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EASTERN COALFIELDS LIMITED
(a subsidiary of Coal India Limited)
Office of the CMD , Sanctoria
Contract Management Cell

Ref. No : ECL/CGM(CMC)/Regn./2008/ 717

02/12/2008

Notice Inviting Application for Registration of Contractors for Transportation of Coal, Sand and Loading by Payloaders.

Sealed application in prescribed format are invited from the bonafide and experienced contractors for registration for undertaking the work of transportation of Coal , Sand and Loading by Payloader separately whenever called upon , on or below scheduled of rates and Terms & Conditions of ECL.

The registration will be valid for one year.

- (i) From the date of approval in new cases and
- (ii) From the date of expiry of renewal even if the date of approval is earlier.

The application form along with **Notice Inviting Application** for each category separately can be had on any working day (except Saturday) for a period of one year from the office of the Supdt. Of Mines(Transport), CMC Department, ECL Sanctoria, Po : Dishergarh, Dt. Burdwan (WB) against payment of Rs. 563/- (Rupees Five Thousand Sixty three) only in Cash (non refundable) to the Chief Cashier ,CMD's office , Sanctoria Po : Dishergarh, Dt. Burdwan.

The Application form alongwith Notice Inviting Application may be downloaded from ECL website www.easterncoal.gov.in and Government portal www.tenders.gov.in from the date of notification for 1 (year). In that case a demand draft of Rs. 563.00 (five hundred sixty three only) in favour of Eastern Coalfields Limited payable at Asansol shall have to be deposited with the Application form as the cost of Application form.

The applications, for registration in the prescribed Performa duly filled in and completed in all respect, will be received in the office of Supdt Of Mines(Transport), CMC Deptt. ECL, Sanctoria from 05/12/2008 onwards for one year. The minimum processing period of these applications will be about 2 (two) months after fulfillment of all the deficiencies required for registration.

The registration of Contractors does not entitle them, necessarily for the award of work and this registration is without prejudice to the Company's right for publication of open general notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract. The registered contractors may purchase tender documents for submission of tender on receipt of intimation of issue of Tender Notice or in response to the Company's open general notice inviting tenders which shall be considered along with the other tenders received by the Company.

The applicant shall furnish further documentary evidence, clarifications if required by the Company in support of his eligibility.

The applicants who shall be registered by the Company after scrutiny of the applications will be informed of their registration.

The ECL reserves the right to reject any application, without assigning any reason whatsoever and the Company's decision in the matter of registration shall be final.

Chief General Manager (CMC)

Distribution :

- 1) CMD- ECL.
- 2) D(T)OP/D(T)P&P/D(F)/CVO –ECL.
- 3) All.CGMs/GMs of ECL Areas for their information and its wide publication
- 4) Dy.CFM(Cash)/Chief Cashier /Cashier-ECL –For their needful for acceptance
of payment against issuance of proper cash receipt.
- 5) Coal & Steel Chamber of Commerce & Industries ,PO; Ukhra (Burdwan)
- 6) Raniganj Chamber of Commerce, B.P.Kha itan Road, Raniganj.
- 7) Nirsha-Mugma –Kapasara Sub-Divisional Transporters Association,
Po : Nirsha, Dt. Dhanbad (Jharkhand)
- 8) Asansol , Durgapur Sub-Divisional Transporter Association ,Bahula More, Haripur,
Burdwan(WB)
- 9) Asansol Chamber of Commerce, Chamber Bhawan 34 G.T. Road (East), Murgasol,Asansol-3
- 10) The PRM-ECL,HQ – along with 10 copies for publication in the leading
Newspapers as well as in website as per Company's
Guide line.
- 11) Notice Board – ECL,HQ.



EASTERN COALFIELDS LIMITED
(A Subsidiary of Coal India Ltd.)
Office of the Chairman-cum-Managing Director,
Sanctoria, P.O. Dishegarh, Dist. Burdwan (WB), Pin- 713 333,

PRE-QUALIFICATION FOR REGISTRATION

1. Notice No. ECL/CGM(CMC)/Regn./2008/717 Dated : 02/12/2008
2. Name and Full address of the Tenderer:
3. Nature of the Firm : Proprietary/Partnership/Private Ltd/Public Ltd.
(Along with supporting documents duly attested by Gazetted officer)
4. Details of Enlistment in CIL or the Subsidiary Co./Central Govt./State Govt.
Undertaking.
 - (a) Name of the Organisation :
 - (b) Nature of Enlistment :
 - (c) Enlistment No. & date.
5. Financial Resources:-

Audited Balance Sheet of Last Three years
OR
Proof of Submission of income Tax
Return for Last Three Years.
OR
Any Nationalized Bank 's Reference/
Certificate for satisfactory conduct of
Accounts indicating volume of transaction ,
Assets Owned to be enclosed.
6. Details of Registration Fees : Rs. 5000/- (Five thousand) vide
(Non Refundable) Demand Draft No.....
Dateon.....
Bank payable at Asansol.

INSTRUCTIONS/INFORMATIONS FOR THE APPLICANTS

1. The applicant must read carefully the Notice, other document related with the work and acquaint him before submitting the application form.
2. No application shall be received by post and all the applications must be dropped in the box kept for the purpose in the Office of the Supdt. Of Mines, Transport Deptt. ECL, Sanctoria.
3. All the pages along with application form and enclosures are to be serially numbered by the applicant.
4. Every pages of the application as well as terms and conditions, should be signed by the applicant as a token of acceptance. The documents attached also to be signed by the applicant for authentication.
5. Conditional offers are likely to be rejected.
6. All the enclosures/photo copies should be neat clean & fully legible.
7. Application should be properly filled in English /Hindi and submitted as per instruction contained herein and in the application form.
8. Incomplete filled up application form may attract rejection.
9. Erasing or over writing, if any, may disqualify the applicant. Correction as necessary shall be made by crossing out and re-writing with full signature and date.
10. This Notice Inviting Application for registration of contractors is without prejudice to the Company's right to the publication of open general notice inviting tender and award of work from time to time as deemed fit by the Company.
11. Canvassing in any form is prohibited and application submitted by the applicant resort to canvassing shall be disqualified.
12. Original documents, as required by the Company shall have to be submitted by the applicant whenever asked for verification in the event of non-submission of original document as advised, the application may be rejected or decision taken by the Management as considered appropriate which shall be final and binding on the applicant.
13. Company may ask for any other documents for further verification of authenticity of the documents submitted by the applicant if required.
14. A person duly authorized by the firm/company for this purpose should sign application as well as instruction/information. Power of attorney in this regard should be enclosed whenever required.
15. The registration shall be valid for a period of ONE year from the date of registration. However, the period can be reduced or extended at the sole discretion of the company.
16. The company reserves the right to reject any or all applications for registration without assigning any reason, whatsoever and the company's decision in the matter shall be final.
17. Management reserves the right to cancel registration of any contractor or contractors without assigning any reason whatsoever and the company's decision shall be final & binding on the contractor /contractors.



EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Ltd.)

Office of the Chairman-cum-Managing Director,

Sanctoria, P.O. Dishergarh, Dist. Burdwan (WB), Pin- 713 333,

REGISTRATION OF CONTRACTORS

FORM SL. NO.....

.....
(For Office use only)

Name of the work for which registration
is being applied for

- 1) Transportation of Coal.
- 2) Transportation of Sand.
- 3) Loading by Pay loaders.

Issued to :-

..... Cash Receipt No.....

..... Datefor Rs. 563/-

..... Date of issue

(Signature of the issuing authority)

.....
1. (a) Name of the applicant

(b) Name of the Firm

(c) Full address for correspondence :

(d) Telephone /Mobile No.

2. Type of work for which :
Registration is applied for

- 1) Transportation of Coal.
- 2) Transportation of Sand.
- 3) Loading by Pay loaders.

(Tick any one item)

3. Details of Registration fees (Non re-fundable) : Rs. 5000/-(five thousand only) vide
Demand Draft No.....
Dateon.....
Bank payable at Asansol.

4. ELIGIBILITY CRITERIA:

A. For existing Contractors:

- (i) Satisfactory performance certificate along with quantities and work value of Coal sand and Loading by Pay loaders handled from concerned CGM/GM of Area. Must be attached for last 3 years i.e. 2005-06, 2006-07 & 2007-08.
- (ii) In case it is found that any agency has satisfactory performance in one Area but unsatisfactory performance in other Areas, the application for registration for the said agency may not be considered.
- (iii) In case of registration for Coal transportation, the applicant must own minimum of one no. of Tipping Truck. Proof of ownership must be submitted.
- (iv) In case of registration for Sand transportation, the applicant must own minimum of one no. of Dalla /Tipping Truck. Proof of ownership must be submitted.
- (v) In case of pay loader loading applicant should own at least one pay loader. If the Pay-loader is not owned by the applicant and proposed to be deployed as stated in the NIT, certificate from the owner that the equipment shall be put at the disposal of the tenderer as and when required along with the proof of ownership must be submitted.
- (vi) Attested Photocopy of Permanent Account Number (PAN) Card (original be produced on demand).

B. FOR NEW CONTRACTORS/FRESH APPLICATNS:

- (i) In case of registration for Coal Transportation, the applicant must own minimum of one no. of Tipping Truck. Proof of ownership must be submitted.
- (ii) In case of registration for Sand transportation, the applicant must own minimum of one no. of Dalla /Tipping truck. Proof of ownership must be submitted.
- (iii) In case of payloader loading applicant should own at least one payloader. If the payloader is not owned by the applicant and proposed to be deployed as stated in the NIT, certificate from the owner that the equipment shall be put at the disposal of the tenderer as and when required along with the proof of ownership must be attached.

- (iv) Proof of having done job of Coal transportation or sand transportation or loading by Pay loader satisfactorily for which registration is required of at-least Rs. 1.5 Lakh (Rupees One Lakhs fifty thousand) only in any of the immediately preceding 3 (three) financial year (original) from :
- (a) Govt. Organisation
Or
(b) Semi-Govt. Organisation
Or
(c) Public Sector Undertaking
Or
(d) Joint Sector Enterprise
Or
(e) Public Limited Co. in Private Sector.
- (v) Attested Photocopy of Permanent Account Number (PAN) Card (original be produced on demand).
- (vi) Applicant having ownership of 5 or more tipping trucks or Dalla trucks not more than 3 years old from the date of application is required to have the experience as mentioned in 4.B.(viii) and is exempted from the clause 4.B.(i), (ii) & (iv) for registration in coal transportation or sand transportation as the case may be.
- (vii) Applicant having ownership of 2 or more Payloaders not more than 3 years old from the date of application is required to have the experience as mentioned in 4.B.(viii) is exempted from the clause 4.B.(iii) & (iv) for registration in Payloader loading.
- (viii) The applicants mentioned in 4.B.(vi) & (vii) need to submit as proof of having done job of similar nature for a value of Rs.1.5 lakhs only for which applied for registration (coal transportation/sand transportation /loading by payloader) satisfactorily even as a subcontractor of the main contractor who is having experience in working as mentioned in para 4.B.(iv)(a) or (b) or (c) or (d).
- (ix) Such applicant mentioned in (vi) & (vii) shall be selected /registered for doing transportation/loading jobs as the case may be initially for a period of **one** year in Mugma, Salanpur, Bankola, Satgram and Sripur Area only and can participate in **Discount Bidding** up to Bid value of **Rs. 6.00 lakh** only on registration.

Note : Already registered contractors but have not undertaken any work in ECL in Past-3 (three) years shall have to fulfill eligibility criteria as applicable for new entrants / fresh applicant.

5. The applicant (s) is (are) required to give declaration whether any of his (their) relatives (s) is (are) employee(s) of ECL/CIL/Subsidiary of CIL or not . As regards the firm in which family dependant(s) of an employee(s) of ECL/CIL/Subsidiary of CIL is (are) partner(s) will not qualify for this registration.

6. No of Tipping trucks owned :

- (a) By the applicant's firm /company in its own name
- (b) By partners/Directors of the firm /Co. in their name.....

7. No of Dalla Trucks owned :

- (a) By the applicant firm / company in its own name
- (b) By Partners / Directors of the firm /company in their name.....

8. No. of Payloader owned :

- (c) By the applicant firm / company in its own name.....
- (d) By Partners / Directors of the firm /company in their name.....

9. DETAILS OF EXPERIENCE (with special reference to work done in CIL & subsidiary Company).

A. DETAILS OF WORK EXECUTED DURING LAST 3 (THREE) FINANCIAL YEARS

Year	Name of work with W/O Ref.	Value of work	Organisation for which the work executed	Date of completion		Reasons for delay
				As per work order	Actual	
2005-06						
2006-07						
2007-08						

B. DETAILS OF WORK PRESENTLY AT HAND/UNDER EXECUTION.

Name of work with W.O. ref.	Value of work	Organisation for which the work is being done	Date of commencement	Date of completion as per W.O.	Approx. value / % of work done

Contd.../9.

10. **DETAILS OF TIPPING TRUCK /DALLA TRUCKS/PAYLOADERS AVAILABLE FOR DEPLOYMENT AT YOUR WORK.**

Name of owners	Make	Model/Type	Year of manufacture	Capacity	Regn. No.
1)Own Name in case of Proprietary Firm					
2) Owned by the Company in case of Partnership /Pvt. Ltd /Public Ltd. Firm					

Contd.../10

11. Following documents should be enclosed.

- (i) Demand Draft for Rs. 5,000/- in favour of Eastern Coalfields Limited payable at Asansol.
- (ii) (a) Photo copy of Trade License or Affidavit before notary public in case of proprietorship firm.
(a) Photocopy of the Partnership Deed (in case of Partnership Firm).
(b) Photocopy of the Articles of Memorandum & Association (in case of Limited Company)
- (iii) Photocopy of enlistment details.
- (iv) (a) Photocopy of the Audited Balance Sheet (if any),
(b) Photocopy of PAN.
- (v) Photocopy of Banker's Certificate.
- (vi) Photocopy of the documents in support of experience (i.e. Work orders)
- (vii) Photocopy of Completion Certificate of Works.
- (viii) Photocopy of Ownership documents in support of eligibility Criteria regarding Tipping Truck/ Dalla Trucks./ Pay-loaders owned by the Firm/Company/ Partners/Proprietor.
- (ix) Declaration regarding employment of relatives in ECL/CIL OR any of its Subsidiary.
- (x) Power of Attorney in favour of Sri.....to sign and submit the application.

This is to certify that the information furnished above are true to my/our best of knowledge and belief and that if any of them is subsequently found to be wrong/incorrect the Company will be at liberty to take any action as it considers expedient and I shall have no claim arising out of such action. Original documents in respect of the above OR other document shall be produced as and when required by the Company.

I/We agree to do the work of transportation of Coal, Sand and Loading by Pay loader on ECL SOR on all the terms and conditions as prevalent in ECL for similar type of work.

I/we also agree that the registration of my/our firm /company will be without prejudice to the right of ECL through its HQ. or CGMs/GMs of the Areas to award work against open tender for this type of work for which the application is made.

.....
(Signature of the Applicant)

Name (in Block letters).....

(Designation

Official Seal