

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS

The School District of Collier County, Florida will receive proposals to provide Professional Services for each of the following continuing service contracts:

Services
HVAC Testing & Balancing
Environmental Studies
Property Appraisal

Due Not Later Than
April 26, 2011 – 2:00 p.m.
April 29, 2011 – 2:00 p.m.
April 30, 2011 – 2:00 p.m.

Interested firms should submit proposals to: The School District of Collier County, 5775 Osceola Trail, Naples, FL 34109, Attn: Marc Rouleau P.E., Executive Director Facilities Management, Tel. (239)-377-0242. Firms shall submit one (1) labeled CD containing the complete proposal, five (5) complete proposals on 8-1/2" x 11" black and white print on recyclable paper, (no plastic or laminate), and recyclable tabs to correspond with the headings listed below:

- 1) Letter of Interest, clearly indicating which discipline is being addressed.
- 2) Capabilities of Professional Staff listing biographies of the firm's key personnel and each staff member proposed to be assigned to this project.
- 3) Past experience of the assigned staff members with the firm on similar projects indicating scope of project, schedule and cost.
- 4) Overall firm experience in the production of work of similar scope to the services being proposed.
- 5) Documentation of professional or occupational licenses of the firm and for each registered professional.
- 6) Proximity of the firm's office to Collier County indicating the mileage and driving time to the School District's Office.
- 7) Current and projected work loads.
- 8) Firm's financial responsibility as demonstrated by indicating firm's annual gross revenues for the past three years and including a copy (ies) of certificate (s) of insurance coverage (s).

Failure to comply with the specific requirements of submission may result in the proposals being deemed non-responsive. All materials shall be submitted to the Office of Facilities Management no later than the time and date stated above. Applicants must be licensed in the State of Florida at the time of application. Further, if a corporation, the applicant must be registered by the Department of State, Division of Corporations, to operate in the State of Florida at the time of application. Applicants must comply with Professional Services Insurance Requirements posted at www.collier.k12.fl.us/facilities.

Selection of the successful firms will be in accordance with Florida Statute 287.055 and School District Procedures. The initial continuing services contract shall be from July 1, 2011 through June 30, 2012. This will be a multiple year contract to one or more firms for an initial period of one year with an option to renew for two additional one-year periods.

BY: / DR. DENNIS L. THOMPSON, SUPERINTENDENT

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AUTHORIZED BY

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Date