

REQUEST FOR BID DOCUMENTS

The following bid documents are not available for downloading from our Internet web site.

Bid Number & Title: 11-103, Polk County Agricultural Center – Various Renovations and Additions

Description: Alterations to the Polk County Agriculture Center,

Location: 1702 South Highway 17 South, Bartow, FL 33830.

Scope of Work: This project consists of adding a fire sprinkler system in the main arena and concession stand areas, minor modifications to the concession stand space, adding drainage and sanitary sewer improvements with concrete walk ways to the swine barn area, adding a covered walkway connecting the Agriculture Center and Stuart Center facilities and replacement of nine barn doors.

Add Alternate Item: Exterior canopy package to include providing the new exterior canopy along with footers, sidewalks and installation, electrical and lighting per plans, a turnkey project. Bidder must provide this additive cost for the bid to be considered responsive. It will remain the County's discretion to utilize the additive alternate.

A portion of work will be performed by in-house Facilities Management work forces and is defined in the plans as work by others. Please refer to the attached plans and specifications for additional details on the exact scope of work, in accordance with the details incorporated within the technical specifications and drawings. Estimated cost of project: \$234,000.

Cost for Plans and Specifications: \$17.83 plus shipping & handling

Receiving Date: Prior to 2:00 pm., October 12, 2011. NO EXCEPTIONS

Bid Opening: 2:00 p.m., October 12, 2011

Mandatory Pre-bid: Thursday, September 29, 2011, at 9:30 a.m. in the Procurement Division Conference Room, 330 W Church St, Room 150, Bartow, Florida 33830. A mandatory site visit will immediately follow.

Bid documents and plans can be reviewed at the Procurement Division, 330 W Church St, Room 150, Bartow, Florida, but must be purchased from the Copy World f/k/a Mulberry Copy Center (contact information below).

All questions should be directed in writing to Mary W. Combee, Procurement Specialist via fax at (863) 534-6789 or via email at marycombee@polk-county.net.

Special Instructions: The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at:

<http://www.polk-county.net/apps/wmbe/Section.aspx>

Bid documents are printed at time of order; to ensure that your documents will be ready when you need them, go to www.copy-world.net and download Polk County Purchasing Order Form to obtain documents including plans and specifications:

Copy World f/k/a Mulberry Copy Center, Inc.

Phone: 863-619-8232

Copy World is the exclusive authorized distributor of Polk County Procurement documents for construction projects.