



*"Building a
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CECIL COUNTY PUBLIC SCHOOLS DEPARTMENT OF BUSINESS SERVICES

GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
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Henry A. Shaffer
Superintendent of Schools

Christine M. Sopa
President, Board of Education

NOTICE TO PROPOSERS

The Board of Education of Cecil County Public Schools is seeking sealed proposals for the following until the time and date indicated.

**ARCHITECTURAL SERVICES
FOR
WINDOW & DOOR REPLACEMENT**
March 8, 2010
2:00 PM (ET)

These Conditions and Specifications are intended to cover the furnishing and delivery to Cecil County Public Schools of **Architectural Services for Window & Door Replacement** at the North East High School.

Sealed proposals for all labor, materials, equipment, transportation and services necessary for the **Architectural Services for Window & Door Replacement** shall be received in the Purchasing Department, Cecil County Public Schools until **March 8, 2010 at 2:00 PM (ET)**. All proposals shall be submitted in a sealed envelope addressed to the Cecil County Public Schools, Attention: Purchasing Department, 201 Booth Street, Elkton, Maryland 21921-5684. The envelope shall be identified on its face with the name of the person, firm or corporation making the proposal and plainly marked **"Architectural Services for Window & Door Replacement" RFP#10-031- Due March 8, 2010 – 2:00 PM"**. The Cecil County Public Schools will not be responsible for the premature opening of a proposal not properly addressed and identified.

This request for proposals is for Architectural Services for Window & Door Replacement at the North East High School. This project will replace all the original, 1970 exterior doors and windows at the school. This is a state supported systemic renovation project. There are approximately 54 exterior doors, a garage door, 183 operable windows of which 46 are casement windows that serve as fire exits, and 167 fixed panel corridor windows to be replaced.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

Proposers are strongly encouraged to attend a pre-proposal meeting to be held on **February 25, 2010, 3:00 PM at the North East High School, 300 Irishtown Road, North East, MD 21901**. Please notify Christina Holbrook in the Purchasing Department at (410) 996-5429 if you plan to attend the pre-proposal meeting. Failure to attend this meeting will under no circumstances be accepted as an excuse for an alleged misunderstanding of the scope of work and proposal requirements.

Proposal documents will be available by contacting the Purchasing Department.

Questions regarding this Notice to Proposers may be addressed to Christina Holbrook, Purchasing Department, Cecil County Public Schools (phone), 410-996-5429 / (fax), 410-996-5137, or by email to cholbrook@ccps.org.

Board of Education of Cecil County
Henry A. Shaffer
Superintendent of Schools

Our Mission: to provide an excellent pre-kindergarten through graduation learning experience that enables ALL students to demonstrate the skills, knowledge, and attitudes required for lifelong learning and productive citizenship in an ever-changing global society.