting
LSBE-DEKALB MBE	DIVERSIFIED ENVIRONMENT AL MANAGEMENT INC	3339 W Hospital Ave Chamblee GA 30341	Mustafa Adem PH: (770)622-2193 Fax: (770)622-2135	Professional Service Firm	Enviromental Services, Demolition, Remediation and Testing
LSBE-MSA MBE WBE	DIVERSIFIED TECHNICAL CONSULTING LLC	4033 Rivermeade Dr SW Lilburn GA 30047	Eloise Bilbro PH: (770)935-6600 Fax: (678)710-8390 eloisebilbro@diversifiedtechnical consulting.com	Professional Service Firm	Customer Service and Project Management
LSBE-MSA MBE	DIVERSIFIED TECHNOLOGIES LLC	100 Peachtree St Ste 1910 Atlanta GA 30303	Terence Thomas PH: (404)522-8112 Fax: (404)522-8113	Professional Service Firm	Technical Svcs and Outsourcing Consulting Svcs
LSBE-MSA MBE	DIVERSIFIED TECHNOLOGIES LLC	300 Colonial Center Pkwy Ste 100 Roswell GA 30076	Terence Thomas PH: (678)353-3357 Fax: (678)353-3211 tthomas@divtechllc.com	Professional Service Firm	Technical Svcs and Outsourcing Consulting Svcs
WBE	DIXIE MEMBRANE ROOFING INC	1375 Capital Cir Lawrenceville GA 30043	Jennifer Eaton PH: (678)386-9420 Fax: (678)325-4781 jeaton@dixiemembrane.com	Professional Service Firm	Commerical Roofing
LSBE-DEKALB	DMD ENGINEERING & CONSTRUCTION INC	1235 Hightower Trl Ste 210 Atlanta GA 30350	PH: (770)527-6491 Fax: (678)597-3150 hidafTarian@royahomes.com	Construction Firm	Design, Engineering and Construction

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LSBE-DEKALB	DMD ENGINEERING & CONSTRUCTION INC	2395 N Decatur Rd Decatur GA 30033	Harold Daftarian PH: (678)597-3155 Fax: (678)597-0150 daftarian@dmdengineeringinc.com	Construction Firm	Design, Engineering and Construction
MBE	DOBBS RAM & COMPANY	1360 Peachtree St Ste 1020 Atlanta GA 30309	George Prothro PH: (404)897-1033	Professional Service Firm	Information Systems Management, Public Financial Services
LSBE-MSA	DOVER STAFFING INC	2451 Cumberland Pkwy Ste 3418 Atlanta GA 30339	Sanquinetta Dover PH: (770)434-3040 Fax: (770)434-3345 sbrown@doverstaffing.com	Professional Service Firm	Temporary Services
LSBE-MSA	DOVER STAFFING INC	4499-D S Cobb Dr Smyrna GA 30080	Sanquinetta Dover PH: (770)434-3040 Fax: (770)434-3345 sbrown@doverstaffing.com	Professional Service Firm	Temporary Services
LSBE-MSA	DPG & ASSOCIATES INC	642 Aya Cir Loganville GA 30052	Charles Gibbs PH: (404)751-6022 Fax: (770)554-1572 cbgibbs1@bellsouth.net	Professional Service Firm	Asphalt, Dirt, Sand, Gravel
LSBE-MSA MBE WBE	DRACO INC	4092 Suwanee Mill Dr Buford GA 30518	Olivia Bradford PH: (770)330-4614 Fax: (678)765-2732 dracoincorporated@gmail.com	Professional Service Firm Commodity Supplier	Pre-fabricated Structures and Windows
LSBE-DEKALB MBE WBE	DS GLOBAL & ASSOCIATES INC	6919 Dockridge Way Stone Mountain GA 30087	Debbie Sledge PH: (404)314-2666 Fax: (770)498-6251 desledge@bellsouth.net	Professional Service Firm	Information Technology Consulting Services
LSBE-DEKALB	DUNCAN DRYWALL	3022 Highland Park Ln Lithonia GA 30038	Charles Duncan PH: (770)527-9457 Fax: (770)808-2852 duncandrywall2k@yahoo.com	Professional Service Firm	Metal Framing, Drywall and Insulation
MBE WBE	DYNAMIC VISIONS LLC	1805 Pinehurst View Dr Grayson GA 30017	LaTonya Harris PH: (770)595-5981 Fax: (770)982-6728 tonya@dynamicvisionstoday.com	Professional Service Firm	Administratiave and General Consulting
WBE	E R PARTRIDGE	3870 Green Industrial	James Partridge	Professional Service Firm	Uniforms, Clothes, and

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	INC	Way Atlanta GA 30341	PH: (770)451-6326 Fax: (770)455-6501 jimmyspartridge@partridgeuniforms.com		Shirts
WBE	E R PARTRIDGE INC	3870 Green Industrial Way Atlanta GA	Jimmy Partridge PH: (770)451-6326 Fax: (770)455-6501 jimmyspartridge@partridgeuniforms.com	Professional Service Firm	Uniforms, Clothes, and Shirts
WBE	E R PARTRIDGE INC	3870 Green Industrial Way Atlanta GA 30341	Fax: (770)455-6501	Professional Service Firm	Uniforms, Clothes, and Shirts
LSBE-MSA MBE	EAGLE RESOURCE GROUP INC	14 Perimeter Center E Ste 1409 Atlanta GA 30348	PH: (770)393-4077 Fax: (770)393-4075 gpersaud@eagleresource.com	Professional Service Firm	Staffing , Employment Agency
LSBE-MSA MBE WBE	EAGLE SECURITY SERVICES LLC	44 Broad St NW Ste 706 Atlanta GA 30303	Jerome Hubbard PH: (404)588-0055 Fax: (404)588-0044 jhubbard@eaglesecurityllc.com	Professional Service Firm	Security Guard Services
LSBE-DEKALB	EAST ATLANTA CONTRACTING INC	1944A Rogers Lake Rd Lithonia GA 30058	Marchia Hammond PH: (678)323-8300 Fax: (678)323-8303 mhammond@martruckinginc.com	Professional Service Firm	Sand & Gravel Hauler
MBE	EBONY GLASS & MIRROR	4251 Eastside Dr Decatur GA 30034	Arthur Queen PH: (404)288-9521 g-street@egmatlanta.com	Construction Firm	General Contracting Construction Management, Glass and Glazing
LSBE-DEKALB	EDWARD'S PAINTING & CONTRACTING INC	1106 Turnberry Pl Lithonia GA 30038	Eddie Cummings PH: (404)667-0879 Fax: (770)981-4737 eddee_cumm@hotmail.com	Professional Service Firm	Commercial and Industrial Painting
WBE	EDWARDS-PITMAN ENVIRONMENTAL INC	1250 Winchester Pkwy Ste 200 Smyrna GA 30080	Andrew Pitman PH: (770)333-9484 x110 Fax: (770)333-8277 apitman@edwards-pitman.com	Professional Service Firm	Environmental Consulting Services

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LSBE-MSA MBE	EES CONSULTING INC	1040 Grant St Ste A Atlanta GA 30315	Aric Mance PH: (404)627-3611 Fax: (404)603-4821 eesconsulting@bellsouth.net,ama nce@eescinc.com	Professional Service Firm	Engineering, Program Management and Landscape Architecture
WBE	ELIZABETH R BATES INC	4380 Georgetown Sq Ste 1010 Dunwoody GA 30338	Elizabeth Bates PH: (770)451-0370 Fax: (770)452-0370 batespr@bellsouth.net	Professional Service Firm	Public Relations and Governmental Affairs
WBE	ELIZABETH R BATES INC	1061 King Industrial Dr Marietta GA 30062	Mike Rowan Fax: (770)425-3188 jduncan@industrialtape.com	Professional Service Firm	Public Relations and Governmental Affairs
LSBE-DEKALB MBE	ELLIOTT'S CLEANING SERVICE LLC	1632 Duren Fields Way Lithonia GA 30058	Herbert Elliott PH: (404)431-0514 Fax: (877)349-7836 herbertelliott@bellsouth.net	Professional Service Firm	Janitorial Services
LSBE-DEKALB WBE	ELLIOTT'S SEATING AND MANUFACTURI NG INC	2052 Moreland Ave SE Atlanta GA 30316	Jeff Elliott PH: (404)622-0455 Fax: (404)622-0456	Professional Service Firm	Automotive Interior Repairs
LSBE-DEKALB WBE	ELLIOTT'S SEATING AND MANUFACTURI NG INC	2052 Moreland Ave SE Atlanta GA 30316		Professional Service Firm	Automotive Interior Repairs
LSBE-DEKALB MBE	EMMANUEL 1 TRUCKING INC	3401 Casa Woods Ln Clarkston GA 30021	Zelalem Assfaw PH: (678)860-0403 Fax: (404)294-1812 zassfaw@yahoo.com	Construction Firm	Hauling Dirt, Gravel, Sand and Asphalt
LSBE-DEKALB MBE	EMPYREAN GLOBAL INC	538 Monteagle Tr Stone Mountain GA 30087	Thaddeus June PH: (770)821-7234 Fax: (770)465-8648 thadjune@empyreaninc.com	Professional Service Firm	Consulting, Project Management and Training
LSBE-MSA MBE	ENGINEERED SYSTEMS & SERVICES LLC	1755 N Brown Rd Ste 200 Lawrenceville GA 30043	Jonathan Rucker PH: (678)690-5246 Fax: (678)690-5251 jlrucker@essengineers.com	Professional Service Firm	Engineering Firm
LSBE-MSA	ENGINEERING &	PO Box 671795	Terrance Swint	Professional Service Firm	Engineering Services

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MBE	INFORMATION TECHNOLOGY PROFESSIONAL SVCS LLC	Marietta GA 30006	PH: (404)257-5600 Fax: (866)239-7693 tlswint@eitps.net		
LSBE-DEKALB MBE	ENTERPRISE UNIFORMS II INC	1839 Memorial Dr Atlanta GA 30317-2103		Commodity Supplier	Uniforms
LSBE-DEKALB MBE	ENTERPRISE UNIFORMS II INC	4600 Memorial Dr Decatur GA 30032	Kenneth Crim PH: (404)427-0723 Fax: (866)629-9688 sales@enterpriseuniforms2.com	Commodity Supplier	Uniforms
LSBE-MSA MBE WBE	ENVIRONMENTAL TECH PRODUCTS INC	2266 Bonnie Ct Marietta GA 30062	Patricia Miller PH: (770)509-0158 Fax: (770)578-6494 pbmmiller@aol.com	Commodity Supplier	Janitorial Supplies, Degreasers and Water Waste Treatments
LSBE-DEKALB MBE	ESQUINN CONCRETE INC	5849 Belmont Ridge Cir Lithonia GA 30038	Eric Smith PH: (678)207-6171 Fax: (678)302-9853 eric@esquinnconcrete.com	Construction Firm	Concrete Place and Finish Contractor
LSBE-MSA WBE	ESSAM'S FLOORING INC	5855 Oakbrook Pkwy Ste #L Atlanta GA 30093	Janet Dalgamouni PH: (770)457-2337 Fax: (770)457-8337 essamsflooring@yahoo.com	Construction Firm	Flooring Sales and Installation
LSBE-MSA MBE	EXECUTIVE PROTECTION SPECIALIST INC	1636 Village Pl Ct NE Conyers GA 30012-7108	Eugene Young PH: (404)840-3877 Fax: (404)591-5904 exeprtctnsplst@msn.com	Professional Service Firm	Training, Private Security & Investigations
MBE WBE	EXPERT CLEANING SOLUTIONS	1937 Pueblo Dr Jonesboro GA 30236-5127	Felicia Ishcomer PH: (770)885-2157 Fax: (678)565-2821 ishcommerce@hotmail.com	Professional Service Firm	Janitorial, Pressure Washing, Maintenance
MBE	EZEKIEL CONSTRUCTION INC	600 Delbridge St Atlanta GA 30314	Serge Charles PH: (404)521-2091 Fax: (866)789-0977 ezekielconstruct@bellsouth.net	Construction Firm	Construction and Renovations
LSBE-DEKALB MBE	FABULOUS SITES INC	160 Clairmont Ave Ste 555 Decatur GA 30030	Laron Walker PH: (404)478-2735 Fax: (404)687-9800 orders@sciberus.com	Professional Service Firm	Custom Web Design & Software Development

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LSBE-MSA MBE	FACILITY SUPPLY GROUP LLC	10800 Alpharetta Hwy Ste 208-567 Roswell GA 30076	John Fowler PH: (866)851-1700 Fax: (866)851-1700 info@facilitiesupplygroup.com	Commodity Supplier	Office & Janitorial Supplies, Cleaning Services and Furniture Sales
LSBE-DEKALB MBE WBE	FIRE & SECURITY SOLUTIONS LLC	1917 Boulder Gate Dr Ellenwood GA 30294	Lendo Brunson PH: (404)304-7376 Fax: (707)806-9629 fssi02@aol.com	Construction FirmProfessional Service Firm	Fire Alarm Systems and Power Sirens
LSBE-MSA MBE WBE DBE	FM SHELTON INC	972 Donnelly Ave SW Ste 2 Atlanta GA 30310-3330	Fawn Shelton PH: (404)755-9448 Fax: (404)756-9571 fmshelton@bellsouth.net	Construction Firm	Industrial and Mechanical Materials
LSBE-MSA MBE WBE DBE	FM SHELTON INC	972 Donnelly Ave SW Ste 2 Atlanta GA 30310	Fawn Shelton Fax: (404)756-9571 fmshelton@bellsouth.net	Construction Firm	Industrial and Mechanical Materials
LSBE-DEKALB	FOCAL POINT CONSULTING GROUP LLC	315 W Ponce De Leon Ave Ste 558 Decatur GA 30030	Odis Williams PH: (404)606-9915 Fax: (877)329-8359 odiswilliams@yahoo.com	Professional Service Firm	Enviromental & Safety and Construction Consulting Managment
LSBE-DEKALB MBE	FOCOM INC	PO Box 361947 Decatur GA 30036	Thad Mayfield PH: (770)484-7333 Fax: (770)482-1999 contactus@focomb2b.com	Professional Service Firm	Consulting, Telecommunications, Cable Installation
LSBE-DEKALB MBE	FOCOM INC	6648 Manoleta Dr Lithonia GA 30038	Thad Mayfield PH: (770)484-7333 Fax: (770)482-8107 thad@focomb2b.com	Professional Service Firm	Consulting, Telecommunications, Cable Installation
MBE WBE	FOUR SEASONS TRUCKING INC	PO Box 360118 Decatur GA 30036	Janette Lewis PH: (770)482-7765 Fax: (770)482-1919 4season@bellsouth.net	Professional Service Firm	Hauling/Trucking
LSBE-DEKALB WBE	FOX ENVIRONMENT AL	262 Forkner Dr Decatur GA 30030	Catherine Fox PH: (404)441-7568 Fax: (404)370-0790 foxenvironmental@msn.com	Professional Service Firm	Environmental Consulting

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LSBE-DEKALB MBE WBE	FRASER & FRASER ENTERPRISE DBA CARTRIDGE WORLD LITHONIA	8075 Mall Pkwy Ste 109 Lithonia GA 30038	Mykal Fraser PH: (770)484-4651 Fax: (770)484-9445 mfraser617@gmail.com	Professional Service Firm	Printer, Toner, & Cartridges
MBE WBE	FUENTES ENTERPRISES INC DBA INTERPRINT	2620 Park Central Blvd Decatur GA 30035	Monica Maldonado PH: (770)987-7400 Fax: (770)987-7415 mmaldonado@ok2print.com	Professional Service Firm	Printing, Graphic Design, and Promotional Items
LSBE-MSA MBE WBE	FULL CIRCLE COMMUNICATIO NS LLC	1661 Jackson Sq Atlanta GA 30318	Heather Fatzinger PH: (404)210-0253 Fax: (404)794-1295 hfatzinger@full-circlecommunica tions.com	Professional Service Firm	Community & Public Relations, Marketing, Grant Writing
MBE	GABOY INC DBA G A BOYKIN CONSTRUCTION CO	7040 Greenbower Ln Atlanta GA 30349	Garry Boykin PH: (770)256-1714 Fax: (678)884-0880 garry@gaboykinco.com	Construction Firm	Commercial & Residential Construction
LSBE-MSA MBE	GADDIS TRUCKING INC	1614 Hillcrest Rd Norcross GA 30093-0297	George Gaddis PH: (770)931-3106 Fax: (770)931-2811 gaddisinc@bellsouth.net	Construction Firm	Construction and Hauling
LSBE-MSA WBE	GAMBLE AND ASSOCIATES ARCHITECTS PC	935 Myrtle St NE Atlanta GA 30309	Lee Gamble PH: (404)875-7751 Fax: (404)875-9266 lgamble@gg-architects.com	Professional Service Firm	Architecture
LSBE-MSA	GAMBLE MANAGEMENT GROUP INC	3756 Carmia Dr Ste 820 Atlanta GA 30331	George Gamble PH: (404)349-3100 Fax: (404)349-3102 ggamble@optimauniforms.com	Commodity Supplier	Uniforms
LSBE-MSA	GATE HOUSE NC	377 Cedar Trace SW Marietta GA 30008	Don Ross PH: (770)805-9751 Fax: (770)427-1890 dross40436@cs.com	Construction Firm	Residential/General Contractor
MBE	GC ELECTRICAL SOLUTIONS LLC	PO Box 741287 Riverdale GA 30274-1320	Terrance Malcolm PH: (770)716-5400 Fax: (770)716-5900 malcolmt@gc-es.com	Professional Service Firm	Electrical Distributor

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WBE	GEORGIA ATLANTIC CONTRACTORS INC	4193 Rufus Pl Doraville GA 30340	Kim Bailey Fax: (770)409-0043 gaca@mindspring.com	Construction Firm Professional Service Firm	General Contractor
WBE	GEORGIA ATLANTIC CONTRACTORS INC	4193 Rufus Place Doraville GA 30340		Construction Firm Professional Service Firm	General Contractor
LSBE-MSA MBE WBE	GEORGIA PLATINUM SERVICES INC	5780 Fairburn Rd Ste L Douglasville GA 30134	Shonta Lee PH: (770)947-0062 Fax: (770)947-0063 s/ee@georgiaplatinum.com	Professional Service Firm	Construction and Commerical Cleanup
MBE WBE	GIAVANNA CONSTRUCTORS INC	1080 Fountain Head Ln Lawrenceville GA 30043	Nicole Scott PH: (404)519-6129 Fax: (770)962-5526 giavannainc@gmail.com	Construction Firm	Construction Management and Accounting Services, Procurement Services, Engineering Services
LSBE-DEKALB MBE WBE	GLOBAL ACCESS STAFFING & RECRUITING LLC	3543 Cherry Ridge Dr Decatur GA 30034	Carla Doleman PH: (404)244-4606 Fax: (404)244-4607 cdoleman@msn.com	Professional Service Firm	Temporary Personnel Services
LSBE-DEKALB MBE	GLOBAL BUSINESS DEVELOPMENT INC	5825 Windgate Ln Lithonia GA 30058	Jeffrey Walker PH: (404)202-0654 Fax: (770)788-9687 gbdi@aol.com	Professional Service Firm	Engineering, Process Improvement and Marketing
LSBE-MSA MBE WBE	GLOBALTECH FINANCIAL LLC	2839 Paces Ferry Rd Ste 810 Atlanta GA 30339	Carolyn Byrd PH: (678)816-2233 Fax: (678)816-2222 cbyrd@globaltechfinancial.com	Professional Service Firm	Collections, Customer Care and Marketing
LSBE-DEKALB MBE WBE	GNG ELECTRICAL CONSTRUCTION LLC	1261 Commercial Dr Ste A Conyers GA 30094	Machion Garrison PH: (770)593-4060 Fax: (770)593-8797 mgarrison@gngelectric.com	Construction Firm	Project Management of Electrical and Communication Construction
LSBE-DEKALB MBE	GOOD WORKS COMMUNICATIO N INC	4574 Postridge Ln Lithonia GA 30038	Allen Gathers PH: (678)858-0981 Fax: (770)323-8052 allengat@bellsouth.net	Professional Service Firm	Network Infrastructure, Telephone Systems, CATV, Voice & Data, Fiber Optics

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LSBE-DEKALB MBE WBE	GRAHAM & ASSOCIATES INC	1075 Zonolite Rd NE Ste 3 Atlanta GA 30306	PH: (404)941-1900	Professional Service Firm	Construction, Program and Project Management
LSBE-DEKALB MBE WBE	GRAHAM & ASSOCIATES INC	312 Misty Brook Cir Stone Mountain GA 30087	Angela Graham PH: (404)447-2164 Fax: (770)879-5290 agraham@grahampm.com	Professional Service Firm	Construction, Program and Project Management
LSBE-MSA MBE	GRAHAM-HAULI NG INC	2730 Thornbury Way College Park GA 30349	Leon Graham PH: (404)787-2657 Fax: (770)996-1105 leongraham01@yahoo.com	Construction Firm	Hauling and Trucking
LSBE-DEKALB	GRAPHIC MECHANIC DESIGN STUDIO	225 Lakeview Trl Covington GA 30016	Joey Johnson PH: (678)571-2243 Fax: (770)788-1577 joeyjohnson@graphicmechanic.com	Professional Service Firm	Graphic Design
LSBE-MSA	GREENER PASTURE LANDSCAPING INC	2789 Plennie Ln Lawrenceville GA 30044	Olakunle Odunjo PH: (770)361-6718 Fax: (770)279-0643 greener4atlanta@yahoo.com	Professional Service Firm	Landscape Installation
LSBE-MSA MBE	GRICE & ASSOCIATES INC	Two Midtown Plaza Atlanta GA 30309	John Funny Fax: (404)577-6310 jfunny@griceinc.com	Professional Service Firm	Traffic Engineering, Intelligent Transportation, Planning
LSBE-DEKALB	GROUND WORKS CONSTRUCTION INC	293 S Howard St SE Atlanta GA 30317	Tawanna Sykes PH: (678)528-6695 Fax: (678)528-4409 tmsykes1@aol.com	Construction Firm	Construction
LSBE-MSA MBE	GSE FACILITY SERVICES LLC	230 Peachtree St NW Ste 1985 Atlanta GA 30303	Julius Bolton PH: (404)230-2900 Fax: (404)230-2900 contactus@gseservices.com	Professional Service Firm	Facility Operations and Maintenance
LSBE-MSA	GT HILL PLANNERS CORPORATION	PO Box 963 Tucker GA 30085	Todd Hill PH: (678)205-7315 thill@gthillplanners.com	Professional Service Firm	Enviromental Consulting
MBE	GUDE MANAGEMENT	191 Peachtree St NE Ste 500	Kristin Davis PH: (404)688-4558	Professional Service Firm	Construction Program Management

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	GROUP LLC	Atlanta GA 30303	Fax: (404)688-4456 gmgchase@gmgcpm.com		
MBE	H J RUSSELL & COMPANY	504 Fair St SW Atlanta GA 30313	James Wille PH: (404)330-0941 Fax: (404)330-0867 jwille@hjrussell.com	Construction Firm	Construction
LSBE-MSA	H&G CONSTRUCTION CONCEPTS LLC	3324 Peachtree Rd NE Ste 1404 Atlanta GA 30326	Paula Henao PH: (404)819-3679 Fax: (404)393-4273 paula@hgconstructionconcepts.com	Construction Firm	Construction
LSBE-DEKALB MBE	H&M DEVELOPMENT AND MANAGEMENT LLC	205 Swanton Way Decatur GA 30030	Martin Terry PH: (404)378-4231 Fax: (404)373-3884 mtdecaturprint@bellsouth.net	Professional Service Firm	Printing, Copying, Design and Wide Format Printing.
LSBE-DEKALB MBE WBE	HA OFFICE 515 INC	OFS Huntingburg IN 47542	Monique McCrear PH: (770)879-8420 Fax: (770)469-6905 haofficemonique@bellsouth.net	Professional Service Firm Commodity Supplier	Office Furniture, Interior Design
LSBE-DEKALB MBE WBE	HA OFFICE 515 INC	1582 StoneLeigh Hill Rd Lithonia GA 30058	Barbara Baynard Fax: (770)469-6905 HAOFFICEANN@bellsouth.net	Professional Service Firm Commodity Supplier	Office Furniture, Interior Design
LSBE-DEKALB MBE WBE	HA OFFICE 515 INC	Source International Shrewsbury MA 01545	Monique McCrear PH: (770)879-8420 Fax: (770)469-6905 haofficemonique@bellsouth.net	Professional Service Firm Commodity Supplier	Office Furniture, Interior Design
LSBE-DEKALB	HACKNEY CONSTRUCTION INC	2720 Hunting Hill Ln Decatur GA 30033	Jeff Hackney PH: (770)231-6500 Fax: (404)329-1574 jeffhackney@hotmail.com	Construction Firm	Construction Management
LSBE-DEKALB MBE	HAYES SECURITY SERVICES INC	4632 Jackybell Trl Decatur GA 30034	Donald Hayes Fax: (770)322-0847	Professional Service Firm	Security, Fire, Safety, and Emergency Services
MBE WBE	HEALTH COMPANIONS INC	3011 Rainbow Dr Ste 150 Decatur	Sandra Dyson-Evans PH: (404)241-2908 Fax: (404)241-0284	Professional Service Firm	Licensed Private Home Care Provider

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
		GA 30034	sdyson47054@EVI.net		
LSBE-DEKALB MBE WBE	HEALTHIER & HAPPIER INC	2626 Addison Dr Doraville GA 30340	Jing Lu PH: (678)908-6688 Fax: (770)709-4877 jinglu@healthier-happier.com	Professional Service Firm Commodity Supplier	Import/Export Services
WBE	HERRON CONSULTING LTD	1101 Juniper St #51 Atlanta GA 30309	Joan Herron PH: (708)205-0032 Fax: (404)815-7613 joanherron@purdigital.net	Professional Service Firm	Consulting
LSBE-MSA	HORIZON SERVICES INC	1344 E Cobb Dr Ste 1-A Marietta GA 30068	Jeffrey Alberts PH: (404)388-6694 horizoncleaningservices@comcast.net	Professional Service Firm	Commercial Janitorial Services
LSBE-MSA	ICN - INTEGRATED COMMUNICATION NETWORKS INC	3800 Camp Creek Pkwy Bld 2400 Ste 114 Atlanta GA 30331	Kelly Barnes PH: (678)904-0727 Fax: (678)904-0731 mamatruda@icnpros.com	Construction Firm	Communications and Telecom Systems
LSBE-DEKALB MBE WBE	IMAGANN CLEANING SERVICE CORPORATION	PO Box 575 Lithonia GA 30058	Martha Wilson PH: (770)484-8141 Fax: (770)484-1162 imagannclean@msn.com	Professional Service Firm	Commercial Janitorial and Construction Cleanup
MBE WBE	IMANI ENVIRONMENTAL GROUP INC	418 N Main St Alpharetta GA 30004	PH: (678)867-0977	Construction Firm	Underground Utilities,CCTV, Testing
MBE WBE	IMANI ENVIRONMENTAL GROUP INC	3535 Peachtree Rd NE Ste 520 Atlanta GA 30325-3292	Sabrina Moore PH: (678)995-4230 Fax: (770)381-2952 nlindsey@georgiapipe.com	Construction Firm	Underground Utilities,CCTV, Testing
MBE	IMDC INC	260 Peachtree St Ste 2200 Atlanta GA 30303	Gregory Mundy PH: (407)645-4049 x4021 Fax: (407)645-1230 gsmuncy@imdc-inc.com	Professional Service Firm	Civil, Electrical Mechanical Engineering
LSBE-MSA	IMIGIZ	4890 Charlene Way POWDER SPRINGS GA 30127	Phillip Barnett PH: (678)754-0435 Fax: (678)398-7191	Professional Service Firm	Professional Painter

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
			phillip@imigizeeverything.com		
MBE	IMPACT SOLUTIONS CONSULTING INC	1701 Barrett Lakes Blvd Ste 200 Kennesaw GA 30144	Taabia Bowles PH: (770)795-9525 Fax: (770)795-9523 taabia.bowles@impactsc.com	Professional Service Firm	IT / Engineering Consulting Service
LSBE-DEKALB MBE	IMPERIAL JANITORIAL LLC	3698 Snapfinger Ct Decatur GA 30034	Michael Morgan Fax: (678)691-5963 mmorgan@imperialjanitorialllc.com	Professional Service Firm	Commercial Janitorial and Construction Clean-up Services
LSBE-MSA WBE	IN THE FIELD INC	2570 Rosedale Rd Snellville GA 30078	Tammy Potter PH: (770)982-1731 Fax: (678)344-0250 tammy@intheveldinc.com	Professional Service Firm	Land Surveying and Civil Engineering
LSBE-MSA MBE WBE	INCOME TAX UNLIMITED LLC	4854 Old National Hwy Ste 126 College Park GA 30337	Raquel Bush PH: (678)698-1616 Fax: (678)931-0071 bfconstructionfinancialservice@comcast.net	Professional Service Firm	Financial Services
LSBE-DEKALB MBE WBE	INDIGO SIGNS	4404 Hugh Howell Rd Ste 15 Tucker GA 30084	Danielle Walker PH: (770)939-0902 Fax: (770)939-0195	Professional Service Firm	Signs and Banners
LSBE-DEKALB MBE	INFINITE ESTATE LLC	3007 Panola Rd Ste C-269 Lithonia GA 30038	Kathy Coote PH: (678)858-3382 Fax: (770)818-5501 omarga22@gmail.com	Construction Firm	Real Estate Appraisal Services
LSBE-DEKALB	INFINITE INC	4251 East Side Dr Decatur GA 30034	Kelsi Robinson PH: (678)904-7623 Fax: (404)288-9523 sanqueen@egmatlanta.com	Construction Firm	Construction Management, Real Estate Services
LSBE-MSA MBE WBE	INFRASITE MANAGEMENT INC	196 Peachtree St SW #15 Atlanta GA 30303	Shawn Woods PH: (404)642-6024 Fax: (404)478-7236 swoods@infrasitemanagement.com	Construction Firm Professional Service Firm	General Construction Services
LSBE-DEKALB MBE WBE	INNOVATIVE DESIGN IDEAS INC	4154 Clairmont Rd Atlanta GA 30341	Lisa Levison PH: (770)216-9966 Fax: (770)457-9210	Professional Service Firm	Move Management & Furniture Installation

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			lisa@innovativedesignidea.com		
LSBE-DEKALB MBE WBE	INTEGRATED CONSTRUCTION MANAGEMENT INC	2372 Stone Mountain-Lithonia Rd Ste D Lithonia GA 30058	Saurel Quettan PH: (404)405-4702 Fax: (770)297-7047 consuelabennett@bellsouth.net	Construction Firm	Water Meter Installation and Sewage Maintenance
LSBE-DEKALB MBE	INTEGRATED OFFICE SOLUTIONS INC	3707 Chimney Ridge Ct Ellenwood GA 30294	Alphonzo Henderson PH: (404)366-4110 Fax: (404)366-6861 alh@iofsolutions.com	Professional Service Firm	Information Technology Services
LSBE-DEKALB MBE	INTELLIGENT HOMES AND BUILDINGS INC	3939 LaVista Rd Ste E402 Tucker GA 30084	Roman Mendes PH: (770)492-0722 Fax: (678)348-7333 info@ihbpro.com	Professional Service Firm	Low Voltage Wiring
MBE	INTELLISPING TECHNOLOGIES INC	5655 Peachtree Pkwy Ste 111 Norcross GA 30092	Jamsey Collins PH: (678)291-0711 Fax: (678)291-0669 info@intellispring.com	Professional Service Firm	Information Technology Services and Temporary Staffing
MBE	ISPA INC	1100 Circle 75 Pkwy Ste 900 Atlanta GA 30339	Lantz Balthazar PH: (770)690-2908 Fax: (770)690-2910 Walkerr@ispanic.com	Professional Service Firm	Software Engineer, Computer & Data Processing
MBE	ISPA INC	2240 Belleair Rd Ste 230 Clearwater FL 33764	Mike LeFranc PH: (727)523-6209 Fax: (727)447-8865 mikel@docmaestro.com	Professional Service Firm	Software Engineer, Computer & Data Processing
LSBE-MSA MBE WBE	ITV ASSOCIATES INC	PO Box 985 Suwanee GA 30024	Paul Jones PH: (770)623-0440 Fax: (770)623-8021 pauljones@mindspring.com	Construction Firm	General Contractor and Electrical Contractor
LSBE-DEKALB MBE	J A W S PAINTING AND CONSTRUCTION COMPANY	5322 Shirewick Dr Lithonia GA 30058	Joseph Brown PH: (678)754-7146 joseph.brown1954@yahoo.com	Professional Service Firm	Painting, Drywall, Carpeting and General Contracting
MBE WBE	J STRICKLAND COMMUNICATIO	725 Delmar Ave SE Atlanta	Jill Strickland PH: (404)636-1997	Professional Service Firm	Media and Community Relations,

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	N	GA 30312	Fax: (404)287-7778 seeadmin@earthlink.net		Executive Communications
LSBE-DEKALB MBE	JAMAR CONSTRUCTION LLC	916 Kite Lake Trl Fayetteville GA 30214	Marvin Sullivan PH: (404)228-4150 Fax: (770)892-5265 jamarconstruction@att.net	Construction Firm	Carpentry, Drywall, Painting and Roofing
LSBE-MSA WBE	JAT CONSULTING SERVICES INC	1301 Shiloh Rd Ste 1430 Kennesaw GA 30144	JoAnn Tuttle PH: (770)975-7359 Fax: (770)975-1195 jat-jatcon@mindspring.com	Professional Service Firm	Contract Administration, Construction Management, Accounting
LSBE-DEKALB MBE	JAYSON TAYLOR ELECTRIC	2213 Leslie Brook Dr Decatur GA 30035	Justin Taylor PH: (404)735-0599 Fax: (404)343-3293 justintaylor0@yahoo.com	Construction Firm	Electrical Contracting
LSBE-MSA MBE WBE	JDP MUNICIPAL & INDUSTRIAL SALES LLC	3948 Kimberlyn Ct Rex GA 30273	Delores Hopson PH: (404)406-4833 Fax: (678)565-5555 jdpsales@live.com	Commodity Supplier	Supplier of Industrial Supplies and Materials
MBE	JLM RISK MANAGEMENT GROUP INC	260 Peachtree St Ste 501 Atlanta GA 30303	Joseph Moore PH: (404)874-2929 X109 Fax: (404)874-2923 vrobinson@jlmriskmgmt.com	Professional Service Firm	Insurance Broker
LSBE-DEKALB MBE WBE	JOHNSON CLEANING SERVICES	2409 Lafortune Dr Decatur GA 30032	Kashima Batts PH: (404)200-3165 vegsingles@yahoo.com	Professional Service Firm	Janitorial Services
LSBE-DEKALB MBE	JOHNSON CONCRETE COMPANY INC	Po Box 738 Lithonia Ga 30058	George Johnson PH: (404)484-5114 Fax: (678)526-0380 jgeojohn@aol.com	Construction Firm	Concrete Roadwork and Paving
WBE	JUNEAU CONSTRUCTION COMPANY LLC	3715 Northside Pkwy NW Bldg 300 Ste 750 Atlanta GA 30327	Nancy Juneau PH: (404)287-6000 Fax: (404)287-6060 njuneau@juneaucc.com	Construction Firm	General Contractor, Management, Design/Build
MBE	JW ROBINSON & ASSOCIATES INC	1020 Ralph David Abernathy Blvd Atlanta GA 30310	Jeffrey Robinson PH: (404)753-4129 Fax: (404)753-4435 jeffrey@jwrobinson.com	Professional Service Firm	Architects, Interior Design, Urban Planners

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LSBE-DEKALB MBE	K&K GRADING AND HAULING	4411 John Wesley Dr Decatur GA 30035	Kenneth Kellogg Fax: (404)286-9762 kk73@bellsouth.net	Professional Service Firm	Grading and Hauling
LSBE-DEKALB MBE WBE	KARAJ LLC	3559 Old Chamblee Tucker Rd Unit #B Atlanta GA 30340	Rajen Parmar PH: (770)492-8706 padmakant@aol.com	Professional Service Firm	Engineering and Drafting
LSBE-DEKALB MBE WBE	KB INTERNATIONA L INC	2000 Clearview Cir Ste 212 Doraville GA 30340	Kathy Martin PH: (770)652-8162 Fax: (888)625-2459 kmartin@kbinternational.info	Construction Firm	Construction
LSBE-MSA	KELLY CONSTRUCTION COMPANY INC	1202 Willowbrook Ln Austell GA 30106	Robert Kelly PH: (770)778-9522 Fax: (770)948-8788 robkelly3@bellsouth.net	Construction Firm	Grading, Demolition, Land Clearing, Site Preparation
MBE	KEMI CONSTRUCTION COMPANY INC	2920 Campbellton Rd Atlanta GA 30311	Rufus Oladapo Fax: (404)349-6113	Construction Firm	Construction, Concrete, Utility
WBE	KENDALL SUPPLY INC	2941-D Piedmont Rd NE Atlanta GA 30305	Jason Kendall PH: (678)377-3208 Fax: (678)377-3200 jasonkendall@kendallsupply.com	Commodity Supplier	Water and Sewer Supplies Distributor
WBE	KENDALL SUPPLY INC	2941 Piedmont Rd NE Ste D Atlanta GA 30305	Jason Kendall PH: (678)377-3208 Fax: (678)377-3200	Commodity Supplier	Water and Sewer Supplies Distributor
WBE	KENDALL SUPPLY INC	2941 Piedmont Rd NE Ste D Atlanta GA 30305	Fax: (678)377-3200	Commodity Supplier	Water and Sewer Supplies Distributor
LSBE-MSA WBE	KENNEDY ENGINEERING & ASSOCIATES GROUP LLC	6300 Powers Ferry Rd Bldg 200 Ste 341 Atlanta GA 30339	Lori Kennedy PH: (678)904-8591 x22 Fax: (678)904-8596 lkennedy@keagroup.com	Professional Service Firm	Transportation Engineering, Construction Inspection

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MBE	KHAFRA ENGINEERING CONSULTANTS	230 Peachtree St Ste 200 Atlanta GA 30303-1511	Valentino Bates Fax: (404)525-3611 vbates@khafra.com	Professional Service Firm	Professional Operations, Maintenance Engineering and Architectural Services
LSBE-MSA MBE	KHAFRA OPERATIONS LLC	230 Peachtree St NW Ste 200 Atlanta GA 30303	Sandra Mason PH: (404)693-8228 Fax: (404)525-3611 smason@khafra.com	Professional Service Firm	Architectural, Engineering, Maintenance and Operations Services
LSBE-MSA MBE	KINGDOM REAL ESTATE SERVICES INC	3521 Donegal Way Snellville GA 30039	Roy Moss PH: (678)687-7844 Fax: (678)344-2590 krespl@bellsouth.net	Professional Service Firm	Real Estate Appraisal, Broker
MBE	KISINGER CAMPO & ASSOCIATES CORP	201 N Franklin St Ste 400 Tampa FL 33602	Stephen McGucken PH: (813)871-5331 Fax: (813)517-5135 marketing@kcaeng.com	Professional Service Firm	Professional Engineering Services
LSBE-DEKALB MBE WBE	KISSBERG CONSTRUCTION INC	1434 Kelton Dr Stone Mountain GA 30083	Henrietta Kisseih PH: (404)298-9633 Fax: (404)298-9631 construction@kissberg.com	Construction Firm	Demolition, Construction, Sidewalks
MBE	KLINE I T SOLUTIONS & COMPUTER SERVICES	6661 Rebecca Lou Ln Lithonia GA 30058	Jason Kline PH: (770)498-2484 Fax: (678)234-8623 jasonkline@klineitsolutions.com	Professional Service Firm	Computer Maintenance, Networking, Repair
LSBE-MSA	KNIGHT & ASSOCIATES INC	1515 Northwest Dr Atlanta GA 30331	Kamal Co PH: (678)923-2100 kamal@knightassociatesinc.com	Construction Firm	Concrete Paving, Retaining Walls and Eroisn Control
LSBE-DEKALB MBE	KUN-YOUNG CHIU AND ASSOCIATES INC	3757 Chamblee Dunwoody Rd Chamblee GA 30341	Jeffrey Chiu PH: (770)451-6776 Fax: (770)451-6861 kyca@earthlink.net	Professional Service Firm	Structural/Civil Engineering and Consulting
LSBE-MSA	KUO DIEDRICH INC	834 Inman Valley Pkwy Se 280 Atlanta GA 30307	Mark Diedrich PH: (678)244-6270 x207 Fax: (678)244-6272 mark@kuodiedrich.com	Professional Service Firm	Architectural Services

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LSBE-DEKALB	KWT HAULING	2485 Benson Rdg Lithonia GA 30058	Kaaryn Taylor PH: (678)526-7454 Fax: (678)526-7454 taylor_kaaryn@bellsouth.net	Professional Service Firm	Hauling, Equipment Rental and Sales
LSBE-MSA MBE WBE	L D WALLACE & ASSOCIATES INC	5209 Village Ct Union City GA 30291	Linda Staten PH: (404)216-9483 Fax: (404)393-4318 ldwallaceassociates@gmail.com	Professional Service Firm	Computer Software Consulting
MBE	L&M EQUIPMENT LLC	2321 Fourth St Ste 112 Tucker GA 30084	Milton Kirby PH: (770)934-6288 Fax: (775)252-6717 milton@lmequip.com	Professional Service Firm	Construction Equipment
LSBE-MSA MBE	LAD REALTY INC	225 Creek View Trl Fayetteville GA 30214	Donald Willis PH: (678)873-8452 Fax: (770)719-3049 ladepl@bellsouth.net	Professional Service Firm	Land Acquisition and Appraisal Services
MBE	LANDERS ENTERPRISES LLC	396 Senoia Rd Ste 102 Tyrone GA 30290	Terry Landers PH: (770)486-7248 Fax: (770)486-7260 tlanders396@bellsouth.net	Professional Service Firm	Electrical Contractors
LSBE-MSA MBE	LANDMAN DEVELOPMENT GROUP LLC	2356 Fair Ln Decatur GA 30032	Darrell Ellison PH: (678)898-3406 Fax: (770)736-3918 lmdgllc@yahoo.com	Professional Service Firm	Design Build Services
LSBE-MSA MBE	LANDMAN DEVELOPMENT GROUP LLC	1596 Annaoplis Way Grayson GA 30017	Darrell Ellison PH: (678)898-3406 Fax: (770)736-3918 lmdgllc@yahoo.com	Professional Service Firm	Design Build Services
LSBE-MSA WBE	LAUBMANN RECTOR INC	44 Broad St NW Ste 300 Atlanta GA 30303-2328	Paul Van Slyke PH: (404)523-5525 Fax: (404)523-5935 holly@laubmannrector.com	Professional Service Firm	Landscape Architecture, Planning, Historic Preservation
LSBE-DEKALB MBE WBE	LAWN CREATIONS LLC	4315 Oakleaf Cove Decatur GA 30034	Stephanie Boyd PH: (678)595-4040 Fax: (678)418-1473 stephanieboyd@bellsouth.net	Professional Service Firm	Landscape Maintenance
LSBE-DEKALB	LAWN PRO LANDSCAPES INC	PO Box 361029 Decatur GA 30036-1029	Artlas Roman PH: (770)560-4214 Fax: (678)323-8581	Professional Service Firm	Lawn Maintenance, Installation

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
			roman3321@bellsouth.net		
LSBE-DEKALB	LAWN PRO LANDSCAPES INC	3590 Trinity Pl Lithonia GA 30038	Artlas Roman PH: (770)560-4214 Fax: (678)323-8581 roman3321@aol.com	Professional Service Firm	Lawn Maintenance, Installation
LSBE-DEKALB MBE WBE	LCW ENGINEERING INC	4260 Clausell Ct Ste 103 Decatur GA 30035	Loretta Washington PH: (678)860-3018 Fax: (770)593-9594 lwashington@lcwengineeringinc.com	Professional Service Firm	Engineering Services Transportation Design
LSBE-DEKALB MBE	LEGACY TRUST TRUCKING INC	925 Main St Ste 300-49 Stone Mountain GA 30083-3089	Lance Brown PH: (678)791-5305 Fax: (770)413-1185 lbrown@legacytrust.net	Professional Service Firm	Records Management Service
LSBE-MSA MBE WBE	LEMONGRASS CONSULTING INC	951 Gettysburg Way Locust Grove GA 30248	Clovie Hamilton PH: (770)898-6459 Fax: (770)898-3911 chamilton@lemongrassplanning.com	Professional Service Firm	Transportation Planning
LSBE-DEKALB MBE	LESLIE REGIS INC	1599 Memorial Dr Ste 117 Atlanta GA 30317	Lester Shields PH: (404)329-4505 Fax: (404)378-7272 atlcargo@hotmail.com	Professional Service Firm	Relocation, Courier
LSBE-DEKALB	LEWIS CONSTRUCTION AND CONSULTING INC	1582 Barrington View Stone Mountain GA 30087	Lewis Hillman PH: (770)879-1687 Fax: (770)879-1689 lewisco@bellsouth.net	Construction Firm	Construction, Parks and Recreation Facilities
LSBE-MSA MBE WBE	LINDSEY'S TILE CONTRACTING INC	3514 Stonecliff Way Woodstock GA 30189	Lindsey Howell PH: (770)337-3691 Fax: (770)517-6689 lintil@aol.com	Professional Service Firm	Marble and Tile Installation
LSBE-MSA WBE	LIVING STONE MASONRY INC	269 Lawrence St NE Marietta GA 30060	Deborah Dryden PH: (678)797-0555 Fax: (678)866-2008 ddryden@livingstonemasonry.com	Construction Firm	Construction, Masonry Services
WBE	LONG ENGINEERING INC	2550 Heritage Ct Ste 100 Atlanta	Patti Zachary PH: (770)951-2495 Fax: (770)951-8496	Professional Service Firm	Engineering Services

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
		GA 30339	djackson@longeng.com		
LSBE-DEKALB MBE WBE	LORD AND PROFIT COMPANY INC	3838 Brandeis Ct Decatur GA 30034	Uladia Taylor PH: (404)915-0839 Fax: (770)323-1776 uladia@bellsouth.net	Professional Service Firm	Auction Services for Real Estate and Surplus Property
LSBE-DEKALB	LORD TIRE INC	1913 Argonne Dr Morrow GA 30260	Iquario Buemrostro PH: (678)778-3707 Fax: (678)526-7722	Professional Service Firm	Tire Road Service
WBE	LORI'S TRANSPORTATI ON & EXCAVATION LLC	2475 Northwinds Pkwy Ste 200 Alpharetta GA 30004	Lori Marxmiller PH: (770)753-6403 Fax: (678)691-2157 ldmarxmiller@aol.com	Construction Firm	Milling, Paving, Concrete, Local Trucking
LSBE-DEKALB MBE	M ECUBED ENGINEERING LLC	3761 Wetherburn Dr Clarkston GA 30021	Kevin Champion PH: (404)909-3251 kchampion@me3eng.com	Professional Service Firm	Mechanical, Electrical, &Plumbing Engineer
LSBE-DEKALB MBE WBE	MALVADA CONSULTING AND ENTERTAINMEN T GROUP	4165 Chapel Mill Way Decatur GA 30034	MiriamP. Cummings PH: (770)808-0248 Fax: (770)808-0248 mpc@malvada.net	Professional Service Firm	Communications, Marketing, Public Outreach
LSBE-MSA MBE WBE	MANAGING MILESTONES INC	953 Martin Luther King Jr Dr Atlanta GA 30314-2947	Vivian Bristow PH: (404)659-1331 x27 Fax: (678)904-5218 cdmack04@managingmilestones. com	Construction Firm	Engineering, Construction & Water Resource Management
MBE	MANNING AND ASSOCIATES SECURITY LLC	3951 Snapfinger Pkwy Ste 345 Decatur GA 30035	Wayne Manning PH: (404)288-3081 Fax: (404)288-3083 wlmanning@massllc.org	Professional Service Firm	Security Guard and Protective Services
WBE	MARISTAFF INCORPORATED	560 W Crossville Rd Ste 201 Roswell GA 30075	Marcia Ringel PH: (678)739-0009 Fax: (678)739-0020 mringel@maristaff.com	Professional Service Firm	Staffing Consultants
LSBE-DEKALB WBE	MARKET AND MAIN INC	1124 DeKalb Ave Ste 22	Lakey Broderius PH: (404)310-1399	Professional Service Firm	City Planning, Economic and Market

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
		Atlanta GA 30307	Fax: (404)222-9990 lakey@marketandmain.net		Analysis, Zoning, Urban Design, Economic Development and Community Involvement
LSBE-DEKALB MBE WBE	MASSCOM INSTALL TECH	1044 Longshore Cv Decatur GA 30032	Greg Mason PH: (770)374-4693 Fax: (404)288-1158 masscom1@bellsouth.net	Professional Service Firm	Commerical Furniture
LSBE-DEKALB	MATRIX ENGINEERING GROUP INC	4358 Chamblee Tucker Rd Ste 3 Tucker GA 30084	Sam Alyateem PE PH: (770)448-3124 Fax: (770)448-5324 salyateem@cs.com	Professional Service Firm	Geotechnical, & Environmental Material Testing
LSBE-DEKALB MBE WBE	MATTERMAX LLC	7315 Meadow Point Dr Stone Mountain GA 30087-6352	Cornelia Stokes-Hicks PH: (404)966-3798 Fax: (770)879-1996 chicks@mattermax.com	Professional Service Firm	Advertising and Integrated Marketing
LSBE-DEKALB MBE	MAXWELL PIPING & GRADING INC	3900 McDaniel Mill Rd Conyers GA 30094	Gregory Maxwell PH: (770)527-9317 Fax: (404)795-1026 g_maxwell@bellsouth.net		Utility Contractor
LSBE-DEKALB MBE	MAXWELL PIPING & GRADING INC	PO Box 1140 Lithonia GA 30058	Gregory Maxwell PH: (770)527-9317 Fax: (404)795-1026 Grmaxwell2002@yahoo.com		Utility Contractor
WBE	MBA WASTE SERVICES LLC DBA BIG JOHNS PORTABLES	121 Holt Dr Acworth GA 30101	Ken Mitchell PH: (770)975-1133 Fax: (770)975-7455 kmitchell@mbawaste.com	Professional Service Firm	Waste Hauler, Construction Debris, Portable Toilets
MBE	MC PRECAST INC	1005 Virginia Ave Ste 100 Atlanta GA 30354	PH: (404)766-7777 Fax: (404)766-1001	Construction Firm	Construction, Retaining and Sound Walls, Precast
MBE	MC PRECAST INC	75 Newnan South Industrial Dr Newnan GA 30263	Joyce Swann PH: (404)766-7777 Fax: (404)766-1001 mrhaney@mcprecastinc.com	Construction Firm	Construction, Retaining and Sound Walls, Precast

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LSBE-MSA WBE	MC SQUARED INC	1275 Shiloh Rd NW Ste 2620 Kennesaw GA 30144-7180	Sam Moussly PH: (770)329-1001 rbliese@mc2engineers.com	Construction Firm	Geotechnical Engineering & Material Testing
LSBE-DEKALB MBE WBE	MCCALL ENTERPRISES INC	7246 Wheeler Ct Lithonia GA 30058	Terrell McCall, Sr. PH: (770)484-6402 Fax: (770)484-7955 tncall@bellsouth.net	Professional Service Firm	Electrical & Low Voltage Contractor
LSBE-DEKALB MBE	MCCORMACK TRUCKING INC	7050 Madox Rd Lithonia GA 30058	Hibbett McCormack PH: (770)294-5617 Fax: (770)469-6693 mccormacktrucking@att.net	Professional Service Firm	Sand, Dirt, Gravel and Refuse Hauling
LSBE-MSA MBE	MCKNIGHT ROOFING	90 Flint River Rd Riverdale GA 30274	Jeff McKnight PH: (678)216-0300 Fax: (678)216-0311 mcknightroofing@bellsouth.net	Construction Firm	Roofing
MBE WBE	MCNEAL PROFESSIONAL SERVICES INC	2593 Kennesaw Due West Rd Kennesaw GA 30144	Leslie McNeal PH: (770)218-2000 Fax: (770)218-2001 leslie.mcneal@mcnealpro.com	Professional Service Firm	Technical Staffing and Wireless Engineering Services
MBE	MECHANICAL JOBBER MARKETING	6691 Tribble St Lithonia GA 30058	Jerry Trevino PH: (770)482-5220 Fax: (770) 482-1821	Construction Firm	Speciality Coating Applications Manhole Rehabilitation Services Infrastructure Repair
MBE	METALS AND MATERIALS ENGINEERS	1039 Industrial Ct Suwanee GA 30024		Construction Firm	Engineering and Calibration Consulting Services.
MBE	METALS AND MATERIALS ENGINEERS	1039 Industrial Ct Suwanee GA 30024	Barry Bennett PH: (678)730-2000 Fax: (678)318-8239 bbennett@mmelab.com	Construction Firm	Engineering and Calibration Consulting Services.
LSBE-DEKALB	METRO ATLANTA UTILITY CONTRACTORS INC	2318 Mellon Ct Decatur GA 30035	Paul Lewis PH: (770)323-0094 Fax: (770)323-0066 metroatlantautility@mindspring.com	Construction Firm	Cable Contractor
LSBE-MSA MBE	METRO PLUMBING INC	2123 Easy St Ste B Snellville	Maurice Humphrey PH: (770)912-0692	Construction Firm	HVAC, Mechanical Plumbing, Fire

Certification Type	Business Name	Address	Contact Name & Information	Business Category	Business Type
		GA 30078	Fax: (866)920-9563 mhumphrey@metroplumbinginc.com		Protection Services
LSBE-DEKALB MBE WBE	METRO RECORDS MANAGEMENT INC	17 Executive Park Dr #230 Atlanta GA 30329	Rachael Humphrey PH: (404)321-1010 Fax: (404)321-1888 rhumphrey@mrmatlanta.com	Professional Service Firm	Consulting and Training Services
WBE	METROPOLITAN MACHINERY MOVERS INC	1650 Armstrong Pl Mableton GA 30126	Katie Gissendanner PH: (404)691-5900 Fax: (404)699-7966 katie@metromachines.com	Construction Firm	General Construction and Land Preparation
MBE	MHR INTERNATIONAL INC	44 Broad St Ste 610 Atlanta GA 30303	John Scales PH: (404)880-9602 Fax: (404)880-9622 jscales@mhrinternational.com	Professional Service Firm	Management and Consulting
LSBE-MSA WBE	MIDDLETON-HO USE & COMPANY	3521 Country Estate Dr Kennesaw GA 30152-4011	Kenneth House PH: (770)425-5244 Fax: (770)426-7095 kenneth.house@middleton-house.com	Professional Service Firm	Management Consulting, Project Alignment
LSBE-DEKALB MBE WBE	MITCHELL GRADING	5072 Meridian Lake Dr Monroe GA 30655	Steve Mitchell PH: (404)569-6539 Fax: (770)787-9776	Construction Firm	Site Development
MBE	MITTRIX INC	1580 Boggs Rd Ste 100 Duluth GA 30096	Marilyn Browne PH: (770)717-9120 Fax: (770)717-9123 mbrowne@mittrix.com	Professional Service Firm	Civil Engineer and Construction Management
LSBE-DEKALB	MJ LAWN & MAINTENANCE SERVICES	5036 Klondike Rd Lithonia GA 30038	Jamal Thomas PH: (770)527-3912 Fax: (770)323-7175 kdgeter1961@gmail.com	Professional Service Firm	Lawn Maintenance and Landscaping
WBE	MKC ENTERPRISES INC	5856 New Peachtree Rd Doraville GA 30340-1002	Sharon Hodgson PH: (770)457-1341 Fax: (770)457-9752 mkc_enterprises@mindspring.com	Professional Service Firm	Management of Hazardous Waste
WBE	MOONSHOWERS INC	99 Pheasant Dr Marietta GA 30067	Sheila Moonshower PH: (770)850-1911 rwwoman@comcast.net	Construction Firm	Easement Acquisition, Relocation, Appraisal and Project

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					Management
LSBE-MSA MBE WBE	MST COMPANY	6785 Palace Ln Fairburn GA 30213	Mary Mikell PH: (770)774-0801 Fax: (770)774-0817 mstcompany6@gmail.com	Construction Firm	Construction, Water Supply Goods and Services
WBE	MULKEY ENGINEERS & CONSULTANTS	1255 Canton St Ste G Roswell GA 30075	Neil Davis PH: (678)461-3511 Fax: (678)461-3494 ndavis@mulkeyinc.com	Professional Service Firm	Engineering Consultants
LSBE-DEKALB MBE	MVG TRUCKING CO INC	4463 E Durham Cir Stone Mountain GA 30083	Marvin Gavins mvginc@live.com	Construction Firm	Hauling Raw Materials, Asphalt, Milling
LSBE-MSA MBE	MVP PIPING COMPANY INC	2558 Baker Rd Acworth GA 30101	Billy Durham PH: (404)925-9289 Fax: (678)574-4144 billy@mvppiping.com	Construction Firm	Site Development, Water and Sewer, Meter & Fire Hydrant Installation
LSBE-MSA MBE	NEAL PROPERTIES LLC	229 Rabbithill Rd Dacula GA 30019	Nick Neal PH: (404)975-7408 Fax: (678)985-9486 nealni2000@yahoo.com	Construction Firm	Site Planning, Site Installation, Site Project
MBE	NEFFER HOME IMPROVEMENT & MAINTENANCE INC	1258 Avery Dr Jonesboro GA 30238	Andreall Taylor Fax: (404)471-9266	Construction Firm	Residential and Commercial Construction and Repair
LSBE-DEKALB MBE WBE DBE	NEIL ENGINEERING INC	2828 Heather Row Rdg Lilburn GA 30047	Shweta Ghodadra PH: (770)736-3190 Fax: (770)736-6424 neileng@attbi.com	Professional Service Firm	Consulting Engineering
WBE	NEW SOUTH ASSOCIATES INC	6150 E Ponce de Leon Ave Stone Mountain GA 30083	Theresa Hamby PH: (770)498-4155 x122 Fax: (770)498-3809 thamby@newsouthassoc.com	Professional Service Firm	Archaeology, History and Preservation Consultants
MBE WBE	NOBLE & ASSOCIATES CONSULTING	4355-J Cobb Pkwy #217 Atlanta GA 30339-3896	Sandra Noble PH: (404)374-3384 president@NobleAdvantage.com	Professional Service Firm	Professional Service

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LSBE-DEKALB	NOBLE INSIGHT INC	525 Medlock Rd Decatur GA 30030	LaDetra White PH: (404)529-4426 nobleinsight@aol.com	Professional Service Firm	Marketing, Training & Communications
MBE WBE	NORMA J'S SIGNATURE COLLECTION	4749 Snap Creek Ln Decatur GA 30035	Norma Johnson PH: (678)418-9104 Fax: (678)418-0941 normajbody@aol.com	Commodity Supplier	Beauty Consultant, Online Sales, Personal Care Products and Gifts
LSBE-MSA MBE WBE	NSCOPE PROJECT MANAGEMENT LLC	1785 Severbrook Pl Lawrenceville GA 30043	Belinda Edwards PH: (770)714-4036 Fax: (770)813-5598 belinda_edwards@bellsouth.net	Professional Service Firm	Project Management, Software Training
LSBE-DEKALB	NTRC PC	3054 Panola Rd Ste H Lithonia GA 30038	John Pitts PH: (404)317-0612 Fax: (678)518-1812 jpitts@ntrccpa.com	Professional Service Firm	Oracle and Dataabase Consulgant
LSBE-DEKALB MBE WBE	O & L CONSTRUCTION GENERAL CONTRACTORS, INC	3186 Beech Dr Decatur GA 30032	Linda Buice PH: (404)284-0216 Fax: (404)284-2973 oandlconstruction@bellsouth.net	Construction Firm	Construction, General Contractor
LSBE-DEKALB MBE	OFFICE FURNITURE INSTALLATION SPECIALISTS INC	2498-B Tuckerstone Pkwy Tucker GA 30084	Wil Hadnott PH: (770)939-9899 Fax: (770)939-9861 ofis@ofisinc.com	Construction Firm Professional Service Firm	Office Furniture Installers and Movers
LSBE-MSA MBE WBE	OMNI ELEVATOR COMPANY INC	823 Lennox Dr Conyers GA 30094	Herlen Bess PH: (877)363-4222 Fax: (770)483-8361 herlbe@aol.com	Construction Firm	Elevator Company
LSBE-MSA MBE WBE	ON TIME STAFFING INC	1770 Indian Trail Rd Ste 200 Norcross GA 30093	Julia Murphy PH: (678)287-8528 Fax: (678)287-8529 jumurphy@ontimestaffinginc.com	Professional Service Firm	Temporary Staffing, Employment Agency
LSBE-DEKALB MBE	ON-SITE TECHNICAL HOME SOLUTIONS INC DBA HOMEWATCH SYSTEMS	521 Carriage Walk Court Stone Mountain GA 30087	Donney Massiah PH: (770)879-2970 Fax: (678)620-2524 dmassiah@comcast.net	Construction Firm	Video Security and Surveillance Sales and Installation

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LSBE-DEKALB MBE WBE	ONE STOP DESIGN	4525 Glenwood Rd Ste G-8 Decatur GA 30032	Monique Wheat PH: (404)549-4337 Fax: (888)874-5833 monique@1stopdesignusa.com	Professional Service Firm	Printing and Design Marketing Ideas.
WBE	OPEN OPTIONS SYSTEMS INC	6480 Chupp Rd Ste C-8 Lithonia GA 30058	James Mann PH: (770)482-7040 Fax: (770)482-9003 jkd@openoptions.net	Professional Service Firm	Low Voltage System Integrator, Security Systems
LSBE-DEKALB	ORALAB INC	1361 Greenridge Trl Lithonia GA 30058	Ademola Dada PH: (404)944-7366 Fax: (404)806-5467 demsdad@gmail.com	Professional Service Firm	Oracle Applications, Database Consultant
LSBE-DEKALB MBE WBE	ORNELAS ASSOCIATES INC	2015 Montreal Rd Ste 101 Tucker GA 30084	Raquel Ornelas PH: (770)939-1900 Fax: (770)939-1993 rornelas5@bellsouth.net	Professional Service Firm	Commercial Interior Design
MBE	ORPINE INC	11785 Northfall Ln #504 Alpharetta GA 30004	Sridhar Marupudi PH: (404)242-5363 Fax: (678)623-9944 smarupudi@orpine.com	Professional Service Firm	Software Development Consultant
MBE WBE	PALLET LOGISTICS AND SERVICES	2254 Moreland Ave SE Atlanta GA 30349	Sylvia Payne PH: (404)622-6034 Fax: (404)622-6306 plsinc1997@aol.com	Commodity Supplier	Wood Pallet Manufacturer and Distributor
LSBE-DEKALB WBE	PALMER'S TACTICAL LLC	640 Valley Brook Rd Decatur GA 30033	Krista Palmer PH: (404)296-9994 Fax: (404)296-9868	Commodity Supplier	Police/Prison Supplies
MBE	PANOLA ENTERPRISES INC	PO Box 575 Norcross GA 30091	Abraham Mack Jr PH: (770)441-8202 Fax: (770)441-8230 abraham.mack@bwmech.com	Construction Firm	Mechanical Contractor
MBE	PARAMOUNT PROTECTIVE SERVICES INC	1540 Highway 138 Ste 2G Conyers GA 30013	Jimmy Simpkins PH: (770)760-0706 Fax: (770)760-0708 info@pps411.com	Professional Service Firm	Armed and Unarmed Security Personnel
	PARAMOUNT	3215 S Cherokee Ln	Jacqueline Wilson	Professional Service Firm	IT Web Service,

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LSBE-MSA MBE WBE	SOLUTIONS INC	Woodstock GA 30188	PH: (770)645-1155 x228 Fax: (770)645-1989 msimmons@psinc3.com		Analysis, Consulting
MBE	PARKING COMPANY OF AMERICA INC	157 Luckie St NW Atlanta GA 30303	Martin Chavez PH: (513)241-0415 Fax: (513)241-0497 tkennett@pca-star.com	Professional Service Firm	Parking Company
MBE	PARKING COMPANY OF AMERICA INC	250 W Court St Ste 200E Cincinnati OH 45202	Toni Kennett PH: (513)241-0415 Fax: (513)241-0497 generalmail@pca-star.com	Professional Service Firm	Parking Company
WBE	PARTITIONS INC	911 Montreal Rd Clarkston GA 30021	Dan Davis PH: (404)299-0112 Fax: (404)299-8826 ddavis@partitionsge.com	Professional Service Firm	General and Electrical Contractor
MBE WBE	PAT MATHIS CONSTRUCTION COMPANY INC	5300 Memorial Dr Ste 224D Stone Mountain GA 30083	Patricia Mathis PH: (912)236-0099 Fax: (912)236-0055 pmathiscc@aol.com	Construction Firm	General Construction Contractor
LSBE-MSA	PAUL CHEEKS - ARCHITECTS LLC	949 N Omrewood Park Dr Atlanta GA 30316	Paul Cheeks PH: (404)549-8005 Fax: (404)549-8069 paul@pcheeksarchitects.com	Professional Service Firm	Architectural Services
LSBE-MSA MBE	PCS TECHNOLOGY CONSULTANTS LLC	390 Saddle Bridge Dr Alpharetta GA 30022	Van Padgett PH: (678)566-3961 Fax: (678)405-5985 van@pcstechconsultants.com	Professional Service Firm	Technology & Telecommunications Consulting
WBE	PEACHTREE TELECOMMUNI CATIONS INTERNATIONA L LLC	11465 Johns Creek Pkw Ste 350 Duluth GA 30097	Kay Stewart PH: (770)242-1970 Fax: (770)242-0818 kaystew@peachtreetelecom.com	Professional Service Firm	Telecommunication Products
LSBE-DEKALB MBE WBE	PEGGY'S BOUTIQUE	308 W Ponce de Leon Pl Ste F-2 Decatur GA 30030	Yvonne Gordon PH: (404)370-9888 yvonpggy@aol.com	Commodity Supplier	Clothes and Uniforms
WBE	PETE CROWE	1799 Rocky Ridge Dr	Kip Fuller	Professional Service Firm	Dump Trucks, Hauling

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	TRUCKING INC	Conyers GA 30012	PH: (770)483-4007 Fax: (770)922-6777 pctinc@bellsouth.net		of Asphalt, Dirt and Rocks.
MBE WBE	PINNACLE REAL ESTATE HOLDINGS LLC	4000 Dunwoody Pk Unit 5106 Dunwoody GA 30338	Kimberly Handy PH: (678)650-1419 khandy@pinnaclereh.com	Professional Service Firm	Painting Services and Property Investments
LSBE-MSA WBE	PIONEER REHABILITATION INC	555 Sun Valley Dr Ste L-2 Roswell GA 30076-5625	Angela O'Shea PH: (770)550-7226 Fax: (770)552-7304 aoshea@pioneerrehabilitation.com	Professional Service Firm	Medical Rehabilitation, Vocational, Case Management Services
LSBE-MSA MBE WBE	PLANNERS FOR ENVIRONMENTAL QUALITY INC	6067 Roosevelt Hwy Union City GA 30291	Inga Kennedy PH: (770)306-0100 x102 Fax: (770)306-7754 inga@bellsouth.net	Professional Service Firm	Urban & Regional Planning and Consulting
LSBE-MSA MBE	POSITIVE FLOW PLUMBING	2045 Mt Zion Rd #223 Morrow GA 30260	Lee Beecham PH: (770)507-4774 Fax: (770)474-6240	Professional Service Firm	Residential and Commercial Plumbing
LSBE-DEKALB MBE WBE	POSITIVE PROMOTIONS LTD	2860 Washington St Avondale Estates GA 30002	Josetta Shropshire PH: (404)296-7880 Fax: (404)296-7914 service@positivepromotionsltd.com	Professional Service Firm	Television, Video and Technical Production
LSBE-DEKALB MBE WBE	POSITIVE PROMOTIONS LTD	2031 Gees Mill Rd Ste 102 Conyers GA 30012	Josetta Shropshire PH: (404)296-7880 Fax: (404)296-7914 service@positivepromotionsltd.com	Professional Service Firm	Television, Video and Technical Production
MBE	PREMIER ELECTRIC SUPPLY INC	1024 White St SW Atlanta GA 30310-2634	John McGiff PH: (404)753-8900 Fax: (404)753-8181 mellvey@bellsouth.net	Commodity Supplier	Electrical Cables and Wires
MBE	PREMIER ELECTRIC SUPPLY INC	1024 White St SW Atlanta GA 30310		Commodity Supplier	Electrical Cables and Wires
LSBE-DEKALB MBE	PRESTIGE DESIGN GROUP	1246 Bouldercrest Dr SE	Elayne Hill PH: (404)241-2211	Professional Service Firm	Uniforms and Corporate Apparel

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WBE	INC	Atlanta GA 30316-3635	Fax: (404)212-1318 elayne@prestigedesigngroup.com		
LSBE-MSA MBE	PRESTIGIOUS LAWN CARE INC	PO Box 1122 Mableton GA 30126	Lawrence McDuffie PH: (770)739-6113 chrg324@aol.com	Professional Service Firm	Landscaping and Lawncare
MBE WBE	PRIMUS SOFTWARE CORPORATION	3061 Peachtree Industrial Blvd #110 Duluth GA 30097	Satish Anand PH: (770)300-0004 x306 Fax: (770)300-0005 sanand@primussoft.com	Professional Service Firm	Custom Computer Programming and Design Services
LSBE-MSA	PROCEDUREPRO S LLC	PO Box 30 Lithia Springs GA 30122	Beverly Morris PH: (678)313-5804 Fax: (678)945-7658 bevmorris@procedurepros.com	Professional Service Firm	Administrative Management and Quality Consulting
LSBE-MSA MBE	PROFESSIONAL TECHNOLOGY INTEGRATION INC	3485 Highcroft Cir Norcross GA 30092	Walter Jones PH: (678)640-9873 Fax: (770)582-1251 walter.jones@professionaltechintegration.com	Professional Service Firm	IT Consulting and Custom Computer Services
LSBE-DEKALB MBE WBE	PROPERTY MAINTENANCE COMPLIANCE GROUP LLC	5659 Hunters Chase Dr Lithonia GA 30038	Neva Jones PH: (678)481-8804 Fax: (770)808-5245 pmcg01@aol.com	Professional Service Firm	Property Maintenance, Repair and Preservation
LSBE-DEKALB	PUMPING MACHINERY LLC	2977 Four Oaks Dr Atlanta GA 30360	Lev Nelik PH: (770)310-0866 Fax: (770)350-9311 drpump@pumpingmachinery.com	Professional Service Firm	Pumps and Repair Service
LSBE-DEKALB	PUMPING MACHINERY LLC	3100 River Exchange Dr Ste 123 Norcross GA 30092	Lev Nelik Fax: (770)441-3092 DrPump@pump-magazine.com	Professional Service Firm	Pumps and Repair Service
MBE	PYRAMID CONSULTING INC	11100 Atlantis Pl Alpharetta GA 30022	Megan Sullivan PH: (404)434-5657 megan@pyramidci.com	Professional Service Firm	IT Staffing
LSBE-DEKALB MBE	PYRAMID ENGINEERING &	4151 Memorial Dr Bldg A Ste 210-A	Michael + PH: (404)297-0750	Professional Service Firm	Engineering Services

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	DEVELOPMENT CO LLC	Decatur GA 30032	Fax: (404)297-0751 mbell@pyramidedc.com		
LSBE-MSA MBE WBE	Q SOLUTIONS INC	6617 Gunstock Ln Tucker GA 30084	Thuy Chang PH: (770)939-6500 Fax: (770)938-6699 tkieu.chang@qsiworld.com	Professional Service Firm	Civil & Environmental and Technical Support
LSBE-MSA MBE	Q-B ENGINEERING INC	517 Cemetery St Norcross GA 30071	Gilbert Quinones PH: (770)449-8623 Fax: (770)449-1088 gilbert@qbenengineering.com	Professional Service Firm	Consulting Engineers, Surveyors Civil Land
LSBE-MSA MBE	QUALITY COMMUNICATIO NS INC	131 Ponce De Leon Ste 229 Atlanta GA 30308	Erika Frant PH: (404)817-0770 Fax: (404)817-0731 james@qualitycomminc.net	Professional Service Firm	Communications Cabling, Integrated Security Systems, Personnel Services.
LSBE-DEKALB MBE	QUALITY CONSTRUCTION & IMPROVEMENT OF ATLANTA INC	2730 Whites Mill Ct Decatur GA 30034	Victor Willis PH: (678)725-2783 Fax: (404)212-8357 qciaw1@mindspring.com	Professional Service Firm	Construction, Electrical, Plumbing, Installation
MBE	QUALITY INTERIORS & DESIGNS	1905 Gates Ferry Way McDonough GA 30253	Vanessa Zimmerman PH: (404)304-7058 Fax: (678)583-8363 mv865@bellsouth.net	Construction Firm	Paintings & Coatings
LSBE-MSA	R A SMITH ASPHALT PAVING CONTRACTORS INC	1498 Nash Rd NW Atlanta GA 30331	Missi Perrin PH: (404)799-3332 Fax: (404)799-0251 rasasphalt@bellsouth.net	Construction Firm	Asphalt Paving Contractor
LSBE-MSA MBE WBE	R CONSTRUCTION INC	3170 Lenora Church Rd Ste 200 Snellville GA 30039	Ramona Roman PH: (770)978-8164 Fax: (678)344-2436 rconinc@bellsouth.net	Construction Firm	General Construction
LSBE-DEKALB	R&R GRADING AND DEMOLITION LLC	2057 Rogers Lake Rd Lithonia GA 30058	Rickey Daughtery PH: (404)259-5273 Fax: (770)696-1591 rickeyd30058@yahoo.com	Construction Firm	Construction Services
LSBE-MSA	R2T INC	580 W Crossville Rd	Kimberly Ajy	Construction Firm	Construction,

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MBE WBE		Ste 101 Roswell GA 30075	PH: (770)569-7038 X102 Fax: (770)594-7477 kim.ajy@r2tinc.com		Environmental, Water and Wastewater
WBE	RAM TOOL & SUPPLY COMPANY INC	2439 Mountain Industrial Blvd Atlanta GA 30084	Scott Henderson PH: (770)270-1300 Fax: (770)270-9400 kcone@ram-tool.com	Commodity Supplier	Builder's Tools, Commercial Construction Material
WBE	RAM TOOL & SUPPLY COMPANY INC	PO Box 320979 Birmingham AL 35232-0000		Commodity Supplier	Builder's Tools, Commercial Construction Material
MBE	RANDOLPH & COMPANY INC	4382 Campbellton Rd Atlanta GA 30331-6502	Henry Randolph, Jr PH: (404)349-2952 Fax: (404)349-2954	Professional Service Firm	General Contractor, Underground Utilities
LSBE-MSA MBE	RAY GROUP CONSULTING ENGINEERS INC	1827 Powers Ferry Rd B20 S100 Atlanta GA 30339	Ashim Ray PH: (770)953-1443 x2004 Fax: (770)953-9533 raygroup@bellsouth.net	Professional Service Firm	Engineering Design
LSBE-MSA MBE WBE	RED BRIDGE CONSULTING INC	260 Peachtree St Ste 1201 Atlanta GA 30303	Norrene Duffy PH: (404)524-3730 Fax: (404)524-3736 nduffy@redbridgeinc.com	Professional Service Firm	Information Technology Consulting
MBE	RED ROCK GLOBAL LLC	170 Northside Dr SW Ste 99 Atlanta GA 30313-1330	David Sweet PH: (404)815-1819 x11 Fax: (404)815-0399 trachal@redrockglobal.net	Professional Service Firm	Real Estate Services
LSBE-DEKALB MBE WBE	REEVES & ASSOCIATES CONSULTING AND TRAINING INC	2296 Henderson Mill Rd Ste 206 Atlanta GA 30345	Rebecca Reeves PH: (770)414-7975 Fax: (770)474-9757 gayla@reevesandassociates.com	Professional Service Firm	Consulting, Training, Facilitation
WBE	REFLECTIVE APPAREL FACTORY	1739 Sands Pl Ste D Marietta GA 30067	Sally Boven PH: (770)988-9988 Fax: (770)988-0388 sally@reflectiveapparel.com	Commodity Supplier	Safety Apparel
LSBE-MSA	RELIABLE	9690 Loblolly Ln	Derrick Mosely	Professional Service Firm	Construction Services

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	BUILDERS GROUP LLC	Roswell GA 30075	PH: (770)757-5462 Fax: (678)669-2345 dmosely@snetdata.com		
LSBE-MSA MBE WBE	REQUIRED RESEARCH	1822 Commons View Cir Snellville GA 30078	Kenyetta Brooks PH: (678)860-5027 Fax: (770)234-3803 kbrooks5619@bellsouth.net	Professional Service Firm	Marketing Research, Data Analysis
MBE	RESURGENS RISK MANAGEMENT INC/WILLIS INSURANCE SERVICES INC A JOINT VENTURE	1201 Peachtree St NE Ste 1730 Atlanta GA 30361	Willie Burks PH: (404)873-1561 Fax: (404)873-1574 wburks@rrmgt.com	Professional Service Firm	Insurance Consulting and Brokerage Services
WBE	RICHARD & WITTSCHIEBE ARCHITECTS	15 Simpson St Atlanta GA 30308	Janice Wittschiebe PH: (404)688-2200 Fax: (404)688-2400 lisa@rwhdesign.com	Professional Service Firm	Architecture, Interior, Planning
LSBE-DEKALB	RICHEY CONSTRUCTION COMPANY	2082 Troutdale Dr Decatur GA 30032	John Richey PH: (404)284-2548 jrichey4279@yahoo.com	Construction Firm	Construction Contractor
LSBE-DEKALB MBE WBE	RILEY CONTRACT SOLUTIONS LLC	2289 Amber Way Decatur GA 30032	LeeAnn Riley PH: (404)516-5437 Fax: (404)212-2280 rileycsllc@bellsouth.net	Professional Service Firm	Procurement, Consulting Program and Project Management
LSBE-DEKALB MBE	RLM MASONRY INC	6295 Creekford Dr Lithonia GA 30058	Rickey Miller Sr PH: (404)312-4688 Fax: (678)323-7933 RLMmasonry@cs.com	Construction Firm	Masonry, Stone, Blocs, Glass
MBE	RND MEDICAL SUPPLIES INC	1785 W Oak Pkwy Ste 7 Marietta GA 30062	Katan Savani PH: (770)423-2255 Fax: (866)485-3382 ksavani@qpsmedicals.com	Professional Service Firm	Medical Supplies and Services
LSBE-MSA MBE	ROBINSON & MARSHALL TRADING COMPANY	951 Glenwood Ave Ste 1306 Atlanta GA 30316	Gregory Robinson PH: (404)622-4322 Fax: (646)349-5944 greg@rapparel.com	Commodity Supplier	Import, Distribute Footwear, Apparel

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LSBE-MSA MBE	ROBINSON & MARSHALL TRADING COMPANY	289-A Ga Hwy 212 Ste 105 Conyers GA 30094	Dorethea Marshall PH: (770)918-1409 Fax: (770)922-8089 d.marshall@robinsonmarshall.net	Commodity Supplier	Import, Distribute Footwear, Apparel
LSBE-MSA MBE WBE	ROHADFOX CONSTRUCTION CONTROL SERVICES CORP	434 Marietta St Unit 101 Atlanta GA 30313	Rebekah Rohadfox PH: (404)880-9888 Fax: (404)880-9911 joy.rohadfox@ccsc.net	Construction Firm	Construction Management Services
LSBE-DEKALB MBE	RONALD S HUNT LLC	3510 Waldrop Rd Decatur GA 30034	Ronald Hunt PH: (678)698-0849 Fax: (404)241-3594 contractorron1@yahoo.com	Professional Service Firm	General Contractor, HVAC, Electrical
LSBE-MSA MBE WBE	ROSSINI ARCHITECTURE INC	2035 Manchester St NE Atlanta GA 30324	Laura Rossini PH: (404)888-9926 x14 Fax: (404)888-9928	Professional Service Firm	Architectural Services
LSBE-DEKALB	RUSSELL DAVIS & ASSOCIATES INC	2900 Chamblee Tucker Rd Bldg 8 Ste 3 Atlanta GA 30341	Russell Davis PH: (770)451-6901 x1 Fax: (770)451-6902 rdavis@russdavispe.com	Professional Service Firm	Civil Engineering for Land Development
LSBE-DEKALB	RUSSELL DAVIS & ASSOCIATES INC	2028 Luxuria Ct Tucker GA 30084	Russell Davis PH: (678)935-2200 Fax: (678)278-8096 rdavis@russdavispe.com	Professional Service Firm	Civil Engineering for Land Development
LSBE-MSA	S D C HOMES INC	PO Box 98388 Atlanta GA 30359	Theseus Scott PH: (878)732-0057 Fax: (678)623-5728 sdchomes@bellsouth.net	Professional Service Firm	Home Construction & Rehabilitation
LSBE-MSA MBE WBE	S L KING TECHNOLOGIES INC	225 Peachtree St NE Ste 1600 Atlanta GA 30303	Edward Outlaw PH: (404)832-4818 Fax: (404)584-1799 jchester@slkingtech.com	Professional Service Firm	Strategic and BPI, IT
LSBE-MSA WBE	S R SOLUTIONS INTERNATIONA L INC	2693 Rivers Edge Dr Atlanta GA 30324	Sharon Franzel PH: (678)429-8983 Fax: (404)315-0081 sharonfranzel@comcast.net	Commodity Supplier	Wastewater Chemicals and Equipment
LSBE-MSA	SAFEGUARD	9925 Haynes Bridge Rd	Ulanda Walton	Commodity Supplier	Printing, Promotional

<i>Certification Type</i>	<i>Business Name</i>	<i>Address</i>	<i>Contact Name & Information</i>	<i>Business Category</i>	<i>Business Type</i>
MBE	PRINTING & PROMOTIONAL PRODUCTS INC	Ste 200-178 Alphretta GA 30022-8532	PH: (770)752-4612 Fax: (770)772-0626 uwalton@gosafeguard.com		Products
LSBE-DEKALB	SANDS CABLE INSTALLATION INC	4710 Clarks Creek Ln Ellenwood GA 30294	David Sands PH: (404)421-1868 sandman1000@comcast.net	Professional Service Firm	Cable Installation
LSBE-MSA DBE	SAWA TRANSPORTATION INC	1565 Woodington Cir NW Ste 205-C Lawrenceville GA 30044	Tewelde Gebremeskel PH: (770)616-4617 Fax: (770)925-2440 sawatrucking775@bellsouth.net	Professional Service Firm	Trucking and Hauling Company
LSBE-DEKALB WBE	SCHOFIELD INTERIOR CONTRACTORS INC	1234 Bellaire Dr Atlanta GA 30319	Ruthanna Schofield PH: (404)262-1173 Fax: (404)262-1174	Construction Firm	Interior Construction
LSBE-DEKALB MBE	SCOTT AND SONS HOLDINGS LLC	4203 Hideaway Dr Tucker GA 30089	Kasha Scott PH: (404)624-1020 Fax: (404)624-1022 kk@ssbuilt.com	Construction Firm	Licensed Utility and General Contractor, Construction, Construction Managment
LSBE-DEKALB	SCOTT SECURITY INC	2684 Davidson Dr Lithonia GA 30058	John Scott Fax: (770)482-8685 scottsecurity1@gmail.com	Professional Service Firm	Security Services
LSBE-DEKALB	SCOTT'S TRUCKING & HAULING LLC	3490 Sweetgum Ln Decatur GA 30032	Jeffery Johnson PH: (404)444-0085 Fax: (404)288-9944 johnson2884@bellsouth.net	Professional Service Firm	Trucking & Hauling
LSBE-DEKALB MBE	SD & C INC	PO Box 773 Stone Mountain GA 30086-0773	Tony Adibe PH: (404)508-2481 Fax: (404)508-2483 aadibe@bellsouth.net	Construction Firm	Construction, Grading, Demolition
LSBE-DEKALB MBE WBE	SECURE HOLDINGS LLC	5805 Mill Crest Way Lithonia GA 30038	Joseph Grant PH: (404)569-6648 Fax: (770)981-5568 jgrant81@comcast.net	Commodity Supplier	Janitorial, Food Service, Paper Supplies
LSBE-DEKALB	SERENITY BUILDERS LTD	1687 San Gabriel Ave Decatur GA 30032	Louise Brown PH: (678)200-0812 serenitybuilders@ymail.com	Professional Service Firm	Interior/Exterior Painting

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LSBE-DEKALB	SFA AND ASSOCIATES LLC	502 Wynbrooke Pkwy Stone Mountain GA 30087	Basil Smith PH: (770)413-7967 Fax: (770)413-0474 bsmith@sfaengineers.com	Professional Service Firm	Structural Engineering Design
MBE	SHAHEED'S CONSTRUCTION COMPANY INC	2739 Waters Rd SW Atlanta GA 30354	Abdus Ra'off PH: (404)761-6060 Fax: (404)761-6655 shaheedsconstruction@yahoo.com	Construction Firm	Utility and General Construction, Concrete and Paving
LSBE-DEKALB MBE	SHAMAR CONSULTANTS LLC	5638 Mountain Crescent Stone Mountain GA 30087	Paul Benitez PH: (678)662-4739 Fax: (770)469-4838 benitezpaul@bellsouth.net	Professional Service Firm	Web Master Developer and MS Trainer
LSBE-MSA	SHEA ENGINEERING LLC	900 Circle 75 Pkwy Ste 1330B Atlanta GA 30339	Anthony Riviere PH: (770)837-5880 Fax: (770)783-8218 sheaeng@gmail.com	Professional Service Firm	Civil Engineering Firm
MBE WBE	SIGNWORKS INC	1434 Kelton Dr Stone Mountain GA 30083	Henrietta Kisseth PH: (404)298-9632 Fax: (404)298-9631 signworkga@yahoo.com	Commodity Supplier	Signage, Advertising, and Graphic Design
WBE	SITE WORK INDUSTRIES INC	350 Buford Hwy Ste 101 Sugar Hill GA 30518	Robert Rushmore PH: (770)271-1000 Fax: (770)945-4099 siteworkind@aol.com	Construction Firm	Pavement Markings for Parking Lots, Parking Decks, and Roads.
LSBE-MSA MBE WBE	SKILLED BUILDERS INC	3154 Grove View Ct Dacula GA 30019	PH: (678)508-2230 Fax: (678)377-2808 skilledbuilders@bellsouth.net	Construction Firm	Construction
LSBE-MSA MBE	SKYLINE ENGINEERING & CONSTRUCTION LLC	1678 Oakbrook Lake Dr Ste 200 Norcross GA 30093	Dwyane Cheatom PH: (404)308-0309 Fax: (404)344-9602 dcheatom@skyline-ec.com	Professional Service Firm	Engineering and Consulting
WBE	SMITH REAL ESTATE SERVICES INC	120 Hammond Dr Atlanta GA 30328	Pamela Smith PH: (404)315-1512 x101 Fax: (404)315-9890 psmith@smith-res.com	Professional Service Firm	Real Estate, Acquisition, Management

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LSBE-MSA	SMITH'S STREETSMART CONSULTING GROUP	7310 Chaucer Court Riverdale GA 30296	Fent Smith PH: (404)839-4693 Fax: (678)836-1444 fent@yourstooown.com	Professional Service Firm	Commerical Residential Construction and Demolition Management
LSBE-MSA	SMJ CONTRACTING LLC	2871 Harold Dean Dr Marietta GA 30066	Shirley Jones PH: (678)332-4973 Fax: (678)290-0597 jones2776303@bellsouth.net	Construction Firm	Paving and Trucking
LSBE-MSA MBE	SOCO CONTRACTING COMPANY INC	5655 Peachtree Pkwy Ste 117 Norcross GA 30092	Parampal Singh PH: (770)335-1256 Fax: (678)527-2404 parampal@bellsouth.net	Construction Firm	General Contractor, Construction Services
MBE WBE	SOFTECH INTERNATIONA L RESOURCES INC	3300 Holcomb Bridge Rd Ste 216 Norcross GA 30092	Ganesan Sundari PH: (770)447-8002 Fax: (404)592-4697 contracts@softintl.com	Professional Service Firm	IT Staff Augmentation/Softwar e Development Company
LSBE-DEKALB MBE	SOIL AND ENVIRONMENT AL TESTING SERVICES INC	3300 Marjan Dr Atlanta GA 30340	Joe Eto PH: (770)986-0977 Fax: (770)936-0247 jeto@setsinternational.com	Professional Service Firm	Environmental Consulting, Lab Testing Civil Engineering
LSBE-MSA MBE WBE	SOL CONSTRUCTION LLC	4120 Presidential Pkwy Ste 115 Atlanta GA 30340	Juliana Gomez PH: (770)455-1822 Fax: (800)996-0385 jgomez@solconstructionllc.com	Construction Firm	Utilities and Concrete Construction
WBE	SOLLENIUM ENTERPRISES	4645 Guilford Forest Dr SW Atlanta GA 30331	Marsha Freso PH: (404)725-1425	Professional Service Firm	Computer Supplies and Services
WBE	SOUND INVESTMENT COMPANY INC	2688 Peachtree Sq Atlanta GA 30360-2633	Lisa Wilmer PH: (770)458-1679 Fax: (770)458-0276 accounting@tapewarehouse.com	Professional Service Firm	Audio, Video, and Data Media
LSBE-MSA MBE WBE	SOUTHEASTERN ECONO DISPOSAL SERVICES INC	985 Cox Ave SW Atlanta GA 30310	Kenya Calloway PH: (404)344-6550 Fax: (404)344-6970 southeasternecono@yahoo.com	Professional Service Firm	Waste Disposal, Hauling, and Construction Dumpsters

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WBE	SOUTHEASTERN ENGINEERING INC	2470 Sandy Plains Rd Marietta GA 30066	Nicole Hall PH: (770)321-3936 Fax: (770)321-3935 nicolehall@seengineering.com	Professional Service Firm	Traffic and Transportation Engineering
MBE	SOUTHSIDE SHEET METAL COMPANY	9279 S Main Ct Ste A Jonesboro GA 30236	Lawrence Lester PH: (770)866-2370 llester@southsidesm.com	Professional Service Firm	Sheet Metal Contractor
LSBE-MSA MBE	SOUTHSTAR CONSTRUCTION LLC	4250 Cascade Rd Atlanta GA 30331	Kendall Jenrette PH: (404)587-1910 info@southstarconstructionco.com	Construction Firm	Commercial and Residential Contractor
MBE	ST PIERRE ENTERPRISES INC	298 N Main St Jonesboro GA 30236	Jude StPierre PH: (404)391-8897 Fax: (770)471-4865 stpierre@aol.com	Professional Service Firm	Fence Installation and Materials
MBE	ST PIERRE ENTERPRISES INC	807 Black Diamond Dr McDonough GA 30253	Jude St Pierre PH: (770)472-4383 Fax: (770)471-4865 stpierre@aol.com	Professional Service Firm	Fence Installation and Materials
MBE	STAGECOACH RECONSTRUCTION INC	675 Metropolitan Pkwy Ste 3078 Atlanta GA 30310	Anthony Dudley PH: (678)772-4077 Fax: (404)523-4997 janicev@bellsouth.net	Professional Service Firm	Auto Body Repair & Refinishing (Painting)
LSBE-DEKALB MBE WBE	STEELE PROGRAM MANAGERS LLC	5295 Hwy 78 Ste D294 Stone Mountain GA 30087	Jaqui Steele PH: (404)379-6779 Fax: (770)465-5356 jsteele@steelepm.com	Professional Service Firm	Construction Project Management
LSBE-DEKALB	STONE MOUNTAIN DUMP TRUCKS INC	7418 Bay Side Trl Stone Mountain GA 30087	Donald Cadogan PH: (678)410-8631 Fax: (770)413-6672	Construction Firm	Construction and Hauling
WBE	STREET SMARTS	3160 Main St #100 Duluth GA 30095	Marsha Anderson Bomar PH: (770)813-0882 Fax: (770)813-0688 marsha@streetsmarts.us	Professional Service Firm	Transportation Planning and Traffic Engineering
LSBE-MSA	STRICKLAND & SON CONSTRUCTION	6235 Short Rd Unit B Fairburn GA 30213	HOPIE STRICKLAND PH: (770)780-4928 Fax: (770)774-9090	Construction Firm	Utility Construction/Underground Projects

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	LLC		stricklandca@bellsouth.net		
WBE	STRICKLAND PIPELINE & CONSTRUCTION INC	1009 Upper Burris Rd Canton GA 30114	Christy Strickland PH: (404)372-6074 Fax: (770)704-7340 christy@strickland-construction.com	Construction Firm	General Utility and Pipeline Construction
LSBE-MSA WBE	STUDIO ALA	3635 Peachtree Industrial Blvd Ste 750 Duluth GA 30096	Nathan Koskovich PH: (404)477-2024 Fax: (404)477-2039 nathan@studioala.net	Professional Service Firm	Architectural Landscape Design
MBE	SUMPEM GOOD CATERING COMPANY	1782 Panola Rd Ellenwood GA 30294	Brenda Madison PH: (770)808-0235 Fax: (770)808-3861	Professional Service Firm	Food Service and Catering
LSBE-DEKALB MBE	SUPERIOR PIPELINE SERVICES INC	PO Box 48775 Atlanta GA 30362-1775	PH: (678)278-5779 dionallen1974@yahoo.com	Construction Firm	Utility Contractor and Project Management
WBE	SUPERIOR STAFF RESOURCES NC	250 International Dr Williamsville NY 14221	Patricia Haley PH: (770)850-8884 Fax: (770)850-0880 haleyp@superior-sdc.com	Professional Service Firm	Staffing Services
LSBE-DEKALB	SURESHOTS 101 PHOTOGRAPHY	3883 Springleaf Ct Stone Mountain GA 30083-4692	Ronald Curtis PH: (404)508-1233 sureshots101@comcast.net	Professional Service Firm	Mobile On-site Photography
LSBE-DEKALB MBE WBE	SWEET BLESSINGS INC	4808 Flat Shoals Pkwy Decatur GA 30034	Priscilla Armstrong PH: (770)981-0136 Fax: (770)981-0138 sweetblessingsinc@yahoo.com	Professional Service Firm	Bakery, Cakes, Cookies, Pies
LSBE-DEKALB	SWING CONSTRUCTION COMPANY INC	3189 Oxbridge Way Lithonia GA 30038	William Swing Fax: (770)323-8966 swingco@bellsouth.net	Construction Firm	Construction
LSBE-DEKALB WBE	SYCAMORE CONSULTING INC	909 Church St Decatur GA 30030	Elizabeth Sanford PH: (404)377-9147 Fax: (404)377-9091 Lizsanford@sycamoreconsulting.net	Professional Service Firm	Consulting, Transportation, Planning, Public Involvement
	SYDMAR GOLF	2107 N Decatur Rd Ste	Marie Jackson	Professional Service Firm	Professional Golf

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LSBE-DEKALB MBE WBE	MANAGEMENT	114 Decatur GA 30033-5305	PH: (404)288-0791 Fax: (404)288-4887 mjackson@sydmargolf.com		Management
LSBE-MSA MBE WBE	SYNERGY DEVELOPMENT PARTNERS LLC	72 Solomon St SE Ste 200 Atlanta GA 30312	Jeanie Hunter PH: (404)254-4755 Fax: (404)254-4742 jhunter@synergydp.com	Construction Firm	General Contractor Commercial Construction
LSBE-DEKALB	T & J INDUSTRIES CONTRACTING & DEVELOPMENT INC	5978 Covington Hwy Decatur GA 30037	Kenya Robinson PH: (678)522-1409 Fax: (866)601-5674 kenya652@aol.com	Professional Service Firm	Water and Sewer Installation, Utilities
LSBE-DEKALB MBE	T O STARKS AND ASSOCIATES	PO Box 1168 Lithonia GA 30058	Timothy Starks PH: (770)322-9919 Fax: (770)322-8120 tosz@bellsouth.net	Construction Firm	General Construction, Landscape and Hardscape Installation
LSBE-MSA MBE WBE	TCG CONSULTING INC	229 Triumph Dr Atlanta GA 30327	Shawn Cooper PH: (404)343-3805 Fax: (404)343-3805 shawn@tcgconsulting.biz	Professional Service Firm	Marketing, Communications and Public Relations
LSBE-DEKALB MBE WBE	TECHNASERV CORPORATION	3754 Buford Hwy Ste A-4 Atlanta GA 30329	Gillian Perry PH: (404)642-4596 Fax: (770)410-6932 technaserv@bellsouth.net	Construction Firm	Demolition, Remodeling and General Construction Services
MBE	TECHSTAR CONSULTING INCORPORATED	5838 Gateway Blvd Stone Mountain GA 30087	Brian Benn PH: (404)663-8508 Fax: (770)413-3012 bbenn@techstarconsulting.net	Professional Service Firm	IT Professional Consulting
LSBE-MSA MBE WBE	TEM CONSTRUCTION LLC	420 Chippenham Ct Alpharetta GA 30005	Teresa Estrada PH: (678)860-3352 Fax: (770)814-7112 temconcrete@bellsouth.net	Construction Firm	Construction and Concrete Services
MBE	THE ARTIS GROUP INC	459 Allana Ct Stone Mountain GA 30087	Sherman Artis PH: (770)498-7727 Fax: (770)498-7728 sherman@theartisgroup.com	Professional Service Firm	Marine Construction and Fuel Distribution
LSBE-DEKALB	THE BARROCAS	2566 Shallowford Rd	Janice Barrocas	Professional Service Firm	Government Relation

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WBE	GROUP LLC	Ste 104 #345 Atlanta GA 30345	PH: (404)805-5134 Fax: (404)636-5456 janice@thebarrocasgroup.com		
LSBE-DEKALB MBE	THE BREVOORT CONSTRUCTION CORPORATION	4887 Topsfield Trl Lithonia GA 30038	Eric Perry PH: (678)982-4377 Fax: (770)271-0024 capt1229@aol.com	Construction Firm	General Contractor
LSBE-MSA MBE	THE COLLABORATIV E FIRM LLC	1514 E Cleveland Ave Ste 82 East Point GA 30344	Michael Hightower PH: (404)684-7031 Fax: (404)684-7033 mhightower@thecollaborativefir m.com	Professional Service Firm	Land Use, Planning & Development, Program Management
LSBE-MSA MBE	THE CONDUIT GROUP	3257 CreekTrace E Hiram GA 30141	Raja Antone PH: (770)883-3362 Fax: (770)883-3362 rajaantone@hotmail.com	Professional Service Firm	Management Consulting
LSBE-DEKALB	THE CORNELIUS GROUP INC	PO Box 4146 Atlanta GA 30302	Brenda Cornelius PH: (404)244-7067 Fax: (404)244-8165 president@thecorneliusgroup.net	Professional Service Firm	Bi-Lingual Spanish Community Relations
LSBE-MSA WBE	THE EPSTEN GROUP INC	420 Edgewood Ave Atlanta GA 30307	Molly Martin PH: (404)577-0370 x100 Fax: (404)577-1739 in@theepstengroup.com	Professional Service Firm	Architecture and Building Consulting
LSBE-MSA	THE ESTIS GROUP LLC	4279 Roswell Rd Ste 102-302 Atlanta GA 30342	Aaron Estis PH: (404)964-9992 aaron.estis@comcast.net	Professional Service Firm	Management Consultant
MBE	THE LIONS GROUP INC	6075 Lees Mill Rd Forest Park GA 30297-2489	Mulugeta Zeleke PH: (404)763-3355 Fax: (404)763-0054 sint@thelionsgroup.com	Construction Firm	General Contractor
LSBE-MSA MBE	THE MARQUIN CONSULTING GROUP LLC	1526 E Forrest Ave Ste 200 Atlanta GA 30344	Marion Cousin PH: (678)539-8330 Fax: (678)539-8075 mcousin@marquin.com	Professional Service Firm	Personnel Services
LSBE-DEKALB MBE	THE NILE GROUP LLC	4300 E Ponce de Leon Ave	Theodros Hailegioreis PH: (678)662-5213	Professional Service Firm	Parking and Property Management

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WBE		Clarkston GA 30021	Fax: (404)299-6266 thenilegroup@bellsouth.net		
LSBE-DEKALB MBE	THE POLOTE CORPORATION	5300 Memorial Dr Ste 224-C Stone Mountain GA 30083	Benjamin Polote PH: (912)232-1188 Fax: (912)234-7940 ben_polote_jr@polote.com	Construction Firm	Construction Manager, Building Construction
LSBE-MSA MBE WBE	THE ROBINSON REALTY GROUP	3752 Cascade Rd Ste 130 Atlanta GA 30331	Lisa Robinson PH: (404)246-5333 Fax: (404)477-3219 lisar@robinsonrealtygroup.com	Professional Service Firm	Real Estate and Public Relations Services
LSBE-MSA	THE SIWEL GROUP LC	353 Whitney Ln Ste 2 McDonough GA 30253	Regina Ward PH: (404)551-5306 x710 Fax: (866)567-4518 wardr@thesiwelgroup.com	Professional Service Firm	Consulting Firm
LSBE-DEKALB MBE	THOMAS COUNSELING SERVICES	3781 Presidential Pkwy Ste 1110 Chamblee GA 30340	Jerry Thomas PH: (404)587-8707 Fax: (404)633-4403 jthoma1@bellsouth.net	Professional Service Firm	Consulting Alcohol & Drug
LSBE-DEKALB MBE	THOMAS COUNSELING SERVICES	3047 Hudson Ct Decatur GA 30033	PH: (404)634-2408	Professional Service Firm	Consulting Alcohol & Drug
LSBE-DEKALB	THOMAS S KISGEN PE CONSULTING ENGINEER	1630 Johnson Rd NE Atlanta GA 30306-3155	Thomas Kisgen PH: (404)817-7688 Fax: (404)817-7688 tkisgen@hotmail.com	Professional Service Firm	Engineering Services- Mechanical, Professional
LSBE-DEKALB MBE	THRASHER'S LAWNSCAPES	2240 Rambling Way Lithonia GA 30058	Darrell Thrasher PH: (404)392-8191 Fax: (770)559-3023 detlawnsapes@yahoo.com		Lawn Maintenance
LSBE-DEKALB MBE	TIMELY ENGINEERING SOIL TEST LLC	1874 Forge St Tucker GA 30084	Lev Buchks PH: (770)938-8233 Fax: (770)923-8973 lev@test-llc.com	Professional Service Firm	Soil Testing
LSBE-MSA MBE WBE	TPM SERVICES INC	760 Olde Clubs Dr Alpharetta GA 30022	Cheryl Taylor PH: (404)580-2651 Fax: (770)650-0229	Professional Service Firm	IT and Administrative Consulting

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			cheryl.taylor@tpmservices.biz		
LSBE-MSA MBE	TRANSPORTATI ON SYSTEMS DESIGN INC	8601 Dunwoody Pl Ste 109 Sandy Springs GA 30350-2509	Anna Shmukler PH: (404)255-2220 x101 Fax: (404)255-2206 anna.shmukler@tsdengineers.co m	Professional Service Firm	Professional Engineering and Surveying Services
MBE WBE	TRI-TECH ASSOCIATES INC	2001 Martin Luther King Jr Dr Ste 400 Atlanta GA 30310	Beanie Reeves PH: (404)564-4990 Fax: (404)564-4989 tritechassociatesusa@uyahoo.co m	Professional Service Firm	Environmental Consulting
LSBE-DEKALB MBE WBE	TRINITY INDUSTRIAL SUPPLY LLC	5574 Southland Dr Stone Mountain GA 30087-	Linda Mayhand PH: (404)429-7257 Fax: (678)476-1088 lfmay@bellsouth.net	Professional Service Firm	Industrial Supplies
LSBE-DEKALB WBE	TRINITY PROGRAM MANAGEMENT INC	5312 Trowbridge Dr Dunwoody GA 30338	Kelley Brown PH: (770)335-1482 Fax: (678)229-0019 kelleybrown@trinitypminc.com	Professional Service Firm	Construction Program Management Services
LSBE-MSA	TRUCRAFT INC	8164 Spivey Rd Jonesboro GA 30236	Marshall Crosby PH: (770)210-5030 Fax: (770)210-5030 cros5@bellsouth.net	Professional Service Firm	Underground Utility Installation
WBE	TURNERBOONE LLC	1320 Ellsworth Industrial Blvd Ste A-1600 Atlanta GA 30318	Ellen Turner PH: (404)733-1060 Fax: (404)733-1030 eturner@turnerboone.com	Professional Service Firm	Commerical Interior
MBE WBE	TURNKEY SOLUTIONS LLC	725 Lynhurst Dr SW Atlanta GA 30311	Dona Cage Fax: (404)581-5100 donacage@turnkeysolution.biz	Professional Service Firm	Business Consulting
LSBE-MSA MBE	TWIN LANDSCAPING & GRADING INC	3608 Lincoln Jones Way Ellenwood GA 30294	Donald Bowden PH: (770)389-8640 Fax: (770)389-8641 twinlandscaping@yahoo.com	Construction Firm	Landscaping and Grading
LSBE-DEKALB MBE	ULTIMATE SOLUTIONS TRANSIT GROUP	3007 Panola Dr Ste C Lithonia GA 30038	George Turner PH: (770)482-7008 Fax: (770)482-2971	Professional Service Firm	Transportation Management Consulting Services

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	INC		gturner@ustransitgroup.com		
LSBE-DEKALB MBE WBE	UMC INC	3246 Buford Hwy Ste 101 Duluth GA 30096-3531		Professional Service Firm	Marketing and Consulting; Manufacturing and Installing Computers, DVR, CCTV
LSBE-DEKALB MBE WBE	UPBUILD DESIGN LLC	114 New St Ste D-1 Decatur GA 30030	Nadine Levy PH: (404)371-1454 Fax: (404)687-9546 contact@upbulddesign.com	Construction Firm	Architecture Design and Project Management
MBE	URBAN UTILITY SERVICES LLC	3597 Dyer Parke Ln Marietta GA 30060	Anthony Anenih Fax: (678)398-7315 urbanutility@comcast.net	Construction Firm	Construction Management and Construction Safety
LSBE-MSA MBE	UREY COMPANIES LLC	5755 North Poin Pkwy Ste 76 Alpharetta GA 30022	Marcus Wilson PH: (770)500-3341 x203 Fax: (770)500-3342 marcuswilson@ureycompanies.com	Construction Firm	Concrete and Masonry Construction
LSBE-DEKALB	US TECHNOLOGY AND ENGINEERING LLC	3783 Presidential Pkwy Ste 142F Atlanta GA 30340	David Yeh PH: (770)936-5199 Fax: (770)936-5198 davidyeh@ustega.com	Professional Service Firm	Engineering and Construction Management
LSBE-MSA MBE WBE	V K BROWN FINANCIAL SERVICES	3261 Dunbery Chase Marietta GA 30067	Kimberly Brown PH: (678)910-9985 Fax: (770)953-8654 kbrown@vkgreatservice.com	Professional Service Firm	Financial & Accounting Services
LSBE-DEKALB MBE	VERNELL BARNES ARCHITECT	3826 Loyola Ct Decatur GA 30034	Vernell Barnes PH: (770)987-9872 Fax: (770)987-5208 vbarnes_arch@comcast.net	Construction Firm	Architect Interior Design
WBE	VIRTUE GROUP LLC	5755 North Point Pkwy Ste 85 Alpharetta GA 30022	Lakshmi Manthena PH: (678)578-4554 Fax: (678)325-6416 lakshmi@virtuegroup.com	Professional Service Firm	Information Technology Consulting and Staff Augmentation
LSBE-MSA MBE WBE	VONBRUTON'S AFFORDABLE HOUSING LLC	100 Arlington Trace Fayetteville GA 30215	Stephanie Gillespie PH: (770)486-7768 Fax: (770)486-1055 vonbrutons@bellsouth.net	Professional Service Firm	Provide Construction Materials & Labor

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LSBE-MSA	VONCREATIONS INC	723 Piedmont Ave NE Atlanta GA 30308-1416	Yvonne Wiltz PH: (404)347-1054 Fax: (404)347-1057 vonco3@bellsouth.net	Professional Service Firm	Marketing, Special Events Managment, Conference and Meeting Management
LSBE-DEKALB MBE	VR CONSTRUCTION USA INC	3500 Eddie's Way Ellenwood GA 30294	Anthony Rogers PH: (678)933-5999 Fax: (678)802-1927 anthony@vrconstructionusa.com	Construction Firm	Utility Contractor
LSBE-MSA	VSN INC	PO Box 4440 Alpharetta GA 30023	Padmaja Akkineni PH: (404)368-4800 Fax: (866)779-7161 pakkinen@yahoo.com	Professional Service Firm	Software Consultant Services
LSBE-MSA	WATSON TREE SERVICE	1904 Sloane Ct Conyers GA 30094	Norman Watson PH: (404)379-2089 watsontreeservice@yahoo.com	Professional Service Firm	Tree Removal
LSBE-DEKALB MBE	WAYNE CONSTRUCTION INC	3996 Indian Manor Dr Stone Mountain GA 30083	Leyland Jeffers PH: (770)380-9748 Fax: (404)297-0461 pennesin@bellsouth.net	Professional Service Firm	Building Construction and Repair
LSBE-MSA WBE	WBE DORCAS INCORPORATED	1020 Cambridge Sq Ste C Rm 202 Alpharetta GA 30009	Dorcas Hermes PH: (770)543-0036 Fax: (678)455-2284 tammy@wbedorcas.com	Professional Service Firm	Water/Sewer Material Supplier
MBE WBE	WCR ENTERPRISES INC	3662 Salem Dr Lithonia GA 30038	Walter Reid PH: (678)794-4569 Fax: (770)981-9387 wcr1jr@bellsouth.net	Construction Firm	General Construction Contractor
LSBE-DEKALB MBE WBE	WES ELECTRICAL CONTRACTORS LLC	PO Box 248 Social Circle GA 30025	David Brown PH: (404)516-4914 Fax: (770)385-5364 lataki@peoplepc.com	Professional Service Firm	Electrical Wiring and Piping
MBE	WILLIAMS-RUSSELL AND JOHNSON INC	817 W Peachtree St NW Ste 500 Atlanta GA 30308	Charles Johnson, Sr. PH: (404)853-6800 Fax: (404)607-8890	Professional Service Firm	Architectural & Engineering and Consulting Services
LSBE-DEKALB MBE	WILLIE METTS QUALITY	3970 Bouldercrest Rd Ellenwood	Willie Metts PH: (678)754-3098	Professional Service Firm	Painting Contractor

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	PAINTING & DECORATING LLC	GA 30294	Fax: (404)241-7994 rmetts2002@yahoo.com		
LSBE-MSA MBE WBE	WILLIS MECHANICAL INC	3230 Peachtree Corners Circle Ste R Norcross GA 30092	Leticia Maspons Willis Fax: (678)966-9420 lwillis@willismech.com	Professional Service Firm	Plumbing and HVAC
WBE	WILLMER ENGINEERING INC	3772 Pleasantdale Rd Ste 165 Atlanta GA 30340	Doris Wilmer PH: (770)939-0089 X24 Fax: (770)939-4299 dwillmer@willmerengineering.com	Professional Service Firm	Professional Geotechnical Engineering Consultant
MBE	WILMAC INC	4854 Old National Hwy Ste 144 College Park GA 30337	Wilfred Macauley PH: (770)715-6900 Fax: (404)763-8431 sgallucci@wilmac-inc.com	Professional Service Firm	Janitorial, Facility Management Building Maintenance Services
LSBE-MSA MBE WBE	WPG INTERIORS/EXTERIORS INC	1100 W Peachtree St Atlanta GA 30309	Janice Murphy PH: (404)606-9093 Fax: (404)874-0601 jan@wpg-inc.com	Construction Firm	Residential and Commercial Design, Develop, Build, Furnishings (New Construction and Renovations)
LSBE-DEKALB MBE	WRIGHT VENTURES INC	1448 Hunters Ford Stone Mountain GA 30088	Dalton Wright PH: (770)808-9646 Fax: (770)554-1939 wrightventures@yahoo.com	Construction Firm	Building Construction, Building Maintenance, Installation and Repair Services, General Contractor
LSBE-DEKALB MBE WBE	XCEPTIONAL CARE INC	3951 Snapfinger Pkwy Ste 590 Decatur GA 30035	Carlyn Forrest PH: (404)534-1973 Fax: (404)534-1975 cforrestn@aol.com	Professional Service Firm	Licensed Homecare Provider
LSBE-DEKALB	YAH GROUP LLC	1077 4th St #1 Stone Mountain GA 30083	Victor Kuma PH: (404)518-4387 Fax: (678)694-1350 victorkuma@live.com	Professional Service Firm	Construction sidewalks
LSBE-DEKALB MBE WBE	YOUR DAY YOUR WAY	1915 Sailcloth St Lithonia GA 30058	Theresa Johson PH: (404)310-4222 Fax: (678)418-9748 tjohnson@yourdayyourway.net	Professional Service Firm	Event Planning, Marketing and Staffing Services

ATTACHMENT C – Sample County Contract

DEKALB COUNTY
STANDARD FORM
NUMBER 2

AGREEMENT FOR PROFESSIONAL SERVICES

DEKALB COUNTY, GEORGIA

THIS AGREEMENT, by and between DEKALB COUNTY, a political subdivision of the State of Georgia (hereinafter referred to as the “County”); and _____, a _____, organized and existing under the laws of the State of _____, with offices in _____ County, _____ (hereinafter referred to as “Architect”), shall constitute the terms and conditions under which the Architect shall provide Architectural and Engineering Design Services for Community/Senior Centers in DEKALB COUNTY, GEORGIA.

WITNESSETH: That for and in consideration of the mutual covenants and agreements herein set forth, the County and the Architect hereby agree as follows:

ARTICLE I. AGREEMENT TIME

The services to be performed under this Agreement shall commence within ten (10) calendar days after receipt of written notice to proceed and shall be completed as follows:

PHASE I _____ CALENDAR DAYS FROM DATE OF NOTICE TO PROCEED

PHASE II UPON AWARD OF CONSTRUCTION CONTRACT BY COUNTY

PHASE III UPON EXPIRATION OF THE GUARANTEE PERIOD

The plans will be submitted for final review within the time limits stated and the Architect design work will be considered completed when the final recommendations of the County have been incorporated in the plans and the plans have been accepted by the County.

ARTICLE II. PAYMENT

DeKalb County shall pay an amount not to exceed _____ for basic services performed _____.

Payments on account of said fee for basic services shall be made payable as follows: _____.

The Architect shall submit to the County monthly statements which indicate the progress of the work and the percentage of the total work accomplished to date of statement. The County will then make partial payment, based upon the percentage of total work accomplished, as determined by the County.

Payment is to be made no later than thirty (30) days after submittal of undisputed invoice.

Invoice(s) must be submitted as follows:

A. Original invoice(s) must be submitted to:

DeKalb County, Georgia
Accounting Services
Annex Building
1300 Commerce Drive
Decatur, Georgia 30030

B. A copy of the invoice(s) must be submitted to:

DeKalb County Community Development Department
Attention: Director
150 East Ponce de Leon Avenue
Suite 330
Decatur, Georgia 30030

C. A copy of the invoice(s) must be submitted with completed Prime Contractor LSBE (Local Small Business Enterprise) Utilization Report and LSBE Sub-Contractor Report to:

Contract Compliance Department
DeKalb County Purchasing & Contracting
1300 Commerce Drive, 1st Floor
Decatur, Georgia 30030

In case of termination of the Agreement before completion of the work, the Architect will be paid only for the work completed as of the date of termination as determined by the County.

ARTICLE III. SCOPE OF WORK

The Architect agrees to provide all professional architectural and engineering services in accordance with the County's Request for Proposals (RFP) No. 10-500154 for Architectural and Engineering Services for North and South DeKalb Community/Senior Centers, attached hereto as Appendix I and incorporated herein by reference, and the Architect's response thereto, incorporated in its entirety by reference, excerpts of pages _____ through _____ of which are attached hereto as Appendix II, and as further specified herein. The Architect's services shall include, but are not limited to, the necessary conferences, the preparation of preliminary studies and final studies, work drawings, specifications, large scale and full-sized detailed drawings, as may be required, the issuance of certificates for payment, supervision of the work, and inspections of the work during the guarantee period. In addition, the Architect's services shall include the preparation of drawings, specifications, and written opinions in connection with the construction changes.

PHASE I: Design and Construction Documents

The services to be performed by the Architect under Phase I of this Agreement shall be as follows:

- A. The Architect shall review the program furnished by the County to ascertain the requirements of the project and shall confirm such requirements to the County.
- B. Based on the mutually agreed upon program, the Architect shall prepare schematic design studies consisting of drawings and other documents illustrating the scale and relationship of the project components for approval by the County.
- C. The Architect shall submit to the County a statement of probable construction cost based on current area, volume, or other unit costs.
- D. The Architect shall prepare from the approved schematic design studies, for approval by the County, the design development documents consisting of drawings and other documents to fix and describe the size and character of the entire project as to

structural, mechanical and electrical systems, materials, and such other essentials as may be appropriate.

- E. The Architect shall submit to the County an additional statement of probable construction cost, based upon any changes in scope, design requirements, or construction costs.
- F. The Architect shall prepare from the approved design development documents, for approval by the County, drawings and specifications setting forth in detail the requirements for the construction of the entire project including the necessary bidding information, and shall assist in the preparation of the advertisement for bids and the bidding forms.
- G. The Architect shall furnish four (4) copies of the final drawings and specifications in both hard and soft copy (electronic format to be acceptable to County).
- H. The Architect shall advise the County of any adjustment to previous statements of probable construction cost for the project caused by changes in scope, design requirements, or construction costs and furnish a revised statement of probable construction cost for the project based on the final drawings and specifications.
- I. The Architect shall furnish to the County such documents and design data as may be required for, and assist in the preparation of, the required documents so that the County may secure approval of such governmental authorities as have jurisdiction over design criteria applicable to the project, and maintain for all phases of the project all records necessary so as to enable governmental audit for the purpose of payment or reimbursement of payment to the County.

PHASE II: Bidding or Negotiation

The services to be performed by the Architect under Phase II of this Agreement shall be as follows: _____

The Architect shall assist the County in obtaining and evaluating bids, negotiating proposals, and preparing construction contracts.

PHASE III. Construction

- A. The Construction phase will commence with the award of the construction contract and will terminate upon expiration of the guarantee period.
- B. The Architect is specifically charged with general supervision and administration of construction, as set forth in the General Requirements and the General Conditions of the contract for construction attached hereto as Appendix III and incorporated herein by reference, and the work is to be done and the materials furnished in accordance with plans, specifications, and drawings furnished by the Architect, and under his direction and supervision.
- C. The Architect will advise the County in writing of any omissions, substitutions, defects, and deficiencies noted in the work of the Contractor.
- D. The Architect shall at all times have access to the work wherever it is in preparation or progress.
- E. The Architect will be required to make as many site inspections as necessary, but not less than weekly, to familiarize himself with the progress and quality of the work and to determine if the work is proceeding in accordance with the construction contract documents. The Architect shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s) or the safety

precautions and programs incident to the work of Contractor(s). He shall exercise that Architect's knowledge and expertise deemed necessary to guard the County against defects and deficiencies in the work of the Contractor.

- F. Based on such observations at the site and on the Contractor's applications for payment, the Architect shall determine the amount owing to the Contractor and shall issue certificates for payment in such amounts. The issuance of a certificate for payment shall constitute a representation by the Architect to the County, based on the Architect's observations at the site as provided in Subparagraph E. and the data comprising the application for payment, that the work has progressed to the point indicated and that to the best of the Architect's knowledge, information, and belief, the quality of the work is in accordance with the construction contract documents.
- G. The Architect shall have authority to reject work which does not conform to the construction contract documents. Whenever, in his reasonable opinion, he considers it necessary or advisable to insure the proper implementation of the intent of the construction contract documents, he will have authority to require special inspection or testing of any work in accordance with the provisions of the construction contract documents whether or not such work be then fabricated, installed, or completed.
- H. The Architect shall review and approve shop drawings, samples, and other submissions of the Contractor only for conformance with the design concept of the project and for compliance with the information given in the construction contract documents.
- I. The Architect shall prepare change orders.
- J. The Architect shall conduct inspections to determine the dates of substantial completion and final completion, shall receive and review written guarantees and related documents assembled by the Contractor, and shall issue a final Certificate for Payment.
- K. There shall be a guarantee period of twelve (12) months, during which the Architect

shall inspect the project for evidence of faulty materials and workmanship. The seasonal equipment and materials shall be inspected by the Architect in its appropriate season. The project in general shall be inspected at or about the ninth month after completion and, in addition, the Architect shall make such other inspections and perform services as may be necessary and incidental to the requirements of the drawings and specifications.

ARTICLE IV. GENERAL CONDITIONS

- A. **Accuracy of Work.** The Architect shall be responsible for the accuracy of the work and any error and/or omission made by the Architect in any phase of the work under this Agreement.
- B. **Additional Work.** If the Architect is asked by the County to perform work beyond the scope of this Agreement for which payment is desired, he shall notify the County in writing, state that the work is considered outside the basic scope of work of this Agreement, give a proposed cost for the additional work, and obtain the approval in writing from the County prior to performing the additional work for which he is to be paid. The County shall in no way be held liable for any work performed under this section which has not first been approved in writing by the County.
- C. **Ownership of Documents.** All documents, including drawings, estimates, specifications, and data are and remain the property of the County. The Architect agrees that the County may reuse any and all plans, specifications, drawings, estimates, or any other data or documents described herein in its sole discretion without first obtaining permission of the Architect and without any payment of any monies to the Architect therefore. However, any reuse of the documents by the County on a different site shall be at its risk and the Architect shall have no liability where such documents are reused.

- D. **Successors and Assigns.** The County and the Architect each binds itself and its partners, successors, executors, administrators, and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement. Except as above, neither the County nor the Architect shall assign, sublet, or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officers or agent of the County, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Agreement.
- E. **Reviews and Acceptance.** Work performed by the Architect shall be subject to review and acceptance in stages as required by the County. Acceptance shall not relieve the Architect of his professional obligation to correct, at his own expense, any errors in the work.
- F. **Termination of Agreement.** The County may **unilaterally** terminate this Agreement, in whole or in part, for the County's convenience, or because of failure of the Architect to fulfill the obligations of this Agreement **in any respect**. The County shall terminate by delivering to the Architect, with at least thirty (30) days notice, a Notice of Termination specifying the nature, extent, and effective date of termination. If terminated by the County, the written notice shall be sent to the Architect, addressed as follows:

All notices sent to the above address shall be binding upon the Architect unless said

address is changed by the Architect in writing to the County. If this Agreement is so terminated, the Architect shall be paid as provided hereinbefore.

G. **Indemnification Agreement.** As between the County and the Architect as the other party, the Architect shall assume responsibility and liability for any damage, loss, or injury, including death, of any kind or nature whatever to person or property, including employees and property of the County, caused by or resulting from any error, or omission of the Architect, or the negligent act of the Architect or its subcontractors or any of their officers, agents, servants, or employees, arising from the performance of the work under this Agreement. The Architect shall defend, indemnify, and hold harmless the County and all of its officers, agents, servants, or employees from and against any and all claims, loss, damage, charge, or expense to which they or any of them may be put or subjected by reason of any such damage, loss, or injury. The Architect expressly agrees to defend against any claims brought or actions filed against the County, where such claim or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.

H. **Insurance.** The Architect shall furnish the following along with the Agreement documents sent to the County for execution:

1. Certificates of Insurance in companies doing business in Georgia and acceptable to the County covering:
 - (a) Statutory Workers' Compensation Insurance, or proof that Architect is not required to provide such coverage under State law;
 - (b) Professional Liability Insurance on the Architect's services in this Agreement with limit of \$1,000,000;
 - (c) Commercial General Liability Insurance covering all

- operations with combined single limit of \$1,000,000;
- (d) Comprehensive Automobile Liability Insurance with form coverage for all owned, non-owned and hired vehicles with combined single limit of \$500,000.
 - (e) Umbrella or Excess Insurance is acceptable to meet the minimum limits whenever there is an insurer licensed to do business in Georgia which is providing at least the first \$100,000 of primary coverage.
2. Certificates of Insurance must be executed in accordance with the following provisions:
- (a) Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Agreement;
 - (b) Certificates to contain the location and operations to which the insurance applies;
 - (c) Certificates to contain Architect's protective coverage for any subcontractor's operations;
 - (d) Certificates to contain Architect's contractual liability insurance coverage;
 - (e) Certificates are to be **issued** to:

**DeKalb County, Georgia
Director of Purchasing & Contracting
The Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030.**

3. The Architect shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.
4. The Architect agrees to carry statutory Workers' Compensation Insurance and

to have all subcontractors likewise carry statutory Workers' Compensation Insurance.

- I. **Georgia Laws Govern.** This Agreement shall be governed by and construed and enforced in accordance with the laws of Georgia.
- J. **Venue.** This Agreement shall be deemed to have been made and performed in DeKalb County, Georgia. For the purposes of venue, all suits or causes of action arising out of this Agreement shall be brought in the courts of DeKalb County, Georgia.
- K. **Contractor and Subcontractor Evidence of Compliance**

- (1) Pursuant to O.C.G.A. § 13-10-91, County contracts for the physical performance of services within the state of Georgia shall include the following provisions:
- a. compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02¹ are conditions of this contract;
 - b. contractor shall specify which one of the three statutory employee-number categories applies as identified in O.C.G.A. § 13-10-91, "500 or more employees," "100 or more employees," or "fewer than 100 employees." Contractor shall check, initial or otherwise affirmatively indicate the employee-number category applicable to the contractor; and
 - c. contractor agrees that, in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from the subcontractor(s) such subcontractor(s') indication of the employee-number category applicable to the subcontractor; and

- d. contractor's shall comply with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 and shall attest by the execution of the contractor affidavit as shown in Rule 300-10-1-.07, or a substantially similar contractor affidavit, which document shall be attached to, and become a part of, the covered contract. Contractor Affidavit and Agreement is hereto attached as Attachment B and incorporated herein by reference.
- (2) Pursuant to O.C.G.A. § 13-10-91, the contractor agrees that, in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from such subcontractor(s) attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Rule 300-10-1-.08 or a substantially similar subcontractor affidavit, and maintain records of such attestation for inspection by the County at any time. Such subcontractor affidavit shall become a part of the contractor/subcontractor agreement. Subcontractor Affidavit and Agreement is hereto attached as Attachment C and incorporated herein by reference.
- (3) All portions of contracts pertaining to compliance with O.C.G.A. § 13-10-91 and these rules, and any affidavits related thereto, shall be open for public inspection in this state at reasonable times during normal business hours.²
- (4) The County will certify its registration and participation in the EEV / Basic Pilot Program (or other applicable federal work authorization program) by transmitting a copy of all documents required for the County's registration and participation in such program, including a fully executed copy of the required Memorandum of Understanding and the EEV / Basic Pilot Program User Identification Number, to the County's agency head or to an individual

designated by the agency head to receive such certification.³

- L. **Modification.** This Agreement may be modified or amended by the County to adjust the scope of work or project description upon seven (7) days written notice. All notices sent to the Architect's address shall be binding upon the Architect unless said address is changed by the Architect in writing to the County.

The written notice shall be sent to the Architect's addressed as follows:

- M. **County Representative.** The County may designate a representative through whom the Architect will contact the County. In the event of such designation, said representative shall be consulted and his written recommendation obtained before any request for extra work is presented to the DeKalb County Board of Commissioners. Payments to the Architect shall be made only upon itemized bill submitted to and approved by said representative.

[This space intentionally left blank.]

¹ **See**, O.C.G.A. § 13-10-90; O.C.G.A. § 13-10-91; Rules of Georgia Department of Labor, "Georgia Security and Immigration Compliance Act" of 2006; Rule 300-10-1-07, and Rule 300-10-1-.08.

² Authority O.C.G.A. § 13-10-91.

³ Authority O.C.G.A. § 13-10-91.

- N. **Architect's Status.** The relationship between the County and the Architect shall be that of owner and independent contractor. Other than the consideration set forth herein, the Architect shall not be entitled to any employee benefits including, but not limited to, insurance, paid annual leave, sick leave, worker's compensation, free parking, or

retirement benefits.

- O. **Sole Agreement.** This Agreement constitutes the sole agreement between the parties. No representations oral or written not incorporated herein shall be binding on the parties. No amendment or modifications of this Agreement shall be enforceable unless approved by action of the Board of Commissioners of DeKalb County.
- P. **Controlling Provisions.** In the event of a conflict between the County's RFP No. 10-500154 and the Architect's response thereto, the provisions of the County's RFP shall govern. The provisions of this Agreement shall control over any conflicting provisions contained in the Architect's response.
- Q. **Funding Clause.** Architect has been informed and understands that funding for this Agreement is provided in part by the Department of Housing and Urban Development (HUD) and is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.) Awarding of the contract is subject to and contingent upon funds from the Community Development Block Grant Program (CDBG) and Section 108 of the Housing and Community Development Act of 1974, as amended, 42 USC 5308 and expressly agrees that performance of the Agreement, in whole or in part, is contingent upon and subject to the availability of such funding.
- R. **Georgia Open Records Act.** Without regard to any designation made by the persons or entity entering this Agreement, DeKalb County considers all information submitted in response to this Agreement to be a public record that will be disclosed upon request pursuant to the Open Records Act O.C.G.A. 50-18-70 et seq., after contacting the person or entity making the submission, unless a court order is presented with the Agreement.
- S. **First Source Ordinance.** The DeKalb County First Source Ordinance requires contractors or entities employing 15 or more employees entering into any type of

agreement with the County, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction, professional or consultant services, which is funded in whole or part with County funds or County-administered funds in which the contractor is to receive \$50,000.00 or more in County expenditures or committed expenditures to make a good faith effort to hire DeKalb County residents for at least 50% of entry level jobs using the First Source Registry. For more information on this Ordinance requirement, please contact DeKalb Workforce Development at 404.687.3400.

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative, on this _____ day of _____, 2010.

DEKALB COUNTY, GEORGIA

By: _____(SEAL) _____ **by Dir.**(SEAL)
Signature W. BURRELL ELLIS, JR.
Chief Executive Officer
DeKalb County, Georgia

Name (Typed or Printed)

Title

Federal Tax I.D. Number

ATTEST:

ATTEST:

Signature

Name (Typed or Printed)

Title

BARBARA H. SANDERS, CCC
Clerk of the Chief Executive Officer
and Board of Commissioners of
DeKalb County, Georgia

APPROVED AS TO SUBSTANCE:

APPROVED AS TO FORM:

Department Director

County Attorney Signature

County Attorney Name (Typed or Printed)

CERTIFICATE OF CORPORATE RESOLUTION

I, _____, certify the following:

That I am the duly elected and authorized Secretary of _____
_____ (hereinafter referred to as the “corporation”), a corporation organized and incorporated to do business under the laws of the State of _____;

That said corporation has, through lawful resolution of the Board of Directors of the corporation, duly authorized and directed _____, in his official capacity as _____ of the corporation, to enter into and execute the following described agreement with DeKalb County, a political subdivision of the State of Georgia:

_____;

That the foregoing Resolution of the Board of Directors has not been rescinded, modified, amended, or otherwise changed in any way since the adoption thereof, and is in full force and effect on the date hereof.

IN WITNESS WHEREOF, I have set my hand and corporate seal;

This the _____ day of _____, 20____.

(CORPORATE
SEAL)

(Secretary)

Attachment A
(Cost Proposal)

Attachment B
CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with DEKALB COUNTY, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program*¹ [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91].

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the COUNTY, then the contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the COUNTY, at the time the subcontractor(s) is retained to perform such service.

Employment Eligibility Verification Program (EEV)/
Basic Pilot Program* User Identification Number

55412
DeKalb County EEV Basic Pilot
Program* User Identification
Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 200__

Notary Public

My Commission Expires: _____

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

² See, O.C.G.A. § 13-10-90; O.C.G.A. § 13-10-91; Rules of Georgia Department of Labor, "Georgia Security and Immigration Compliance Act" of 2006; Rule 300-10-1-07, and Rule 300-10-1-.08.

Attachment C
SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (Name of Contractor) on behalf of DEKALB COUNTY, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program*₂ [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91].

Employment Eligibility Verification Program (EEV)/
Basic Pilot Program* User Identification Number

55412
DeKalb County EEV Basic Pilot
Program* User Identification
Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

___ DAY OF _____, 200__

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

“The County’s Request for
Proposals (RFP) No.10-500154.”

APPENDIX I

“Excerpts from the Architect’s
Response to the County’s Request
for Proposals (RFP) No.10-500154.”

APPENDIX II

APPENDIX III

General Requirements and General Conditions of DeKalb County's Standard Construction Contract

GENERAL REQUIREMENTS

01 SCOPE

The following is a general description of the extent of work under the Contract.

A. Work included:

B. Work not included in this Contract:

02 SITE OF THE WORK AND OWNER

A. Site:

B. Owner: DeKalb County, Georgia, hereinafter referred to as the "County."

03 ACCESS TO WORK

The County and the Architect shall at all times have access to the Work wherever it is in preparation or progress and the Contractor shall provide proper facilities for such access.

04 SUBMITTAL PERIOD FOR PRODUCTS AND SUBSTITUTIONS

Substitutions: Where items of equipment or materials are specifically identified herein by a manufacturer's name, model, or catalog number, only such specific item may be used in the Base Bid. If the Bidder wishes to use items of equipment or materials other than those named in his Base Bid, the Bidder shall apply in writing for the Architect's approval of substitution at least ten (10) days prior to opening of bids, submitting with his request for approval complete descriptive and technical data on the items or item he proposes to furnish. Approved substitutions will be listed in the Addendum issued to all Bidders prior to opening of bids.

05 MEASUREMENTS AND DIMENSIONS

Before ordering material or doing work which is dependent for proper size or installation upon coordination with conditions, the Contractor shall verify all dimensions by taking measurements at the building and shall be responsible for the correctness of same. No consideration will be given any claim based on the differences between the actual dimensions and those indicated on the Drawings.

06 STORAGE FACILITIES AND WORK AREAS

The Contractor shall cooperate with the County in any required use of its property and arrange for storage of materials on job site in such areas as are mutually agreed upon. The Contractor shall allot suitable and proper space to his Subcontractors for the storing of their materials and for the erection of their sheds and tool houses. Should it be necessary at any time to move materials, sheds, or storage platforms, the Contractor shall move same as and when directed, at his own expense.

07 IMPROVEMENTS ON CITY OR PUBLIC PROPERTY

Contractor shall pay for cost of any pavement or sidewalk repairs necessitated by work under this Contract, and any inspection fees required by local authorities.

08 MANUFACTURERS' CERTIFICATIONS

The Project Manager may require, and the Contractor shall furnish if required to do so, certificates from manufacturers to the effect that the products or materials furnished by them for use in the Work comply with the applicable specified requirements for the materials or products being furnished.

09 SAMPLES

The Contractor shall furnish with reasonable promptness all samples as directed by the Owner for approval for conformance with the design concept of the Project and for compliance with the information stated in the Contract Documents. The Work shall be in accordance with approved samples.

10 AS-BUILT DRAWINGS

The Contractor shall, upon completion of the Work, furnish a marked set of Drawings showing the field changes, as actually installed and as specified under these sections of the Specifications, and deliver them to the Owner. Owner will furnish prints to Contractor for marking.

11 MAINTENANCE MANUAL

Contractor shall, prior to completion of Contract, deliver to the Owner two copies of a manual, assembled and bound, presenting for the County's guidance full details for care and maintenance of visible surfaces and of equipment included in Contract. Contractor shall, for this manual, obtain from Subcontractors literature of manufacturers relating to equipment, including motors; also furnish cuts, wiring diagrams, instruction sheets and other information pertaining to same that will be useful to the County in over-all operation and maintenance. Where the above-described manuals and data are called for under separate sections of the Specifications, they are to be included in the manual described in this article.

12 FUNDING CLAUSE *(If applicable)*

The Contractor has been informed and understands that funding for this Contract is provided under the _____ Act and expressly agrees that performance of the Contract, in whole or in part, is contingent upon and subject to the availability of such funding under the _____ Act to the _____, DeKalb County, Georgia.

13 FEDERAL AND/OR STATE FUNDING *(If applicable)*

Insert any requirements pertaining to Federal and/or State funding compliance.

14 ARCHITECT

a. _____

 _____ (telephone)
 _____ (fax)
 _____ (email), hereinafter referred to as the Architect.

b. It is the intent of the parties that nothing contained herein shall be interpreted to assign to the Architect any status under this Contract other than that of an independent contractor.

15 CONTRACT WITH ARCHITECT

The contract between DeKalb County and the Architect employed to perform certain services in connection with this Work is on file in the Ex Officio Clerk of the Chief Executive Officer and Board of Commissioners of DeKalb County. All persons concerned with the duties of the Architect are invited to review that contract. The County reserves the right to alter or amend said contract with reference to the services performed by an Architect regarding the supervision of this Work, to assume the supervision of this work by its own forces, or to otherwise assign such supervision to competent persons.

GENERAL CONDITIONS

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DEFINITIONS OF TERMS

Wherever used in the Contract Documents, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

“Addenda” shall mean written or graphic instruments issued prior to the execution of the agreement which modify or interpret the Contract Documents by additions, deletions, clarifications, or corrections.

“Amendment” shall mean a written order to the Contractor authorizing an addition, deletion, or revision in the Work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time, as approved by the Board of Commissioners of DeKalb County, or exempted from Board approval for Contract Price changes up to the amount of Twenty Thousand Dollars (\$20,000.00), or ten percent (10%) of the Contract as originally executed, whichever is less.

“Architect” shall mean an individual, partnership, or corporation performing professional architectural service for the County as an independent contractor.

“Bid” shall mean the offer or Proposal of the Bidder submitted on the prescribed form setting forth the price(s) for the Work to be performed.

“Bidder” shall mean any person, firm, or corporation submitting a Bid for the Work.

“Bonds” shall mean Bid, Performance, and Payment Bonds and other instruments of security, furnished by the Contractor and his surety in accordance with the Contract Documents.

“Change Order” shall mean a written order to the Contractor authorizing an addition, deletion, or revision in the Work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time, as approved by the Board of Commissioners of DeKalb County, or exempted from Board approval for Contract Price changes up to the amount of Twenty Thousand Dollars (\$20,000.00), or ten percent (10%) of the Contract as originally executed, whichever is less.

“Contract Documents” shall consist of Advertisement for Bids, Proposal, Bid Bond, Certificate of Corporate Bidder, Oath of Successful Bidder, Contract, Contract Performance Bond, Payment Bond, Instructions to Bidders, General Requirements, General Conditions, Supplementary Conditions, Technical Specifications, Certificates of Insurance, and Drawings. The intent of these documents is to include all materials, appliances, tools, labor and services of every kind necessary for the proper execution of the Work, and the terms and conditions of payment therefor. The Contract Documents shall be considered as one, and whatever is called for by any one of them shall be as binding as if called for by all.

“Contract Price” shall mean the total monies payable to the Contractor under the terms and conditions of the Contract Documents.

“Contract Time” shall mean the number of calendar days stated in the Contract Documents for the completion of the Work.

“Contractor” or “General Contractor” shall mean the individual, firm, or corporation undertaking the execution of the Work as an independent contractor under the terms of the Contract and acting through his or its agents or employees.

“County” shall mean DeKalb County, Georgia.

“Drawings” shall mean the part of the Contract Documents which show largely through graphical presentation the characteristics and scope of the Work to be performed and which have been prepared or approved by the Architect.

“Field Order” shall mean a written order effecting a change in the Work not involving an adjustment in the Contract Price or an extension of the Contract Time, issued by the Architect to the Contractor during construction.

“Notice of Award” shall mean the written notice of the acceptance of the Bid from the County to the successful Bidder as evidenced by return receipts of registered or certified letters.

“Notice to Proceed” shall mean written communication issued by the County to the Contractor authorizing him to proceed with the Work and establishing the date of commencement of the Work as evidenced by official receipt of certified mail or acknowledgment of personal delivery.

“Owner” shall mean DeKalb County, Georgia.

“Project” shall mean the undertaking to be performed as provided in the Contract Documents.

“Shall” is mandatory; “may” is permissive.

“Shop Drawings” shall mean all drawings, diagrams, illustrations, brochures, schedules, and other data which are prepared by the Contractor, a Subcontractor, manufacturer, Supplier, or distributor, which illustrate how specific portions of the Work shall be fabricated or installed.

“Specifications” shall mean a part of the Contract Documents consisting of written descriptions of a technical nature of materials, equipment, construction systems, standards, and workmanship specified for this Project.

“Subcontractor” shall mean an individual, firm, or corporation having a direct contract with the Contractor or with any other Subcontractor for the performance of a part of the Work at the site.

“Substantial Completion” shall mean that date determined by the Owner when the construction of the Project or an expressly stipulated part thereof is sufficiently completed, in accordance with the Contract Documents, so that the Project or stipulated part can be fully utilized for the purposes for which it is intended.

“Supplementary Conditions” shall mean a part of the Contract Documents consisting of modifications to the General Conditions.

“Superintendent” shall mean the Contractor’s authorized on-job representative designated in writing by the Contractor prior to commencement of any work.

“Suppliers” shall mean any person, supplier, or organization who furnishes materials or equipment for the Work, including that fabricated to a special design, but who does not perform labor at the site.

“Work” of the Contractor or Subcontractor shall include all labor, material, equipment, transportation, skill, tools, machinery and other equipment, and things useful or necessary in order to complete the Contract.

APPLICABLE REQUIREMENTS

The work shall comply with the Contract Documents and with all applicable codes, laws, and regulations of the County, State, or Federal agencies which may have cognizance of any part of the Work. In the event of any conflict between the terms of this Contract and such codes, laws, and regulations, the codes, laws, and/or regulations shall prevail. If the Contractor performs any work knowing it to be contrary to such codes, laws, or regulations, and without such notice to the County, he shall assume full responsibility therefore and shall bear any and all costs necessary to correct the Work.

CONTRACT SECURITY

The Contractor shall furnish a Contract Performance Bond and a Payment Bond, each equal to one hundred percent (100%) of the Contract Price. Bonds given shall meet the requirements of the law of the State of Georgia including, but not limited to, O.C.G.A. § 13-10-1 and § 36-91-21 *et seq.* The surety on each Bond shall be a surety company satisfactory to the County and listed in the Federal Register and licensed to write surety insurance in the State of Georgia.

NOTICE AND SERVICE THEREOF

Any notice to Contractor from the County or the Architect relative to any part of this Contract shall be in writing and considered delivered and the service thereof completed, when said notice is posted by mail, to the said Contractor at his last given address or delivered in person to said Contractor or his authorized representative on the work site.

SPECIFICATIONS

- .01 The Specifications, the Drawings accompanying them, and the other Contract Documents shall be supplementary to each other, and any material, workmanship, and/or service which may be in one, but not called for in the others, shall be as binding as if indicated, called for, or implied by all.
- .02 The General Contractor will be held responsible to furnish all labor and materials necessary to complete the Work as indicated by the Drawings and Specifications.
- .03 Unless otherwise stipulated, the General Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation, and other facilities necessary for the execution and completion of the Work. He shall be responsible for entire Work and every part thereof.
- .04 Each section or type of work is described separately in the Technical Specifications; however, should any item of material, equipment, work, or combinations of such be required in one section, and not be described in that section and a similar item described in another section, that description shall apply regardless of the section under

which it is described.

- .05 Upon award of the Contract, the Contractor will be supplied, free of charge, up to three complete sets of the Contract Drawings and Specifications. Any prints and Specifications in excess of these shall be furnished at cost at the Contractor's expense.

06

DRAWINGS AND SPECIFICATIONS

- .01 The intent of the Drawings and Specifications is that the Contractor shall furnish all labor, materials, tools, equipment, and transportation necessary for the proper execution of the Work in accordance with the Contract Documents and all incidental work necessary to complete the Project in an acceptable manner, ready for use, occupancy, or operation by the County.
- .02 In case of conflict between the Drawings and Specifications, the Specifications shall govern. Figure dimensions on Drawings shall govern over scale dimensions, and detailed drawings shall govern over general drawings.
- .03 If existing utilities or structures are indicated by the Contract Documents, no warranty is made as to the accuracy or completeness of such indication.
- .04 Any discrepancies found between the Drawings and Specifications and site conditions or any inconsistencies or ambiguities in the Drawings or Specifications shall be immediately reported to the Architect, in writing, who shall promptly correct such inconsistencies or ambiguities in writing. Work done by the Contractor after his discovery of such discrepancies, inconsistencies, or ambiguities shall be done at the Contractor's risk.
- .05 The Architect may (without changing the scope of the Work) furnish the Contractor additional instructions and detail drawings, as necessary to carry out the Work required by the Contract Documents. The additional drawings and instructions thus supplied will become a part of the Contract Documents. The Contractor shall carry out the Work in accordance with the additional detail drawings and instructions.
- .06 Abridging: Attention is directed to the fact that the detailed Specifications and separate sections may be written in short or abridged form. In regard to every section of the Specifications and all parts thereof, mention therein, or indications on the Drawings of articles, materials, operations, or methods requires that the Contractor:
 - 1. Provide each item mentioned and indicated, of quality or subject to qualifications noted.
 - 2. Perform according to conditions stated, each operation prescribed.
 - 3. Provide therefore all necessary labor, equipment, and incidentals.
- .07 Wording: Whenever in these Specifications or on the Drawings the words "directed,"

“required,” “permitted,” “ordered,” or words of like import are used, it shall be understood that the direction, requirement, permission, or order of the County is intended, and similar words, “approved,” “acceptable,” “satisfactory,” or words of like import shall mean approved by, acceptable to, or satisfactory to the County.

- .08 Specification Sections: For convenience of reference and to facilitate the letting of contracts and subcontracts, these Specifications are separated into titled sections. Such separation shall not, however, operate to make the County an arbiter to establish limits to the contracts between the Contractor and Subcontractors, nor shall such separation be interpreted as superseding normal union jurisdictions.
- .09 Language: Notwithstanding the appearance of such language in the various sections of the Specifications as, “The Paving Contractor,” “The Grading Contractor,” etc., the Contractor is responsible to the County for the entire Contract and the execution of all work referred to in the Contract Documents.

07

PRESENT DOCUMENTS GOVERN

The Contractor shall in no case claim a waiver of any specification requirements on the basis of previous approval of material or workmanship on other jobs of like nature or on the basis of what might be considered “standard” for material or workmanship in any particular location. The Contract Documents for this job shall govern the Work.

08

CONTRACTOR’S SHOP DRAWINGS

- .01 The approved Drawings will be supplemented by such Shop Drawings as are needed to adequately control the Work. It is mutually agreed that all authorized alterations affecting the requirements and information given on the approved Drawings shall be in writing.
- .02 Shop Drawings to be furnished by the Contractor for any structure shall consist of such detailed drawings as may be required for the prosecution of the Work.
- .03 Shop Drawings must be approved by the Architect before the work in question is performed. Drawings for false work, centering, and form work may also be required, and in such cases shall be likewise subjected to approval unless approval be waived. It is expressly understood, however, that approval of the Contractor’s Shop Drawings does not relieve the Contractor of any responsibility for accuracy of dimensions and details. It is mutually agreed that the Contractor shall be responsible for agreement and conformity of his Shop Drawings with the approved Drawings and Specifications.
- .04 It is the responsibility of the Contractor to check all Shop Drawings before same are submitted to the Architect for approval. Shop Drawings which have not been checked and approved by the Contractor will not be approved.
- .05 Shop Drawings shall be submitted only by the Contractor who shall indicate by a signed stamp on the drawings that he has checked the Shop Drawings and that the

work shown on them is in accordance with Contract requirements and has been checked for dimensions and relationship with work of all other trades involved. Under no conditions shall Shop Drawings be accepted from anyone other than the Contractor.

- .06 The Contractor shall furnish the Architect with at least six copies of all Shop Drawings for approval. Two finally approved copies will be returned to the Contractor for his use.
- .07 The Contract Price shall include the cost of furnishing all Shop Drawings and the Contractor will be allowed no extra compensation for such drawings.
- .08 The approval of such Shop Drawings shall not relieve the Contractor from responsibility for deviations from Drawings or the Specifications unless he has in writing called attention to such deviations, and the Architect has approved the changes or deviations in writing at the time of submission, nor shall it relieve him from the responsibility for errors of any kind in Shop Drawings. When the Contractor does call such deviations to the attention of the Architect, he shall state in his letter whether or not such deviations involve any extra cost. If this is not mentioned, it will be assumed that no extra cost is involved for making the change.

09 **INSTRUCTIONS, CHANGES, ETC.**

- .01 All changes, alterations, or instructions in regard to any feature of the Work that differ from the Drawings and Specifications must be approved in writing by Change Order in all cases, and no verbal orders will be regarded as a basis for claims for extra work.
- .02 If the Contractor claims that any instruction by Drawings or otherwise involves extra cost or an extension of time, he shall notify the Architect in writing within ten (10) days after the receipt of such instructions and in any event before proceeding to execute the Work. Thereafter, the procedure shall be the same as that described for changes in the Work. No such claim shall be valid unless made in accordance with the terms of this section.
- .03 No claims for extra cost will be considered based on an escalation of material prices throughout the period of the Contract.
- .04 No extra work is to be performed or any changes made that involves any extra cost or extension of time unless approved by the Architect and authorized by Change Order.

10 EXAMINATION OF WORK BY CONTRACTOR

It is understood and agreed that the Contractor has, by careful examination, satisfied himself as to the nature and location of the Work, the conformation of the ground, the character, quality, and quantity of the facilities needed preliminary to and during the prosecution of the Work, the general and local conditions, and all other matters which can in any way affect the Work or the cost thereof under this Contract. No verbal agreement or conversation with any officer, agent, or employee of the County or the

Architect, either before or after the execution of the Contract, shall affect or modify any of the terms or obligations herein contained.

11 MATERIALS, SERVICES, AND FACILITIES

- .01 The Contractor shall at all times employ sufficient labor and equipment for prosecuting the Work to full completion in the manner and time specified. Failure of the Contractor to provide adequate labor and equipment may result in default of the Contract. The labor and equipment to be used in the Work by the Contractor shall be sufficient to meet the requirements of the Work and shall be such as to produce a satisfactory quality of work, in accordance with accepted industry practices within the time specified in the Contract.
- .02 Materials and equipment shall be so stored and handled as to insure the preservation of their quality and fitness for the Work. Stored materials and equipment to be incorporated in the Work shall be located so as to facilitate prompt inspection. No product which has in any way become unfit for the intended purpose shall be incorporated into the Work.
- .03 Manufactured articles, materials, and equipment shall be applied, installed, connected, erected, cleaned, and conditioned as directed by the manufacturer.
- .04 Materials, supplies, and equipment to be incorporated into the Work shall be new and unused unless otherwise specifically stated in the Contract Documents. The source of supply for all such products shall be submitted to the Architect, together with detailed descriptions thereof in the form of samples, Shop Drawings, tests, or other means necessary to adequately describe the items proposed. If, after trial, it is found that sources of supply, even though previously approved by the Architect, have not furnished products meeting the intent of the Contract Documents, the Contractor shall thereafter furnish products from other approved sources, and shall remove completed Work incorporating products which do not meet Contract requirements.

12 REQUESTS FOR SUBSTITUTIONS

Requests for substitutions of proprietary products or of a particular manufacturer or vendor must be accompanied by documentary proof of equality, and difference in price and deliveries, if any, in form of certified quotations from Suppliers of both specified and proposed equipment. The item proposed for substitution shall be equal to or superior to the specified item or items, in construction, efficiency, and utility in the opinion of the Architect. The opinion of the Architect shall be final and no substitute material or article shall be purchased or installed without such written approval.

In case of a difference in price, the County shall receive all benefits of the difference in cost involved in any substitution, when lower, and the Contract altered by Change Order to credit the County with any savings to be obtained. However, the County shall not be charged for any additional cost in case of a price difference.

13

INSPECTION AND TESTING OF MATERIALS

Unless otherwise specifically provided for, the inspection and testing of materials and finished articles to be incorporated in the Work at the site shall be made by bureaus, laboratories, or agencies approved by the Architect. The cost of such inspection and testing shall be paid by the Contractor. The Contractor shall furnish evidence satisfactory to the Architect that the material and finished articles have passed the required tests prior to the incorporation of such materials and finished articles in the Work.

14

INSPECTION OF WORK

- .01 The Contractor shall, at all times, permit and facilitate inspection of the Work by authorized representatives of the Architect and public authorities having jurisdiction in connection with the Work of this Contract. The presence or observations of the Architect or its representative at the site of the Work shall not be construed to, in any manner, relieve the Contractor of this responsibility for strict compliance with the provisions of the Contract Documents.
- .02 If the specifications, County's instructions, laws, ordinances, or a public authority require any work to be specially tested or approved, the Contractor shall give the Architect timely notice of its readiness for observation or inspection. If the inspection is by another authority, then the Architect shall be advised of the date fixed for such inspection. Required certificates of inspection shall be secured by the Contractor. Contractor having secured all certificates of inspection will deliver same to the Architect upon completion. If any work should be covered up without approval or consent of the Architect, it shall, if required by the Architect, be uncovered for examination at the Contractor's expense.
- .03 Should any disagreement or difference arise as to the estimate, quantities, or classifications or as to the meaning of the Drawings or Specifications, or any point concerning the character, acceptability, and nature of the several kinds of work, any materials and construction thereof, the decisions of the Architect shall be final and conclusive and binding upon all parties to the Contract.

15

AUTHORITY OF THE ARCHITECT

- .01 The Contractor shall perform all of the Work herein specified under the general direction, and to the entire satisfaction, approval, and acceptance of the Architect. The Architect shall decide all questions relating to measurements of quantities, the character of the Work performed, and as to whether the rate of progress is such that the Work will be completed within the time limit of the Contract. All questions as to the meaning of these Specifications will be decided by the Architect.
- .02 The approval of the Architect of any materials, plants, equipment, Drawings, or of any

other items executed, or proposed by the Contractor, shall be construed only to constitute an approval of general design. Such approval shall not relieve the Contractor from the performance of the Work in accordance with the Contract Documents, or from any duty, obligations, performance guarantee, or other liability imposed upon him by the provisions of the Contract.

16

PROHIBITED INTERESTS

No official of the County who is authorized in such capacity and on behalf of the County to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any architectural, engineering, inspection, construction, or material supply contract, or any subcontract in connection with the construction of the Project, shall become directly or indirectly interested personally in this Contract or in any part hereof. No officer, employee, architect, attorney, engineer, or inspector of or for the County who is authorized in such capacity and on behalf of the County to exercise any legislative, executive, supervisory, or other similar functions in connection with the construction of the Project, shall become directly or indirectly interested personally in this Contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the Project.

17

REJECTIONS OF WORK AND MATERIALS

- .01 All materials and equipment furnished and all work done that is not in accordance with the Drawings or Specifications or that is defective will be rejected. All rejected materials, equipment, or work shall be removed immediately. If rejected materials, equipment, or work is not removed within forty-eight hours from the date of letter of notification, the Architect shall have the right and authority to stop the Contractor and his work immediately, and/or shall have the right to arrange for the removal of said rejected materials, equipment, or work at the cost and expense of the Contractor. All rejected materials, equipment, or work shall be replaced with other material, equipment, or work which conforms with the Drawings and Specifications at no additional cost to the County.
- .02 Inspection of the Work shall not relieve the Contractor of any of his obligations to fulfill his Contract and defective work shall be made good regardless of whether such work, material, or equipment has been previously inspected by the Architect and accepted or estimated for payment. The failure of the Architect to condemn improper materials or workmanship shall not be considered as a waiver of any defect which may be discovered later, or for work actually defective. All work, material, and/or equipment shall be guaranteed against defects for a period of one year from date of Project acceptance as established by the County.

18

WEATHER CONDITIONS

The Contractor will be required to protect all work and materials against damage or

injury from the weather. If, in the opinion of the Architect, any work or materials shall have been damaged or injured by reason of failure to protect such, all such materials or work shall be removed and replaced at the expense of the Contractor.

19

ROYALTIES AND PATENTS

The Contractor shall hold and save the County and its officers, agents, servants, and employees, harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the Contract, including its use by the County, unless otherwise specifically stipulated in the Contract Documents.

20

CONTRACTOR'S PERSONNEL

- .01 The Contractor will supervise and direct the Work. He will be solely responsible for the means, methods, techniques, sequences, and procedures of construction. An experienced Superintendent and necessary assistants competent to supervise the particular types of work involved shall be assigned to the Project by the Contractor, and shall be available at all times when work is in progress. The name of the Superintendent shall be submitted with qualifications of same prior to start of the Work and shall be approved by the Architect prior to start of the Work. The Superintendent so named by the Contractor shall be employed by the Contractor and shall have served in a supervisory capacity on at least one Project of like description and size performed by the Contractor during the previous twelve months. Under no circumstances shall an employee of any Subcontractor serve as Project Superintendent. The Superintendent shall represent the Contractor, and all directions given to the Superintendent shall be as binding as if given to the Contractor.
- .02 Only persons skilled in the type of work which they are to perform shall be employed. The Contractor shall, at all times, maintain discipline and good order among his employees, and shall not employ on the Work any unfit person or persons or anyone unskilled in the work assigned him.

21

LINES, GRADES, AND MEASUREMENTS

- .01 Such stakes and markings as the Architect may set for either its or the Contractor's guidance shall be preserved by the Contractor. Failure to protect such stakes or markings, or gross negligence on the Contractor's part resulting in loss of same, may result in the Contractor being charged for their replacement.
- .02 The Contractor must exercise proper care and caution to verify the grades and figures given him before proceeding with the Work, and shall be responsible for any damage or defective work caused by his failure of such care and caution. He shall promptly notify the Architect of any errors or discrepancies he may discover in order that the proper corrections may be made.

PERMITS AND INSPECTION FEES

Permits shall be secured by the Contractor and inspections will be required, but the County will not charge the Contractor for such permits and inspections obtained from the County. The Contractor shall secure and pay for any permits and inspection fees required by any other governmental entity or agency.

LAWS AND REGULATIONS

The Contractor's attention is directed to the fact that all applicable Federal, State, and County laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the Project shall apply to the Contract throughout, and they will be deemed to be included in the Contract Documents the same as though herein written out in full. The Contractor shall keep himself fully informed of all laws, ordinances, and regulations of the Federal, State, and County in any manner affecting those engaged or employed in the Work or the materials used in the Work or in any way affecting the conduct of the Work and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in this Contract, or in the Drawings or Specifications herein referred to, in relation to any such law, regulation, ordinance, order, or decree, he shall herewith report the same, in writing, to the Architect. He shall at all times himself observe and comply with all such laws, ordinances, and regulations, and shall protect and indemnify the County and its agents against any such law, ordinance, regulation, order, or decree, whether by himself or by his employees.

CONTRACTOR'S OBLIGATIONS

The Contractor shall, in good workmanlike manner, do and perform, all work and furnish all supplies and materials, machinery, equipment, facilities, and means, except as herein otherwise expressly specified, necessary, or proper to perform and complete all the Work required by this Contract, within the time herein specified, in accordance with the provisions of this Contract and said Specifications and in accordance with the Drawings of the Work covered by this Contract and any and all supplemental drawings of the Work covered by this Contract. He shall furnish, erect, maintain, and remove such construction, plants, and such temporary works as may be required. He alone shall be responsible for the safety, efficiency, and adequacy of his plants, appliances, and methods, and for any damage which may result from their failure or their improper construction, maintenance, or operation. The Contractor shall observe, comply with, and be subject to all terms, conditions, requirements and limitations of the Contract and Specifications, local ordinances, and State and Federal laws; and shall do, carry on, and complete the entire Work.

SUBCONTRACTING

- .01 The Contractor understands and agrees that it shall be a breach of this Contract to subcontract any portion of the Work on this Project unless the Work and the contractor

proposed to perform it have been declared in the Proposal to the Contract; or the Contractor shall have obtained written approval from the County.

THE CONTRACTOR FURTHER UNDERSTANDS AND AGREES THAT ANY WORK ON THIS PROJECT WHICH THE CONTRACTOR SECURES IN VIOLATION OF THIS PROVISION SHALL BE DEEMED A GRATUITY FROM THE CONTRACTOR FOR WHICH DEKALB COUNTY SHALL NOT BE OBLIGATED TO PAY.

- .02 Nothing contained in this Contract shall create any contractual relation between any Subcontractor and the County.

26

ASSIGNMENTS

The Contractor shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of the County.

27

CONTRACTOR'S HOLD HARMLESS AGREEMENT

The General Contractor shall be responsible from the time of signing the Contract, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, to persons or property, including employees and property of the County. The Contractor shall exonerate, indemnify, and save harmless the County from and against all claims or actions, and all expenses incidental to the defense of any such claims, litigation, and actions, based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with the performance of this Contract or by conditions created thereby or arising out of or any way connected with work performed under this Contract and shall assume and pay for, without cost to the County, the defense of any and all claims, litigation, and actions suffered through any act or omission of the Contractor, or any Subcontractor, or anyone directly or indirectly employed by or under the supervision of any of them. The Contractor expressly agrees to defend against any claims brought or actions filed against the County, where such claim or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.

28

INSURANCE REQUIREMENTS

The Contractor shall furnish the following along with Bonds and Contract Documents sent to the County for execution:

- A. Certificates of Insurance in companies doing business in Georgia and acceptable to the County covering:
 - 1. Statutory Workers Compensation Insurance.

2. Commercial General Liability Insurance covering all operations with combined single limit of \$1,000,000, inclusive of protection against bodily injury due to excavation, shoring, underpinning, and blasting, to the extent to which such risks are present.
 3. Comprehensive Automobile Liability Insurance with form coverage for all owned, non-owned and hired vehicles with combined single limit of \$500,000.
 4. Umbrella or Excess Insurance is acceptable to meet the minimum limits whenever there is an insurer licensed to do business in Georgia which is providing at least the first \$100,000 of primary coverage.
- B. Certificates of Insurance must be executed in accordance with the following provisions:
1. Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Contract;
 2. Certificates to contain the location and operations to which the insurance applies;
 3. *If Applicable* Certificates to contain a specific statement that blasting coverage is included to the extent to which such risk is present;
 4. Certificates to contain Contractor's protective coverage for any Subcontractor's operations;
 5. Certificates to contain Contractor's contractual liability insurance coverage;
 6. Certificates are to be **issued** to:

**DeKalb County, Georgia
Director of Purchasing & Contracting
The Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030.**

- C. The Contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all Subcontractors who are engaged in this Work.
- D. The Contractor agrees to carry statutory Workers Compensation Insurance and to have all Subcontractors likewise carry statutory Workers Compensation Insurance.
- E. *If Applicable* FIRE INSURANCE WITH EXTENDED COVERAGE
The Contractor shall effect and maintain fire insurance with extended coverage including vandalism and malicious mischief endorsements up to 100% of the Contract Price of the Work including items of labor and materials connected

therewith whether in or adjacent to the structure insured, materials in place or to be used as part of the permanent construction including surplus materials, shanties, protective fences, bridges, temporary structures, miscellaneous materials, and supplies incident to the Work and such scaffolding, staging towers, forms, and equipment not owned or rented by the Contractor, the cost of which is included in the cost of the Work.

EXCLUSIONS: This insurance does not cover any tools owned by mechanics, any tools, equipment, scaffolding, staging towers, and forms owned or rented by the Contractor, the capital value of which is not included in the cost of the Work.

The following language must be included on the policy:

The loss, if any, is to be made adjustable with and payable to DeKalb County as trustee for the insured and Contractors and Subcontractors as their interests may appear.

Insurance shall be written by a company licensed to do business in the State of Georgia.

The Contractor shall furnish evidence of coverage to the County. Form of policy shall be Completed Value Builder's Risk Form.

If after loss no special agreement is made, replacement of injured work shall be ordered and executed as provided for changes in the Work.

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LAND AND RIGHTS-OF-WAY

- .01 Prior to entering on any land or right-of-way, the Contractor shall ascertain the requirements of applicable permits or easements obtained by the County, and shall conduct his work in accordance with requirements thereof including the giving of notice. The Contractor shall be fully responsible for performing work to the requirements of any permit or easement granting entity even though such requirements may exceed or be more stringent than that otherwise required by the Contract Documents, and shall compensate the County fully for any loss or expense arising from failure of the Contractor to perform as required by such entity.
- .02 The Contractor shall provide at his own expense and without liability to the County any additional land and access thereto that the Contractor may desire for temporary construction facilities, or for storage of materials.

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PROTECTION OF WORK, PROPERTY, AND PERSONS

- .01 The Contractor will be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. He will take all

necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all employees on the Work and other persons who may be affected thereby, all the Work and all materials or equipment to be incorporated therein, whether in storage on or off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, lakes, drainage ways, walks, pavements, roadways, structures, and utilities not designated for removal, relocation or replacement in the course of construction.

- .02 The Contractor will comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction. He will erect and maintain, as required by the conditions and progress of the Work, all necessary warning safeguards for devices and safety and protection of the Work, the public, and adjoining property. He will notify owners of adjacent utilities when prosecution of the Work may affect them. The Contractor will remedy all damage, injury, or loss to any property caused, directly or indirectly, in whole or in part, by the Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.
- .03 The Contractor shall, prior to commencing other on-site work, accurately locate above and below ground utilities and structures which may be affected by the Work, using whatever means may be appropriate. The Contractor shall mark the location of existing utilities and structures, not otherwise readily visible, with flagging, stakes, barricades, or other suitable means, and shall preserve and protect all utilities and structures not designated for removal, relocation, or replacement in the course of construction. He shall notify the Owner promptly on discovery of any conflict between the Contract Documents and any existing facility.
- .04 In emergencies affecting the safety of persons or the Work or property at the site or adjacent thereto, or unanticipated conditions where delay would substantially impact the time or cost of work, the Contractor, upon notification to the Architect, shall act to prevent threatened damage, injury, or loss. Any claim for compensation or extension of time by the Contractor due to such extra work shall be submitted to the Architect within ten (10) days of the date of performing such work or deviations in the manner prescribed for a Change Order.
- .05 All existing utilities, both public and private, including sewer, gas, water, electrical, and telephone services, etc., shall be protected and their operation shall be maintained through the course of the Work. Any temporary shutdown of an existing service shall be arranged between the Contractor and the responsible agency. The Contractor shall assume full responsibility and hold the County harmless from the result of any damage that may occur as a result of the Contractor's activities.

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PRIOR USE BY COUNTY

Prior to completion of the Work, the County may take over operation and/or use of the incompleated Project or portions thereof. Such prior use of facilities by the County shall not be deemed as acceptance of any work or relieve the Contractor from any of the requirements of the Contract Documents.

CLEANING UP

The Contractor shall at all times keep the premises free from accumulation of waste materials or rubbish caused by Contractor's employees or work. Upon completion of the Work, the Contractor shall remove all his plants, tools, materials, and other articles from the property of the County.

BARRICADES

- .01 Lanterns: Contractor shall provide continuously burning lanterns at all barricades and at protective barriers around excavations so that the public is adequately warned of such hazards. Lanterns shall remain lighted from sundown to sunrise and at all other times when the labor forces are not on the job site.
- .02 Access to Site: Delivery of construction materials and equipment shall be only from locations approved by the County.

CHANGES IN THE WORK

- .01 The County may at any time, as the need arises, order changes within the scope of the Work without invalidating the agreement. If such changes increase or decrease the amount due under the Contract Documents, or in the time required for performance of the Work, an adjustment may be authorized by Change Order.
- .02 The Architect, also, may at any time, by issuing a Field Order make changes in the details of the Work. The Contractor shall proceed with the performance of any changes in the Work so ordered by the Architect unless the Contractor believes that such Field Order entitles him to a change in Contract Price or Time, or both, in which event he shall give the Architect written notice thereof within fifteen days after the receipt of the ordered change, and the Contractor shall not execute such changes pending the receipt of an executed Change Order or further instruction from the County.
- .03 The Contract Price may be changed only by a Change Order. The value of any work covered by a Change Order or of any claim for increase or decrease in the Contract Price shall be determined by one or more of the following methods in the order of precedence listed below.
 - A. Unit prices previously approved.
 - B. An agreed lump sum.
 - C. The actual cost for labor, direct overhead, materials, supplies, equipment, and other services necessary to complete the Work. In addition, there shall be added

an amount agreed upon but not to exceed fifteen percent (15%) of the actual cost of such work to cover the cost of general overhead and profit.

35 TIME FOR COMPLETION AND LIQUIDATED DAMAGES

- .01 It is hereby understood and mutually agreed, by and between the Contractor and the County, that the date of beginning, rate of progress, and the time for completion of the Work are essential conditions of this Contract; and it is further mutually understood and agreed that the Work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed.
- .02 The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterrupted at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the County, that the time for the completion of the Work described herein is a reasonable time for the completion of the same, taking into consideration the average climate range and usual industrial conditions prevailing in this locality.
- .03 If the said Contractor shall neglect, fail or refuse to complete the Work within the time herein specified, then the Contractor does hereby agree, as a part consideration for the awarding of this Contract, to pay to the County, the amount specified herein, not as a penalty, but as liquidated damages.
- .04 It is further agreed that time is of the essence of each and every portion of this Contract and of the Specifications wherein a definite portion and certain length of time is fixed for the performance of any act whatsoever; and where under the Contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be the essence of this Contract. Provided, that the Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the Work due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor including, but not restricted to, acts of God, or to the public enemy, acts of the County, acts of another contractor in the performance of the contract with the County, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather exceeding the average climatic conditions in the area of the Work.
- .05 Provided further, that the Contractor shall within ten (10) days from the beginning of such delay, notify the County, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.
- .06 Where the County has beneficial occupancy of a usable facility prior to the expiration of the specified Contract Time, but where contract work items remain outstanding, the County, at its option, may, in lieu of all or a portion of liquidated damages owed by the Contractor, charge the Contractor for actual cost of administering the Contract for the period subsequent to expiration of the Contract completion date (not to exceed the total amount which could be assessed under liquidated damages).

PAYMENTS TO CONTRACTOR

- .01 Cost Breakdown - The Contractor shall be prepared to submit a cost breakdown immediately after the opening of Bids. Cost breakdown shall be based on values of parts of the Work as divided according to sections of the Specifications, and shall be further subdivided into labor and materials.
- .02 Equipment, Materials, and Work Covered by Partial Payments - All equipment, materials, and work covered by progress payments shall, upon payment thereof, become the sole property of the County, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of equipment, materials, and work upon which payments have been made, or the restoration of any damaged work.

SCHEDULES, REPORTS, AND RECORDS

- .01 The Contractor shall submit to the Architect such schedule of quantities and costs, progress schedules, payrolls, reports, estimates, records, and other data as the Architect may request concerning work performed or to be performed.
- .02 Prior to the first partial payment estimate, the Contractor shall submit schedules showing the order in which he proposes to carry on the Work, including dates at which he will start the various parts of the Work, estimated date of completion of each part; and, as applicable, the dates at which special detail drawings will be required, and respective dates for submission of Shop Drawings, the beginning of manufacture, the testing and the installation of materials, supplies and equipment.
- .03 The Contractor shall also submit a schedule of payments that he anticipates he will earn during the course of the Work.

COUNTY'S RIGHT TO SUSPEND OR TERMINATE WORK

- .01 If the Contractor is adjudged bankrupt or insolvent, or if he makes a general assignment for the benefit of his creditors, or if a trustee or receiver is appointed for the Contractor or for any of his property, or if he files a petition to take advantage of any debtor's act or to reorganize under the bankruptcy or applicable laws, or if he repeatedly fails to supply sufficient skilled workers or suitable materials or equipment, payments to Subcontractors or for labor, materials or equipment, or if he disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction of the Work, or if he otherwise violates any provision of the Contract Documents, then the County may, without prejudice to any other right or remedy and after giving the Contractor and his surety a maximum of seven days from delivery of a written notice, declare the Contract in default, take possession of the Project and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor, and call upon the surety to finish the

Work by whatever method deemed expedient.

- .02 Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may therefore accrue. Any retention or payment of moneys due Contractor by Owner will not release Contractor from liability. If the Contractor can establish or it is otherwise determined that the Contractor was not in default or that the failure to perform is excusable, a termination for default will be considered to have been a termination for the convenience of the Owner and the rights and obligations of the parties governed accordingly.
- .03 Upon seven days' written notice to Contractor, Owner may, for its own convenience and at its sole option, without cause and without prejudice to any other right or remedy of Owner, elect to terminate the Contract. In such case, Contractor shall be paid (without duplication of any items):
 - A. For completed and acceptable work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such work;
 - B. For expenses sustained in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with Uncompleted Work;
 - C. For amounts paid in settlement of terminated contracts with Subcontractors and Suppliers;
 - D. Reasonable expenses directly attributable to termination including, but not limited to, fees and charges of engineers, architects, attorneys and other professionals, and court costs;
 - E. Contractor shall not be paid on account of anticipatory profits or overhead or consequential damages.

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ACCEPTANCE OF WORK AND FINAL PAYMENT

- .01 Before final acceptance of the Work and payment to the Contractor of the percentage retained by the County, the following requirements shall be complied with:
 - A. Final Inspection: Upon notice from the Contractor that his work is completed, the Architect shall make a final inspection of the Work, and shall notify the Contractor of all instances where his work fails to comply with the Drawings and Specifications, as well as any defects he may discover. The Contractor shall immediately make such alterations as are necessary to make the Work comply with the Drawings and Specifications.
 - B. Final Payment: When the Work under this Contract is completed, a final payment request shall be submitted representing the original Contract Price and

Change Orders to the Contract. The final payment shall not be due until the Contractor shall have completed all work necessary and reasonably incidental to the Contract, including final clean-up.

- .02 Acceptance of the Work and the making of final payment shall not constitute a waiver of any claims by the County. Payments otherwise due the Contractor may be withheld by the County because of defective work not remedied and unadjusted damage to others by the Contractor or Subcontractors, vendors, or laborers.
- .03 All claims for final payment must be submitted within sixty (60) days after the Work has been completed and accepted by the County. Failure to present said claims within that period shall constitute a waiver of the claim by the Contractor. All claims are subject to final approval and audit by the Board of Commissioners of DeKalb County.

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GUARANTEE AND CORRECTION OF WORK

The Contractor shall guarantee all Work to have been accomplished in conformance with the Contract Documents. Neither the final certificate of payment nor any provision of the Contract Documents, nor partial or entire occupancy or use of the Work by the County, shall constitute an acceptance of any part of the Work not done in accordance with the Contract Documents, or relieve the Contractor of liability for incomplete or faulty materials or workmanship. The Contractor shall promptly remedy any omission or defect in the Work and pay for any damage to other improvements or facilities resulting from such omission or defect which shall appear within a period of one year from the date of final acceptance, unless a longer period is elsewhere specified. In the event that the Contractor should fail to make repairs, adjustments, or other remedy that may be made necessary by such defects, the County may do so and charge the Contractor the cost thereby incurred. The Performance Bond shall remain in full force and effect through the guarantee period.

VENUE

The law of the State of Georgia shall govern the construction of this Contract. The courts of DeKalb County, Georgia shall have exclusive jurisdiction to try disputes arising under or by virtue of this Contract.

Attachment D

Proposal Cover Sheet

NOTE: Read all instructions, conditions and specifications in detail before completing this Request for Proposal.

Please complete and include this cover sheet with your proposal.

Company Name		Federal Tax ID#	
Complete Primary Address	County	City	Zip Code
Mailing Address (if different)	City	State	Zip Code
Contact Person Name and Title	Telephone Number (include area code)		
Email Address	Fax Number (include area code)		
Company Website Address	Type of Organization (check one) ☐ Corporation ☐ Joint Venture ☐ Proprietorship ☐ Government		
Sealed bids for <i>Architectural and Engineering Design Services for North and South DeKalb Community/Senior Centers</i> described herein will be received in the Purchasing & Contracting Department, Second Floor, The Maloof Center, 1300 Commerce Drive, Decatur, Georgia 30030 on <u>July 1, 2010 until 3:00 p.m. (EST).</u> CAUTION: The Decatur Postmaster will not deliver certified or Special Delivery Mail to specific addresses within DeKalb County Government. When sending bids or time sensitive documents, you may want to consider a courier that will deliver to specific addresses.			
The Response to the RFP is in two sections, the Technical Proposal and Cost Proposal. Each Section must be submitted in separate, sealed envelopes (all sealed envelopes can be placed in one package) with the responder's name, the request for proposal's number, and the title of the Request for Proposal clearly identified on the outside of the envelope. (1) <u>TECHNICAL PROPOSAL</u> (DO NOT INCLUDE COSTS of any kind in this Section) (2) <u>COST PROPOSAL</u> (INCLUDE ALL FEES OR COSTS ONLY IN THE COST PROPOSAL) Cost Proposals for each facility proposed must be in separate sealed envelopes. Proposal Cover Sheet should be signed by a representative of Proposer with the authority to bind Proposer to all terms, conditions, services, and financial responsibilities in the submitted Proposal.			
Authorized Representative Signature(s)		Title(s)	
Type or Print Name(s)		Date	

Attachment E

Reference Form and Reference Check Release Statement

List below at least four (4) references, including company name, contact name, address, email address, telephone numbers and contract period who can verify your experience and ability to perform the type of service listed in the RFP.

Company Name		Contract Period	
Owner's Name	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address:	Fax Number (include area code)		
Owner's Representative Name:	Telephone Number (include area code)		
Address:	Email Address:		
Construction Contractor's Name:			
Project Manager's Name:	Telephone Number (include area code)		
Address:	Email Address:		

Company Name		Contract Period	
Owner's Name	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address:	Fax Number (include area code)		
Owner's Representative Name:	Telephone Number (include area code)		
Address:	Email Address:		
Construction Contractor's Name:			
Project Manager's Name:	Telephone Number (include area code)		
Address:	Email Address:		

Company Name		Contract Period	
Owner's Name		Telephone Number (include area code)	
Complete Primary Address		City	State Zip Code
Email Address:		Fax Number (include area code)	
Owner's Representative Name:		Telephone Number (include area code)	
Address:		Email Address:	
Construction Contractor's Name:			
Project Manager's Name:		Telephone Number (include area code)	
Address:		Email Address:	

Company Name		Contract Period	
Owner's Name		Telephone Number (include area code)	
Complete Primary Address		City	State Zip Code
Email Address:		Fax Number (include area code)	
Owner's Representative Name:		Telephone Number (include area code)	
Address:		Email Address:	
Construction Contractor's Name:			
Project Manager's Name:		Telephone Number (include area code)	
Address:		Email Address:	

REFERENCE CHECK RELEASE STATEMENT

You are authorized to contact the references provided above for purposes of this RFP.

Signed _____ Title _____

(Authorized Signature of Proposer)

Company Name _____ Date _____

ATTACHMENT F

Community Development Block Grant Forms and Instructions

EXHIBIT A-1

INSTRUCTIONS FOR COMPLETING COMMUNITY DEVELOPMENT BLOCK GRANT DIRECT BENEFIT FORM

Please use these instructions to complete the CDBG-DB-1 form for Direct Benefit Activities. The information should be inserted on the form beginning with the 1st month of your contract period and should be continued each month until the contract period is complete.

1. **Current Reporting Period:** Insert the month for which your information is being reported.
PLEASE NOTE: This report is comprehensive. Total ALL information for the contract year, as each is entered.
2. **Contract Reporting Period:** Insert the current contract year: Example – July 1, 2007 through June 30, 2008.
3. **Number of Unduplicated Families (b):** This column is to identify the number of Unduplicated Families served only.
4. **Total Number Served (c):** Provide the total number (unduplicated) assisted during this reporting period. Refer to Exhibit A (c)(2) for the unit of measure to report (i.e. persons, children, or households). This number will include all persons within the households regardless of their income status. Break down this number across the table according to Race, Ethnicity, and Female Headed Households.
5. **Income:**
 - **Low and Moderate (d):** Total the number of extremely low-income, the number of low-income, plus the number of moderate-income persons assisted during this reporting period using the attached income criteria. (Example: Total Number Served: 45; L&M Served: 45; Low Served: 1; Extremely Low Served: 30. Thirty-one deducted from 45 L&M means 34 were moderate-income.)
 - **Low (e):** Provide only the number of low-income persons assisted during this reporting period using the attached income criteria. (Column (e) should not be higher than Column (c).)
 - **Extremely Low (f):** Provide only the number of extremely low-income persons assisted during this reporting period using the attached income criteria. (Column (f) should not be higher than Column (c).)
NOTE: The income limits are updated on an annual basis. Be sure to use the income limits that are effective for the period about which you are reporting.
6. **Racial Characteristics (g) through (q):** Provide the number of individuals under each column assisted during this reporting period. (Columns (g) through (q) should total to Column (c).)
NOTE: Only report racial characteristics shown under the columns. Reporting characteristics as "other" is not acceptable. **Please allow the individual to identify his/her race for reporting purposes.**
7. **Female Headed Households (r):** Provide the number of persons in which a female has been established as head of household.
8. **Total All Columns to Date:** Calculate and insert the total for each column each time you submit a report.

If you have any questions, please call your Agency liaison.

**Direct Benefit Activities form for Activities which Involve
Individuals Who are Presumed or Not Presumed by HUD to be Low-and Moderate-Income
(CDBG-DB-1)**

CURRENT REPORTING PERIOD: January 1, 2008 thru June 30, 2009

NAME OF SUBRECIPIENT:				CONTRACT REPORTING PERIOD:																	
Activity Description/Location:				RACIAL ETHNIC CHARACTERISTICS BY # OF PERSONS																	
Income**				(See Below ***)																	
Month Reported	Number Unduplicated Families	Number Unduplicated Persons	1 # Moderate	2 # Low Only	3 # Extremely Low	4 # Non Low-Mod	White	Black/African American	Asian American	Indian/Alaskan Native	Native Hawaiian/Other Pacific Islander	American Indian/Alaskan Native	Black/African American & White	Asian & White	Black/African American & White	American Indian/Alaskan Native & Black/African American	Other Multi-Racial	Ethnicity ****	Number of persons assisted		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)	(t)	(u)	(v)
July		0																			
Aug.		0																			
Sept.		0																			
Oct.		0																			
Nov.		0																			
Dec.		0																			
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jan.		0																			
Feb.		0																			
Mar.		0																			
April		0																			
May		0																			
June		0																			
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PY08 SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Refer to Exhibit A of the contract for unit of measure (i.e. persons, households, children) by which to report Total Number Served

**Income Reported by following categories: (1) 51-60%AMI; (2) 31-50%AMI (See Attached Income Limits)

***Numbers served must be listed in Racial Ethnic Characteristics columns provided. Information from other categories cannot be reported.

****Hispanic ethnicity is a separate category from the racial characteristics. Any beneficiary that identifies themselves as Hispanic should be listed here.

The following Objective is performed by your agency:

- Create suitable living environment
- Create decent housing
- Create economic opportunity

The following Outcome is achieved:

- Availability/Accessibility
- Affordability
- Sustainability

Economic Opportunities for Low – and Very Low-Income Persons

OMB Approval No: 2529-0043
(exp. 8/31/2007)

Hud Field Office:

See page 2 for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip)	2. Federal Identification: (contract/award no.)	3. Dollar Amount of Award:
	4. Contact Person	5. Phone: (Include area code)
	6. Reporting Period:	7. Date Report Submitted:
8. Program Code *	(Use a separate sheet for each program code)	
9. Program Name:		

A Job Category	B Number of New Hires	C Number of New Hires that are Sec. 3 Residents	D % of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	E** % of Total Staff Hours for Section 3 Employees and Trainees	F** Number of Section 3 Employees and Trainees
Professionals					
Technicians					
Office/Clerical					
Construction by Trade (List Trade)					
Trade					
Trade					
Trade					
Trade					
Other (List)					
Total					

8 = CDBG State Administered
9 = Other CD Programs
10 = Other Housing Programs

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- ☐ Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- ☐ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- ☐ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- ☐ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- ☐ Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, Searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs as directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **Public and Indian Housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

HUD Field Office: Enter the Field Office name forwarding the Section 3 report.

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (months and year) this report covers.
7. Date Report Submitted: Enter the appropriate date.

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New Hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: Enter the numbers of Section 3 residents that were employed and trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

The Secretary may establish income ceiling higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per cent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

EXHIBIT C

Summary of Part 570

Community Development Block Grants

Part 570 - Community Development Block Grants

Subpart A - General Provisions

Section	Title
<u>570.1</u>	Purpose and Primary Objective
<u>570.2</u>	Removed
<u>570.3</u>	Definitions
<u>570.4</u>	Allocation of Funds
<u>570.5</u>	Waivers

Subpart B - [Reserved]

Subpart C - Eligible Activities

Section	Title
<u>570.200</u>	General policies
<u>570.201</u>	Basic eligible activities
<u>570.202</u>	Eligible rehabilitation and preservation activities
<u>570.203</u>	Special economic development activities
<u>570.204</u>	Special activities by Community-Based Development Organizations (CBDOs)
<u>570.205</u>	Eligible planning, urban environmental design and policy-planning- management-capacity building activities
<u>570.206</u>	Program administration costs
<u>570.207</u>	Ineligible activities
<u>570.208</u>	Criteria for national objectives
<u>570.209</u>	Guidelines for evaluating and selecting economic development projects

Subpart D - Entitlement Grants

Section	Title
<u>570.300</u>	General
<u>570.301</u>	Activity locations and float-funding
<u>570.302</u>	Submission requirements
<u>570.303</u>	Certifications
<u>570.304</u>	Making of grants
<u>570.307</u>	Urban counties
<u>570.308</u>	Joint requests
<u>570.309</u>	Restriction on location of activities

Subpart E - Special Purpose Grants

Section	Title
<u>570.400</u>	General
<u>570.401</u>	Community adjustment and economic diversification planning assistance
<u>570.402</u>	Technical assistance awards
<u>570.403</u>	New Communities
<u>570.404</u>	Historically Black colleges and universities program
<u>570.405</u>	The insular areas
<u>570.406</u>	Formula miscalculation grants
<u>570.410</u>	Special Projects Program

- 570.411** Joint Community Development Program
- 570.415** Community development work study program
- 570.416** Hispanic-serving institutions work study program

Subpart F - Small Cities Program

- | Section | Title |
|-----------------------|--|
| <u>570.420</u> | General |
| <u>570.421</u> | New York Small Cities Program Design |
| <u>570.422</u> | Applications from joint applicants |
| <u>570.423</u> | Application for the HUD-administered New York Small Cities Grants |
| <u>570.424</u> | Grants for imminent threats to public health and safety |
| <u>570.425</u> | HUD review and actions on applications for New York State applicants |
| <u>570.426</u> | Program income |
| <u>570.427</u> | Program amendments |
| <u>570.428</u> | Reallocated funds |
| <u>570.429</u> | Hawaii general and grant requirements |
| <u>570.430</u> | Hawaii program operation requirements |
| <u>570.431</u> | Citizen participation |
| <u>570.432</u> | Repayment of section <u>108</u> loans |

Subpart I - State Community Development Block Grant Program

- | Section | Title |
|-----------------------|---|
| <u>570.480</u> | General |
| <u>570.481</u> | Definitions |
| <u>570.482</u> | Eligible activities |
| <u>570.483</u> | Criteria for national objectives |
| <u>570.484</u> | Overall benefit to low and moderate income persons |
| <u>570.485</u> | Making of grants |
| <u>570.486</u> | Local government requirements |
| <u>570.487</u> | Other applicable laws and related program requirements |
| <u>570.488</u> | Displacement, relocation, acquisition, and replacement of housing |
| <u>570.489</u> | Program administrative requirements |
| <u>570.490</u> | Recordkeeping requirements |
| <u>570.491</u> | Performance and evaluation report |
| <u>570.492</u> | State's reviews and audits |
| <u>570.493</u> | HUD's reviews and audits |
| <u>570.494</u> | Timely distribution of funds by states |
| <u>570.495</u> | Reviews and audits response |
| <u>570.496</u> | Remedies for noncompliance; opportunity for hearing |
| <u>570.497</u> | Condition of State election to administer State CDBG Program |

Subpart J - Grant Administration

- | Section | Title |
|-----------------------|--|
| <u>570.500</u> | Definitions |
| <u>570.501</u> | Responsibility for grant administration |
| <u>570.502</u> | Applicability of uniform administrative requirements |

- 570.503** Agreements with subrecipients
- 570.504** Program income
- 570.505** Use of real property
- 570.506** Records to be maintained
- 570.507** Reports
- 570.508** Public access to program records
- 570.509** Grant closeout procedures
- 570.510** Transferring projects from urban counties to metropolitan cities
- 570.511** Use of escrow accounts for rehabilitation of privately owned residential property
- 570.512** [Reserved]
- 570.513** Lump sum drawdown for financing of property rehabilitation activities

Subpart K - Other Program Requirements

Section Title

- 570.600** General
- 570.601** Public Law 88-352 and Public Law 90-284; affirmatively furthering fair housing; Executive Order 11063
- 570.602** Section **109** of the Act
- 570.603** Labor standards
- 570.604** Environmental standards
- 570.605** National Flood Insurance Program
- 570.606** Displacement, relocation, acquisition, and replacement of housing
- 570.607** Employment and contracting opportunities
- 570.608** Lead-based paint
- 570.609** Use of debarred, suspended or ineligible contractors or subrecipients
- 570.610** Uniform administrative requirements and cost principles
- 570.611** Conflict of interest
- 570.612** Executive Order 12372
- 570.613** Eligibility restrictions for certain resident aliens
- 570.614** Architectural Barriers Act and the Americans with Disabilities Act

Subpart M - Loan Guarantees

Section Title

- 570.700** Purpose
- 570.701** Definitions
- 570.702** Eligible applicants
- 570.703** Eligible activities
- 570.704** Application requirements
- 570.705** Loan requirements
- 570.706** Federal guarantee; subrogation
- 570.707** Applicability of rules and regulations
- 570.708** Sanctions
- 570.709** Allocation of loan guarantee assistance
- 570.710** State responsibilities

Subpart N - Urban Renewal Provisions

Section Title

<u>570.800</u>	General
<u>570.801</u>	Payment of the Cost of Completing a Project
<u>570.802</u>	Repayment of Temporary Loans
<u>570.803</u>	Financial Settlement of Projects
<u>570.804</u>	Application for Approval of Financial Settlement

Subpart O - Performance Reviews

Section	Title
<u>570.900</u>	General
<u>570.901</u>	Review for compliance with the primary and national objectives and other program requirements
<u>570.902</u>	Review to determine if CDBG funded activities are being carried out in a timely manner
<u>570.903</u>	Review to determine if the recipient is meeting its consolidated plan responsibilities
<u>570.904</u>	Equal Opportunity and Fair Housing Review Criteria
<u>570.905</u>	Review of continuing capacity to carry out CDBG funded activities in a timely manner
<u>570.906</u>	Review of urban counties
<u>570.907 --</u>	[Reserved]
<u>570.909</u>	
<u>570.910</u>	Corrective and remedial actions
<u>570.911</u>	Reduction, withdrawal, or adjustment of a grant or other appropriate action
<u>570.912</u>	Nondiscrimination compliance
<u>570.913</u>	Other remedies for noncompliance

Authority: Title I, Housing and Community Development Act of 1974, as amended (42 U.S.C. 5300-5320); sec. 7(d), Department of Housing and Urban Development Act (42 U.S.C. 3535(d)).

Content updated August 26, 2002
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ATTACHMENT G

HUD Section 3 Regulations

Exhibit 1

Section 3 Plan and Statement of Compliance

Name of Project: _____

_____ is very aware of the opportunity to provide training and employment opportunities to Section 3 residents (low and very-low income).

_____ intends to:

1. Hire new employees from DeKalb County for this project. Yes ____ No ____
2. Utilize subcontractors located in DeKalb county to complete this project. Yes ____ No ____

To the greatest extent feasible, the prime contractor and/or subcontractors will provide training and employment opportunities to Section 3 residents and Section 3 business concerns. Efforts will be made to employ Section 3 residents at all job levels.

These efforts will include actions that are checked:

- () Utilize DeKalb County Workforce Development to identify Section 3 residents to be hired for the project.
- () Utilize DeKalb County Purchasing and Contracting to identify subcontractors for the project that are self-certified as Section 3 businesses .
- () Utilize DeKalb County Purchasing and Contracting to identify MBE/WBE/LSBE businesses for the project.
- () Advertise contracting opportunities via newspaper, mailings and/or posting notices that provide general information about the work to be contracted and where to obtain additional information.
- () Provide written notice of contracting opportunities to all known Section 3 business units.
- () Coordinate pre-bid meetings at which the Section 3 business units would be informed of upcoming contracting opportunities in advance.
- () Contact DeKalb County LSBEs, Minority and Women's Business Enterprise (M/WBE) contractor associations and community organizations to inform them of contracting opportunities and to request their assistance in identifying Section 3 businesses units.

- () Establish relationships with the Small Business Administration (SBA), Minority and Women's Business Enterprise M/WBE Association, Community Development Corporations, and other sources as necessary to assist with educating and mentoring residents possessing a desire to start a business.
- () Develop, or through its subcontractors develop, resources to provide training and employment opportunities to Section 3 program participants.
- () Advertise employment or training opportunities by distributing flyers via mass mailings and/or posting in common areas of local housing developments as well as the DeKalb County Housing Authority offices.
- () Contact neighborhood community organizations to request their assistance in notifying residents of the available training and employment opportunities specifically those in the areas surrounding the named project.
- () Develop a database of certified Section 3 residents.
- () Develop a database to maintain a skill assessment of all Section 3 residents.
- () Develop a database of eligible qualified Section 3 Business concerns to contact with respect to the availability of subcontracting opportunities.
- () Provide a specific number of Section 3 program participants to be trained or employed.
- () Designate a Section 3 Coordinator to coordinate all Section 3 efforts concerning the project and to meet with individuals or businesses who feel that they meet the Section 3 eligibility guidelines to complete a job readiness assessment. (Once this assessment is complete, the Section 3 Coordinator will determine if the individual or business meets the eligibility requirements and is job ready. The Section 3 job readiness component is a part the commitment to provide economic opportunities and training to residents/eligible participants and to assist them in becoming gainfully employed.)
- () Adopt a policy to utilize DeKalb County residents and other Section 3 eligible persons and businesses in our subcontracting opportunities.
- () Follow the numerical goal established by the Department of Housing and Urban Development (HUD) as a minimum commitment of the Section 3 Requirements. The numerical goal is:
 - Thirty percent (30%) of the aggregate number of **new hires** in any fiscal year.
- () Ensure that subcontractors, vendors and suppliers implement progressive efforts to attain Section 3 compliance. Any contractor that does not meet the Section 3 numerical goals must demonstrate in writing why meeting this goal is not feasible. The Section 3 Clause will be included within all of our subcontractor contracts in which CDBG funds are being used.
- () Adopt the following scale for Section 3 resident hiring that is to be used on all subcontractor construction contracts, service contracts and professional service contracts that contain a labor component. It is expected that residents with particular qualifications or a willingness to begin unskilled labor will be able to participate in a percentage of contracted labor efforts. It is intended that the majority of its Section 3 requirements will be satisfied through its subcontractors.

**TOTAL LABOR DOLLARS
USE TOTAL CONTRACT AMOUNT
FOR SERVICE CONTRACTS**

**RESIDENT GOAL AS A % OF
TOTAL LABOR DOLLARS**

Labor dollars \$25,000 but less than \$100,000	10% of the labor dollars
\$100,000, but less than \$200,000	9% of the labor dollars
At least \$200,000, but less than \$300,000	8% of the labor dollars
At least \$300,000, but less than \$400,000	7% of the labor dollars

With this sliding formula, it is expected that an appropriate number of low and very-low income residents and neighborhood residents with particular qualifications or willingness to begin unskilled labor will be able to participate in contracted labor efforts.

- () Assist subcontractors with little or no experience in achieving Section 3 hiring and contracting goals by requiring the subcontractor to present a list, of the number of subcontracting and/or employment opportunities expected to be generated from the initial contract. Provide subcontractors with a list of interested and qualified Section 3 residents for construction projects, and will provide subcontractors with a list of Section 3 business units interested and qualified for construction projects.
- () Review the new hire clause with subcontractors to ensure that the requirement is understood. **It is not intended for subcontractors to terminate existing employees, but to make every effort feasible to employ Section 3 program participants before any other person**, when hiring additional employees needed to complete proposed work to be performed with CDBG funds.
- () Other:

We understand that the above listed activities are required in the contract with _____ and that these activities will be monitored by DeKalb County Community Development staff. In addition, there are specific reporting requirements that are identified in the contract. Non-compliance will be deemed a violation of the Contract and will result in payment being withheld and termination of the Contract.

Signed:

Date: _____