



BID NUMBER I072-2009

Annual Supply of Forms for Municipal Court

DOCUMENTS ARE DUE PRIOR TO:

May 21, 2009 2:00:00 PM CDT

NO LATE BIDS WILL BE ACCEPTED

DOCUMENTS MAY BE SUBMITTED ELECTRONICALLY TO:

www.bidsync.com

DOCUMENTS MAY BE DELIVERED TO:

1515 N. GALLOWAY AVE.

PURCHASING DIVISION

MESQUITE, TX 75149

DOCUMENTS MAY BE MAILED TO:

CITY OF MESQUITE

PURCHASING DIVISION

P.O. BOX 850137

MESQUITE, TX 75185-0137

Bids will be publicly opened and read by the Purchasing Manager. If mailed or delivered in person, write the bid number on the envelope in the lower left corner. Time Critical Bid/Proposal Deliveries: The City of Mesquite can not guarantee, due to internal procedures, that any bids/proposals sent Priority Mail will be picked up and delivered by the closing date and time. It is recommended that critical bid/proposal deliveries be made either in person or via an alternate delivery method.

Bid I072-2009 Annual Supply of Forms for Municipal Court

Bid Number I072-2009
 Bid Title Annual Supply of Forms for Municipal Court

 Bid Start Date May 4, 2009 12:27:50 PM CDT
 Bid End Date May 21, 2009 2:00:00 PM CDT

 Bid Contact Rhonda Walker
 Buyer
 972-216-6391
 rwalker@ci.mesquite.tx.us

 Contract Duration 1 year
 Contract Renewal 2 annual renewals
 Prices Good for 45 days

 Bid Comments See General Clauses and Conditions, Special Provisions and Specifications

 PRICES MUST BE QUOTED AS F.O.B. MESQUITE

 Added on May 5, 2009:
 Please see attached addendum 1.
 Added on May 7, 2009:
 Please see attached addendum 3 extending the bid opening date.

Changes made on May 5, 2009 10:15:12 AM CDT

New Documents I072-2009 Annual Supply of Forms for Municipal Court.pdf

Changes made on May 6, 2009 2:36:07 PM CDT

New Documents I072-2009 Annual Supply of Forms for Municipal Court add 2.pdf

Changes were made to the following items:

[3-Part Blank Sets](#)

Changes made on May 7, 2009 4:39:58 PM CDT

New Documents I072-2009 Annual Supply of Forms for Municipal Court add 3.pdf

Previous End Date May 14, 2009 2:00:00 PM CDT New End Date May 21, 2009 2:00:00 PM CDT

Item Response Form

Item I072-2009-1-01 - Traffic Citation Books
 Quantity 2000 book

Unit Price

Delivery Location

City of Mesquite
City of Mesquite - Municipal Court
 711 N. Galloway Ave.
 Mesquite TX 75149
 Qty 2000

Description

Traffic Citation Books, per specifications

Item

I072-2009-1-02 - Complaint Forms

Quantity

50000 each

Unit Price

Delivery Location

City of Mesquite
City of Mesquite - Municipal Court
 711 N. Galloway Ave.
 Mesquite TX 75149
 Qty 50000

Description

Complaint Forms, per specifications

Item

I072-2009-1-03 - 3-Part Blank Sets

Quantity

30 carton

Unit Price

Delivery Location

City of Mesquite
City of Mesquite - Municipal Court
 711 N. Galloway Ave.
 Mesquite TX 75149
 Qty 30

Description

3-Part Blank Sets, 2,100 per carton, per specifications

Added on May 6, 2009:

Please change number of cartons from 100 carton to 30 cartons.

Changes made on May 6, 2009 2:36:07 PM CDT

Previous Delivery Location/Quantity

711 N. Galloway
 Ave.
 Mesquite, TX 75149
 Qty 100

New Delivery Location/Quantity

711 N. Galloway
 Ave.
 Mesquite, TX
 75149
 Qty 30

INVITATION TO BID (ITB) NO. I072-2009

CLOSING DATE AND TIME: MAY 14, 2009 - 2:00 P.M.

ANNUAL SUPPLY OF FORMS FOR MUNICIPAL COURT

BIDS SHALL BE SUBMITTED ON THIS FORM

The City of Mesquite, Texas, invites electronic bids, faxed bids or mailed bids from all qualified vendors desiring to bid on the Annual Supply of Forms for Municipal Court complying with the following specifications as listed herein.

The City of Mesquite strongly encourages all vendors to submit bids online through BidSync (www.bidsync.com) (formerly RFP Depot). If you are unable to submit your bid electronically, you may submit a paper copy to Michele Brand, Manager of Purchasing and Telecommunications, City of Mesquite, P.O. Box 850137, Mesquite, Texas 75185-0137. Mark envelope in lower left corner "ITB BID NO. I072-2009, Annual Supply of Forms for Municipal Court" so that the bids will not be opened until the appointed hour. Bids may also be faxed to 972-216-6397 or hand delivered before bid closing on Thursday, May 14, 2009 at 2:00 p.m. to the City of Mesquite, Purchasing Division, 1515 N. Galloway, Mesquite, Texas 75149.

GENERAL CLAUSES AND CONDITIONS

1. If you have questions regarding the preparation of your bid, you may contact Michele Brand, Manager of Purchasing and Telecommunications, City of Mesquite, telephone 972-216-6201. For technical questions, contact Lidia Barraza, Municipal Court Administrator at 972-216-6601.
2. If you do not intend to bid on this project, please complete the bottom portion of the bid sheet, mark bid sheet "NO BID" and return form to the Purchasing Department. Your assistance in this matter is greatly appreciated.
3. Laws and Ordinances: The Contractor shall at all times observe and comply with all Federal, State and local laws, ordinances and regulations which in any manner affect the Contract or the work, and shall indemnify and save harmless the City against any claim arising from the violation of any such laws, ordinances and regulations whether by the Contractor or his employees.
4. Protection of Resident Workers: The City of Mesquite actively supports the Immigration and Nationality Act (INA), which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.
5. Mailed bids must be **received in duplicate**, on this form, prior to the closing date and time to be considered. Faxed bids only require one copy faxed to the number indicated above. Mailed or faxed bids must be submitted in sufficient time to be received and time-stamped at the above location on or before the published date and time shown on the ITB. The City of Mesquite will not be responsible for mail delivered from the post office. Bids received after the published time and date cannot be considered.

6. Disadvantaged business/HUB vendors listed with the Office of Small Business Assistance of the General Services Commission are requested to provide a copy of their current certificate.
7. Bidders shall complete the non-collusion statement included in the bid.
8. The prices quoted in this bid proposal shall be F.O.B. Mesquite and cover costs for packaging, inside delivery, and handling to the City of Mesquite Municipal Court, 711 N. Galloway Avenue, Mesquite, Texas.
9. The City of Mesquite reserves the right to reject all bids, waive formalities and to make award of bid as may be deemed to the best advantage of the City. No bid may be withdrawn within forty-five (45) days after date of opening.
10. Either the City of Mesquite or successful bidder may terminate this Contract at any time with thirty - (30) days written notice.
11. Any ambiguity in the bid as a result of omission, error, lack of clarity or non-compliance by the Bidder with specifications, instructions and all conditions shall be construed in favor of the City.
12. The City is exempt from all sales and excise taxes.
13. Quantities are estimated and based on projected usage. It is specifically understood and agreed that these quantities are approximate and any increased quantities will be paid at the regular quoted price. The vendor shall not have any claim against the City of Mesquite for any quantities ordered that is less than the estimated bid amount.
14. Prices quoted shall prevail for the entire term of the contract; one (1) year starting after bid is awarded by City Council to the successful bidder. A renewal option is included as a part of this bid for an additional two (2) one-year periods, renewable on anniversary of the original date, provided bidder can maintain bid prices and both parties are in mutual agreement.
15. Cooperative Purchasing: As permitted under the Texas Local Government Code, Chapter 791025, other government entities may wish to also participate under the same terms and conditions contained in this contract (piggyback). Each entity wishing to piggyback must have prior authorization from the City of Mesquite and vendor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. The City of Mesquite shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by these entities. Each entity reserves the right to determine their participation in this contract.

Successful bidder agrees to extend prices to all entities that have entered into or will enter into joint purchasing interlocal cooperation agreements with the City of Mesquite ☐ Yes ☐ No.

16. Prices shall be filled in and extended on the bid sheet. In case of discrepancy between the unit price and the extension, the unit price will be taken.
17. Award of bid shall be made on an "all or none" basis at the discretion of the City of Mesquite.
18. Bidder shall complete all information requested and fill in the blanks provided on the item response form. The City of Mesquite reserves the right to evaluate variations from these specifications. If exceptions are made, bidder shall state wherein the merchandise fails to meet these specifications. Failure to completely describe the merchandise being bid may result in rejection of your bid.
19. Orders shall be placed on an "as-needed" basis. Bidder shall advise if there is a minimum dollar amount per order.

SPECIAL PROVISIONS

1. Price escalation: The City of Mesquite favors fixed pricing. However, due to escalating fuel prices, which may result in an increase in the costs of materials awarded by this contract during the contract term, the City may consider, at its option, a request by the successful bidder for a price escalation equivalent to the percentage increase of materials. Price escalation will be made under the following conditions: 1) no request for a price escalation will be considered for the first 90 days of the contract period; 2) Contractor will be required to provide written confirmation from his supplier indicating the exact percentage of increase as well as the effective date of the escalation; 3) The City reserves the right to accept or reject the price increase; and 4) If the price increase is rejected, the Contractor shall provide the materials at the contracted price or may cancel the contract for the remaining term.
2. The apparent low bidder will be required to submit a W-9 form within seven (7) days of the bid opening date.
3. Bidder shall provide inside delivery to the Municipal Court, located at 711 N. Galloway Avenue, Mesquite, Texas.
4. Bidders shall fill out the following forms, as noted in the bid and either attach them electronically to their bid or mail. If bidder is not electronically attaching forms, they shall be mailed prior to the bid closing date and time to the City of Mesquite Purchasing Division, 1515 N. Galloway, Mesquite, Texas 75149.

Forms required:

- *Item Response Form
- *Disadvantaged Business Enterprises Only (DBE)
- *Non-collusion Statement
- *Special Conditions, Federal Tax ID Number, Terms, Delivery and Signature page

SPECIFICATIONS

It is the intent of the City of Mesquite to order various printed forms for the Municipal Court to be ordered on an as-needed basis. The specifications listed below are the minimum requirements and are intended to govern, in general, the type of printing desired. Bidder is required to do **all type setting**. Bidder shall place a check beside each item to indicate compliance of specifications. Samples are available in the Purchasing Office.

Item No. 1

Traffic Citation Books

- ☐ Overall Description: 9-5/8" x 4-1/4", Five-part carbonless snap-a-part form with triad cover.
- ☐ Part No. 1: 16# White CB paper, printed black ink on face with gray ink backer.
- ☐ Part No. 2: 15# Canary CF paper, printed black ink on face with gray backer.
- ☐ Part No. 3: 15# Canary CF paper, printed black ink on face with gray backer.
- ☐ Part No. 4: 15# Canary CB paper, printed black ink on face with gray backer.
- ☐ Part No. 5: 15# Pink CF paper, printed black ink on face with gray backer.
- ☐ Plate instructions: Black plate change for part No. 3 and No. 4. Black plate is same for part Nos. 1, 2 and 5.
- ☐ Gray plate changes for each part.
- ☐ Perforations: ½" booking stub at left, and ½" snap stub at right.
- ☐ Part No. 5 remains in book.
- ☐ Gluing: Run spot glue line between part Nos. 2, 3, and 4 (inside snap).
- ☐ Numbering: Six digit press numbered (in red) on all parts with different numbering position on part No. 3 and No. 4 only. No missing numbers allowed.
- ☐ Marginal words: In red on all parts (see copy for positioning).
- ☐ Booking: Manila triad cover, bound at left. 25 sets of tickets per book.

Item No. 2

Complaint Forms

- ☐ 14" x 8-1/2"
- ☐ Continuous forms with 2-side perforation
- ☐ Black ink
- ☐ Envelope style (like a file jacket where three of the four sides are glued together and opened at the top)
- ☐ 24 lb. paper

Item No. 3

3-Part blank sets

- ☐ 9-1/2" x 5-1/2"
- ☐ White, Canary and Pink
- ☐ Continuous Feed
- ☐ Perforated at Middle Horizontal
- ☐ #950 CNB/3,000 per carton

SPECIAL CONDITIONS

The undersigned hereby certifies that he understands all the above specifications, has read them carefully and will deliver and furnish all merchandise and services as specified above in this bid.

FEDERAL TAX ID NUMBER

Bidder shall provide their Federal Tax ID Number .

DELIVERY

The specified delivery date shall be a firm date as specified in the bid. The delivery date shall be one of the determining factors in selecting the best bid for the City. calendar days/complete work in full, after receipt of order.

Minimum dollar amount per order \$.

Contact information for checking status of orders and delivery:

Contact Name: Telephone:

Title: Fax:

TERMS

Payment terms are NET 30 unless otherwise specified. Prompt payment discounts will be used by the City in determining the lowest responsible bidder.

% discount if paid within days from delivery and acceptance of goods or completion of service.

Firm Name Submitting Bid

Print/Type Name of Authorized Representative

Title of Authorized Representative

Signature of Authorized Representative

Date

Address

City, State, Zip

Telephone Number

Telefax Number

e-mail address

FOR DISADVANTAGED BUSINESS ENTERPRISES ONLY

Disadvantaged Business Enterprises (DBEs) are encouraged to participate in City of Mesquite's bid process. The Purchasing Office will provide additional clarification on specifications, assistance with Bid Proposal Forms and further explanation of bidding procedures to those DBEs who request it.

Representatives from DBE companies should identify themselves as such and submit a copy of the Certification.

The City of Mesquite recognizes the certifications of both the State of Texas General Services Commission HUB Program and the North Central Texas Regional Certification Agency. All companies seeking information concerning DBE certification are urged to contact

State of Texas HUB Program
General Services Commission
PO Box 13047
Austin, TX 78711-3047
(512) 463-5872

OR

North Central Texas
Regional Certification Agency
624 Six Flags Drive, Suite 216
Arlington, TX 76011
(817) 640-0606

If your company is already certified, attach a copy of your certification to this form and return with your bid.

Firm Name Submitting Bid

Representative

Title of Authorized Representative

Address

City, State, Zip

Telephone Number

Telefax Number

Indicate all that apply:

- ☐ Minority-Owned Business Enterprise
- ☐ Women-Owned Business Enterprise
- ☐ Disadvantaged Business Enterprise

Non-collusion Statement

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Name of Company

Address

Phone

Fax

Bidder (Signature)

Bidder (Print Name)

Position with Company

Signature of
Company Official

Authorizing This Bid

Company Official
(Printed Name)

Official Position

Standards of Conduct

The City of Mesquite conducts business with the public, business partners, vendors and contractors under a set of rules to ensure that all City officials and employees discharge their duties in a manner designed to promote public trust and confidence in our city. This code of ethics, titled Standards of Conduct, is taken from the Mesquite City Code, Chapter 2, Art. IV, Sec 2-123.

The City wants you to be aware of the rules that its employees are required to follow while performing their services to you. A violation of state or federal statutes may occur if these rules are broken. It is hoped that by outlining these rules for you, your experience in dealing with the City of Mesquite will be both rewarding and satisfactory.

Acceptance of Gifts or Gratuities

Accepting gifts or gratuities by employees in consideration for the performance of their duties, or as an appreciation for their performance, is strictly prohibited.

- Please do not offer employees any gift, loans or any other thing of value.
- Employees may not receive any fee or compensation for their services from any source other than the City, so please don't offer.
- Please do not offer to buy meals for employees.
- Employees may accept coffee, tea, soft drinks, snacks, etc. when attending meetings in your office.
- Letters to supervisors for exceptional service by employees are always welcome.

Conflicts of Interest

Employees are prohibited from engaging in any outside activities that conflict with, or have the appearance of conflicting with, the duties assigned to them in the employment of the City.

- Please do not ask employees for any special favor or consideration that is not available to every other citizen.
- Please do not ask an employee to disclose any information that is not available to every other citizen through normal public information channels.
- Please do not offer to compensate the employee by offering to hire, or do business with any business entity of the employee or family member
- Do not ask employees to represent you or your company or make any recommendations on your behalf other than those that are a part of their official duties with the City.
- Please do not ask employees to endorse the products or services of your company.
- Please do not ask employees to hand out or post advertising materials.

Solicitation by City Employees

Employees may not solicit gifts, loans, or any other items of value from people doing City business that will be used by them personally.

- If you are asked to pay a fee for services that you believe is improper or illegal, please contact the City's ethic's officer at **972-329-8723**. (payments should only be made to designated cashiers or clerks)
- Employees are prohibited from taking retaliatory action against you for failing to comply with any request unless the request is within the scope of the employee's official duties for the City.

Use of City Equipment, Facilities and Resources

Use of City equipment, facilities and resources is authorized only for City purposes and for those activities permitted by City ordinance and policy.

- Please do not ask employees to use City equipment to run errands or perform tasks for your benefit.
- Employees may not perform tasks, nor conduct any business not related to their official duties while on City time.

Your Rights and Expectations

When dealing with employees of the City of Mesquite you have the right to honest, fair and impartial treatment. You may expect prompt, courteous and professional service from our employees who are expected to understand and practice good customer service skills. Employees are tasked to uphold the public trust through the ethical performance of their duties. We understand that the enforcement of regulatory guidelines and codes may sometimes be a cause for concern; however, you may rest assured that we are responsible to all of the citizens of Mesquite and our goal is to serve them to the best of our ability.

Should you have any concerns or questions concerning this information or the conduct of any of our employees please contact the City's ethics officer at 972-329-8723. All calls to the City's ethics officer are confidential and your name (or any other identifying information) will not be disclosed.

Ted Barron
City Manager

TO THE VENDOR**DID YOU REMEMBER TO:**

- *ABIDE BY THE GENERAL AND SPECIAL CONDITIONS AND MAKE NOTE OF THE OPENING DATE AND TIME. ALL BIDS MUST BE TURNED IN BY 2:00 P.M. - BIDS RECEIVED AFTER 2:00 P.M. WILL NOT BE ACCEPTED.*
- *FILL IN THE UNIT AND EXTENDED PRICE ON YOUR BID PROPOSAL.*
- *FILL IN THE TOTAL AMOUNT.*
- *FILL IN THE TERMS, IF REQUESTED.*
- *ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS.*
- *FILL IN THE DELIVERY TIME OR THE CALENDAR DAYS.*
- *FILL IN THE COMPANY NAME, ADDRESS AND PHONE NUMBER.*
- *SIGN BID PROPOSAL. (IF SUBMITTING A HARD COPY OF THE BID)*
- *BEFORE SUBMITTING BID TO THE PURCHASING DIVISION, INCLUDE ON THE FRONT OF THE SEALED ENVELOPE THE FOLLOWING INFORMATION: COMPANY NAME, ADDRESS, BID NUMBER, OPENING DATE AND TIME. (THIS DOES NOT APPLY TO BIDS SUBMITTED ELECTRONICALLY VIA BIDSYNC)*

NOTE:

THE CITY OF MESQUITE STRONGLY ENCOURAGES ALL VENDORS TO SUBMIT BIDS ONLINE THROUGH BIDSYNC (WWW.BIDSYNC.COM). IF YOU ARE UNABLE TO SUBMIT YOUR BID ELECTRONICALLY, YOU MAY SUBMIT A HARD COPY TO EITHER OF THE LOCATIONS LISTED BELOW.

MAILING ADDRESS:

CITY OF MESQUITE
P.O. BOX 850137
MESQUITE, TX 75185-0137

PHYSICAL ADDRESS:

CITY OF MESQUITE
1515 N. GALLOWAY
MESQUITE, TX 75149

972-216-6201 PURCHASING DIVISION
972-216-6397 FAX

IF THE PROCEDURES ARE NOT FOLLOWED WHEN SUBMITTING YOUR BID BY HARD COPY, IT COULD RESULT IN YOUR BID NOT BEING ACCEPTED.

THANK YOU

MICHELE BRAND
MANAGER OF PURCHASING AND
TELECOMMUNICATIONS



MAY 5, 2009
ADDENDUM NO. 1

ANNUAL SUPPLY OF FORMS FOR MUNICIPAL COURT
BID NO. I072-2009

Bidders are directed to revise and incorporate into their bid the following changes in bid specifications:

Clarification on Item 3:

The bid form specifies 2,100 forms per carton. The specifications state 3,000 per carton. The correct amount for the 3-part blank sets is 2,100 per carton.

If you should have any other questions, do not hesitate to contact the Purchasing Office at 972-216-6201.


Michele Brand
Manager of Purchasing and Telecommunications

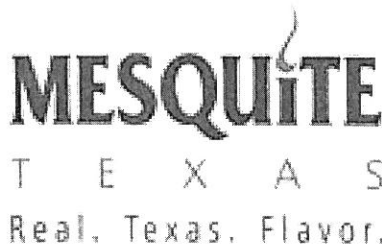
ACCEPTANCE:

We, the undersigned, do hereby acknowledge receipt of this Addendum No. 1 to Bid No. I072-2009 Annual Supply of Forms for Municipal Court, and agree to the instructions herein written.

Company Name

Authorized Signature

Date



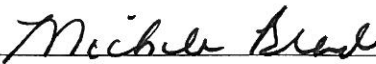
MAY 6, 2009
ADDENDUM NO. 2

ANNUAL SUPPLY OF FORMS FOR MUNICIPAL COURT
BID NO. I072-2009

Bidders are directed to revise and incorporate into their bid the following changes in bid specifications:

Please change the quantity on line item #3 from 100 cartons of 3-Part Blank Sets to 30 cartons of 3-Part Blank Sets.

If you should have any other questions, do not hesitate to contact the Purchasing Office at 972-216-6201.


Michele Brand
Manager of Purchasing and Telecommunications

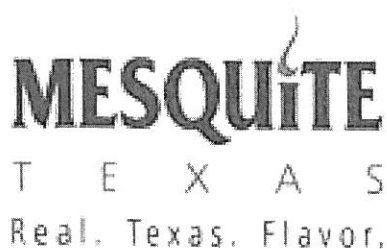
ACCEPTANCE:

We, the undersigned, do hereby acknowledge receipt of this Addendum No. 2 to Bid No. I072-2009 Annual Supply of Forms for Municipal Court, and agree to the instructions herein written.

Company Name

Authorized Signature

Date



MAY 7, 2009
ADDENDUM NO. 3

ANNUAL SUPPLY OF FORMS FOR MUNICIPAL COURT
BID NO. I072-2009

Bidders are directed to revise and incorporate into their bid the following changes in bid specifications:

The bid closing date has been extended from Thursday, May 14, 2009 at 2:00 p.m. until Thursday, May 21, 2009 at 2:00 p.m.

If you should have any other questions, do not hesitate to contact the Purchasing Office at 972.216.6201.

A handwritten signature in cursive script, reading "Michele Brand", is written over a horizontal line.

Michele Brand
Manager of Purchasing and Telecommunications

ACCEPTANCE:

We, the undersigned, do hereby acknowledge receipt of this Addendum No.3 to Bid No. I072-2009 Annual Supply of Forms for Municipal Court and agree to the instructions herein written.

Company Name

Authorized Signature

Date

Question and Answers for Bid #I072-2009 - Annual Supply of Forms for Municipal Court

OVERALL BID QUESTIONS

Question 1

Need verification on Item # 3. On bid quote form it states 2100 per carton yet on Specification sheet it states 3000 per carton. Please clarify? Thank you (Submitted: May 4, 2009 3:05:58 PM CDT)

Answer

- The bid form is correct at 2100 per carton. We will issue an addendum for clarification. (Answered: May 5, 2009 8:03:05 AM CDT)

Question 2

Rhonda

May I please have samples of the three forms. Please ship to:

Debbie Gelmini

AC Printing

3400-1 South Raider Drive

Eules, Texas 76040

Thank you. (Submitted: May 4, 2009 4:09:46 PM CDT)

Answer

- Yes. (Answered: May 4, 2009 4:45:32 PM CDT)

Question 3

Is it possible to obtain the pricing and quantity of the last purchase of these forms? (Submitted: May 4, 2009 4:11:13 PM CDT)

Answer

- Prestige Business Solutions

ITEM QTY UNIT DESCRIPTION UNIT EXTENDED

1 2000 bk Traffic Citation Books, per specifications \$0.4601 \$920.20

2 50000 ea Complaint Forms, per specifications \$0.0438 \$2,190.00

3 100 crt 3-Part Blank Sets, 2,100 per carton, per specifications *\$70.20 \$4,914.00

* 3,000 per carton (Answered: May 4, 2009 4:41:11 PM CDT)

Question 4

May I have samples of all 3 forms shipped to:

John Baek

Colima Printers

384 S. Lemon Ave.

Walnut, CA 91789 (Submitted: May 4, 2009 4:30:28 PM CDT)

Answer

- Yes. (Answered: May 4, 2009 4:45:32 PM CDT)

Question 5

We like to request for samples of the forms please!Thanks

Advantage Resources Services

P. O. Box 702732

Dallas, TX 75370 (Submitted: May 4, 2009 4:42:33 PM CDT)

Answer

- Yes. (Answered: May 4, 2009 4:45:32 PM CDT)

Question 6

Can I please get a sample of the 3 requirements sent to:
4 DA Cheeze, Inc.
2021 Pleasant Heights Drive
Vista, CA 92084
Thank you,

Rhonda McCoy (Submitted: May 4, 2009 6:24:19 PM CDT)

Answer

- Sure. (Answered: May 5, 2009 8:11:41 AM CDT)

Question 7

Please confirm paper sequence - 2 CF's together seems unusual. (Submitted: May 5, 2009 1:52:18 PM CDT)

Answer

- Which item are you asking about? (Answered: May 5, 2009 4:37:00 PM CDT)

- Yes, 2 CF's is correct. (Answered: May 6, 2009 1:28:48 PM CDT)

Question 8

may i also recieve samples via mail?
Print Tyme Printing & Graphics
Attn: Pat
234 Lavon Drive
Garland, tx 75040 (Submitted: May 5, 2009 2:16:43 PM CDT)

Answer

- Yes. (Answered: May 5, 2009 4:36:11 PM CDT)

Question 9

on item 3, 3 part blank set you mean 2,100 sets per cartoon
and you need 100 cartoon (Submitted: May 6, 2009 11:34:21 AM CDT)

Answer

- The quantity of cartons will be reduced. An addendum will follow to address the change in quantity. (Answered: May 6, 2009 1:28:48 PM CDT)

Question 10

Will you please send a few sample of each of the three forms to:

PRESS INK LLC
1702 S. HIGHWAY 121, SUITE 301
LEWISVILLE, TX 75067 (Submitted: May 6, 2009 11:44:55 AM CDT)

Answer

- Yes. (Answered: May 6, 2009 1:28:48 PM CDT)

Question 11

Question on #17 of General Clauses and Conditions. Do I understand this correctly to say this is an "all or nothing" bid? (Submitted: May 7, 2009 10:10:43 AM CDT)

Answer

- Yes, we will award the entire bid to one supplier. (Answered: May 7, 2009 10:29:06 AM CDT)

Question 12

Would you please send us a sample of each of the three forms to

ELECTROFORMS

4699 N. FEDERAL HWY. STE. 109C

POMPANO BEACH, FL 33064 (Submitted: May 7, 2009 10:53:05 AM CDT)

Answer

- Yes. (Answered: May 7, 2009 4:16:14 PM CDT)

Question 13

Because of the complexity of some of the forms, necessitating samples being mailed, could we be extended more time? (Submitted: May 7, 2009 3:11:17 PM CDT)

Answer

- We will extend it one more week. (Answered: May 7, 2009 4:16:14 PM CDT)

Question 14

May I have samples of each of the forms mailed to:

SPS

Attn: Tony Smith

3225 S. Orange Ave

Fresno, CA 93725

Thank You (Submitted: May 8, 2009 7:14:16 AM CDT)

Answer

- Yes. (Answered: May 8, 2009 1:08:03 PM CDT)

Question 15

requested samples on May 4th and request was approved but samples have yet to arrive. Please check to see if sent.

Luis Abril

RR Donnelley

5525 N MacArthur Blvd Suite 760

Irving TX 75038 (Submitted: May 11, 2009 11:23:37 AM CDT)

Answer

- Yes, they have been sent. (Answered: May 11, 2009 11:36:31 AM CDT)

I072-2009-1-01 - TRAFFIC CITATION BOOKS

Question 1

Rhonda,

Will you please send a sample of each of the three forms to:

Nusta Group

Attention: Dave Kuhn

4005 Olive St. Chino, CA 91710 (Submitted: May 4, 2009 1:41:32 PM CDT)

Answer

- Yes. (Answered: May 4, 2009 1:52:46 PM CDT)

- Yes. (Answered: May 4, 2009 4:45:32 PM CDT)

Question 2

Would like samples of the 3 forms sent to:

Luis Abril

RR Donnelley
5525 N MacArthur Blvd Suite 760
Irving, TX 75038 (Submitted: May 4, 2009 2:57:50 PM CDT)

Answer

- Okay. (Answered: May 4, 2009 4:45:32 PM CDT)

Question 3

Wanted to be sure I understood # 19 of the General Clauses and Conditions. Quantities shown on bid could be ordered as partials throughout the year or are these quantities for one shipment? Please clarify. Thanks (Submitted: May 4, 2009 3:01:39 PM CDT)

Answer

- The citations would be one shipment, and complaints will be two (partial) shipments. (Answered: May 4, 2009 4:35:12 PM CDT)

Question 4

May I have samples of all three forms sent to: Kent Business Products, LLC 2519 McMullen Booth Rd. Suite 510/272 Clearwater, FL 33761 (Submitted: May 7, 2009 8:45:09 AM CDT)

Answer

- Sure. (Answered: May 7, 2009 9:59:11 AM CDT)

Question 5

Does the complaint form print and package as a single piece at 50M, or does it print as a continuous connected from and get fed into some sort of printer? (Submitted: May 8, 2009 3:04:05 PM CDT)

Answer

- The complaint forms do print continuously and they are fed into a printer. (Answered: May 11, 2009 10:10:36 AM CDT)

- They are packaged as a single piece (1000 per carton), 50 cartons. (Answered: May 11, 2009 11:37:36 AM CDT)

I072-2009-1-03 - 3-PART BLANK SETS

Question 1

so this is 30 cartons @ 2100 per carton totaling 63000 individual forms. in a 3-part white, canary, pink sequence (Submitted: May 11, 2009 2:37:59 PM CDT)

Answer

- Yes. (Answered: May 12, 2009 8:11:13 AM CDT)